



City Manager's Report

City Commission meeting: Monday, March 27, 2023

DONATIONS

- A donation of \$100 for the police department was received from the Hank Solowiej family in memory of officer Andy Dunn.

NEW & OLD BUSINES

FIRE

- In June 2022 Sandusky Fire Department applied for two components of The First Responder Wellness, Recruitment & Resiliency Grant, funded through The American Rescue Plan Act. On December 13, 2022 Sandusky Fire Department was awarded the Wellness component of the grant consisting of \$11,630.50. On March 15, 2023 Sandusky Fire Department was awarded the Hiring component of the grant consisting of \$506,027.36. This grant money will be used to pay the salary and benefits for 2.5 firefighters hired at the end of 2022, for 2 years.

FINANCE

- The deadline to file 2022 municipal income tax returns April 18, 2023. All individuals and businesses can utilize the Regional Income Tax Agency's website at www.ritaohio.com to file their taxes.

PUBLIC WORKS

- City staff will begin the annual spring cleanup of Oakland Cemetery & Memorial Park on April 17. ALL decorative items throughout the cemetery will be removed and disposed of regardless of their perceived value. Residents and patrons are asked to remove anything they wish to keep prior to this date. To allow sufficient time for cleanup, new cemetery decorations can be placed starting April 24.
- With the passage of tonight's agenda item to sign into agreement with Republic Services, Yard Waste services will start up on April 1, all residents enrolled during the 2022 year will automatically be enrolled in the 2023 program. To sign up for the program or to make changes to your service, contact the Customer Accounting office 419-627-5893.

PLANNING DEPARTMENT

- Public comments on the South Side Draft Plan are due this Wednesday, March 29th. Visit www.cityofsandusky.com/southsideplan for a link to the plan draft and feedback survey.



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- We are excited to present the Sandusky Wheels Park concept, available online at cityofsandusky.com/WheelsPark. The concept design was based on robust community feedback with more than 100 frequent users of the Sandusky Skate Park, Pump Track, and other regional wheels parks involved throughout the design process beginning in September 2022. Refinements to the design concept will be made based on community feedback and we are targeting to bring the design-build contract to City Commission approval in April.

RECREATION

- Sandusky Parks & Rec was notified that they were awarded a Put a Lid on it grant from The American Pediatric Association. Sandusky Rec will receive 108 bike helmets to be distributed during Touch-a-Truck in August.
- Sandusky Recreation would like to ask commission for permission to apply for a grant from Sam's Club. This is a quality-of-life grant for improving access to recreation, arts or cultural experiences for low-income individuals and families in the local service area. The deadline for applying is April 15.

I would like to ask for a motion to allow Sandusky Recreation to apply for grant funds through Sam's Club.



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POLICE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



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FIRE DEPARTMENT

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OLD BUSINESS



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FINANCE DEPARTMENT

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GENERAL INFORMATION

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OLD BUSINESS

COMPLETED PROJECTS

CONSTRUCTION PROJECTS

- Bardshar Drainage Project
 - Contractor: D2 Excavating
 - Contract Amount: \$17,676
 - Completion Date: October 2023
 - **Start Date: TBD**
 - County Engineers – led and designed for the City drainage on Bardshar Rd. South of the Winery.
 - The roadway in this area has deep ditches, which create unstable shoulders for the pavement



City Manager's Report

City Commission meeting: Monday, March 27, 2023

- Cleveland Rd. Waterline Project
 - Contractor: Ed Burdue Co.
 - Contract Amount: \$298,699.92
 - Construction Completion: December 5, 2023
 - Project to replace 50- to 80-year-old water main lines within the intersection of Cleveland and Cedar Point Dr. To better align with the proposed roundabout.
 - Pushing this work off till fall time to minimize conflict with tourist season.

- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022, due to long lead times on delivery of generator (39 weeks, Derailment Dependent).
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
 - Ohio Edison has set a new pole & transformers for proposed electrical upgrades
 - Revised delivery date of generator is March 2023
 - Due to the train derailment, the station is currently being re-evaluated.

- East Water Street Reconstruction
 - **Contractor: TBD**
 - **Contract Amount: \$TBD (Engineer's Estimate: \$886,594.80)**
 - **Design Completion Date: TBD**
 - Inspection: K.E. McCartney & Associates
 - Inspection Amount: \$99,999.00
 - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected to begin in July of 2023 and be completed by December.

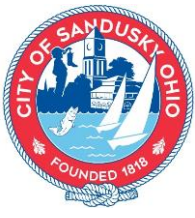
- Fire Station 7 Improvements (Roof and Parking Lot)
 - **Contractor: TBD**
 - **Engineer's Estimate: \$38,350 (Roof); \$37,107 (Asphalt Pavement); \$20,073.54 (Concrete Pavement)**
 - **Completion date: Summer 2023**
 - **Roof project bid as a stand-alone (bid opening 3-23); asphalt pavement is being bid with the resurfacing program (bid opening 3-23); concrete pavement will be bid with the sidewalk program.**



City Manager's Report

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- Follett Street and Mills Street Elevated Water Tank Inspection & THHM Removal System Project
 - Contractor: TBD
 - Engineer's Estimate: \$250,000.00
 - Permission to bid was sent to February 13th city commission meeting for approval
 - Completion date: Summer 2023
 - Complete EPA required 5yr interior & exterior inspections on both tanks. Contractor will also replace ventilation units and active mixers, 3" conduit piping system and spray nozzles on both tanks.
 - **Additional plans needed for EPA review/approval-design consultant required**
- Hayes Avenue Corridor Safety Project
 - Contractor: Miller Cable Co.
 - Contract Amount: \$809,400.00
 - Construction Completion Date: Mach 29, 2024
 - Inspection: K.E. McCartney & Associates
 - Inspection Amount: \$80,912.00
 - LPA Project PID 109523 ERI-SR4-10.66 Hayes Ave
 - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations.
 - **Submittal reviews and site locations of new signal & ped button foundations**
- Justice Center
 - Contractor: Mosser Construction
 - Contract Amount: \$10,623,800
 - Construction Completion Date: **September 2024**
 - Inspection Consultant: Richard L. Bowen & Associates, LLC
 - Inspection Contract Amount: \$547,072
 - Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court
 - RTU Contractor for Standalone: Gundlach Sheet Metal Works, Inc.
 - RTU Contract Amount: \$71,400.00
 - RTU Construction Completion Date: March 31, 2023
 - An air-handling roof-top unit failed prior to completion of design for the Justice Center and is being replaced under separate contract. The specified unit will be part of the new facility design
 - Furniture Supplier: oSupplies
 - Furniture Contract Amount: Not to Exceed \$375,000
 - City will be working with oSupplies to supply furniture for the facility where existing furniture cannot be reused.



City Manager's Report

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- Meadowood Subdivision Sidewalk Project
 - Consultant: In-house design
 - **Design Completion: Stage 2 plans due to ODOT on April 1st**
 - Total Project estimate: \$193,253
 - LPA Project PID-117271
 - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
 - Construction anticipated in spring of 2024

- Meigs Street Reconstruction
 - Contractor: Underground Utilities Inc.
 - Contract Amount: \$1,808,344.80
 - Construction Completion: November 9, 2022
 - Inspection Services: K.E. McCartney
 - Inspection Contract Amount: \$180,587.00
 - Change order forthcoming as grass gets established.

- Mills Street High-Rate Treatment
 - Contractor: Great Lakes Construction
 - Contract Amount: \$33,570,075.00
 - Completion Date: October 2024 (substantial completion), May 2024 (final completion)
 - Inspection: City staff & Stantec
 - Inspection Amount: \$1,642,466.88
 - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.



City Manager's Report

City Commission meeting: Monday, March 27, 2023

- Monroe Street Reconstruction (Decatur Street to Meigs)
 - Contractor: Erie Blacktop Inc
 - Contract Amount: \$749,134.27
 - Completion Date: October 31, 2023
 - Inspection: K.E. McCartney & Associates
 - Inspection Amount: \$76,996.00
 - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
 - This project involves ADA complaint curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
 - Construction anticipated after July 10, 2023

- Monroe Street (West) Drainage Project 1 (Decatur to Fulton St.)
 - Contractor: Ed Burdue & Co.
 - Contract Amount: \$105,749.16
 - Engineer's Estimate: \$108,000
 - Start Date: March 13, 2023
 - Completion Date: July 3, 2023
 - This project addresses roadway and drainage from Decatur to Central Ave. on W. Monroe St. Said project will convey runoff Westerly in a dedicated storm sewer pipe.
 - Regular and historic flooding reports come from this very area.

- Perkins Avenue Waterline replacement and Roadway Improvement Project
 - Contractor: Speer Bros. Inc.
 - Contract Amount: \$5,411,227.34
 - Inspection: In-House
 - Construction Completion: December 1, 2023
 - Construction anticipated to begin: April 1, 2023
 - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52nd. Replacing bad sidewalks and curbs along this segment also.

- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
 - Contractor: Garland Inc.
 - Contract Amount: \$530,000
 - Completion Date: **April 1, 2023**, due to added work
 - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
 - All work elements are complete, working on punchlist items.



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- Added work for installation of a larger ridge cap, as the contraction of the metals and joints with the recent arctic blast caused roofing to pull away from existing ridge cap and leaking occurred here. In spite of this additional work, the total cost will stay within the projects contractual amount.
- **2022 Sidewalk Project**
 - Contractor: Kreimes Company
 - Construction Cost: \$121,116.33
 - Completion Date: Spring 2023, due to added work.
 - A three-week extension was granted due to the demand issues on concrete, project completed November 8th with the replacement of the mid-block crossings on Hayes Ave near Firelands South Campus. We are still working through final punch list items with the contractor, such as, boulevard restoration.
 - Added crosswalk at Buchanan & Campbell, which will be done in spring of 2023.
- **2023 Sidewalk Program**
 - **Contractor: TBD**
 - **Contract amount: \$TBD (EST. \$184,000)**
 - **Completion date: Fall 2023**
 - **Bid opening: Est. April 2023**
 - **Includes \$100,00 of the City's most displaced sidewalks, deemed as "worst trips".**
 - **\$60,000 of sidewalk at Shoreline Park (from approved Capital Plan)**
 - **\$24,000 of concrete work at Fire Station 7 (from approved Capital Plan)**
- **2023 Generator Control Project at BIWW**
 - **Contractor: TBD**
 - **Contract amount: \$TBD (EST)**
 - **Completion date: TBD**
 - **Replacement controls of the main and backup generator at the Water Plant**
 - **Have had a few instances of inconsistent power regulation upon power outages. Actual generators themselves are being analyzed to ensure they are mechanically sound.**



City Manager's Report City Commission meeting: Monday, March 27, 2023

- **2023 Local Resurfacing Project**
 - **Contractor: TBD**
 - **Construction Cost: \$TBD (EST. \$725,000)**
 - **Completion Date: Summer 2023**
 - **Bids Open 3/23/23**
 - **26 street sections included.**
 - **Includes asphalt parking lot at Fire Station #7.**

- **UV Project**
 - Contractor: The Great Lakes Construction Co.
 - Contract Amount: \$2,630,156.00
 - Completion Date: Substantial Completion Date March 1, 2024 with Final Completion May 30, 2024
 - **Due to the manufacturer no longer making some parts, this project is just a replacement of the existing ultraviolet disinfection system at the wastewater pollution control plant with a few alterations to the channel to accommodate the new equipment.**

- **2022 VFD Project at BIWW**
 - Contractor: All Phase
 - Contract amount: \$271,920.00
 - Completion date: March 24, 2023-**will require a time extension-TBD**
 - Replacement of five existing variable frequency drives
 - Submittals for VFDs were approved, **four** of the five VFDs has been delivered

- **Warren Street Reconstruction**
 - Contractor: **Speer Bros., Inc.**
 - Contract Amount: **\$3,032,220.00**
 - Completion Date: December 1, 2023
 - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.

- **2022 CDBG Parking Lot Paving**
 - Contractor: Smith Paving and Excavating
 - Contract Amount: \$39,642
 - Completion Date: June 1, 2023 – It is anticipated that this project will be completed in the spring because timing of concrete and asphalt won't allow for this construction season



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- This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces. Light pole bases and conduit have been installed by City staff, awaiting opening in schedule of concrete contractor.
- **Concrete work began 3/19/23. Asphalt work (milling and paving) to follow.**

- WWTP Secondary Digester #3 Cleaning & Dystor Membrane replacement
 - Digester Contractor: Burch Hydro Inc.-city was notified Burch Hydro, Inc was bought out by Synagro Central, LLC as of 12/31/22. Company is now known as Synagro Central, LLC
 - Digester Contract Amount: \$68,737.68
 - Dystor Contractor: Evoqua
 - Dystor Contract Amount: \$570,000
 - Project Completion date: May 15, 2023
 - The membrane on the Dystor unit has a tear in the fabric at a location where the entire membrane must be replaced. Sludge cleaning and disposal of Secondary Digester #3 is required prior to replacement of the membrane.

DESIGN PROJECTS

- Butler Street Reconstruction Project
 - Consultant: IBI Group
 - Detailed Design: \$139,435
 - Design Completion: July 2023
 - **Construction Cost: \$TBD (EST. \$1,100,000)**
 - Construction proposed for late 2023
 - Work will include reducing most of Butler Street from 3 lanes to 2 between Milan and Cleveland Rd. Replacing concrete with asphalt pavement, adding new curbing. Section repairs beyond Milan Rd. will be added as funding permits.
 - **Geotechnical information being gathered to make appropriate full depth asphalt pavement design.**

- Cleveland Road Safety Project
 - Consultant: American Structurepoint
 - Feasibility Study & Preliminary Design: \$263,615.00
 - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
 - Design Completion: November 2023
 - Construction proposed for CY 2024
 - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.



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- Property Acquisition in progress for additional right of way for the project.
- Cleveland Rd. (E.) Drainage and Sidewalk Project
 - Consultant: CVE (Chagrin Valley Engineering)
 - Preliminary & Detail design: \$139,757
 - Detail Design proposed for Mid-2023.
 - Construction: planned for 2026, after the larger Cleveland Rd. Safety project is complete.
 - Address 80-year-old drainage and lack of sidewalks on the South side of Cleveland Rd. East of Harbour Parkway to E. Shoreway Dr.
- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: \$171,160
 - Design Completion: August 5, 2024
 - Total Project estimate: \$561,275
 - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
 - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's east to Remington Avenue. Bramhall has notified property owners of survey work that will begin shortly.
 - Construction anticipated in spring of 2025
 - **Requested design proposal for waterline replacement from Pipe Creek bridge to Remington Avenue-this will be a separate construction project**
 - **To be noted: Erie County Engineer's office is under contract with, Great Lakes Demolition Co. to replace the Pipe Creek Bridge later this year. PID107278**
- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Design Completion Date: April 2024
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.



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- Staff is working with ODOT to establish a mutually agreeable schedule and to split this project along appropriate boundaries to accommodate federal funding that has been allocated for all of pathway between Rye Beach Road and Cedar Point Drive.

- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
 - Consultants: Mott MacDonald
 - Contract Amount: \$150,500
 - Design Completion: October 1, 2024
 - LPA Project PID 113957; ERI-CR-0500-01.37
 - Total Project Const. Est: \$1,589,298.64
 - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.

- Monroe Street (West) Improvement Project (Camp Street to Decatur St.)
 - Consultants: TBD
 - Contract Amount: TBD (Est. \$210,462.00)
 - Design Completion: **11/1/2025**
 - LPA Project PID: **118505**
 - Total Project Est: \$1,134,328.00
 - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Recently awarded ODOT funds, via the MPO for this project.
 - Scope of Services prepared for ODOT, precursor to selecting a design firm.
 - Had field review of project with ODOT, MPO representatives on 1/17/23.



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- Monroe Street (West) Drainage Project 2 (Broadway St. to Mills Creek)
 - Consultants: Bramhall – Survey, In-House Design
 - Contract Amount: \$9,100 – survey & base mapping
 - Design Completion: Spring 2023
 - Total Project Est: \$TBD
 - This project addresses carrying drainage from Broadway St. and releases it 1600' West into Mills Creek near the existing bridge. This project separates sewers and puts road runoff directly into the bay. Currently, this runoff goes the Wastewater treatment plant and gets treated as sewage. No road work is included in this.
 - **Project slated to begin in early 2024, per Capital Plan.**

- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2024
 - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
 - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
 - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
 - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
 - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.

- Water Model Update
 - Consultant: Stantec
 - Design Contract Amount: \$180,031.00
 - Completion date: March **27**, 2023
 - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.
 - **Hydraulic model will be completed first, then the Water Quality model soon after.**



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ADDITIONAL INFORMATION

Vacancies and budgeted positions:

- BIWW (1)
- Building Maintenance
- Cemetery (1)
- Engineering
- Forestry
- **Sewer Maintenance (1)**
- Streets & Traffic
- **Water Distribution (2)**
- WWTP (1)

Congratulations to the following new hires and staff for receiving promotions:

- **Welcome to James Caddell who has joined our Sewer Maintenance division as a Maintenance II.**

STATUS OF GRANT & LOAN APPLICATIONS

- None



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DEPARTMENT OF COMMUNITY DEVELOPMENT

ECONOMIC DEVELOPMENT DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

COMMUNITY DEVELOPMENT DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

COMMUNITY DEVELOPMENT PROJECTS

PLANNING AND ZONING DIVISION

DONATIONS

NEW BUSINESS

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- We are excited to present the Sandusky Wheels Park concept, available online at cityofsandusky.com/WheelsPark. The concept designed was based on robust community feedback with more than 100 frequent users of the Sandusky Skate Park, Pump Track, and other regional wheels parks involved throughout the design process beginning in September 2022. Refinements to the design concept will be made based on community feedback and we are targeting to bring the design-build contract to City Commission approval in April.

OLD BUSINESS

PLANNING PROJECTS



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ADDITIONAL INFORMATION

- The next **Landmark Commission** meeting is scheduled for Wednesday, April 19, 2023.
- The next **EDIC** meeting is scheduled for Tuesday, May 9, 2023.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, April 20, 2023 at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, April 25, 2023 at 5:00 PM.

SANDUSKY TRANSIT SYSTEM

DONATIONS

NEW BUSINESS

OLD BUSINESS

RECREATION DEPARTMENT

DONATIONS

OLD BUSINESS

- Sandusky Parks & Rec was notified that they were awarded a Put a Lid on it grant from The American Pediatric Association. Sandusky Rec will receive 108 bike helmets to be distributed during Touch-a-Truck in August.

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