



City Manager's Report

City Commission meeting: Monday, February 12, 2024

DONATIONS

- Kyle Grathwol donated new fitness equipment valued at approximately \$19,500 to the Police Department for \$1. The new equipment was donated in honor of Kyle's father, grandfather, and uncle who all previously served our community as Police Officers for the city of Sandusky. Thank you, Kyle, for the generous donation of fitness equipment for our Officers to use for many years to come.
- The city would like to accept the construction that was completed by the health dept for the Southbound right turn lane on Superior St. on the approach to W. Monroe Street. This project was done to better accommodate and reduce backups for traffic exiting Superior Street, which is generated by the County Health Department facility. All work was done to city specifications and was paid for by the Erie County Health Department.
- The Division of Parks and Recreation would like to thank Construction Equipment and Supply for lending the city their lift for use in taking down the Christmas lights. The value of the rental would have been \$1400.00, which they provided to us as an in-kind donation.

NEW & OLD BUSINESS

CODE COMPLIANCE

- The annual notification has been published in the Sandusky Register to comply with Section 531.08 of the Codified Ordinances of Sandusky. The ordinance requires the owner or occupant having the care of any lot or land within the City to cut down and remove all noxious weeds and grass of a height of eight inches or more. Properties found to be in violation will be served with a written notice posted on the property. Failure to comply with this notice within five (5) days from the date of the notice will result in the City causing such weeds and grass to be cut and removed. Such cutting and removing shall be at the owner's expense. Voluntary cooperation by all property owners is appreciated.

The annual notification has also been published in the Sandusky Register to comply with Section 955.15 of the Codified Ordinances of Sandusky, Ohio. Containers within which solid waste, garbage, refuse and/or other discarded materials, or recyclables have been deposited may be placed upon a curb for curbside collection no earlier than 6:00 p.m. from April 1 through September 30 and no earlier than 4:00 p.m. from October 1 through March 31, on the evening prior to the scheduled collection of said materials, and any such materials or containers which remain after said collection shall be removed from said curb no later than 8:00 p.m. on the date of said collection.



City Manager's Report

City Commission meeting: Monday, February 12, 2024

FINANCE

- The next Finance Committee meeting will be on Friday, February 16, 2024 at 8:00 am at City Hall.
- The City of Sandusky is proud to announce that it has been awarded with the Certificate of Achievement for Excellence in Financial Reporting by the Governmental Finance Officers Association of the United States and Canada (GFOA) for its 2022 Annual Comprehensive Financial Report. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management, according to GFOA.

PUBLIC WORKS

- Construction on East Water Street is underway and is expected to last four months. Please use caution when driving in this area. Pedestrians and cyclists should use sidewalks when available, and no longer use the temporary bike path that was previously designated with delineators along the north pavement.
- The outfall project on Monroe Street near Mills Creek is complete, minus boulevard (grass) restoration.

COMMUNITY DEVELOPMENT

- A survey is open to the public until March 1 to gather community input for the Community Development Block Grant Program's Consolidated Plan. The plan serves as a long-range guide for the program for the next five years. The survey can be accessed on the city's website, Facebook page, or paper copies can be obtained at City Hall.
- CDBG public service applications will be open for eligible non-profits on February 12 and will be available on the city's website and by request. The cap for this program is \$25,000 per agency. The deadline for submission is March 14. You can call 419-627-5730 for more information.
- The housing development and beautification program opened on Monday, February 5, 2024. Applications can be submitted via e-mail, mail or drop box in the lobby. If you are interested in participating in the program, visit www.cityofsandusky.com/housing to obtain an application or pick one up in the lobby. If you are unable to do either, call 419-627-5832.



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POLICE DEPARTMENT

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NEW BUSINESS

OLD BUSINESS



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FIRE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



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FINANCE DEPARTMENT

DONATIONS

OLD BUSINESS

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GENERAL INFORMATION



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OLD BUSINESS

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- **The outfall project on Monroe Street near Mills Creek is complete, minus boulevard (grass) restoration.**

CONSTRUCTION PROJECTS

- Butler Street Reconstruction Project
 - Contractor: Great Lakes Demolition Company
 - Contract Amount: \$890,530.50
 - Construction Completion: June 1, 2024
 - Minor concrete work won't be done until spring and punch list items remain.
- 2023 CDBG Street Paving Project
 - Contractor: Erie Blacktop Inc.
 - Construction Cost: \$263,211.15
 - Completion Date: November 17, 2023
 - Resurfacing of 10 street sections within the eligible portions of the city.
 - Manhole adjustments have been completed and final paperwork is being reviewed for final change order and payments. The project received staff approval for a time extension due to scheduling conflicts with the manhole adjustments, new completion date will be presented with final change order.
 - Final pay app has arrived and a Change order **is being presented on 2/12/24.**



City Manager's Report

City Commission meeting: Monday, February 12, 2024

- Cleveland Rd. Waterline Project
 - Contractor: Ed Burdue Co.
 - Contract Amount: \$298,699.92
 - Construction Completion: Spring 2024
 - Project to replace 50- to 80-year-old water main lines within the intersection of Cleveland and Cedar Point Dr. To better align with the proposed roundabout.
 - A slight alteration in the design will allow construction to take place in early spring of 2024.

- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022 (39 weeks, Derailment Dependent).
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
 - **Work related to the train derailment will not be charged to the All Phase contract with the city, but the City's contract will be adjusted to accommodate crossover work. Final quantities are being evaluated for a final change order.**

- East Water Street Reconstruction
 - Contractor: Great Lakes Demolition
 - Contract Amount: \$952,053
 - Construction Completion: May 17, 2024
 - Inspection: K.E. McCartney & Associates
 - Inspection Amount: \$99,999.00
 - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction.
 - Work is expected to be completed in May of 2024.



City Manager's Report

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- Follett Street and Mills Street Elevated Water Tank Inspection & TTHM Removal System Project
 - Contractor: Midwest Tank Management, LLC
 - Contract Amount: \$271,500
 - Completion date: Early Summer 2024 including EPA submittal and approval
 - Complete EPA required 5yr interior & exterior inspections on both tanks. Replace ventilation units and active mixers, 3" conduit piping system and spray nozzles on both tanks.
 - Awarded contract, waiting for reasonable weather.

- 2023 Generator Control Project at BIWW
 - Contractor: TBD
 - Contract amount: \$TBD (EST: \$200,000)
 - Completion date: TBD
 - Replacement of the controls of the main and backup generator at the Water Plant
 - Have had a few instances of inconsistent power regulation upon power outages. Actual generators themselves have been tested to ensure they are mechanically sound.
 - Control units (\$489,416) have been ordered, the delivery time is anticipated to be 50+ weeks, arriving June of 2024.

- Hayes Avenue Corridor Safety Project
 - Contractor: Miller Cable Co.
 - Contract Amount: \$809,400.00
 - Construction Completion Date: March 29, 2024
 - Inspection: K.E. McCartney & Associates
 - Inspection Amount: \$80,912.00
 - LPA Project PID 109523, ERI-SR4-10.66 Hayes Ave
 - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations.
 - **Punchlist items are being completed.**



City Manager's Report

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- Justice Center
 - Contractor: Mosser Construction
 - Contract Amount: \$10,623,800
 - Construction Completion Date: September 2024
 - Inspection Consultant: Richard L. Bowen & Associates, LLC
 - Inspection Contract Amount: \$547,072
 - Furniture Supplier: OSupplies
 - Furniture Contract Amount: \$334,675.83
 - Furniture for the Police Division has been delivered and installed into the newly completed areas of the Justice Center. Remaining furniture for Courts will be stored at an offsite location until construction is completed in that phase.

- Meadowood Subdivision Sidewalk Project
 - Total Project estimate: \$193,253
 - LPA Project PID-117271
 - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
 - **This project will be out for bidding in February and March.**

- Mills Street High-Rate Treatment
 - Contractor: Great Lakes Construction
 - Contract Amount: \$33,570,075.00
 - Completion Date: October 2024 (substantial completion), May 2024 (final completion)
 - Inspection: City staff & Stantec
 - Inspection Amount: \$1,642,466.88
 - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site as well as improvements to the buildings.



City Manager's Report

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- Monroe Street Outfall Extension Project
 - Contractor: Great Lakes Demolition Company LLC
 - Contract Amount: \$553,951.00
 - Completion Date: April 1, 2024
 - Inspection: In-House
 - This project involves installation of a 36" storm sewer from Broadway Street to Mills Creek to relieve the soon-to-be installed storm sewer coming from Camp Street. This takes significant storm flows off Broadway Street, which goes to the WWTP.
 - Work has started on the project, traffic is being maintained with a temporary traffic signal near the active work area. Traffic is asked to use extreme caution when traveling the area and to expect delays.
 - **Outfall pipe needed replaced due to its displacement and erosion. Additional pavement repairs were necessary due to subsurface materials and undermining.**
 - **Punchlist items outstanding. Change order forthcoming.**

- 2024 Local Street Resurfacing Project
 - **Contractor: TBD**
 - **Construction Cost: EST. \$1,167,571.00**
 - **Completion Date: July 3**
 - **Resurfacing of 43 of the worst condition street sections throughout the City. This will be included in the 5-year capital improvement plan.**
 - **Legislation Forthcoming**

- Underpass Rehabilitation Project
 - Contractor: Schirmer Construction
 - Contract Amount: \$527,785.00
 - Completion Date: June 2024
 - Inspection: In-House
 - This project involves addressing the worst areas of cracks, spalling and paint coating failing along Columbus Ave. Underpass. Since the train derailment, these deficiencies are more noticeable. Removal of the worst areas of walls and preparation for a detailed filling, leveling and coating system have been specified. Said project also replaces the remaining steel hand railing and lighting beneath the Columbus Ave underpass. Contractor intends on beginning this work in the spring of 2024 due to temperature-sensitive coatings.
 - **Legislation forthcoming to add 2024 funding to the project to complete lighting installation at the Tiffin Ave. underpass as well.**



City Manager's Report

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- UV Project
 - Contractor: The Great Lakes Construction Co.
 - Contract Amount: \$2,630,156.00
 - Completion Date: Substantial Completion Date March 1, 2024 with Final Completion May 30, 2024
 - Due to the manufacturer no longer making some parts, this project is just a replacement of the existing ultraviolet disinfection system at the wastewater pollution control plant with a few alterations to the channel to accommodate the new equipment.

- 2022 VFD Project at BIWW
 - Contractor: All Phase
 - Contract amount: \$271,920.00
 - Completion date: March 24, 2023-will require a time extension
 - Replacement of five existing variable frequency drives
 - Contractor has replaced 3 of the 5 VFDs before water demand increases for the summer. The remaining 2 VFDs have arrived.

- Warren Street Reconstruction
 - Contractor: Speer Bros., Inc.
 - Contract Amount: \$3,032,220.00
 - Completion Date: June 1, 2024.
 - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
 - Block between Water and Market is paved and open to traffic.
 - Continuing work on installing the Storm Sewer line on the West side of the roadway. This work is expected to last through spring of 2024.



City Manager's Report

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DESIGN PROJECTS

- Cleveland Road Safety Project
 - Consultant: American Structurepoint
 - Feasibility Study & Preliminary Design: \$263,615.00
 - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
 - Design Completion: November 2023
 - Construction proposed for CY 2024
 - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
 - Property Acquisition in progress for additional right of way for the project.

- Cleveland Rd. (E.) Drainage and Sidewalk Project
 - Consultant: CVE (Chagrin Valley Engineering)
 - Preliminary & Detail design: \$139,757
 - Construction: planned for 2027, after the larger Cleveland Rd. Safety project is complete.
 - Address 80-year-old drainage and lack of sidewalks on the South side of Cleveland Rd. East of Harbour Parkway to E. Shoreway Dr.
 - **Applied for ODOT Systemic Safety grant, awaiting notification.**

- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave)
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: \$171,160
 - Design Completion: August 5, 2024
 - Total Project estimate: \$561,275
 - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
 - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's east to Remington Avenue. Bramhall has notified property owners of survey work that will begin shortly.
 - Construction anticipated in spring of 2025.



City Manager's Report

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- East Perkins Avenue Waterline Replacement Project Pipe Creek Bridge to Remington Avenue
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: \$22,251
 - Design Completion: Summer 2024
 - This project involves installing replacing the 8-inch waterline from the Pipe Creek Bridge to Remington Avenue. This section has experienced several breaks over the past few winters.
 - Construction anticipated in 2024 and to be completed prior to the LPA Project PID 113959

- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Design Completion Date: April 2024
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
 - Federal funding has been allocated for the pathway between Hemminger Ditch and Cedar Point Drive. The Hemminger Ditch crossing and The Landing will be funded by the City.

- MacArthur/Churchwell Park Improvements
 - Consultants: Strand Associates, Inc.
 - Contract Amount: \$1,229,450.00
 - **Design Completion, Phase I: September 30, 2024**
 - **Design Completion, Phase II: Spring 2025**
 - This project is the detailed design phase of the concept adopted in the South Side Plan as approved by Commission. It includes utility and park improvements that will be constructed in multiple phases.



City Manager's Report

City Commission meeting: Monday, February 12, 2024

- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
 - Consultants: Mott MacDonald
 - Contract Amount: \$150,500
 - Design Completion: October 1, 2024
 - LPA Project PID 113957; ERI-CR-0500-01.37
 - Total Project Const. Est: \$1,589,298.64
 - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.
 - **Phase 3 Design complete.**

- Monroe Street (West) Improvement Project (Decatur St. to Camp St.)
 - Consultants: TBD
 - Contract Amount: TBD (Est. \$210,462.00)
 - Design Completion: 11/1/2025
 - LPA Project PID: 118505
 - Total Project Est: \$1,134,328.00
 - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Recently awarded ODOT funds, via the MPO for this project.
 - Scope of Services prepared for ODOT which is a precursor to selecting a design firm.
 - An RFQ is going out to solicit for design firms, proposals are due back in the middle of January for selection.

- Safe Streets Action Plan
 - Consultant: WSP
 - Contract Amount: \$250,000
 - Completion Date: End of 2024.
 - The City was awarded \$200,000 from the USDOT FHWA through the Safe Streets for All grant program. The city-wide plan will evaluate safe passage for motorists and non-motorists alike for all demographics throughout the City. The goal of the plan will be to develop a prioritized list of projects through public collaboration that will systematically be implemented to ensure safe coexistence of all modes of transportation.



City Manager's Report

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- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2025
 - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
 - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
 - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
 - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.

ADDITIONAL INFORMATION

Vacancies and budgeted positions:

- BIWW
- Engineering
- Streets & Utilities
 - Cemetery
 - Forestry
- Sewer Maintenance (1)
- Streets & Traffic (2)
- Water Distribution
- WWTP (1)

Congratulations to the following new hires and staff for receiving promotions:

- None

STATUS OF GRANT & LOAN APPLICATIONS

- City staff submitted applications to the Ohio Department of Development requesting grant funding for construction on the following 2024 projects. Award notification is not expected until January 2024. The City recently received \$2.5M from this program over the summer toward the Perkins Ave Reconstruction Project.
 - Camp Street Sewer Installation
 - MacArthur Park Neighborhood Infrastructure Improvements
 - Columbus Avenue Reconstruction & Streetscape
 - Mills & Follett Streets Water Tower Improvements.



City Manager's Report

City Commission meeting: Monday, January 8, 2024

- ODOT systemic Safety fund grant (90/10) applications were submitted for the following **two** projects, as ODOT paired the Cleveland Rd. sidewalk and Washington Parks projects into one. Also they have rejected the Cleveland Rd revetment application due to the timing of the RAISE funded project:
 - Cleveland Road sidewalks East of Pipe Street on the South side, construction only, and pedestrian improvements on Washington St. and Columbus Ave. for the Washington Parks crossings.
- Staff is working with ECEDC and Jobs Ohio on two separate grant funding opportunities initiated by expansions at Okamoto and Mack Iron. The grants would allow for roadway improvements to accommodate increased truck traffic and possibly longer trailers.
- Staff has submitted a grant application to the Ohio Department of Natural Resources Ohio's Urban Forestry Grant Program that would provide funding to the MacArthur Park project for park and utility improvements.
- Staff requested \$150,000 in grant funding from the H2Ohio Chloride Reduction Grant program for purchase of a second brine system to pretreat roadways with multiple units. Notification should be given later in 2024.
- The City has requested \$5M in grant funding through the State Capital budget for The Landing. Notification should be given by the House and separately by the Senate after the state budget is passed late this spring.
- The City has requested \$2M in grant funding in federal earmarks for the MacArthur Park project. Notification should be given in March or April if monies will be received.



City Manager's Report
City Commission meeting: Monday, January 8, 2024

COMMUNITY DEVELOPMENT

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- The housing development and beautification program opened on Monday, February 5, 2024. Applications can be submitted via e-mail, mail or drop box in the lobby. If you are interested in participating in the program, visit www.cityofsandusky.com/housing to obtain an application or pick one up in the lobby. If you are unable to do either, call 419-627-5832.

OLD BUSINESS

PLANNING DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS

PLANNING PROJECTS



City Manager's Report City Commission meeting: Monday, January 8, 2024

ADDITIONAL INFORMATION

- The next **Landmark Commission** meeting is scheduled for Wednesday, February 21, 2024, at 5:00 PM.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, February 15, 2024, at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, January 24, 2023, at 5:00 PM.

SANDUSKY TRANSIT SYSTEM

DONATIONS

NEW BUSINESS

OLD BUSINESS

RECREATION DEPARTMENT

DONATIONS

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OLD BUSINESS

NEW BUSINESS