



CITY MANAGER

240 Columbus Avenue
Sandusky, Ohio 44870
419.627.5846
www.cityofsandusky.com

Date Complaint Filed _____ Time Complaint Filed _____

Name of Complainant _____

Address _____ City _____

State _____ Zip Code _____

Home Phone _____ Alternate Phone _____

Incident Information Day _____ Date _____ Time _____ () am () pm

Location _____

Witnesses to This Incident (if known) Name _____

Address _____ Phone _____

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

Employee Involved in Incident (if known) Name _____

Name _____

Name _____

Description of what happened. (attach additional sheets if necessary)

Signature _____ Date _____

Please return 240 Columbus Ave, Sandusky, Ohio 44870. If you have questions, concerns or additional comments, please contact the Administrative Services Department at 419-627-5968 or 419-627-5885.