

**General Fund  
January 31, 2019**

	<b>2019 Monthly Budget Amount</b>	<b>2019 Monthly Actual Amount</b>	<b>2019 YTD Budget</b>	<b>2019 YTD Actual</b>	<b>2018 YTD Actual</b>	<b>2017 YTD Actual</b>	<b>2016 YTD Actual</b>
<b>Beginning Balance, 1/1/19</b>				<b>\$ 4,874,829</b>			
<b>Revenues</b>							
<b>General Revenues</b>							
Property Tax	-	-	-	-	1,547	-	-
Income Tax	-	918,439	-	918,439	1,101,674	1,065,409	1,116,840
Admissions Tax	-	406	-	406	17,314	71,375	3,137
Hotel/Motel Tax	-	14,514	-	14,514	19,964	16,563	10,310
Local Government Funds	-	32,431	-	32,431	32,040	34,478	33,523
Other State Levied Monies	-	1,210	-	1,210	1,208	1,286	1,504
Liquor/Beer Permits	-	2,853	-	2,853	-	-	-
State Patrol Fines	-	-	-	-	1,028	892	-
Sale of Property	-	-	-	-	-	-	1
Interest	-	12,153	-	12,153	-	6,627	1,228
Rental Income	-	-	-	-	-	1,050	-
Donations	-	-	-	-	-	-	25
Refunds / Reimbursements	-	555	-	555	-	114	3
	-	982,561	-	982,561	1,174,774	1,197,794	1,166,571
<b>Division / Department Revenues</b>							
Police Department	-	35,735	-	35,735	19,666	22,687	23,932
Police/Fire Marine Patrol	-	625	-	625	10,300	675	425
Fire Department	-	88,939	-	88,939	101,531	81,159	83,598
Oakland Cemetery	-	8,441	-	8,441	23,633	7,531	10,573
Community Development	-	7,480	-	7,480	9,245	15,832	17,165
Building Division	-	32,249	-	32,249	45,786	46,629	21,644
Horticultural Services	-	11,918	-	11,918	6,552	6,756	6,992
City Manager/Finance/HR	-	373	-	373	100	524	538
Data Processing Center	-	2,518	-	2,518	3,088	3,039	3,020
Law Department	-	69	-	69	9,382	54	-
Municipal Court	-	93,741	-	93,741	74,527	52,263	25,402
Engineering	-	1,572	-	1,572	915	2,100	1,270
Mechanic Department	-	3,045	-	3,045	1,865	-	1,465
	-	286,703	-	286,703	306,591	239,249	196,025
Total General Fund Revenues	-	1,269,264	-	1,269,264	1,481,365	1,437,043	1,362,595
<b>General Fund Expenses</b>							
Wages/Fringes	-	1,171,274	-	1,171,274	1,101,318	908,694	858,894
Travel & Training	-	2,349	-	2,349	4,162	2,340	5,412
Contractual Services	-	201,684	-	201,684	206,313	176,906	219,719
Supplies & Materials	-	42,614	-	42,614	49,062	42,804	31,113
Major Expendable	-	1,139	-	1,139	-	-	1,276
Transfers / Other	-	102,633	-	102,633	110,124	96,004	155,192
Total General Fund Expenses	-	1,521,693	-	1,521,693	1,470,980	1,226,749	1,271,605
Net Gain / (Loss)	-	(252,429)	-	(252,429)	10,386	210,294	90,990
<b>Ending Cash Balance, 1/31/19</b>				<b>\$ 4,622,401</b>			

**GENERAL FUND UNEXPENDED BALANCE**  
(does not include outstanding encumbrances at month end)

	2019	2018	2017	2016	2015	2014	2013	2012
January	4,622,401	4,739,657	4,697,723	4,261,014	3,867,093	3,836,274	3,367,344	3,123,288
February		4,187,047	3,814,454	3,534,655	2,965,660	3,303,250	2,606,577	2,641,057
March		4,269,563	3,955,833	4,440,406	3,665,316	3,937,644	2,960,539	3,274,537
April		3,205,878	3,161,359	3,295,072	3,023,451	3,665,480	3,113,209	2,895,689
May		3,609,682	3,727,564	3,123,779	2,899,190	3,172,343	2,584,626	2,731,142
June		3,571,223	3,683,365	3,642,254	3,012,283	3,238,672	2,886,615	2,226,701
July		4,080,266	4,087,596	4,121,139	3,401,724	3,564,211	3,301,788	2,501,314
August		5,605,804	6,080,872	6,309,067	5,109,586	5,393,377	5,092,355	4,298,200
September		6,318,378	6,578,160	7,032,386	6,280,075	5,741,499	5,716,864	5,056,663
October		6,508,468	6,385,146	6,881,846	6,193,657	5,301,930	5,965,413	4,922,533
November		6,470,483	6,311,439	6,924,337	5,766,373	5,137,943	5,622,682	4,247,075
December		4,874,828	4,729,271	4,487,428	4,170,024	4,204,284	4,227,678	3,706,372

**WATER FUND - 2016**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	3,653,934	101,485	3,552,449
February	3,736,992	96,988	3,640,003
March	3,840,177	107,352	3,732,825
April	3,768,493	128,529	3,639,964
May	4,285,884	130,168	4,155,716
June	4,298,293	125,695	4,172,598
July	3,743,049	144,509	3,598,540
August	4,128,832	144,296	3,984,536
September	4,101,367	143,605	3,957,762
October	4,598,300	131,104	4,467,196
November	5,095,899	105,748	4,990,151
December	5,002,534	819	5,001,715

**SEWER FUND - 2016**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	1,056,800	271,223	785,577
February	1,376,124	291,964	1,084,160
March	1,939,525	300,022	1,639,503
April	1,980,855	305,042	1,675,813
May	2,328,147	334,158	1,993,989
June	2,656,421	339,174	2,317,247
July	1,876,857	1,029,705	847,151
August	2,515,127	352,724	2,162,403
September	2,961,462	605,866	2,355,596
October	3,737,926	367,097	3,370,829
November	4,059,303	350,558	3,708,744
December	3,794,919	819	3,794,100

**WATER FUND - 2017**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	4,275,877	155,077	4,120,800
February	4,351,423	142,239	4,209,185
March	3,876,252	165,684	3,710,568
April	4,272,671	171,177	4,101,494
May	4,530,837	297,310	4,233,527
June	4,364,038	288,302	4,075,736
July	4,154,129	267,161	3,886,968
August	4,236,075	272,616	3,963,459
September	4,932,878	129,443	4,803,435
October	5,088,044	183,047	4,904,998
November	5,412,644	488,303	4,924,341
December	5,331,949	-	5,331,949

**SEWER FUND - 2017**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	2,719,731	221,571	2,498,161
February	2,613,862	211,363	2,402,499
March	3,072,019	301,622	2,770,397
April	2,753,071	759,641	1,993,430
May	3,053,595	848,920	2,204,675
June	3,377,380	863,545	2,513,835
July	2,730,239	856,393	1,873,846
August	3,538,466	755,593	2,782,872
September	4,133,009	576,706	3,556,303
October	4,945,294	633,610	4,311,685
November	5,221,985	656,160	4,565,825
December	5,420,235	-	5,420,235

**WATER FUND - 2018**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	4,712,095	149,890	4,562,205
February	4,932,525	209,876	4,722,648
March	4,963,348	195,149	4,768,199
April	4,795,143	204,273	4,590,870
May	4,840,432	193,246	4,647,186
June	4,963,539	200,716	4,762,823
July	4,678,470	202,780	4,475,690
August	4,660,438	202,394	4,458,043
September	5,383,796	185,024	5,198,772
October	5,870,043	339,394	5,530,649
November	5,934,073	283,668	5,650,406
December	5,398,776	-	5,398,776

**SEWER FUND - 2018**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	4,292,482	219,003	4,073,479
February	4,653,609	293,262	4,360,347
March	4,708,018	297,073	4,410,945
April	5,284,367	304,600	4,979,768
May	5,285,654	347,509	4,938,145
June	5,367,193	396,622	4,970,572
July	4,481,872	361,109	4,120,763
August	5,121,665	7,665	5,114,000
September	5,954,254	547,113	5,407,141
October	6,588,013	403,309	6,184,704
November	6,889,473	238,712	6,650,762
December	6,458,199	-	6,458,199

**WATER FUND - 2019**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	4,383,193	402,609	3,980,584
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			

**SEWER FUND - 2019**

	Unexpended Balance	Outstanding Encumbrances	Ending Balance
January	5,133,762	352,015	4,781,747
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			

## **General Fund –January 31, 2019 Report (Cash Basis Information)**

### **Revenues:**

Total 2019 YTD actual General Fund revenues are \$1,269,264, compared with \$1,481,365 at January 2018. Here are a few items of note:

- **Income taxes** – The 2019 YTD amount is \$918,439 and the 2018 YTD amount was \$1,101,674.
  
- **Hotel/motel taxes** - The 2019 YTD amount is \$14,514 and the 2018 YTD amount was \$19,964.

### **Expenses:**

Total 2019 YTD actual General Fund expenses are up about 3.4% compared to actual amounts at January 2018.

### **Cash Balance:**

The ending cash balance in the General Fund is \$4,622,401. The cash balance history page attached to this report contains further information on cash balance trends in the General Fund.

### **Full-Time Employees (does not include elected officials):**

January 2019 – 248	December 2018 - 247	December 2017 – 247	December 2016 – 239	December 2015- 225
December 2014 - 211	December 2013 - 212	December 2012 - 215	December 2011 - 220	December 2010 - 216
December 2009 - 241	December 2008 - 252	December 2007 - 253	December 2006 - 260	December 2005 - 266
December 2004 - 280	December 2003 - 291			

### **Assumptions Used on Monthly and YTD Budget Amounts:**

No amounts were used for YTD or MTD budgeted expenditures since the original appropriations have not been passed by the City Commission. Deadline for passage is March 31, 2019.

FULL-TIME EMPLOYEES

	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18	Aug-18	Jul-18	Jun-18	May-18	Apr-18	Mar-18	Feb-18	Jan-18	Dec-17	Dec-16	Dec-15	Dec-14	Dec-13
Police Patrol	48	48	47	47	48	48	48	48	48	48	48	48	48	48	47	47	46	45
Police Records	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	1	1
Fire	48	48	48	48	48	48	48	48	48	48	48	48	48	48	48	48	48	53
Cemetery	3	2	2	3	3	3	3	3	3	3	3	3	3	3	2	2	2	2
Recreation	3	4	4	4	4	4	4	4	4	4	3	4	2	2	1	1	1	1
Community Dev	16	16	16	16	16	16	15	15	15	16	16	16	16	16	16	10	6	7
Building Dept	5	5	4	4	4	4	4	4	4	4	4	3	3	5	4	4	4	
Hort Services	9	9	10	10	10	10	10	10	10	10	10	10	10	10	9	8	7	7
Customer Acct Office	4	4	4	4	4	4	4	4	3	3	4	4	4	4	4	3	3	3
BIWW	15	15	15	15	15	15	15	15	15	15	15	15	15	15	14	12	13	12
Water Distribution	10	10	10	9	10	10	10	10	10	9	9	10	10	10	10	10	9	8
Water Pollution Control Plant	18	18	18	18	18	18	18	18	18	18	17	17	17	17	17	16	15	15
Sewer Maintenance	11	11	11	11	11	11	11	11	11	11	10	10	11	11	9	10	9	9
Street Dept	11	11	10	9	9	9	9	9	9	10	10	10	10	10	11	11	11	10
City Manager	3	2	2	2	2	2	2	2	2	2	2	2	3	3	3	2	1	1
HR / IT	4	4	4	4	4	4	4	4	4	4	4	4	4	4	3	3	2	2
Finance / Tax	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Law	3	3	3	3	3	3	4	4	4	4	4	4	4	4	4	4	4	4
Commissioners / Clerk	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Courts (not including Judge)	12	12	12	12	12	12	12	12	12	12	12	12	12	12	13	13	13	12
Building Maintenance/Pub Srv	5	5	5	5	5	5	5	5	5	5	4	6	5	5	4	4	2	2
Engineer	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	5	4	8
Traffic	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Fleet Maintenance	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	4	4	4
	248	247	245	244	246	246	246	246	245	246	243	246	245	247	239	225	211	212

Upcoming Separations:

+/- McK (Rec to CM) +/- Mullins (CD) +/- Winemar (-Frost (Police)) -Harris (Law) +Wechter(+Rarick (WD -Burel (CA) +/-Link(BM to Hort) -Schrenk (Bt-Dix (Street -Leone (CD) +Rudolph (C +Lasko (CC +Kretzfeld  
+Romick (Cem) +Barton (Street) +Gray (Street -Harris (WD) +Horsman (CD) -Muratoro (CC +Vassallo (+/-Kromer(Bt +/-Gibson(SH -Poulos (Build) +Muratoro (C -Piddock (C +Corrigan  
+Cook (Police) -Yingling (Street) -Rudolph (St +Leimeiste -McIntyre (St +/-Spriggs(CI -Schoewe (WD) +Gibson (S  
New Hires: +/- Link (Hort to CD)) +Bittner (Street) -Bergeman (I +Lenthe (W +Piotrowski ( +Frisby (Rec +Lofties (WD)  
+DeFreitas (I +Solet (Re -Agee (WD)  
-Jensen (Hort)  
+/-Leslie(HR to Build)  
+/-Schaefer (Rec to HR)  
-Dunlap (CD)