



## City Manager's Report

### City Commission meeting: Monday, June 26, 2023

#### **DONATIONS**

- Sandusky Recreation would like to thank John Rader, a long-time member at Mills Creek Golf Course, for his donation of \$260 for the purchase of metal cups for Mills Creek Golf Course.

#### **NEW & OLD BUSINESS**

##### **PUBLIC WORKS**

- Due to a traffic crash at the intersection of First Street and Cedar Point Drive on the afternoon of June 22, staff are requesting approval to pay time and materials not to exceed \$30,000 to National Light and Power for emergency repair work. The City will seek reimbursement from the responsible driver's insurance company, but initial payment would be from Street Funds. Staff will bring formal legislation at a future meeting when final costs are received. I would like to request a motion for the approval to pay time and materials not to exceed \$30,000 to National Light and Power for emergency repair work.
- Construction on the residential sidewalk project has begun. Staff are asking residents to assist with monitoring of the concrete after it is poured and finished as we have already had incidents of vandalism.

##### **COMMUNITY DEVELOPMENT**

- We are currently accepting applications for the position of AmeriCorps\* VISTA member to serve in the City of Sandusky Community Development Department from August 2023 – July 2024. The VISTA member will assist staff with implementing projects, programming and community involvement actions on the South Side specifically, but throughout the City as needed. Position information can be found on the City website or by calling Community Development Department at 419.627.5891.



**City Manager's Report**  
**City Commission meeting: Monday, June 26, 2023**

**POLICE DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**



**City Manager's Report**  
**City Commission meeting: Monday, June 26, 2023**

**FIRE DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**



**City Manager's Report**  
**City Commission meeting: Monday, June 26, 2023**

**FINANCE DEPARTMENT**

**DONATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

**GENERAL INFORMATION**



**City Manager's Report**  
**City Commission meeting: Monday, June 26, 2023**

**PUBLIC WORKS**

**DONATIONS**

**NEW BUSINESS**

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- Construction on the residential sidewalk project has begun. Staff are asking residents to assist with monitoring of the concrete after it is poured and finished as we have already had incidents of vandalism.

**OLD BUSINESS**

**COMPLETED PROJECTS**

**CONSTRUCTION PROJECTS**

- Bardshar Drainage Project
  - Contractor: D2 Excavating
  - Contract Amount: \$17,676
  - Completion Date: October 2023
  - County Engineers – led and designed for the City drainage on Bardshar Rd. south of the Winery.
  - The roadway in this area has deep ditches, which create unstable shoulders for the pavement.



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- Cleveland Rd. Waterline Project
  - Contractor: Ed Burdue Co.
  - Contract Amount: \$298,699.92
  - Construction Completion: December 5, 2023
  - Project to replace 50- to 80-year-old water main lines within the intersection of Cleveland and Cedar Point Dr. To better align with the proposed roundabout.
  - Pushing this work off till fall time to minimize conflict with tourist season.
  
- Columbus Lift Station Improvements
  - Contractor: All Phase
  - Contract Amount: \$312,895.00
  - Construction Completion: December 16, 2022 (39 weeks, Derailment Dependent).
  - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
  - Due to the train derailment, Mosser is working on construction plans for rebuilding the upper level of the station. This work will not be charged to the All Phase contract with the city.
  
- East Water Street Reconstruction
  - Contractor: Great Lakes Demolition
  - Contract Amount: \$952,053
  - Construction Completion: May 17, 2024
  - Inspection: K.E. McCartney & Associates
  - Inspection Amount: \$99,999.00
  - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected to begin in July of 2023 and be completed by December.
  
- Hayes Avenue Corridor Safety Project
  - Contractor: Miller Cable Co.
  - Contract Amount: \$809,400.00
  - Construction Completion Date: March 29, 2024
  - Inspection: K.E. McCartney & Associates
  - Inspection Amount: \$80,912.00
  - LPA Project PID 109523 ERI-SR4-10.66 Hayes Ave
  - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations.



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- Foundations for new poles has been completed, waiting on delivery of the poles and traffic signals to complete work, expected Fall of 2023. Some concrete work at the intersections will occur between now and when the poles arrive. Watch for press releases as work affects traffic.
- Justice Center
  - Contractor: Mosser Construction
  - Contract Amount: \$10,623,800
  - Construction Completion Date: September 2024
  - Inspection Consultant: Richard L. Bowen & Associates, LLC
  - Inspection Contract Amount: \$547,072
  - Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court
  
  - Furniture Supplier: O'Supplies
  - Furniture Contract Amount: Not to Exceed \$375,000
  - City will be working with O'Supplies to supply furniture for the facility where existing furniture cannot be reused.
- Meadowood Subdivision Sidewalk Project
  - Consultant: In-house design
  - Design Completion: Stage 2 comments received from ODOT 5/2/23, final PS&E package due to ODOT 11/6/23
  - Total Project estimate: \$193,253
  - LPA Project PID-117271
  - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
  - Construction anticipated in spring of 2024
- Meigs Street Reconstruction
  - Contractor: Underground Utilities Inc.
  - Contract Amount: \$1,808,344.80
  - Construction Completion: November 9, 2022
  - Inspection Services: K.E. McCartney
  - Inspection Contract Amount: \$180,587.00
  - Change order forthcoming as grass gets established.
  - **Final Change Order forthcoming.**



## City Manager's Report

### City Commission meeting: Monday, June 26, 2023

- Mills Street High-Rate Treatment
  - Contractor: Great Lakes Construction
  - Contract Amount: \$33,570,075.00
  - Completion Date: October 2024 (substantial completion), May 2024 (final completion)
  - Inspection: City staff & Stantec
  - Inspection Amount: \$1,642,466.88
  - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.
  
- Monroe Street Reconstruction (Decatur Street to Meigs)
  - Contractor: Erie Blacktop Inc
  - Contract Amount: \$749,134.27
  - Completion Date: October 31, 2023
  - Inspection: K.E. McCartney & Associates
  - Inspection Amount: \$76,996.00
  - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
  - This project involves ADA complaint curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
  - Construction anticipated after July 10, 2023
  
- Perkins Avenue Waterline replacement and Roadway Improvement Project
  - Contractor: Speer Bros. Inc.
  - Contract Amount: \$5,411,227.34
  - Inspection: In-House
  - Construction Completion: December 1, 2023
  - Construction anticipated to begin: April 1, 2023
  - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52<sup>nd</sup>. Replacing bad sidewalks and curbs along this segment also.
  - Waterline work progressing with some curb and sidewalk replacement and restoration complete West of Hayes Ave.
  - Temporary waterline in place for East of Hayes Ave. up to the KFC.





## City Manager's Report

### City Commission meeting: Monday, June 26, 2023

- 2022 Sidewalk Project
  - Contractor: Kreimes Company
  - Construction Cost: \$121,116.33
  - Completion Date: Spring 2023, due to added work.
  - A three-week extension was granted due to the demand issues on concrete, project completed November 8<sup>th</sup> with the replacement of the mid-block crossings on Hayes Ave near Firelands South Campus. We are still working through final punch list items with the contractor, such as, boulevard restoration.
  - Added crosswalk at Buchanan & Campbell, which will be done in spring of 2023. Rain has pushed this work out schedule-wise, work is slated to begin on the new crosswalk next week.
  
- 2023 Sidewalk Program
  - Contractor: Hula Construction
  - Contract amount: \$153,628.70 (EST. \$184,000)
  - Completion date: Fall 2023
  - Bid opening: April 27, 2023
  - Includes \$100,000 of the City's most displaced sidewalks, deemed as "worst trips".
  - \$60,000 of sidewalk at Shoreline Park (from approved Capital Plan)
  - \$24,000 of concrete work at Fire Station 7 (from approved Capital Plan)
  - Work began 6-19 in residential areas.
  
- 2023 Generator Control Project at BIWW
  - Contractor: TBD
  - Contract amount: \$TBD (EST: \$600,000)
  - Completion date: TBD
  - Replacement controls of the main and backup generator at the Water Plant
  - Have had a few instances of inconsistent power regulation upon power outages. Actual generators themselves are being analyzed to ensure they are mechanically sound.
  - **Control units have been ordered, the delivery time is anticipated to be 50+ weeks.**
  
- 2023 Local Resurfacing Project
  - Contractor: Precision Paving
  - Construction Cost: \$761,363.90
  - Completion Date: Summer 2023
  - Start Date: May 3, 2023
  - 26 street sections included.



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- Includes asphalt parking lot at Fire Station #7.
- **All roads as part of this year's project have been paved, and manholes adjusted. Punchlist work begun.**
  
- 2023 CDBG Street Paving Project
  - Contractor: TBD
  - Construction Cost: \$265,000 (EST)
  - Completion Date: Summer 2023
  - Start Date: TBD
  - 10 street sections included.
  - **Opened bids 6/20. Award legislation forthcoming.**
  
- UV Project
  - Contractor: The Great Lakes Construction Co.
  - Contract Amount: \$2,630,156.00
  - Completion Date: Substantial Completion Date March 1, 2024 with Final Completion May 30, 2024
  - Due to the manufacturer no longer making some parts, this project is just a replacement of the existing ultraviolet disinfection system at the wastewater pollution control plant with a few alterations to the channel to accommodate the new equipment.
  
- 2022 VFD Project at BIWW
  - Contractor: All Phase
  - Contract amount: \$271,920.00
  - Completion date: March 24, 2023-will require a time extension-TBD
  - Replacement of five existing variable frequency drives
  - Submittals for VFDs were approved, all five VFDs has been delivered
  - Contractor **has replaced** 2 of the 5 VFDs before water demand increases for the summer. The remaining 3 VFDs will be replaced after Labor Day.
  
- Warren Street Reconstruction
  - Contractor: Speer Bros., Inc.
  - Contract Amount: \$3,032,220.00
  - Completion Date: December 1, 2023
  - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.



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- **Work is expected to begin in August of 2023, staff is currently working with the contractor to solidify a schedule. Completion will likely be pushed into spring of 2024.**
- WWTP Secondary Digester #3 Cleaning & Dystor Membrane replacement
  - Dystor Contractor: Evoqua
  - Dystor Contract Amount: \$570,000
  - Project Completion date: May 15, 2023
  - The membrane on the Dystor unit has a tear in the fabric at a location where the entire membrane must be replaced. Sludge cleaning and disposal of Secondary Digester #3 is required prior to replacement of the membrane.

#### **DESIGN PROJECTS**

- Butler Street Reconstruction Project
  - Consultant: IBI Group
  - Detailed Design: \$139,435
  - Design Completion: July 2023
  - Construction Cost: \$TBD (EST. \$1,100,000)
  - Construction proposed for late 2023
  - Work will include reducing most of Butler Street from 3 lanes to 2 between Milan and Cleveland Rd. Replacing concrete with asphalt pavement, adding new curbing. Section repairs beyond Milan Rd. will be added as funding permits.
  - Geotechnical information being gathered to make appropriate full depth asphalt pavement design.
- Cleveland Road Safety Project
  - Consultant: American Structurepoint
  - Feasibility Study & Preliminary Design: \$263,615.00
  - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
  - Design Completion: November 2023
  - Construction proposed for CY 2024
  - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
  - Property Acquisition in progress for additional right of way for the project.



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- Cleveland Rd. (E.) Drainage and Sidewalk Project
  - Consultant: CVE (Chagrin Valley Engineering)
  - Preliminary & Detail design: \$139,757
  - Detail Design proposed for Mid-2023.
  - Construction: planned for 2026, after the larger Cleveland Rd. Safety project is complete.
  - Address 80-year-old drainage and lack of sidewalks on the South side of Cleveland Rd. East of Harbour Parkway to E. Shoreway Dr.
  
- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
  - Consultant: Bramhall Engineering & Surveying Company
  - Contract Amount: \$171,160
  - Design Completion: August 5, 2024
  - Total Project estimate: \$561,275
  - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
  - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's east to Remington Avenue. Bramhall has notified property owners of survey work that will begin shortly.
  - Construction anticipated in spring of 2025
  - Requested design proposal for waterline replacement from Pipe Creek bridge to Remington Avenue-this will be a separate construction project
  - To be noted: Erie County Engineer's office is under contract with, Great Lakes Demolition Co. to replace the Pipe Creek Bridge later this year. PID107278
  
- East Perkins Avenue Waterline Replacement Project Pipe Creek Bridge to Remington Avenue
  - Consultant: Bramhall Engineering & Surveying Company
  - Contract Amount: \$18,900 City Commission meeting 4/24/23
  - Design Completion: December 2023
  - Total Project estimate: \$TBD
  - This project involves installing replacing the 8" waterline from the Pipe Creek Bridge to Remington Avenue. This section has experienced several breaks over this past winter.
  - Construction anticipated in 2024 and to be completed prior to the LPA Project PID 113959



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### City Commission meeting: Monday, June 26, 2023

- Follett Street and Mills Street Elevated Water Tank Inspection & TTHM Removal System Project
  - Consultant: Arcadis US Inc.
  - Engineer's Estimate: \$49,000.00
  - Completion date: Early Summer 2023 including EPA submittal and approval
  - Complete EPA required 5yr interior & exterior inspections on both tanks. Replace ventilation units and active mixers, 3" conduit piping system and spray nozzles on both tanks.
  - Additional plans are needed for EPA review/approval
  
- The Landing – Final Design & Permitting
  - Consultant: Environmental Design Group
  - Contract Amount: \$2,057,845.73
  - Design Completion Date: April 2024
  - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
  - Staff is working with ODOT to establish a mutually agreeable schedule and to split this project along appropriate boundaries to accommodate federal funding that has been allocated for all of pathway between Rye Beach Road and Cedar Point Drive.
  
- Mobility Plan
  - RFP forthcoming
  
- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
  - Consultants: Mott MacDonald
  - Contract Amount: \$150,500
  - Design Completion: October 1, 2024
  - LPA Project PID 113957; ERI-CR-0500-01.37
  - Total Project Const. Est: \$1,589,298.64
  - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.



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- Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.
- Stage 2 Plans sent on to ODOT for commentary.
- Monroe Street (West) Improvement Project (Decatur St. to Camp St.)
  - Consultants: TBD
  - Contract Amount: TBD (Est. \$210,462.00)
  - Design Completion: 11/1/2025
  - LPA Project PID: 118505
  - Total Project Est: \$1,134,328.00
  - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
  - Recently awarded ODOT funds, via the MPO for this project.
  - Scope of Services prepared for ODOT, precursor to selecting a design firm.
  - Had field review of project with ODOT, MPO representatives on 1/17/23.
- Monroe Street (West) Drainage Project 2 (Broadway St. to Mills Creek)
  - Consultants: Bramhall – Survey, In-House Design
  - Contract Amount: \$9,100 – survey & base mapping
  - Design Completion: Spring 2023
  - Total Project Est: \$840,000
  - This project addresses carrying drainage from Broadway St. and releases it 1600' West into Mills Creek near the existing bridge. This project separates sewers and puts road runoff directly into the bay. Currently, this runoff goes the Wastewater treatment plant and gets treated as sewage. No road work is included in this.
  - Project slated to begin in early 2024, per Capital Plan.
  - Preliminary design is complete.
- Sandusky Bay Pathway Acquisition and Partial Design
  - Consultant: Environmental Design Group
  - Contract amount: \$2,092,513.00
  - Completion date: Spring 2024
  - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.



## City Manager's Report

### City Commission meeting: Monday, June 26, 2023

- This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
- Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
- Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
- The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.
- Water Model Update
  - Consultant: Stantec
  - Design Contract Amount: \$180,031.00
  - Completion date: Staff reviewing draft report.
  - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.

#### **ADDITIONAL INFORMATION**

Vacancies and budgeted positions:

- BIWW
- Building Maintenance
- Cemetery
- Engineering (2)
- Forestry
- Sewer Maintenance
- Streets & Traffic
- Water Distribution (2)
- WWTP (1)

Congratulations to the following new hires and staff for receiving promotions:

- **None**

#### **STATUS OF GRANT & LOAN APPLICATIONS**

- NONE



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**COMMUNITY DEVELOPMENT**

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**DONATIONS**

**NEW BUSINESS**

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**OLD BUSINESS**

**COMMUNITY DEVELOPMENT PROJECTS**

- Environmental:
- Demolition:

**PLANNING DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

**PLANNING PROJECTS**





## City Manager's Report City Commission meeting: Monday, June 26, 2023

### **ADDITIONAL INFORMATION**

- The **Landmark Commission** meeting was cancelled for June, due to lack of applications. The next meeting will be July 19, 2023.
- The next **EDIC** meeting is scheduled for Tuesday, July 11, 2023.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, July 20, 2023, at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, June 28, 2023, at 5:00 PM.

### **SANDUSKY TRANSIT SYSTEM**

#### **DONATIONS**

#### **NEW BUSINESS**

#### **OLD BUSINESS**

### **RECREATION DEPARTMENT**

#### **DONATIONS**

- Sandusky Recreation would like to thank John Rader, a long-time member at Mills Creek Golf Course, for his donation of \$260 for the purchase of metal cups for Mills Creek Golf Course.

#### **OLD BUSINESS**

#### **NEW BUSINESS**