



## City Manager's Report City Commission meeting: Monday, October 9, 2023

### **DONATIONS**

Thank you to OHgo and Pizza House East for their donations of snacks, Gatorades, and pizzas for the kids in SPD's flag football program.

### **NEW & OLD BUSINESS**

#### **FINANCE**

- The Customer Accounting Office will begin assessing a credit card convenience fee on November 1, 2023. The convenience fee will be 2.5% of the transaction total, with a minimum of a \$2.00 fee. These are the same fees that are already assessed to the customers in the Building, Code, Community Development and Recreation departments. The convenience fees are collected by the credit card processing company to cover their expenses, the City does not receive any revenue from these fees.

#### **PUBLIC WORKS**

- Perkins Avenue between Campbell and Columbus is now open to vehicular traffic. The contractor will be installing water line in the next segment to the east. The project is still scheduled for completion in 2023.
- Crews will be closing the north side of the Columbus/Perkins intersection on October 16 for about 3-4 weeks for water line replacement work and to repair unexpected leaks. Detour signs will be posted
- The East Monroe Street project is nearly complete as striping and traffic loop replacement remains. Please continue to use caution on all streets as contractors are working hard to finish projects before winter.
- Reminder: There will be a public meeting to discuss the MacArthur Park project at the Mills Rec Room from 5:30 to 7:00pm on Wednesday, October 11 with a focus on final design of the park improvements.
- Streets and Traffic staff will begin city-wide leaf collection in November. Once finalized, the schedule will be posted on the City's social media pages and website at [CityofSandusky.com/LeafCollection](http://CityofSandusky.com/LeafCollection). There will be a drop-off area for bagged leaves near the Marquette Drive entrance to the City Service Center, starting October 23<sup>rd</sup>. For questions about the City's Leaf Collection Program, call 419.627.5884.



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#### **COMMUNITY DEVELOPMENT**

- The City will be hosting two public open houses for residents to learn more about the proposed Recreation Center. The first will be Tuesday, October 10 at 6:30pm at the Mylander Pavilion, followed by one on Tuesday, October 17 at 6:30pm at Sandusky Rec @ Mills. Information about the Rec Center project can be found online at [CityofSandusky.com/RecCenter](http://CityofSandusky.com/RecCenter)



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**POLICE DEPARTMENT**

**DONATIONS**

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**NEW BUSINESS**

**OLD BUSINESS**



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**FIRE DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**



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**FINANCE DEPARTMENT**

**DONATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

**GENERAL INFORMATION**

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**PUBLIC WORKS**

**DONATIONS**

- NONE

**NEW BUSINESS**

- Welcome to William Taylor who has joined our Sewer Maintenance division as a Maintenance II.

**OLD BUSINESS**

- Perkins Avenue between Campell and Columbus is now open to vehicular traffic. The contractor will be installing water line in the next segment to the east. The project is still scheduled for completion in 2023. Crews will be closing the north side of the Columbus/Perkins intersection on Monday, October 16 for about 3-4 weeks for water line replacement work and to repair unexpected leaks.
- The East Monroe Street project is nearly complete as striping and traffic loop replacement remains. Please continue to use caution on all streets as contractors are working hard to finish projects before winter.
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**COMPLETED PROJECTS**

- NONE

**CONSTRUCTION PROJECTS**

Butler Street Reconstruction Project

- Contractor: Great Lakes Demolition Company
- Contract Amount: \$890,479.50
- Construction Completion: June 1, 2024
- Construction likely to occur starting early 2024
- Work will include reducing most of Butler Street from 3 lanes to 2 between Milan and Cleveland Rd. Replacing concrete with asphalt pavement, adding new curbing. Pavement section repairs beyond Milan Rd. will be added.



## City Manager's Report

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#### 2023 CDBG Street Paving Project

- Contractor: Erie Blacktop Inc.
- Construction Cost: \$263,211.15
- Completion Date: November 17, 2023
- Resurfacing of 10 street sections within the eligible portions of the city.
- Paving complete week of 9/5. Manhole and Catch Basin adjustments and striping remains.
- **Traffic loop work began 10/4.**

#### Cleveland Rd. Waterline Project

- Contractor: Ed Burdue Co.
- Contract Amount: \$298,699.92
- Construction Completion: December 5, 2023
- Project to replace 50- to 80-year-old water main lines within the intersection of Cleveland and Cedar Point Dr. To better align with the proposed roundabout.
- In midst of acquisition of property to keep this utility line out of the new roadway for maintenance purposes.

#### Columbus Lift Station Improvements

- Contractor: All Phase
- Contract Amount: \$312,895.00
- Construction Completion: December 16, 2022 (39 weeks, Derailment Dependent).
- Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
- Due to the train derailment, Mosser is working on construction plans for rebuilding the upper level of the station. This work will not be charged to the All Phase contract with the city, but the City's contract will be adjusted to accommodate crossover work.

#### East Water Street Reconstruction

- Contractor: Great Lakes Demolition
- Contract Amount: \$952,053
- Construction Completion: May 17, 2024
- Inspection: K.E. McCartney & Associates
- Inspection Amount: \$99,999.00
- This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction.
- Work is expected to occur February through May of 2024.

#### 2023 Generator Control Project at BIWW

- Contractor: TBD
- Contract amount: \$TBD (EST: \$200,000)
- Completion date: TBD
- Replacement of the controls of the main and backup generator at the Water Plant



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- Have had a few instances of inconsistent power regulation upon power outages. Actual generators themselves have been tested to ensure they are mechanically sound.
- Control units (\$489,416) have been ordered, the delivery time is anticipated to be 50+ weeks, arriving June of 2024.

#### Hayes Avenue Corridor Safety Project

- Contractor: Miller Cable Co.
- Contract Amount: \$809,400.00
- Construction Completion Date: March 29, 2024
- Inspection: K.E. McCartney & Associates
- Inspection Amount: \$80,912.00
- LPA Project PID 109523, ERI-SR4-10.66 Hayes Ave
- This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations.
- **Outstanding items include pedestrian and vehicular signal installations. All poles and mounting is in place.**

#### Jaycee and West Washington Park Concrete Work

- Contractor: RMH Concrete & Foundations, Inc.
- Contract Amount: \$44,048.20
- Construction Completion: December 1, 2023.
- Construction proposed for late 2023
- Grant funding has been obtained by the Parks and Recreation Department to install a shelter and concrete walkway at Jaycee Park near the basketball courts and an oversized concrete chess board at West Washington Park near the Popcorn Wagon.
- Awarding legislation re-presented at this meeting.

#### Justice Center

- Contractor: Mosser Construction
- Contract Amount: \$10,623,800
- Construction Completion Date: September 2024
- Inspection Consultant: Richard L. Bowen & Associates, LLC
- Inspection Contract Amount: \$547,072
- Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court
- Furniture Supplier: OSupplies
- Furniture Contract Amount: \$334,675.83
- City will be working with OSupplies to supply furniture for the facility where existing furniture cannot be reused.

#### Meadowood Subdivision Sidewalk Project

- Consultant: In-house design
- Design Completion: Stage 2 comments received from ODOT 5/2/23, final PS&E package due to ODOT 11/6/23





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- Total Project estimate: \$193,253
- LPA Project PID-117271
- This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
- Construction anticipated in spring of 2024

#### Mills Street High-Rate Treatment

- Contractor: Great Lakes Construction
- Contract Amount: \$33,570,075.00
- Completion Date: October 2024 (substantial completion), May 2024 (final completion)
- Inspection: City staff & Stantec
- Inspection Amount: \$1,642,466.88
- As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site as well as improvements to the buildings.

#### Monroe Street Reconstruction (Decatur Street to Meigs)

- Contractor: Erie Blacktop Inc
- Contract Amount: \$749,134.27
- Completion Date: October 31, 2023
- Inspection: K.E. McCartney & Associates
- Inspection Amount: \$76,996.00
- LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
- This project involves ADA complaint curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
- **Paving complete, manholes and catch basins are being adjusted thru the week of 10-2. Striping and traffic loop replacement planned for coming weeks.**

#### Monroe Street Outfall Extension Project (Decatur Street to Meigs)

- Contractor: TBD
- Contract Amount: \$TBD (Eng. Est. \$645,000)
- Completion Date: Spring 2024
- Inspection: In-House



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- This project involves installation of a 36" storm sewer from Broadway Street to Mills Creek to relieve the soon-to-be installed storm sewer coming from Camp Street. This takes significant storm flows off Broadway Street, which goes to the WWTP.
- Project bids to be open **10/10/23**.

#### Perkins Avenue Waterline replacement and Roadway Improvement Project

- Contractor: Speer Bros. Inc.
- Contract Amount: \$5,411,227.34
- Inspection: In-House
- Construction Completion: December 1, 2023
- Construction anticipated to begin: April 1, 2023
- Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52<sup>nd</sup>. Replacing bad sidewalks and curbs along this segment also.
- Waterline work is progressing with some curb and sidewalk replacement and restoration complete West of Hayes Ave.
- Emergent (storm and sanitary) sewer line repair work has been performed as necessary when encountered.
- **Campell to Columbus fully restored to traffic by end of 10/6. Restoration of curb/drives/walks happening Columbus to 52<sup>nd</sup> St. Water line work progressing East of 50<sup>th</sup> St.**

#### 2023 Sidewalk Program

- Contractor: Hula Construction
- Contract amount: \$153,628.70 (EST. \$184,000)
- Completion date: Fall 2023
- Bid opening: April 27, 2023
- Includes \$100,000 of the City's most displaced sidewalks, deemed as "worst trips".
- \$60,000 of sidewalk at Shoreline Park (from approved Capital Plan)
- \$24,000 of concrete work at Fire Station 7 (from approved Capital Plan)
- Sidewalk replacement at all residential locations has been completed, the contractor is working to restore the area around the new walk with dirt and will return with hydro-seed in early application to all locations.
- Work at Fire Station 7 has been completed.
- Contractor is backfilling and seeding throughout the entire project as they complete the work.

#### Underpass Rehabilitation Project

- Contractor: **Schirmer Construction**
- Contract Amount: **\$527,785**
- Completion Date: Mid-2024
- Inspection: In-House
- This project involves addressing the worst areas of cracks, spalling and paint coating failing along Columbus Ave. Underpass. Since the train derailment, these deficiencies are more



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noticeable. Removal of the worst areas of walls and preparation for a detailed filling, leveling and coating system have been specified. Said project also replaces the remaining steel handrailing and lighting beneath the Columbus Ave underpass.

- **Schirmer Construction was low bidder on this project. Legislation forthcoming.**

#### UV Project

- Contractor: The Great Lakes Construction Co.
- Contract Amount: \$2,630,156.00
- Completion Date: Substantial Completion Date March 1, 2024 with Final Completion May 30, 2024
- Due to the manufacturer no longer making some parts, this project is just a replacement of the existing ultraviolet disinfection system at the wastewater pollution control plant with a few alterations to the channel to accommodate the new equipment.

#### 2022 VFD Project at BIWW

- Contractor: All Phase
- Contract amount: \$271,920.00
- Completion date: March 24, 2023-will require a time extension-TBD
- Replacement of five existing variable frequency drives
- Contractor has replaced 1 of the 5 VFDs before water demand increases for the summer. The remaining 4 VFDs will be replaced after Labor Day.

#### Warren Street Reconstruction

- Contractor: Speer Bros., Inc.
- Contract Amount: \$3,032,220.00
- Completion Date: June 1, 2024.
- This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
- Work began at the North End, near Water Street on 8/14. Underground utility work is involved currently.
- **New water main and storm sewer installed from Water St. to Market St. Bike path between Water and Market to be complete by 10-6.**

## DESIGN PROJECTS

#### Cleveland Road Safety Project

- Consultant: American Structurepoint
- Feasibility Study & Preliminary Design: \$263,615.00
- Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
- Design Completion: November 2023
- Construction proposed for CY 2024



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- ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
- Property Acquisition in progress for additional right of way for the project.

#### Cleveland Rd. (E.) Drainage and Sidewalk Project

- Consultant: CVE (Chagrin Valley Engineering)
- Preliminary & Detail design: \$139,757
- Construction: planned for 2026, after the larger Cleveland Rd. Safety project is complete.
- Address 80-year-old drainage and lack of sidewalks on the South side of Cleveland Rd. East of Harbour Parkway to E. Shoreway Dr.

#### East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959

- Consultant: Bramhall Engineering & Surveying Company
- Contract Amount: \$171,160
- Design Completion: August 5, 2024
- Total Project estimate: \$561,275
- LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
- This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's east to Remington Avenue. Bramhall has notified property owners of survey work that will begin shortly.
- Construction anticipated in spring of 2025

#### East Perkins Avenue Waterline Replacement Project Pipe Creek Bridge to Remington Avenue

- Consultant: Bramhall Engineering & Surveying Company
- Contract Amount: \$18,900
- Design Completion: December 2023
- This project involves installing replacing the 8-inch waterline from the Pipe Creek Bridge to Remington Avenue. This section has experienced several breaks over the past few winters.
- Construction anticipated in 2024 and to be completed prior to the LPA Project PID 113959

#### Follett Street and Mills Street Elevated Water Tank Inspection & TTHM Removal System Project

- Consultant: Arcadis US Inc.
- Engineer's Estimate: \$49,000.00
- Completion date: Early Summer 2023 including EPA submittal and approval
- Complete EPA required 5yr interior & exterior inspections on both tanks. Replace ventilation units and active mixers, 3" conduit piping system and spray nozzles on both tanks.
- Bidding of work is awaiting EPA approvals.

#### The Landing – Final Design & Permitting



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- Consultant: Environmental Design Group
- Contract Amount: \$2,057,845.73
- Design Completion Date: April 2024
- This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
- Federal funding has been allocated for the pathway between Hemminger Ditch and Cedar Point Drive. The Hemminger Ditch crossing and The Landing will be funding by the City.

#### Safe Streets Action Plan

- Consultant: TBD
- Contract Amount: TBD (total project funding is \$250,000)
- Completion Date: TBD
- The City was awarded \$200,000 from the USDOT FHWA through the Safe Streets for All grant program. The city-wide plan will evaluate safe passage for motorists and non-motorists alike for all demographics throughout the City. The goal of the plan will be to develop a prioritized list of projects through public collaboration that will systematically be implemented to ensure safe coexistence of all modes of transportation.

#### Monroe Street (West) Improvement Project (Camp Street to Broadway Street)

- Consultants: Mott MacDonald
- Contract Amount: \$150,500
- Design Completion: October 1, 2024
- LPA Project PID 113957; ERI-CR-0500-01.37
- Total Project Const. Est: \$1,589,298.64
- This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
- Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.
- Stage 2 Plans sent to ODOT for comments.

#### Monroe Street (West) Improvement Project (Decatur St. to Camp St.)

- Consultants: TBD
- Contract Amount: TBD (Est. \$210,462.00)
- Design Completion: 11/1/2025
- LPA Project PID: 118505



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- Total Project Est: \$1,134,328.00
- This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
- Recently awarded ODOT funds, via the MPO for this project.
- Scope of Services prepared for ODOT which is a precursor to selecting a design firm.

#### Sandusky Bay Pathway Acquisition and Partial Design

- Consultant: Environmental Design Group
- Contract amount: \$2,092,513.00
- Completion date: Spring 2025
- A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
- This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
- Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
- Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
- The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.

#### Water Model Update

- Consultant: Stantec
- Design Contract Amount: \$180,031.00
- Completion date: October 20, 2023
- Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.



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### Additional Information

Vacancies and budgeted positions:

- BIWW
- Engineering
- Streets & Utilities
  - Cemetery (1)
  - Forestry
- Sewer Maintenance
- Streets & Traffic (1)
- Water Distribution (1)
- Public Works (1, part time)
- WWTP (2)

Congratulations to the following new hires and staff for receiving promotions:

- **Welcome to William Taylor who has joined our Sewer Maintenance division as a Maintenance II.**

### Status of Grant & Loan Applications

- Applications for annual OPWC projects (Downtown Paving, Camp Street Paving) have been submitted to the Erie County MPO, as they funnel submittals to the OPWC scoring committee. Applicants will be notified of award in December 2023. **These projects were the two highest scoring (Camp #1, Downtown #2) LTIP projects out of the county area and will be forwarded on to the District for final decisions/awards in December.**



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**COMMUNITY DEVELOPMENT**

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**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

**COMMUNITY DEVELOPMENT PROJECTS**

- Environmental:
- Demolition:

**PLANNING DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

- A new project has been completed from the Public Arts & Culture Commission's ArtBox program. The painting, titled *Day of LEM*, by local artist Lori Jameson, is found on the utility cabinet at the corner of Hayes Avenue and Tyler Street. The artwork depicts Bessie, the Lake Erie Monster, on a treasure hunt for her favorite things with stylings inspired by Day of the Dead imagery and elements of the upcoming 2024 Solar Eclipse. The call for additional ArtBox projects is still open and can be found on the Public Art page of the city website.

**OLD BUSINESS**

**PLANNING PROJECTS**

**Additional Information:**

- The next **Landmark Commission** meeting is scheduled for Wednesday, October 18, 2023.
- The next **EDIC** meeting is scheduled for Tuesday, October 10, 2023.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, October 19, 2023, at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, October 25, 2023, at 5:00 PM.





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**SANDUSKY TRANSIT SYSTEM**

**DONATIONS**

**NEW BUSINESS**

- Sandusky Transit kicked off its examination of services process with HDR, Inc. last Wednesday, October 4 by convening a group of more than 20 local stakeholders to discuss the future of transit in Sandusky and Erie County. This process will continue over the next few months as we examine all aspects of the transit system.

**OLD BUSINESS**

**RECREATION DEPARTMENT**

**DONATIONS**

**OLD BUSINESS**

**NEW BUSINESS**