



## City Manager's Report City Commission Meeting: Monday, April 22, 2024

### **DONATIONS**

- A donation of \$200 for the K-9 fund was received from the Erie County Home Builders Association.
- Parks and Recreation would like to thank Safe Harbor Sandusky Marina for their \$5,000 sponsorship of Movies by the Bay for 2024. Movies by the Bay is a summer movie series happening on The Jackson Street Pier on Monday's starting June 17.
- Parks and Recreation would like to thank The Friends of the Greenhouse for paying for the removal of the old boiler at the Sandusky Greenhouse. The original boiler was not operational and was removed as part of the ongoing efforts to update and maximize the space at the greenhouse. This was a donation of \$4,455.42 that was paid to Gundlach Sheet Metal Works to complete the work.

### **NEW & OLD BUSINESS**

#### **ADMINISTRATION**

- The City launched a re-designed website on Wednesday, April 10. The new website design was based on resident feedback from a public survey last year, as well as industry best practices. Included in the website is a new search feature to help make it easier for residents to find things, as well as a new Report a Concern form where residents can submit issues like potholes, tall grass, park issues, etc, and they will be routed to the appropriate staff member. Residents can find that form at [www.CityofSandusky.com/Report](http://www.CityofSandusky.com/Report).

#### **FINANCE**

- The Customer Accounting Office would like to encourage property owners to sign up for our online billing system. Creating an online account allows you to view your water and sewer bill online as well as pay online. If you sign-up for online billing, you still have the option to pay your bill in person at city hall. If you are a tenant, you can also view bills and make payments online without registering for an account. You will need the account number (including the dash) and the property owner's last name to make a payment online. Please reach out to the Customer Accounting Office at 419.627.5893 with any questions on these features.



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### **PUBLIC WORKS**

- Cleveland Rd. Waterline underground work should be complete the week of April 22 and restoration should commence.
- The Division of Forestry will be honoring Arbor Day with a presentation about the importance of our urban forest and proper tree care at the Erie County Senior Center Lunch Program this Friday, April 26 at Noon. All are welcome to attend. For more information, please contact the Erie County Senior Center at 419.626.2560.
- Water crews will commence flushing fire hydrants this week. Periodic flushing of water mains is required to ensure high-quality potable water. Crews will move through zones in consecutive order, starting with Zone 1. It takes approximately one week to complete each zone. For questions, contact the Water plant at 419.627.5805.
- The asphalt plants are now open for the 2024 season. All are encouraged to report street issues, including potholes and dead animals by calling 419.627.5829 or visiting [www.cityofsandusky.com/report](http://www.cityofsandusky.com/report).

### **COMMUNITY DEVELOPMENT**

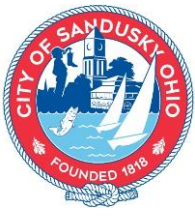
- There will be a fair housing training focusing on the social service arena on Tuesday, April 23 from 6:00 pm-7:00 pm at the Sandusky Library. This training is for social service providers, advocates, agencies and organizations. For more information call 1-800-850-0467.
- On Thursday, April 25 at 2:30 pm there will be a landlord symposium at the Erie County Senior Center. Free combo smoke and carbon monoxide detectors will be available. For more information call the Erie County Housing Authority 419.625.0262.
- The Community Development Department has been working closely with Fairmount Properties and North Coast Inns over the past 9 months as both companies have engaged in due diligence and financial modeling exercises for the development of a multi-use development at the Jackson Street Parking Lot. Both parties have been working under a Memorandum of Understanding which has now expired. At expiration, the development team indicated their desire to continue to pursue financing opportunities that will require additional time. They are also engaged in a process that more clearly defines the feasibility of a conference center to accurately size it to fit the demands for the amenity. City Commission will be presented with the MOU extension request within the next month.



## City Manager's Report

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- A reminder that the updated Sandusky Preservation Design Guidelines have been adopted by City Commission and are available on the Historic Preservation page of the City website. All new Landmarks Commission applications will be evaluated based on the updated guidelines. Properties that are individually listed as historic landmarks or within either of the city's two historic districts – Downtown and Cable Park – must apply for, and receive a Certificate of Appropriateness, before completing any exterior changes to the property. The new guidelines are easy to read and understand these requirements that protect our city's cultural heritage and architectural integrity. We encourage the community to learn more by exploring the new guidelines document.



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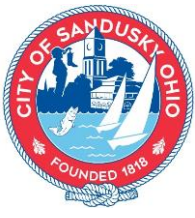
**POLICE DEPARTMENT**

**DONATIONS**

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**NEW BUSINESS**

**OLD BUSINESS**



**City Manager's Report  
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**FIRE DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**



**City Manager's Report**  
**City Commission Meeting: Monday, April 22, 2024**

**FINANCE DEPARTMENT**

**DONATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

**GENERAL INFORMATION**

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**City Commission Meeting: Monday, April 22, 2024**

**PUBLIC WORKS**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

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- **Water crews will commence flushing fire hydrants this week. Periodic flushing of water mains is required to ensure high-quality potable water. Crews will move through zones in consecutive order, starting with Zone 1. It takes approximately one week to complete each zone. For questions, contact the Water plant at 419.627.5805.**
- **The asphalt plants are now open for the 2024 season. All are encouraged to report street issues, including potholes and dead animals by calling 419.627.5829.**

**CONSTRUCTION PROJECTS**

- **Butler Street Reconstruction Project**
  - Contractor: Great Lakes Demolition Company
  - Contract Amount: \$890,530.50
  - Construction Completion: June 1, 2024
  - Minor concrete work won't be done until spring and punch list items remain.
  - Permanent markings to be performed **the week of April 23<sup>rd</sup>**, with additional concrete repairs following that.



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- Cleveland Rd. Waterline Project
  - Contractor: Ed Burdue Co.
  - Contract Amount: \$298,699.92
  - Construction Completion: Spring 2024
  - Project to replace 50- to 80-year-old water main lines within the intersection of Cleveland and Cedar Point Dr.
  - **12" Main line is installed. Needs tested and disinfected, then tied in and can then be capped to restore the roadway.**
- East Water Street Reconstruction
  - Contractor: Great Lakes Demolition
  - Contract Amount: \$952,053
  - Construction Completion: May 17, 2024
  - Inspection: K.E. McCartney & Associates
  - Inspection Amount: \$99,999.00
  - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction.
  - Work is expected to be completed in May of 2024.
- Follett Street and Mills Street Elevated Water Tank Inspection & TTHM Removal System Project
  - Contractor: Midwest Tank Management, LLC
  - Contract Amount: \$271,500
  - Completion date: Early Summer 2024
  - Complete EPA required 5yr interior & exterior inspections on both tanks. Replace ventilation units and active mixers, 3" conduit piping system and spray nozzles on both tanks.
  - Work has begun. Traffic will not be affected.
  - **Work will commence early May and should wrap up in mid-May.**
- Generator **Controls** Replacement Project at BIWW
  - Contract amount: \$489,416
  - Completion date: July 2024
  - Replacement of the controls of the main and backup generator at the Water Plant
  - Have had a few instances of inconsistent power regulation upon power outages. Actual generators themselves have been tested to ensure they are mechanically sound.
  - Control units have been ordered. Delivery time is anticipated to be 50+ weeks. It is anticipated that installation will be done by city staff with assistance from a local electrical contractor.

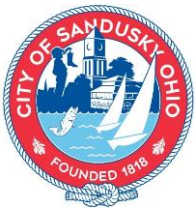




## City Manager's Report

### City Commission Meeting: Monday, April 22, 2024

- Hayes Avenue Corridor Safety Project
  - Contractor: Miller Cable Co.
  - Contract Amount: \$809,400.00
  - Construction Completion Date: March 29, 2024
  - Inspection: K.E. McCartney & Associates
  - Inspection Amount: \$80,912.00
  - LPA Project PID 109523, ERI-SR4-10.66 Hayes Ave
  - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations.
  - Punchlist items are being completed.
  
- Justice Center
  - Contractor: Mosser Construction
  - Contract Amount: \$11,385,674.13
  - Construction Completion Date: September 2024
  - Inspection Consultant: Richard L. Bowen & Associates, LLC
  - Inspection Contract Amount: \$547,072
  - Furniture Supplier: OSupplies
  - Furniture Contract Amount: \$334,675.83
  - Furniture for the Police Division has been delivered and installed into the newly completed areas of the Justice Center. Remaining furniture for Courts will be stored at an offsite location until construction is completed in that phase.
  
- 2024 Local Street Resurfacing Project
  - Contractor: Erie Blacktop Inc.
  - Construction Cost: Bid A + B + Z = \$1,192,076.91
  - Completion Date: July 3
  - Bid "A" of this project will be resurfacing of 43 of the worst condition street sections throughout the City. This will be included in the 5-year capital improvement plan.
  - Bid "B" of this project will be asphalt pavement surfacing at the West side of the City's Service Center, which gets daily traffic for recycling.
  - Bid "Z" of this project is 5 segments of roadway including 3 blocks of Tyler and 2 blocks of Wayne St.



## City Manager's Report City Commission Meeting: Monday, April 22, 2024

- Meadowood Subdivision Sidewalk Project
  - Total Project estimate: \$193,253
  - LPA Project PID-117271
  - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
  - **Work has started in the neighborhood with excavation of the proposed new sidewalk and replacement of broken sections. The contractor expects to begin placing concrete the week of April 22<sup>nd</sup>, with restoration to follow shortly behind.**
- Mills Street High-Rate Treatment
  - Contractor: Great Lakes Construction
  - Contract Amount: \$33,570,075.00
  - Completion Date: October 2024 (substantial completion), May 2024 (final completion)
  - Inspection: City staff & Stantec
  - Inspection Amount: \$1,642,466.88
  - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site as well as improvements to the buildings.
- 2024 Sidewalk Repair, Replacement, & Grinding Project, Contract A
  - Contractor: The Kreimes Co. Inc.,
  - Engineer's Estimate: \$117,545.85
  - Completion Date: July 3, 2024
  - Inspection: In-House
  - Legislation before Commission at this meeting requesting permission to bid.
  - Project includes 4,771 square feet of residential sidewalk replacement, 80 lineal feet of sidewalk grinding and the removal of fourteen overgrown trees within the boulevard.
  - Replacement of 1,772 square feet of sidewalk in Washington Park.
  - Concrete repairs at Fire Station No. 3.
  - **Work is expected to begin the week of April 22<sup>nd</sup> with the removal of trees, followed by sidewalk replacement.**



## City Manager's Report City Commission Meeting: Monday, April 22, 2024

- 2024 Sidewalk Repair, Replacement, & Grinding Project, Contract B
  - Contractor: TBD
  - Capital Budget: \$960,000
  - Completion Date: TBD
  - Inspection: In-House
  - At the direction of the City Commission, the remaining list of sidewalk issues held by the Engineering Department, shall be addressed. Staff is working to develop the details of this project and will return in Spring, 2024 with the permission to bid.
  
- Underpass Rehabilitation Project
  - Contractor: Schirmer Construction
  - Contract Amount: \$527,785.00
  - Completion Date: June 2024
  - Inspection: In-House
  - This project involves addressing the worst areas of cracks, spalling and paint coating failing along Columbus Ave. Underpass. Since the train derailment, these deficiencies are more noticeable. Removal of the worst areas of walls and preparation for a detailed filling, leveling and coating system have been specified. Said project also replaces the remaining steel hand railing and lighting beneath the Columbus Ave underpass. Contractor intends on beginning this work in the spring of 2024 due to temperature-sensitive coatings.
  - Complete lighting installation at the Tiffin Ave. underpass as well.
  - **Lighting work has begun and will continue thru the month of April.**
  
- UV Project
  - Contractor: The Great Lakes Construction Co.
  - Contract Amount: \$2,630,156.00
  - Completion Date: Fall 2024
  - Due to the manufacturer no longer making some parts, this project is just a replacement of the existing ultraviolet disinfection system at the wastewater pollution control plant with a few alterations to the channel to accommodate the new equipment.



## City Manager's Report City Commission Meeting: Monday, April 22, 2024

- Warren Street Reconstruction
  - Contractor: Speer Bros., Inc.
  - Contract Amount: \$3,032,220.00
  - Completion Date: June 1, 2024.
  - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
  - East side concrete complete, **pathway done, West side curb and walkway ramps beginning the week of April 22<sup>nd</sup>, with the roadway to follow, specific date is unavailable at this time.**
  
- Wheels Park
  - Contractor: TBD
  - Contract Amount: TBD
  - Construction Completion: April 11, 2025
  - This project involves installation of a skate park and pump track with shade structures and drainage. Re-bidding the project is expected in April.

### **DESIGN PROJECTS**

- Cleveland Road Safety Project
  - Consultant: American Structurepoint
  - Feasibility Study & Preliminary Design: \$263,615.00
  - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
  - Design Completion: November 2023
  - Construction proposed for CY 2024
  - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
  - Property Acquisition in progress for additional right of way for the project.



## City Manager's Report

### City Commission Meeting: Monday, April 22, 2024

- Cleveland Rd. (E.) Drainage and Sidewalk Project
  - Consultant: CVE (Chagrin Valley Engineering)
  - Preliminary & Detail design: \$139,757
  - Construction: planned for 2027, after the larger Cleveland Rd. Safety project is complete.
  - Address 80-year-old drainage and lack of sidewalks on the South side of Cleveland Rd. East of Harbour Parkway to E. Shoreway Dr.
  - Costs went up as the need to address (via replacement) the storm sewer pipes in the affected area. The new increased cost may make this project cost-prohibitive.
  - Applied for ODOT Systemic Safety grant, awaiting notification. Otherwise, design is on hold.
  
- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave)
  - Consultant: Bramhall Engineering & Surveying Company
  - Contract Amount: \$179,107
  - Design Completion: August 5, 2024
  - Total Project estimate: \$561,275
  - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
  - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's east to Remington Avenue. Bramhall has notified property owners of survey work that will begin shortly.
  - Construction is anticipated in spring of 2025.
  
- East Perkins Avenue Waterline Replacement Project
  - Consultant: Bramhall Engineering & Surveying Company
  - Contract Amount: \$22,251
  - Design Completion: Summer 2024
  - This project involves installing replacing the 8-inch waterline from the Pipe Creek Bridge to Remington Avenue. This section has experienced several breaks over the past few winters.
  - Construction anticipated in 2024 and to be completed prior to the LPA Project PID 113959



## City Manager's Report

### City Commission Meeting: Monday, April 22, 2024

- The Landing – Final Design & Permitting
  - Consultant: Environmental Design Group
  - Contract Amount: \$2,057,845.73
  - Design Completion Date: April 2024
  - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
  - Federal funding has been allocated for the pathway between Hemminger Ditch and Cedar Point Drive. The Hemminger Ditch crossing and The Landing will be funded by the City.
  
- MacArthur/Churchwell Park Improvements
  - Consultants: Strand Associates, Inc.
  - Contract Amount: \$1,229,450.00
  - Design Completion, Phase I: September 30, 2024
  - Design Completion, Phase II: Spring 2025
  - This project is the detailed design phase of the concept adopted in the South Side Plan as approved by Commission. It includes utility and park improvements that will be constructed in multiple phases.
  - A grant was received totaling \$125,000 for tree plantings to be incorporated into the project. This will allow for those funds to be redirected elsewhere and for more trees than originally intended.
  
- Camp Street Sewer Project
  - As part of the base contract, the consultant is designing a sewer between Buchanan and Perkins Avenue to accommodate the timing of an OPWC grant to resurface Camp Street between Frantz and Perkins Avenue that must be constructed prior to July 2025. This section of sewer will divert commercial flow to a larger sewer on Buchanan will also relocate some of the laterals for the properties within the neighborhood that front on Camp Street.



## City Manager's Report City Commission Meeting: Monday, April 22, 2024

- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
  - Consultants: Mott MacDonald
  - Contract Amount: \$150,500
  - Design Completion: October 1, 2024
  - LPA Project PID 113957; ERI-CR-0500-01.37
  - Total Project Const. Est: \$1,589,298.64
  - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
  - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.
  - Phase 3 Design complete.
  
- Monroe Street (West) Improvement Project (Decatur St. to Camp St.)
  - Consultants: OHM
  - Contract Amount: TBD (Est. \$210,462.00)
  - Design Completion: 11/1/2025
  - LPA Project PID: 118505
  - Total Project Est: \$1,134,328.00
  - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
  - Recently awarded ODOT funds, via the MPO for this project.
  - Scope of Services prepared for ODOT which is a precursor to selecting a design firm.
  
- Safe Streets Action Plan
  - Consultant: WSP
  - Contract Amount: \$250,000
  - Completion Date: End of 2024
  - The City was awarded \$200,000 from the USDOT FHWA through the Safe Streets for All grant program. The city-wide plan will evaluate safe passage for motorists and non-motorists alike for all demographics throughout the City. The goal of the plan will be to develop a prioritized list of projects through public collaboration that will systematically be implemented to ensure safe coexistence of all modes of transportation.



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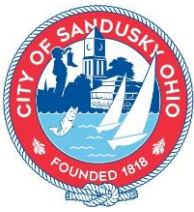
- Sandusky Bay Pathway Acquisition and Partial Design
  - Consultant: Environmental Design Group
  - Contract amount: \$2,092,513.00
  - Completion date: Spring 2025
  - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
  - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
  - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
  - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
  
- Sheldon's Marsh Improvements, Phase I
  - Consultant: CT Consultants
  - Contract Amount: \$250,000
  - Completion Date: End of 2024
  - The City was awarded \$2,750,000 in principal forgiveness funding from Ohio EPA through the WSRLA program to complete improvements to the main pump station and transmission mains. Staff is working with CT and Erie County to finalize a scope of work for design and construction. All funds must be encumbered prior to June 30, 2024.

### **ADDITIONAL INFORMATION**

Vacancies and budgeted positions:

- BIWW (1)
- Engineering
- Streets & Utilities
  - Cemetery
  - Forestry
- Sewer Maintenance
- Streets & Traffic (2)
- Water Distribution
- WWTP (2)





## City Manager's Report

### City Commission meeting: Monday, February 26, 2024

#### **STATUS OF GRANT & LOAN APPLICATIONS**

- City staff submitted applications to the Ohio Department of Development requesting grant funding for construction on the following 2024 projects. Award notification is not expected until January 2024. The City recently received \$2.5M from this program over the summer toward the Perkins Ave Reconstruction Project.
  - Camp Street Sewer Installation
  - MacArthur Park Neighborhood Infrastructure Improvements
  - Columbus Avenue Reconstruction & Streetscape
  - Mills & Follett Streets Water Tower Improvements.
- ODOT systemic Safety fund grant (90/10) applications were submitted for the following two projects, as ODOT paired the Cleveland Rd. sidewalk and Washington Parks projects into one. Notification expected in April:
  - Cleveland Road sidewalks East of Pipe Street on the South side, construction only, and pedestrian improvements on Washington St. and Columbus Ave. for the Washington Parks crossings.
- Staff is working with ECEDC and Jobs Ohio on two separate grant funding opportunities initiated by expansions at Okamoto and Mack Iron. The grants would allow for roadway improvements to accommodate increased truck traffic and possibly longer trailers.
- Staff requested \$75,000 in grant funding from the H2Ohio Chloride Reduction Grant program for purchase of a second brine system to pretreat roadways with multiple units. Notification should be given later in 2024.
- The City has requested \$5M in grant funding through the State Capital budget for The Landing. Notification should be given by the House and separately by the Senate after the state budget is passed late this spring.
- The City has requested \$2M in grant funding in federal earmarks for the MacArthur Park project. Notification should be given in May or June if monies are received.



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**COMMUNITY DEVELOPMENT**

**ECONOMIC DEVELOPMENT**

- The Community Development Department has been working closely with Fairmount Properties and North Coast Inns over the past 9 months as both companies have engaged in due diligence and financial modeling exercises for the development of a multi-use development at the Jackson Street Parking Lot. Both parties have been working under a Memorandum of Understanding which has now expired. At expiration, the development team indicated their desire to continue to pursue financing opportunities that will require additional time. They are also engaged in a process that more clearly defines the feasibility of a conference center to accurately size it to fit the demands for the amenity. City Commission will be presented with the MOU extension request within the next month.

**COMMUNITY DEVELOPMENT**

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**PLANNING & ZONING**

**DONATIONS**

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**OLD BUSINESS**



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#### **ADDITIONAL INFORMATION**

- The next **Landmark Commission** meeting is scheduled for Wednesday, May 15, 2024, at 5:00 PM.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, May 16, 2024, at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday April 24, 2024, at 5:00 PM.

#### **SANDUSKY TRANSIT SYSTEM**

##### **DONATIONS**

##### **NEW BUSINESS**

##### **OLD BUSINESS**

#### **RECREATION DEPARTMENT**

##### **DONATIONS**

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