



City Manager's Report

City Commission meeting: Wednesday December 20, 2023

DONATIONS

- Commissioner Waddington has donated \$300 this year through payroll deductions to the Parks and Recreation Division. We would like to thank him for his continued support of Sandusky Recreation.
- The Parks and Recreation Division would like thank Margaret Murray for her donation of a pair of hockey ice skates to the Civista Bank Ice Rink.
- The Parks and Recreation Division would like thank Gwen Steven, Luke Swartzmiller, Margie Hersher, and Carol Wank for decorating the pine tree in East Park with holiday lights. The cost of the lights and batteries was \$65, donated by the residents.
- A donation of four voting paddles with a value of \$75 was received from Brady Sign Company.

NEW & OLD BUSINESS

ADMINISTRATION

- I would like to request a motion to affirm Marguerite Irby to the Tax Incentive Review Council.

FIRE

- Congratulations to Lieutenant Kevin McGraw on his recent appointment as the Assistant Fire Chief for the City of Norwalk. Lieutenant McGraw was an integral part in many Sandusky Fire Department operations during his 17 years with the city. We wish him the best of luck in his new position. Lieutenant McGraw's work ethic and dedication to the citizens of Sandusky will be greatly missed.

FINANCE

- General reminder for property owners of vacant dwellings – if your dwelling is expected to remain vacant and unoccupied during the winter months, we highly recommend that you contact the City to turn off the water. This will help prevent your water lines from freezing and breaking which would lead to costly repairs for the property owner. The Customer Accounting Office can be reached at 419-627-5893 to arrange water being turned off.



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PUBLIC WORKS

- All new signals on Hayes Avenue between Columbus and Perkins are operational as the last set at Columbus and Hayes were placed in service last week. Please use caution as signal timings and operation have changed.
- The City has been awarded the grant application for Camp St from Frantz to Perkins Avenue through the Ohio Public Works Commission. Resurfacing will begin in the spring of 2025, but staff is working with, Strand, the MacArthur Park consultant, to expedite a sewer relocation project on Camp Street in 2024 to accommodate resurfacing.
- The Forestry division recently completed their fall planting of 91 trees with a total of 147 trees planted this year. They will also be performing Christmas tree collection throughout the City during the week of January 8th. Residents may also drop-off trees from January 8th to the 12th at two locations: the Shelby Street Boat Launch overflow parking lot or the Kiwanis Park parking lot. For questions regarding Christmas tree collection, please call 419.627.5829 or visit www.CityofSandusky.com/ChristmasTrees.
- This year's leaf collection program is now complete. For any residents with additional leaves, the drop-off area near the Marquette Drive entrance to the City Service Center will remain open seven days a week until January 19th. Leaves must be bagged in paper bags.



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POLICE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



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FIRE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



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FINANCE DEPARTMENT

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OLD BUSINESS

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GENERAL INFORMATION

General reminder for property owners of vacant dwellings – if your dwelling is expected to remain vacant and unoccupied during the winter months, we highly recommend that you contact the City to turn off the water. This will help prevent your water lines from freezing and breaking which would lead to costly repairs. Tim Obergefell with Perkins Schools reached out regarding student shadows. As you may recall, we have hosted students in the past and would like to continue to do so. They are looking to have a student shadow with Public Works and Recreation on Wednesday, February 21. They are looking at 1:00 pm – 2:30 pm. This would mean that the student(s) would spend 45 minutes in Public Works and 45 minutes with Recreation on this day. Please let me know if this day works for you and if the times work as well. Time would either be 1:00 pm – 1:45 pm or 1:45 pm – 2:30 pm.

- repairs for the property owner. The Customer Accounting Office can be reached at 419-627-5893 to arrange water being turned off.



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PUBLIC WORKS

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CONSTRUCTION PROJECTS

- Butler Street Reconstruction Project
 - Contractor: Great Lakes Demolition Company
 - Contract Amount: \$890,530.50
 - Construction Completion: June 1, 2024
 - Minor concrete work that won't be done until spring and punch list items remain.

- 2023 CDBG Street Paving Project
 - Contractor: Erie Blacktop Inc.
 - Construction Cost: \$263,211.15
 - Completion Date: November 17, 2023 (final change order forthcoming)
 - Resurfacing of 10 street sections within the eligible portions of the city.
 - **Manhole adjustments have been completed and final paperwork is being reviewed for final change order and payments. The project received staff approval for a time extension due to scheduling conflicts with the manhole adjustments, new completion date will be presented with final change order.**

- Cleveland Rd. Waterline Project
 - Contractor: Ed Burdue Co.
 - Contract Amount: \$298,699.92
 - Construction Completion: December 5, 2023
 - Project to replace 50- to 80-year-old water main lines within the intersection of Cleveland and Cedar Point Dr. To better align with the proposed roundabout.
 - In midst of acquisition of property to keep this utility line out of the new roadway for maintenance purposes.

- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022 (39 weeks, Derailment Dependent).
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.



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- Due to the train derailment, Mosser is working on construction plans for rebuilding the upper level of the station. This work will not be charged to the All Phase contract with the city, but the City's contract will be adjusted to accommodate crossover work.

- East Water Street Reconstruction
 - Contractor: Great Lakes Demolition
 - Contract Amount: \$952,053
 - Construction Completion: May 17, 2024
 - Inspection: K.E. McCartney & Associates
 - Inspection Amount: \$99,999.00
 - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction.
 - Work is expected to occur February through May of 2024.

- 2023 Generator Control Project at BIWW
 - Contractor: TBD
 - Contract amount: \$TBD (EST: \$200,000)
 - Completion date: TBD
 - Replacement of the controls of the main and backup generator at the Water Plant
 - Have had a few instances of inconsistent power regulation upon power outages. Actual generators themselves have been tested to ensure they are mechanically sound.
 - Control units (\$489,416) have been ordered, the delivery time is anticipated to be 50+ weeks, arriving June of 2024.

- Hayes Avenue Corridor Safety Project
 - Contractor: Miller Cable Co.
 - Contract Amount: \$809,400.00
 - Construction Completion Date: March 29, 2024
 - Inspection: K.E. McCartney & Associates
 - Inspection Amount: \$80,912.00
 - LPA Project PID 109523, ERI-SR4-10.66 Hayes Ave
 - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations.



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- Jaycee and West Washington Park Concrete Work
 - Contractor: RMH Concrete & Foundations, Inc.
 - Contract Amount: \$44,048.20
 - Construction Completion: December 1, 2023.
 - Construction Start: Work has started, final completion is expected before Thanksgiving.
 - Grant funding has been obtained by the Parks and Recreation Department to install a shelter and concrete walkway at Jaycee Park near the basketball courts and an oversized concrete chess board at West Washington Park near the Popcorn Wagon.
 - Concrete work has been completed at all locations. Contractor will return to the Washington Park site when the weather warms up to stain the game squares.
 - A final change order will be presented at the first meeting in January to cover extra costs for excavation of the shelter foundations and additional repair work added on to the contract for the Wayfinding Sign foundation at the Jackson Street Pier.

- Justice Center
 - Contractor: Mosser Construction
 - Contract Amount: \$10,623,800
 - Construction Completion Date: September 2024
 - Inspection Consultant: Richard L. Bowen & Associates, LLC
 - Inspection Contract Amount: \$547,072
 - Corresponding legislation is being presented at this meeting for approval of Change Order 1 which includes extra cost for asbestos abatement in Phase 1.
 - Furniture Supplier: OSupplies
 - Furniture Contract Amount: \$334,675.83
 - Furniture for the Police Division has been delivered and installed into the newly completed areas of the Justice Center. Remaining furniture for Courts will be stored at an offsite location until construction is completed in that phase.



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- Meadowood Subdivision Sidewalk Project
 - Consultant: In-house design
 - Design Completion: Stage 2 comments received from ODOT 5/2/23
 - Total Project estimate: \$193,253
 - LPA Project PID-117271
 - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
 - The PS&E Package has been submitted to ODOT for review and approval for bidding and construction. Once approval has been granted through ODOT, we will bring legislation to the January meeting for permission to bid.

- Mills Street High-Rate Treatment
 - Contractor: Great Lakes Construction
 - Contract Amount: \$33,570,075.00
 - Completion Date: October 2024 (substantial completion), May 2024 (final completion)
 - Inspection: City staff & Stantec
 - Inspection Amount: \$1,642,466.88
 - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site as well as improvements to the buildings.



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- Monroe Street Outfall Extension Project (Decatur Street to Meigs)
 - Contractor: Great Lakes Demolition Company LLC
 - Contract Amount: \$553,951.00
 - Completion Date: April 1, 2024
 - Inspection: In-House
 - This project involves installation of a 36" storm sewer from Broadway Street to Mills Creek to relieve the soon-to-be installed storm sewer coming from Camp Street. This takes significant storm flows off Broadway Street, which goes to the WWTP.
 - Work has started on the project, traffic is being maintained with a temporary traffic signal near the active work area. Traffic is asked to use extreme caution when traveling the area and to expect delays.

- Perkins Avenue & 52nd St. Waterline replacement and Roadway Improvement Project
 - Contractor: Speer Bros. Inc.
 - Contract Amount: \$5,411,227.34
 - Inspection: In-House
 - Construction Completion: December 1, 2023
 - Construction anticipated to begin: April 1, 2023
 - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52nd. Replacing bad sidewalks and curbs along this segment also.
 - Punchlist items remain as the weather permits.

- 2023 Sidewalk Program
 - Contractor: Hula Construction
 - Contract amount: \$153,628.70 (EST. \$184,000)
 - Final Contract: \$141,144.89
 - Completion date: Fall 2023
 - Includes \$100,000 of the City's most displaced sidewalks, deemed as "worst trips".
 - \$60,000 of sidewalk at Shoreline Park (from approved Capital Plan)
 - \$24,000 of concrete work at Fire Station 7 (from approved Capital Plan)
 - Concrete replacement and/or installation at all project locations have been completed, staff is doing a final walk thru at all locations.



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- Corresponding legislation is being presented for a Final Change Order on the project with a decrease to the contract of \$12,483.81. All work has been completed.

- Underpass Rehabilitation Project
 - Contractor: Schirmer Construction
 - Contract Amount: \$527,785.00
 - Completion Date: Mid-2024
 - Inspection: In-House
 - This project involves addressing the worst areas of cracks, spalling and paint coating failing along Columbus Ave. Underpass. Since the train derailment, these deficiencies are more noticeable. Removal of the worst areas of walls and preparation for a detailed filling, leveling and coating system have been specified. Said project also replaces the remaining steel hand railing and lighting beneath the Columbus Ave underpass. Contractor intends on beginning this work in the spring of 2024 due to temperature-sensitive coatings.

- UV Project
 - Contractor: The Great Lakes Construction Co.
 - Contract Amount: \$2,630,156.00
 - Completion Date: Substantial Completion Date March 1, 2024 with Final Completion May 30, 2024
 - Due to the manufacturer no longer making some parts, this project is just a replacement of the existing ultraviolet disinfection system at the wastewater pollution control plant with a few alterations to the channel to accommodate the new equipment.

- 2022 VFD Project at BIWW
 - Contractor: All Phase
 - Contract amount: \$271,920.00
 - Completion date: March 24, 2023-will require a time extension
 - Replacement of five existing variable frequency drives
 - Contractor has replaced 1 of the 5 VFDs before water demand increases for the summer. The remaining 4 VFDs are having issues with availability. Staff is coordinating deliveries with electricians and the system integrators.



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- Warren Street Reconstruction
 - Contractor: Speer Bros., Inc.
 - Contract Amount: \$3,032,220.00
 - Completion Date: June 1, 2024.
 - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
 - Block between Water and Market is paved and open to traffic.
 - After wrapping up the waterline work, the contractor is now moving to installation of Storm Sewer line on the East side of the roadway. This work is expected to last most of winter, with final roadway restoration planned from Washington to Monroe in Spring, 2024.
 - Change order is forthcoming extending the completion date and accounting for additional sewer work.

DESIGN PROJECTS

- Cleveland Road Safety Project
 - Consultant: American Structurepoint
 - Feasibility Study & Preliminary Design: \$263,615.00
 - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
 - Design Completion: November 2023
 - Construction proposed for CY 2024
 - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
 - Property Acquisition in progress for additional right of way for the project.
- Cleveland Rd. (E.) Drainage and Sidewalk Project
 - Consultant: CVE (Chagrin Valley Engineering)
 - Preliminary & Detail design: \$139,757
 - Construction: planned for 2026, after the larger Cleveland Rd. Safety project is complete.



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- Address 80-year-old drainage and lack of sidewalks on the South side of Cleveland Rd. East of Harbour Parkway to E. Shoreway Dr.

- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: \$171,160
 - Design Completion: August 5, 2024
 - Total Project estimate: \$561,275
 - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
 - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's east to Remington Avenue. Bramhall has notified property owners of survey work that will begin shortly.
 - Construction anticipated in spring of 2025.

- East Perkins Avenue Waterline Replacement Project Pipe Creek Bridge to Remington Avenue
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: **\$22,251**
 - Design Completion: **Summer 2024**
 - This project involves installing replacing the 8-inch waterline from the Pipe Creek Bridge to Remington Avenue. This section has experienced several breaks over the past few winters.
 - Construction anticipated in 2024 and to be completed prior to the LPA Project PID 113959

- Follett Street and Mills Street Elevated Water Tank Inspection & TTHM Removal System Project
 - Consultant: Arcadis US Inc.
 - Engineer's Estimate: \$49,000.00
 - Completion date: Early Summer 2023 including EPA submittal and approval
 - Complete EPA required 5yr interior & exterior inspections on both tanks. Replace ventilation units and active mixers, 3" conduit piping system and spray nozzles on both tanks.



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- Received approval notification from the Ohio EPA, the project is currently out for bid and staff expects to bring legislation back to Commission for contract award in January.

- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Design Completion Date: April 2024
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
 - Federal funding has been allocated for the pathway between Hemminger Ditch and Cedar Point Drive. The Hemminger Ditch crossing and The Landing will be funding by the City.

- MacArthur/Churchwell Park Improvements
 - Consultants: Strand Associates, Inc.
 - Contract Amount: \$110,000.00
 - Design Completion: September 30, 2024
 - Total Project Est: TBD
 - This project is the next step in the design process, building on the adopted concept we created in partnership with Commission and the community in the South Side Plan.

- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
 - Consultants: Mott MacDonald
 - Contract Amount: \$150,500
 - Design Completion: October 1, 2024
 - LPA Project PID 113957; ERI-CR-0500-01.37
 - Total Project Const. Est: \$1,589,298.64



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- This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
- Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.

- Monroe Street (West) Improvement Project (Decatur St. to Camp St.)
 - Consultants: TBD
 - Contract Amount: TBD (Est. \$210,462.00)
 - Design Completion: 11/1/2025
 - LPA Project PID: 118505
 - Total Project Est: \$1,134,328.00
 - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Recently awarded ODOT funds, via the MPO for this project.
 - Scope of Services prepared for ODOT which is a precursor to selecting a design firm.
 - An RFQ is going out to solicit for design firms, proposals are due back in the middle of January for selection.

- Safe Streets Action Plan
 - Consultant: WSP
 - Contract Amount: TBD (total project funding is \$250,000)
 - Completion Date: TBD
 - The City was awarded \$200,000 from the USDOT FHWA through the Safe Streets for All grant program. The city-wide plan will evaluate safe passage for motorists and non-motorists alike for all demographics throughout the City. The goal of the plan will be to develop a prioritized list of projects through public collaboration that will systematically be implemented to ensure safe coexistence of all modes of transportation.

- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2025



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- A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
- This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
- Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
- Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
- The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.

ADDITIONAL INFORMATION

Vacancies and budgeted positions:

- BIWW (1)
- Engineering
- Streets & Utilities
 - Cemetery
 - Forestry
- Sewer Maintenance (1)
- Streets & Traffic (2)
- Water Distribution
- WWTP (3)

Congratulations to the following new hires and staff for receiving promotions:

- None

STATUS OF GRANT & LOAN APPLICATIONS

- City staff submitted applications to the Ohio Department of Development requesting grant funding for construction on the following 2024 projects. Award notification is not expected until January, 2024. The City recently received \$2.5M from this program over the summer toward the Perkins Ave Reconstruction Project.
 - Camp Street Sewer Installation
 - MacArthur Park Neighborhood Infrastructure Improvements
 - Columbus Avenue Reconstruction & Streetscape
 - Mills & Follett Streets Water Tower Improvements.
- **ODOT systemic Safety fund grant (90/10) applications were submitted for the following three projects:**
 - **Cleveland Road at Hemminger Ditch to address potential roadside departures**
 - **Cleveland Road sidewalks on the south side east of Cedar Point Drive, construction only**
 - **Pedestrian improvements on Washington at Wayne and Jackson**
- **Staff is working with ECEDC and Jobs Ohio on two separate grant funding opportunities initiated by expansions at Okamoto and Mack Iron. The grants would**



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allow for roadway improvements to accommodate increased truck traffic and possibly longer trailers.

- Staff has submitted a grant application to the Ohio Department of Natural Resources Ohio's an Urban Forestry Grant Program that would provide funding to the MacArthur Park project for park and utility improvements.

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS

COMMUNITY DEVELOPMENT PROJECTS

- Environmental:
- Demolition:

PLANNING DEPARTMENT

DONATIONS

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PLANNING PROJECTS

SANDUSKY TRANSIT SYSTEM

DONATIONS

NEW BUSINESS

OLD BUSINESS

RECREATION DEPARTMENT

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