



City Manager's Report

City Commission meeting: Monday, February 13, 2023

DONATIONS

- The Rec Department would like to thank Tim Crowell and the Sandusky Firefighters for their donation of dodgeballs for Mills Rec Center.
- The Rec Department would like to thank the Erie County Health Department for their \$300.00 donation to Midtown Supper Club and youth scholarships.

NEW & OLD BUSINESS

PUBLIC WORKS

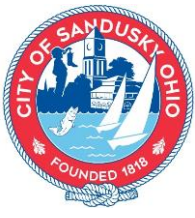
- We are excited to announce that the City was recently awarded a grant of \$200,000 with a \$50,000 grant through the US DOT's Safe Streets for All program which will allow for a comprehensive evaluation of safety and multi-mobility throughout the city. This effort will include public input from residents, stakeholders, and other interested parties. Further details, including timing, have yet to be received.

COMMUNITY DEVELOPMENT

- We have been informed that we've been selected to be a sub-site to the 2023 Ohio CDC Association AmeriCorps* VISTA Project. We have been allocated 1 VISTA member to serve in the City of Sandusky Community Development Department for the June 2023 – June 2024 service year. The VISTA member will assist staff with implementing projects, programming and community involvement actions on the South Side specifically, but throughout the City as needed.
- The housing development and beautification program applications were released on Monday, February 6. In less than 1 weeks' time, we have collected 66 completed improvement grant applications and 14 completed home purchase grant applications.

RECREATION

- Midtown Supper Club Season 5 Meets New Orleans tickets are on sale. A table of 8 is available for \$220, 2 individual tickets for \$55 and single tickets for \$30. This event takes place at 5:30pm on Feb. 21 at Mills Rec Center. Proceeds benefit youth scholarships.
- Sandusky Recreation would ask the city commission for permission to apply for bicycle helmets for the 2023 PUT A LID ON IT BIKE HELMET SAFETY AWARENESS CAMPAIGN for up to 600 bike helmets. The helmets will be used for the National Night Out Touch a Truck Event, a collaboration with Sandusky Police and Fire Department. The deadline for application is March 3. I would like to ask for a motion to allow Sandusky Recreation to apply for the 2023 Put a Lid on It Bike Helmet Safety Awareness Campaign.



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POLICE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



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FIRE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



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FINANCE DEPARTMENT

DONATIONS

OLD BUSINESS

NEW BUSINESS

- The next Finance Committee meeting will be on February 17 at 8 am at City Hall.

GENERAL INFORMATION

- General reminder for property owners of vacant dwellings – if your dwelling is expected to remain vacant and unoccupied during the winter months, we highly recommend that you contact our office to turn off the water. This will help prevent your water lines from freezing and breaking which would lead to costly repairs for the property owner. The Customer Accounting Office number is 419-627-5893.



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PUBLIC WORKS

DONATIONS

NEW BUSINESS

- Staff will be advertising a Request for Qualifications for design of MacArthur Park and associated infrastructure. Although the Southside Master Plan has not yet been finalized, staff hopes to have qualifications in hand to expedite design immediately upon plan approval, while ensuring that the potential design team is involved as much as possible during the final planning phase.

OLD BUSINESS

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COMPLETED PROJECTS

- Emergency Generator at WWTP
 - Contractor: Mosser Construction
 - Original Contract Amount: \$485,000
 - Final Contract Amount: \$467,607.70
 - Cost change: 3.6% decrease

CONSTRUCTION PROJECTS

- Bardshar Drainage Project
 - Contractor: TBD
 - Contract Amount: \$TBD (\$62,000 EST.)
 - Completion Date: October 2023
 - County Engineers – led and designed for the City drainage on Bardshar Rd. South of the Winery.
 - The roadway in this area has deep ditches, which create unstable shoulders for the pavement



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- Cleveland Rd. Waterline Project
 - Contractor: **Ed Burdue Co.**
 - Contract Amount: **\$298,699.92**
 - Construction Completion: May 5, 2023
 - **Start Date: 3/1/23**
 - Project to replace 50- to 80-year-old water main lines within the intersection of Cleveland and Cedar Point Dr. To better align with the proposed roundabout.

- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022, due to long lead times on delivery of generator (39 weeks, Derailment Dependent).
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
 - Ohio Edison has set a new pole & transformers for proposed electrical upgrades
 - Revised delivery date of generator is February of 2023
 - Due to the train derailment, the station is currently being re-evaluated.

- Emergency Generator at WWTP
 - Contractor: Mosser Construction
 - Contract Amount: \$485,000
 - Construction Completion: Fall 2022
 - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.
 - Developing final change order

- **Follett Street and Mills Street Elevated Water Tank Inspection & THHM Removal System Project**
 - **Contractor: TBD**
 - **Engineer's Estimate: \$250,000.00**
 - **Permission to bid is being sent to February 13th city commission meeting for approval**
 - **Completion date: Summer 2023**



City Manager's Report

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- **Complete EPA required 5yr interior & exterior inspections on both tanks. Contractor will also replace ventilation units and active mixers, 3" conduit piping system and spray nozzles on both tanks.**

- Hayes Avenue Corridor Safety Project
 - Contractor: Miller Cable Co.
 - Contract Amount: \$809,400.00
 - Construction Completion Date: Mach 29, 2024
 - **Inspection: K.E. McCartney & Associates**
 - **Inspection Amount: \$80,912.00**
 - LPA Project PID 109523 ERI-SR4-10.66 Hayes Ave
 - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations.
 - Construction is estimated to begin April 2023

- Justice Center
 - Contractor: Mosser Construction
 - Contract Amount: \$10,623,800
 - Construction Completion Date: **May 22, 2024**
 - Inspection Consultant: Richard L. Bowen & Associates, LLC
 - Inspection Contract Amount: \$547,072
 - Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court

 - RTU Contractor for Standalone: Gundlach Sheet Metal Works, Inc.
 - RTU Contract Amount: \$71,400.00
 - RTU Construction Completion Date: March 31, 2023
 - An air-handling roof-top unit failed prior to completion of design for the Justice Center and is being replaced under separate contract. The specified unit will be part of the new facility design

 - Furniture Supplier: oSupplies
 - Furniture Contract Amount: Not to Exceed \$375,000
 - City will be working with oSupplies to supply furniture for the facility where existing furniture cannot be reused.



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- Meadowood Subdivision Sidewalk Project
 - Consultant: In-house design
 - Design Completion: TBD
 - Total Project estimate: \$193,253
 - LPA Project PID-117271
 - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
 - Construction anticipated in spring of 2024

- Meigs Street Reconstruction
 - Contractor: Underground Utilities Inc.
 - Contract Amount: \$1,808,344.80
 - Construction Completion: November 9, 2022
 - Inspection Services: K.E. McCartney
 - Inspection Contract Amount: \$180,587.00
 - Final change order forthcoming.

- Mills Street High-Rate Treatment
 - **Contractor: Great Lakes Construction**
 - **Contract Amount: \$33,570,075.00**
 - **Completion Date: October 2024 (substantial completion), May 2024 (final completion)**
 - **Inspection: City staff & Stantec**
 - **Inspection Amount: \$1,642,466.88**
 - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.



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- Monroe Street Reconstruction (Decatur Street to Meigs)
 - Contractor: Erie Blacktop Inc
 - Contract Amount: \$749,134.27
 - Completion Date: October 31, 2023
 - **Inspection: K.E. McCartney & Associates**
 - **Inspection Amount: \$76,996.00 to be send to city commission Feb. 13**
 - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
 - This project involves ADA complaint curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
 - Construction anticipated in spring of 2023

- Monroe Street (West) Drainage Project 1 (Decatur to Fulton St.)
 - Contractor: **Ed Burdue & Co.**
 - Contract Amount: **\$105,749.16**
 - Engineer's Estimate: \$108,000
 - Start Date: **April 1, 2023**
 - Completion Date: July 3, 2023
 - This project addresses roadway and drainage from Decatur to Central Ave. on W. Monroe St. Said project will convey runoff Westerly in a dedicated storm sewer pipe.
 - Regular and historic flooding reports come from this very area.
 - No road work is included in this.

- Perkins Avenue Waterline replacement and Roadway Improvement Project
 - Contractor: Speer Bros. Inc.
 - Contract Amount: \$5,411,227.34
 - Inspection: In-House
 - Construction Completion: December 1, 2023
 - Construction anticipated to begin: April 2023
 - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52nd. Replacing bad sidewalks and curbs along this segment also. Pre-Con meeting with contractor November 29, 2022.

- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
 - Contractor: Garland Inc.
 - Contract Amount: \$530,000
 - Completion Date: Fall of 2022
 - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
 - All work elements are complete, working on punchlist items.



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- **Added work for installation of a larger ridge cap, as the contraction of the metals and joints with the recent arctic blast caused roofing to pull away from existing ridge cap and leaking occurred here. In spite of this additional work, the total cost will stay within the projects contractual amount.**
- 2022 Sidewalk Project
 - Contractor: Kreimes Company
 - Construction Cost: \$121,116.33
 - Completion Date: **Spring 2023, due to added work.**
 - A three-week extension was granted due to the demand issues on concrete, project completed November 8th with the replacement of the mid-block crossings on Hayes Ave near Firelands South Campus. We are still working through final punch list items with the contractor, such as, boulevard restoration.
 - **Added crosswalk at Buchanan & Campbell, which will be done in spring of 2023.**
- 2022 VFD Project at BIWW
 - Contractor: All Phase
 - Contract amount: \$271,920.00
 - Completion date: March 24, 2023
 - Replacement of five existing variable frequency drives
 - Submittals for VFDs were approved, **three** of the five VFDs has been delivered
- Warren Street Reconstruction
 - Contractor: TBD
 - Contract Amount: TBD (EST. \$3,169,476.47)
 - Completion Date: **12-1-23**
 - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
 - **Legislation to bid this construction work is forthcoming.**
- 2022 CDBG Parking Lot Paving
 - Contractor: Smith Paving and Excavating
 - Contract Amount: \$39,642
 - Completion Date: June 1, 2023 – It is anticipated that this project will be completed in the spring because timing of concrete and asphalt won't allow for this construction season



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- This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces. Light pole bases and conduit have been installed by City staff, awaiting opening in schedule of concrete contractor.
- Smith Paving is reporting that the concrete pads and islands will be constructed in March of 2023. Based on this, paving should occur soon after asphalt plants open in April/May.
- WWTP Secondary Digester #3 Cleaning & Dystor Membrane replacement
 - Digester Contractor: Burch Hydro Inc.-city was notified Burch Hydro, Inc was bought out by Synagro Central, LLC as of 12/31/22. Company is now know as Synagro Central, LLC
 - Digester Contract Amount: \$68,737.68
 - Digester Completion date: April 7, 2023
 - Dystor Contractor: Evoqua
 - Dystor Contract Amount: \$570,000
 - Dystor Completion date: April 7, 2023
 - The membrane on the Dystor unit has a tear in the fabric at a location where the entire membrane must be replaced. Sludge cleaning and disposal of Secondary Digester #3 is required prior to replacement of the membrane.

DESIGN PROJECTS

- Butler Street Reconstruction Project
 - Consultant: **IBI Group**
 - Detailed Design: \$TBD
 - Design Completion: July 2023
 - Construction proposed for late 2023
 - Work will include reducing most of Buter Street from 3 lanes to 2 between Milan and Cleveland Rd. Replacing concrete with asphalt pavement, adding new curbing. Section repairs beyond Milan Rd. will be added as funding permits.
- Cleveland Road Safety Project
 - Consultant: American Structurepoint
 - Feasibility Study & Preliminary Design: \$263,615.00
 - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
 - Design Completion: November 2023
 - Construction proposed for CY 2024
 - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.



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- Cleveland Rd. (E.) Drainage and Sidewalk Project
 - Consultant: CVE (Chagrin Valley Engineering)
 - Preliminary & Detail design: \$139,757
 - Detail Design proposed for Mid-2023.
 - Construction: planned for 2026, after the larger Cleveland Rd. Safety project is complete.
 - Address 80-year-old drainage and lack of sidewalks on the South side of Cleveland Rd. East of Harbour Parkway to E. Shoreway Dr.

- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: \$171,160
 - Design Completion: August 5, 2024
 - Total Project estimate: \$561,275
 - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
 - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's east to Remington Avenue. Bramhall will be notifying property owners of survey work that will begin shortly.
 - Construction anticipated in spring of 2025

- East Water Street Reconstruction
 - Consultant: EDG
 - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
 - Design Completion Date: April 2023
 - Inspection: K.E. McCartney & Associates
 - Inspection Amount: \$99,999.00
 - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.

- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Design Completion Date: April 2024
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The



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project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.

- Staff is working with ODOT to establish a mutually agreeable schedule and to split this project along appropriate boundaries to accommodate federal funding that has been allocated for all of pathway between Rye Beach Road and Cedar Point Drive.

- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
 - Consultants: Mott MacDonald
 - Contract Amount: \$150,500
 - Design Completion: October 1, 2024
 - LPA Project PID 113957; ERI-CR-0500-01.37
 - Total Project Const. Est: \$1,589,298.64
 - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.

- Monroe Street (West) Improvement Project (Camp Street to Decatur St.)
 - Consultants: TBD
 - Contract Amount: TBD (Est. \$210,462.00)
 - Design Completion: TBD
 - LPA Project PID: TBD
 - Total Project Est: \$1,134,328.00
 - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Recently awarded ODOT funds, via the MPO for this project.
 - Scope of Services prepared for ODOT, precursor to selecting a design firm.
 - Had field review of project with ODOT, MPO representatives on 1/17/23.



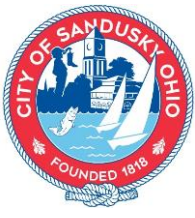
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- Monroe Street (West) Drainage Project 2 (Broadway St. to Mills Creek)
 - Consultants: Bramhall – Survey, In-House Design
 - Contract Amount: \$9,100 – survey & base mapping
 - Design Completion: Spring 2023
 - Total Project Est: \$TBD
 - This project addresses carrying drainage from Broadway St. and releases it 1600' West into Mills Creek near the existing bridge. This project separates sewers and puts road runoff directly into the bay. Currently, this runoff goes the Wastewater treatment plant and gets treated as sewage. No road work is included in this.

- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2024
 - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
 - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
 - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
 - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
 - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.

- Water Model Update
 - Consultant: Stantec
 - Design Contract Amount: \$180,031.00
 - Completion date: March 1, 2023
 - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.



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ADDITIONAL INFORMATION

Vacancies and budgeted positions:

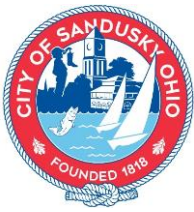
- BIWW (1)
- Building Maintenance
- Cemetery (1)
- Engineering
- Forestry
- Sewer Maintenance (2)
- Streets & Traffic
- Water Distribution (2)
- WWTP (1)

Congratulations to the following new hires and staff for receiving promotions:

- **None**

STATUS OF GRANT & LOAN APPLICATIONS

- None



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COMMUNITY DEVELOPMENT

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DONATIONS

NEW BUSINESS

- **E Market Street Vacant Lots:** The City of Sandusky listed 3 vacant lots on E Market Street, east of Warren Avenue on January 31st. The listing instructed interested parties to submit offers by noon, February 9, 2023. Offers will be presented to Community Development staff thereafter for review and acceptance with the intention to bring purchase and sale agreements to City Commission at the February 27, 2023 meeting. Purchase and sale agreement have deed restrictions noted within including the requirement for access to lots from Warren Street. An easement access will also be presented to City Commission at the February 27th meeting relating to E Market Street lots.

- **Americorp VISTA** –We have been informed that we've been selected to be a sub-site to the 2023 Ohio CDC Association AmeriCorps* VISTA Project. We have been allocated 1 VISTA member to serve in the City of Sandusky Community Development Department for the June 2023 – June 2024 service year. The program fee will be \$1,600 per VISTA Member, divided into four (4) quarterly installments. The VISTA member will assist staff with implementing projects, programming and community involvement actions on the South Side specifically but throughout the City as needed. The Ohio CDC Association VISTA Project, created in 1995 as a partnership between the Ohio CDC Association and the Corporation for National and Community Service, places VISTA Members every June or July at OCDCA member organizations throughout the state. VISTA Members are full-time volunteers that serve at selected sub-sites and focus their efforts on building organizational and administrative capacity for organizations and entities that fight illiteracy, improve health services, foster economic development, strengthen community groups, and otherwise assist low-income communities.

- **Housing Development and Beautification Program:** The housing development and beautification program applications were released on Monday, February 6th. In less than 1 weeks' time, we have collected 66 completed improvement grant applications and 14 completed home purchase grant applications.

OLD BUSINESS



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COMMUNITY DEVELOPMENT PROJECTS

- Environmental:
- Demolition:

PLANNING DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS

PLANNING PROJECTS

ADDITIONAL INFORMATION

- The next **Landmark Commission** meeting is scheduled for Wednesday, February 15, 2023 at 5:00 PM
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, February 16, 2023 at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, February 22, 2023 at 5:00 PM.

SANDUSKY TRANSIT SYSTEM

DONATIONS

NEW BUSINESS

OLD BUSINESS



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RECREATION DEPARTMENT

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OLD BUSINESS

- Reminder that Midtown Supper Club Season 5 Meets New Orleans tickets are still on sale. A table of 8 is available for \$220, 2 individual tickets for \$55 and single tickets for \$30. This event takes place at 5:30pm on Feb. 21st at Mills Rec Center. Proceeds go to support our youth scholarships.

NEW BUSINESS

- Sandusky Recreation would ask the city commission for permission to apply for bicycle helmets for the 2023 PUT A LID ON IT BIKE HELMET SAFETY AWARENESS CAMPAIGN for up to 600 bike helmets. The helmets will be used for the National Night Out Touch a Truck Event, a collaboration with Sandusky Police and Fire Department. The deadline for application is March 3rd. Additionally, Annette Solet serves as a committee member of the Bike Helmet Coalition.

I would like to ask for a motion to allow Sandusky Recreation to apply for the 2023 Put a Lid on It Bike Helmet Safety Awareness Campaign.