

**General Fund  
January 31, 2017**

2017 Monthly Budget Amount	2017 Monthly Actual Amount	2017 YTD Budget	2017 YTD Actual	2016 YTD Actual	2015 YTD Actual	2014 YTD Actual
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**Beginning Balance, 1/1/17**

**\$ 4,487,429**

**Revenues**

**General Revenues**

Property Tax	-	-	-	-	-	-
Income Tax	-	1,065,409	-	1,065,409	1,116,840	581,743
Admissions Tax	-	71,375	-	71,375	3,137	2,596
Hotel/Motel Tax	-	16,563	-	16,563	10,310	8,988
Local Government Funds	-	34,478	-	34,478	33,523	31,911
Other State Levied Monies	-	1,286	-	1,286	1,504	-
Liquor/Beer Permits	-	-	-	-	-	795
State Patrol Fines	-	892	-	892	-	1,079
Tax Abatement Monitoring Fees	-	-	-	-	-	-
Sale of Property	-	-	-	-	1	1,854
Interest	-	6,627	-	6,627	1,228	5,542
Rental Income	-	1,050	-	1,050	-	-
Donations	-	-	-	-	25	-
Refunds / Reimbursements	-	114	-	114	3	12,381
	-	1,197,794	-	1,197,794	1,166,571	645,015
						646,460

**Division / Department Revenues**

Police Department	-	22,687	-	22,687	23,932	2,844
Police/Fire Marine Patrol	-	675	-	675	425	5,125
Fire Department	-	81,159	-	81,159	83,598	81,077
Oakland Cemetery	-	7,531	-	7,531	10,573	7,253
Community Development	-	15,832	-	15,832	17,165	41,140
Building Division	-	46,629	-	46,629	21,644	34,132
Horticultural Services	-	6,756	-	6,756	6,992	5,480
City Manager/Finance/HR	-	524	-	524	538	654
Data Processing Center	-	3,039	-	3,039	3,020	1,815
Law Department	-	54	-	54	-	-
City Commission	-	-	-	-	-	-
Municipal Court	-	52,263	-	52,263	25,402	265
Building Maintenance	-	-	-	-	-	-
Engineering	-	2,100	-	2,100	1,270	205
Mechanic Department	-	-	-	-	1,465	1,551
	-	239,249	-	239,249	196,025	181,540
						248,072

Total General Fund Revenues

- 1,437,043

- 1,437,043

1,362,595 826,555 894,532

**General Fund Expenses**

Wages/Fringes	-	908,694	-	908,694	858,894	767,975
Travel & Training	-	2,340	-	2,340	5,412	576
Contractual Services	-	176,906	-	176,906	219,719	221,498
Supplies & Materials	-	42,804	-	42,804	31,113	28,895
Major Expendable	-	-	-	-	1,276	-
Transfers / Other	-	96,004	-	96,004	155,192	144,802
Total General Fund Expenses	-	1,226,749	-	1,226,749	1,271,605	1,163,747
						1,285,954

Net Gain / (Loss)

- 210,294

- 210,294

90,990 (337,192) (391,422)

**Ending Cash Balance, 1/31/17**

**\$ 4,697,723**

**GENERAL FUND UNEXPENDED BALANCE**  
(does not include outstanding encumbrances at month end)

	2017	2016	2015	2014	2013	2012	2011	2010
January	4,697,723	4,261,014	3,867,093	3,836,274	3,367,344	3,123,288	3,046,316	2,263,742
February		3,534,655	2,965,660	3,303,250	2,606,577	2,641,057	2,609,479	1,652,114
March		4,440,406	3,665,316	3,937,644	2,960,539	3,274,537	3,033,098	2,348,394
April		3,295,072	3,023,451	3,665,480	3,113,209	2,895,689	2,985,718	2,084,694
May		3,123,779	2,899,190	3,172,343	2,584,626	2,731,142	2,629,714	1,781,557
June		3,642,254	3,012,283	3,238,672	2,886,615	2,226,701	2,525,712	1,520,587
July		4,121,139	3,401,724	3,564,211	3,301,788	2,501,314	2,244,085	1,360,622
August		6,309,067	5,109,586	5,393,377	5,092,355	4,298,200	3,964,579	3,180,790
September		7,032,386	6,280,075	5,741,499	5,716,864	5,056,663	5,086,799	4,457,984
October		6,881,846	6,193,657	5,301,930	5,965,413	4,922,533	4,923,072	4,243,543
November		6,924,337	5,766,373	5,137,943	5,622,682	4,247,075	4,812,198	4,541,618
December		4,487,428	4,170,024	4,204,284	4,227,678	3,706,372	3,617,383	3,476,296

**WATER FUND - 2014**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	6,514,890	226,330	6,288,561
February	6,544,755	207,220	6,337,535
March	6,584,678	149,759	6,434,920
April	6,638,447	244,273	6,394,174
May	6,627,337	241,741	6,385,596
June	6,739,778	213,743	6,526,034
July	5,994,711	299,753	5,694,958
August	6,114,443	257,921	5,856,522
September	6,135,282	331,319	5,803,963
October	5,998,258	261,293	5,736,965
November	6,106,198	256,679	5,849,519
December	6,001,891	7,337	5,994,554

**SEWER FUND - 2014**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	4,898,525	77,893	4,820,632
February	4,986,105	86,601	4,899,504
March	4,972,784	266,521	4,706,263
April	4,942,670	266,956	4,675,715
May	4,779,600	258,970	4,520,630
June	4,850,299	298,028	4,552,272
July	3,558,800	270,753	3,288,047
August	3,806,237	288,027	3,518,211
September	4,142,704	272,104	3,870,600
October	4,404,400	302,105	4,102,295
November	4,434,903	199,355	4,235,548
December	4,184,649	5,874	4,178,774

**WATER FUND - 2015**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	4,952,242	108,924	4,843,318
February	5,057,109	89,653	4,967,456
March	5,066,118	105,301	4,960,818
April	5,009,168	155,603	4,853,565
May	4,839,034	195,272	4,643,763
June	5,106,261	147,540	4,958,721
July	4,260,600	127,987	4,132,613
August	4,449,277	138,575	4,310,701
September	4,651,709	121,260	4,530,449
October	4,598,771	127,948	4,470,823
November	4,712,122	129,996	4,582,126
December	4,656,198	22,244	4,633,954

**SEWER FUND - 2015**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	2,843,787	179,511	2,664,276
February	2,731,995	171,595	2,560,401
March	2,824,899	254,163	2,570,736
April	2,725,420	331,911	2,393,509
May	2,712,465	366,032	2,346,433
June	2,892,884	325,462	2,567,422
July	1,949,867	345,292	1,604,574
August	1,829,068	329,465	1,499,602
September	2,233,605	327,409	1,906,196
October	2,503,027	310,666	2,192,362
November	2,702,944	274,065	2,428,879
December	2,437,511	6,980	2,430,531

**WATER FUND - 2016**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	3,653,934	101,485	3,552,449
February	3,736,992	96,988	3,640,003
March	3,840,177	107,352	3,732,825
April	3,768,493	128,529	3,639,964
May	4,285,884	130,168	4,155,716
June	4,298,293	125,695	4,172,598
July	3,743,049	144,509	3,598,540
August	4,128,832	144,296	3,984,536
September	4,101,367	143,605	3,957,762
October	4,598,300	131,104	4,467,196
November	5,095,899	105,748	4,990,151
December	5,002,534	819	5,001,715

**SEWER FUND - 2016**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	1,056,800	271,223	785,577
February	1,376,124	291,964	1,084,160
March	1,939,525	300,022	1,639,503
April	1,980,855	305,042	1,675,813
May	2,328,147	334,158	1,993,989
June	2,656,421	339,174	2,317,247
July	1,876,857	1,029,705	847,151
August	2,515,127	352,724	2,162,403
September	2,961,462	605,866	2,355,596
October	3,737,926	367,097	3,370,829
November	4,059,303	350,558	3,708,744
December	3,794,919	819	3,794,100

**WATER FUND - 2017**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	4,275,877	155,077	4,120,800
February			-
March			-
April			-
May			-
June			-
July			-
August			-
September			-
October			-
November			-
December			-

**SEWER FUND - 2017**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	2,719,731	221,571	2,498,161
February			-
March			-
April			-
May			-
June			-
July			-
August			-
September			-
October			-
November			-
December			-

## **General Fund –January 31, 2017 Report (Cash Basis Information)**

### **Revenues:**

Total 2017 YTD actual General Fund revenues are \$1,437,043, compared with \$1,362,595 at January 2016. Here are a few items of note:

- **Income taxes** – The 2017 YTD amount is \$1,065,409 and the 2016 YTD amount was \$1,116,840.
- **Admissions taxes** – The 2017 YTD amount is \$71,375 and the 2016 YTD amount was \$3,137.
- **Hotel/motel taxes** - The 2017 YTD amount is \$16,563 and the 2016 YTD amount was \$10,310.

### **Expenses:**

Total 2017 YTD actual General Fund expenses are down about 3.5% compared to actual amounts at January 2016.

### **Cash Balance:**

The ending cash balance in the General Fund is \$4,697,723. The cash balance history page attached to this report contains further information on cash balance trends in the General Fund.

### **Full-Time Employees (does not include elected officials):**

January 2017 – 234	December 2016 – 239	December 2015- 225	December 2014 - 211	December 2013 - 212
December 2012 - 215	December 2011 - 220	December 2010 - 216	December 2009 - 241	December 2008 - 252
December 2007 - 253	December 2006 - 260	December 2005 - 266	December 2004 - 280	December 2003 - 291

### **Assumptions Used on Monthly and YTD Budget Amounts:**

No amounts were used for YTD or MTD budgeted expenditures since the original appropriations have not been passed by the City Commission. Deadline for passage is March 31, 2017.

FULL-TIME EMPLOYEES

	Jan-17	Dec-16	Nov-16	Oct-16	Sep-16	Aug-16	Jul-16	Jun-16	May-16	Apr-16	Mar-16	Feb-16	Jan-16	Dec-15	Dec-14	Dec-13
Police Patrol	46	47	47	47	47	47	47	47	47	47	46	47	47	47	46	45
Police Records	2	2	2	2	2	2	2	2	2	2	2	2	2	2	1	1
Fire	45	48	48	48	47	47	47	47	48	48	48	48	48	48	48	53
Cemetery	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Recreation	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Community Dev	15	16	17	17	16	14	14	13	13	13	11	11	11	10	6	7
Building Div (includes Poulos)	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Hort Services	9	9	9	9	9	9	9	9	8	8	8	8	8	8	7	7
Customer Acct Office	4	4	4	4	4	4	4	4	4	3	3	3	3	3	3	3
BIWW	14	14	14	14	14	14	14	14	14	14	14	13	12	12	13	12
Water Distribution	10	10	10	10	10	10	10	9	10	10	10	10	10	10	9	8
Water Pollution Control Plant	16	17	17	17	17	17	17	17	17	17	16	15	16	16	15	15
Sewer Maintenance	9	9	9	10	10	10	10	10	10	10	10	10	10	10	9	9
Street Dept	11	11	11	10	10	11	11	11	11	11	11	11	11	11	11	10
City Manager	3	3	3	3	2	2	2	2	2	2	2	2	2	2	1	1
HR / IT	4	3	3	3	3	3	3	3	3	3	3	3	3	3	2	2
Finance / Tax	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Law	4	4	4	4	4	4	4	4	4	3	4	5	5	4	4	4
Commissioners / Clerk	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Courts (not including Judge)	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	12
Building Maintenance/Pub Srv	4	4	4	4	4	4	4	4	4	4	4	4	4	4	2	2
Engineer	7	7	7	7	5	5	5	5	5	5	5	5	5	5	4	8
Traffic	2	2	2	1	1	1	1	1	1	1	1	1	2	2	2	2
Fleet Maintenance	5	5	5	4	4	4	4	4	4	4	4	4	4	4	4	4
	234	239	240	238	233	232	232	230	231	229	226	226	227	225	211	212

## ISSUE 8 SUMMARY

	\$ 250,000	\$ 450,000	\$ 1,000,000
	Housing/Blight 431-4010	Economic Development Programs 431-4070	Infrastructure 431-6200
<b>Beginning Balance, 1/1</b>	\$ 151,065	\$ 289,802	\$ 713,914
<b>Funding/Reimbursements:</b>			
1/1-4/30	actual 121,478	152,149	349,334
5/1-7/31	actual 62,500	112,750	250,000
8/1-10/31	actual 63,130	115,625	614,825
11/1-12/31	41,666	78,367	351,326
	288,774	458,891	1,565,485
<b>Initiatives:</b>			
Streets			1,535,026
Housing/Blight	340,163		
Economic Development		310,862	
Parks & Recreation			22,748
Vehicles			343,043
Forestry			86,398
Subtotal of initiatives	340,163	310,862	1,987,216
<b>Ending Balance at 12/31/16</b>	<b>\$ 99,677</b>	<b>\$ 437,831</b>	<b>\$ 292,182</b>

**ISSUE 8 SUPPLEMENTARY INFO - 2016**

**Housing/Blight:**

Wisteria	18,243
Downpayment assistance	83,533
Exterior home repair assistance	69,989
Landscaping assistance	2,922
Urban renewal plan	6,562
Property cleanup/demo	59,385
G&C Foundry	26,665
Cold Creek	13,000
Tier III grant	25,000
Citywide cleanup	1,327
Brownfield assessment	2,500
Asbestos surveys	1,215
Residential asbestos assessments	1,329
Fences at Col Ave & E Mkt St	1,493
Victory Kitchen project	25,000
Sunoco	2,000
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	340,163

**ED:**

Berardi's (M-TL Inc)	15,000
Jandrea	36,012
Tier III	125,000
Dog Gone Gorgeous	9,500
Daly's	14,633
Firelands Partnership Consulting Project	2,500
Chesapeake Lofts	3,500
Masonic Temple	2,500
Sandusky State Theatre	12,800
Fox Den Properties	5,000
Blight Study & Urban Renewal	14,702
Storefront Renovation Program	1,270
Sandusky Salvage	7,500
North Bay Realty	1,750
Marous Bros Construction	9,850
1651 Tiffin Ave (Sunoco)	9,400
Cloud Nine Bridal	6,000
Carrington Arts	2,500
Evoque Adventures	4,000
Blight Study & Urban Renewal	9,243
Smokin' Heifer BBQ	2,500
Misc supplies, surveys, & lien reports	2,648
Marketing/signage	7,905
Burdue Quality Used Cars	5,150
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	310,862

**Infrastructure:**

**Streets:**

Parish St Signal	39,240
Pavement study	4,454
Wayfinding	91,500
Fifth Street	262,619
Caldwell Street	9,122
MPO Application	9,900
Street pole	4,001
Various street paving projects	34,399
Jackson St Parking Lot	243,271
2016 Sidewalk Repair Program	153,290
2016 Street Resurfacing	350,974
2015 Street Resurfacing	332,256
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	1,535,026

**Parks & Rec:**

Trash cans	15,542
East Sandusky Bay	101
Lions Park Parking Lot	7,105
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	22,748

**Vehicles:**

343,043

**Forestry:**

Storm cleanup	20,585
Tree removal	65,813
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	86,398