

# Mid-Year Budget Review

## Budget Message

January 2018

Mayor and City Council:

After six months of actual experience with the adopted budget for Fiscal Year 2017-18, the City is in stronger financial condition than had been anticipated. In most areas, revenue is higher than forecast, and spending is lower than estimated. The purpose of this mid-year review is to

1. Establish an appropriation (authorized amount to be spent) for each of the City's Funds, including those designated for capital projects
2. Recognize the actual beginning fund balances for each the fund based on the audited financial statements for the preceding FY 17 (the adopted budget used estimates for the beginning balance)
3. Update, and, where appropriate, revise revenue estimates based on six months of experience
4. Formally recognize and establish budgets for a new category of funds called "internal service funds" with details for the Building Repair and Replacement Fund and the Vehicle Replacement Fund
5. Establish a new "Community Development Fund" to match special revenues for planning and building projects with the expenditures associated with land development projects.

6. Formally recognize and establish budgets for Development Impact Funds as required by the California Government Code and SJB Municipal Code Section 3.8.

7. Establish a basis for presenting subsequent budgets including the proposed FY 19 Budget to be submitted on May 15

Taken together, the proposed amendments to the adopted budget and to the fund structure demonstrate that the City is in a stronger financial condition than had been anticipated and that resources are being reserved to meet future needs to invest in capital improvements. However, the City's tax base remains constrained which requires continued budgetary restraint, attention to full cost recovery, and economic development to expand the tax base.

The mid-year review can assist elected policy makers establish service and project priorities, adopt fiscal policies such as for targeted reserve levels, and hold appointed staff accountable for accomplishment of fiscal and policy objectives.

### Capital Projects

In adopting the FY 18 Budget the Council authorized a list of capital projects (see. P. 4 of the adopted budget) but did not formally recognize the resources (fund balance and revenue) to pay for the projects. By explicitly recognizing the beginning fund balance as well as the anticipated revenues and the expenditures necessary to deliver the projects, the administration can assure that a project's funding is clearly identified and not co-mingled with other projects.

The mid-year adjustments will include recognition of new revenues for street projects (SB 1), and recognition of reimbursement agreements with developers who will be paying for construction of a sewer main and for new water wells.

### **Beginning Fund Balance**

The “books” are now closed for the fiscal year ending June 30, 2017, and we can now identify the actual resources available as “beginning fund balance.” In general, the beginning balances were higher than anticipated. This mid-year review recognizes the actual fund balances, but also transfers some resources to the new funds (Community Development, Building and Vehicle Replacement Funds, and Development Impact Fee funds.) For example, about \$162,700 of General Fund fund balance was “reserved” for building and vehicle replacement. It is recommended that the resources that were previously “reserved” be actually transferred to the new funds in order to clearly separate them from resources available to pay for ongoing general expenses.

### **General Fund:**

After transferring the previously “reserved” funds to the internal service funds, and after reassigning the revenues and expenditures attributable to planning, building and land development expenditures, the beginning fund balance of the General Fund is \$2.2 million. In the future, the Council should establish a formal policy for the level of reserves that should be maintained to provide for future uncertainty and emergencies. The beginning fund balance represents 159% of the prior year’s revenues.

### **Special Revenue Funds:**

It is proposed to establish a new fund to account for the revenue and expenditures related to private development or building projects. In many cases, fees are paid in one year, but the follow-up activity such as inspections occurs in the subsequent year. However, it has been the practice of the City to account for such activity in the General Fund. Once the revenue is taken in it adds to fund balance. However, there is the potential for misinterpretation of operating results. For example, one of the major subdivisions paid \$125,000 in “engineering plan check and inspection” fees in FY 17, adding to the “unassigned” fund balance, but the expenditures to actually conduct the inspections were conducted in the current FY 18. To avoid the potential for misinterpretation it is a better practice to establish a special revenue fund. Moreover, it allows policy makers to analyze the extent to which city planning costs are paid by private project proponents or general city taxpayers. If costs exceed revenues and fund balance, then the Council should either explicitly budget money to be transferred from the General Fund to the Community Development Fund, or reduce general planning efforts.

### **Internal Service Funds**

Each year the City should transfer funds for the eventual replacement of vehicles and building systems. (New additions to the fleet or new buildings should be paid out of other governmental or enterprise funds. Only the replacement of the existing fleet or rehabilitation of existing buildings should be financed by the internal service funds.) In the

past, the annual contribution toward replacements has been identified in an “off budget” spread sheet and shown as a “designation” of the General Fund fund balance on the annual financial statements. It is better practice to establish specific funds to match the purpose of the transfers.

### **Capital Project Funds**

Capital Improvement Projects can be financed by a variety of sources: grants, “connection fees”, developer contributions, special transportation funds, development impact fees, borrowed funds, or “fund balance. For the two enterprise funds, water and sewer, some capital projects are paid for by connection fees, and some by users of the system. Connection fees are attributable to the need to “buy in” to existing system capacity.” Increases in capacity attributable to new growth should be captured through developer contributions or through development impact fees. When the current connection fees were put in place it was recognized that a portion of the fee was attributable to “buy in” and a portion was for new growth. It would be a better practice to separate the “new growth” portion in order to assure fee payers that the amounts they are contributing are going to expanded capacity and not simply repairs and rehabilitation of the existing system. Users of the systems, the rate payers, also contribute to the wear and tear of the systems and should contribute to annual capital projects to keep the systems functioning. By establishing separate capital projects funds for water and sewer, the objectives of the projects can be better matched against the source of funding.

The Capital Improvement Projects approved as part of the FY 18 budget adoption are now clearly identified and matched with their funding sources. However, to be complete it is necessary in the presentation of the next full year’s budget in May 2018 to show the full multi year spending needed and the funding sources for major projects such as the water system improvements. This mid year revision shows only the amounts expected to be needed and financed prior to June 30, 2018.

### **Development Impact Fee Funds**

State Law and the Municipal Code provide a framework for collecting fees from new development in proportion to its impact on the City’s infrastructure. There was a comprehensive study of impact fees in 2007, and a significant revision in 2013. The Council has requested a 2018 update of the more readily reviewed fees. Of importance, it should be noted that the 2013 revision eliminated a “local” transportation impact fee, and replaced it with a regional “traffic impact mitigation fee” recommended by the Council of Governments. SJB was asked to adopt the program similar to Hollister and San Benito County in order to provide a match for a list of regional projects such as the improvement of Highway 156. To reinstitute a SJB “local” traffic impact fee it would be necessary to evaluate the impact of the remaining allowable growth in the General Plan and determine which capacity expanding projects (signalized intersections, wider roads, new roads, bicycle paths) are needed to address those impacts.

### **Summary**

The City's finances are stable, with a strong cash position. By analyzing sources of funding carefully and monitoring spending on operations and projects, the Council should be able to clearly identify priorities to achieve the City's strategic goals.

Submitted by: J. Edward Tewes

Interim City Manager

## **Fund Summary**

On the facing page is a table showing for each of the funds, the actual results of FY 17 and the revised estimates for FY 18 based on a review of results to date, and the new fund structure described above.

The subsequent pages will show detail on revenues for each fund.

Following the revenue summary, there will be a narrative and budget expenditure detail for each of the departments and programs.

## **Revenue Summary**

For each fund, the subsequent pages show the actual revenue for FY 17 and the revised revenue estimate based on six months of results.

### **General Fund**

Although there are minor deviations in the miscellaneous revenues (both positive and negative), this mid-year revision has focused on the primary discretionary revenues available for appropriation: Sales Tax, Property Tax and Transient Occupancy Tax (TOT). Sales tax revenue is now expected to be about 6% less in FY 18 than in the prior year. The property tax estimate is about 9%% greater. About half the year's property tax revenue is received in December with the balance in April. The TOT is very healthy and considerably higher than previous budgets had forecast.

### **Community Development Fund**

The revenue for the ComDev Fund is derived from fees and charges including building permit fees, planning application fees, and engineering plan check and inspection fees. The revenue assumption for FY 18 is that each of the two new subdivisions will pay building permit fees for 1/3 of their approved lots (with the balance in the subsequent year). Planning and engineering fees were paid in previous

years, but some of the inspection work is being conducted in the current year.

### **Gas Tax Fund**

Revenue to the gas tax fund is distributed in proportion to population. The new gas tax increase authorized by SB1 is distributed in a formula that is primarily based on population. It should be noted that it is widely anticipated that a statewide referendum will qualify for the November 2018 ballot calling for repeal of the increased gas tax. This would mean the loss of about \$10,000 this fiscal year and \$40,000 annually thereafter.

### **Internal Service Funds**

Two new funds are created to accumulate funds for future repair and replacement of public buildings, and for vehicle replacement. The revenues are transfers from the General Fund and from the Water and Sewer Funds in accordance with a schedule previously approved by the Council.

### **Development Impact Funds**

The revenue to the various impact funds is assumed to be generated by 1/3 of the available lots for each of the two subdivisions now under construction, plus a few miscellaneous projects.

## **Water Operating Fund**

The primary revenue source for the Water Operating Fund is water sales. The rates are updated each July 1 based on the Prop 218 rate study. The current delinquency rate is about 7%, a high rate. However, we also receive revenue from late fees and penalties.

## **Water Capital Fund**

Water Connection Fees and payments pursuant to the Rancho Vista Development Agreement are the primary revenues. If there were water project grant funds they would be accounted for in this fund. It should be noted that the study in 2007 that established the basis for the water connection fee (later updated in 2015 and revised annually thereafter) attributed 60% of the fee toward “buying in to the existing capacity of the system” and 40% to “increasing capacity of the system.” Typically, the portion attributable to “increasing capacity” would be deposited in a Development Impact Fund, and dedicated to a new well or expanded capacity rather than to repair or rehabilitation of the existing system. City staff has recommended and the City Council is considering a recommendation to establish a new Water Impact Fee to clearly distinguish the types of capital projects that can be funded. The revenue assumptions are that Rancho Vista will pay all its connection fees in the current fiscal year (using the SCIP program) and that

Copperleaf will develop 1/3 of its approved lots this fiscal year.

## **Sewer Operations Fund**

Sewer charges, penalties, and charges are the primary revenues. Different classes of user are charged different rates depending on the “strength” of the wastewater discharge.

## **Sewer Capital Fund**

As with Water, the Sewer Connection Fees have a component to “buy into existing capacity” and a component to “expand capacity” of the Wastewater Treatment Plant. The revenue assumptions for the payment of connection fees are the same as that for the Water Capital Fund.

**City of San Juan Bautista  
Budget Summary  
2017/2018**

<u>Fund</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Fund Transfers</u>	<u>Ending Balance</u>
<b>General Fund</b>	2,198,843	1,440,950	1,371,419	(119,050)	2,149,324
<b>Special Revenue:</b>					
Community Development	-	233,820	247,870	14,050	-
COPS	38,693	100,000	100,000	-	38,693
Rest. & Roads Fund	127,117	16,500	42,000	-	101,617
Valle Vista LLD	77,675	22,720	22,720	-	77,675
Gas Tax Fund	33,541	332,512	357,000	-	9,053
Public Parking Fund	17,447	-	-	-	17,447
Development Impact Fee Funds					
Public/Civic Facility	31,143	-	12,000	-	19,143
Library	41,895	-	-	-	41,895
Storm Drain	32,634	-	-	-	32,634
Park In-Lieu	39,910	-	-	-	39,910
Public Safety	32,403	-	-	-	32,403
SBC Traffic Mitigation	36,057	-	-	-	36,057
<b>Internal Service Fund</b>					
Building Rehab. & Replacement Fund	71,300	-	72,000	49,000	48,300
Vehicle Replacement Fund	91,400	-	-	56,000	147,400
<b>Enterprise Funds</b>					
<b>Water:</b>					
Operations	424,824	798,200	736,109	(402,183)	84,732
Capital Projects	220,218	250,820	873,221	402,183	0
<b>Sewer:</b>					
Operations	1,341,058	857,000	712,450	(193,457)	1,292,151
Capital Projects	180,179	528,500	902,136	193,457	(0)
<b>TOTAL Funds</b>	<b>5,036,337</b>	<b>4,581,022</b>	<b>5,448,925</b>	<b>-</b>	<b>4,168,434</b>



**City of San Juan Bautista  
Budget Summary  
2017/2018**

1/25/2018

	<b>Original Budget</b>	<b>Revised Budget</b>
<b>General Fund Expenditures</b>		
City Council	34,636	34,995
City Attorney	48,000	48,000
City Manager	39,806	29,577
City Clerk	111,448	98,027
City Treasurer	2,600	2,600
Finance Department	160,474	133,252
Library	79,248	67,095
Fire Department	243,310	241,452
Law Enforcement	282,260	282,260
Animal Control	10,000	10,000
Public Works Buildings and Grounds	134,980	118,489
Public Works Streets	248,487	210,451
General Government	94,140	95,221
<b>TOTAL General Fund Expenditures</b>	<b>1,489,389</b>	<b>1,371,419</b>

**City of San Juan Bautista  
Revised General Fund Budget  
Fiscal Year 2017/2018**

**General Fund Revenue**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals 16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Property Taxes</u></b>				
402	Secured	\$ 298,809	\$ 280,000	\$ 320,000
404	Unsecured	17,314	10,000	18,500
403	Supplemental	8,503	1,000	9,000
402.002	Unitary Taxes	9,208	9,000	9,500
406	Triple Flip/Sales & Use Tx.	11,328	12,000	12,000
428	VLF Swap	137,607	135,000	139,000
426	Home Owner Tax Relief	2,252	2,000	2,500
<b>Total Property Taxes - All Sources</b>		<b>485,021</b>	<b>449,000</b>	<b>510,500</b>
<b><u>Other Taxes</u></b>				
406	Sales & Use Tax	512,102	598,000	480,000
408	Transient Lodging Tax	124,672	65,000	140,000
419	Property & Doc. Transfer	12,808	15,000	15,000
428	Vehicle License Fees	834	2,000	2,000
<b>Total Other Taxes - All Sources</b>		<b>650,416</b>	<b>680,000</b>	<b>637,000</b>
<b><u>430 Grant Funds</u></b>				
	Library	2,819	-	-
	Other grants	43,865	15,000	15,000
<b>Total Grant Funds -All Sources</b>		<b>46,684</b>	<b>15,000</b>	<b>15,000</b>
<b><u>Franchise Fees</u></b>				
440	PG&E Franchise	12,113	12,000	12,500
442	Cable TV Franchise	13,455	13,000	13,500
448	Norcal Refuse Franchise	31,360	31,000	31,000
<b>Total Franchise Fees - All Sources</b>		<b>56,928</b>	<b>56,000</b>	<b>57,000</b>

**City of San Juan Bautista  
Revised General Fund Budget  
Fiscal Year 2017/2018**

**General Fund Revenue**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals 16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Business &amp; Misc. License &amp; Permits</u></b>				
450	Business License	27,192	23,000	23,000
453	Burn Permits	35	100	100
470	Garage/Yard Sale Permits	90	150	150
472	Animal License	60	100	100
490	Misc. /Tree Removal	1,774	1,650	1,650
494	Special Event Permits	13,312	10,000	10,000
<b>Total Business &amp; Misc. License &amp; Permits</b>		<b>42,463</b>	<b>35,000</b>	<b>35,000</b>
 <b><u>Charges for Miscellaneous Services</u></b>				
496	Public Document Charge	53	250	250
496	Administration income	332	750	750
496	Library - Copy Charges	2,645	1,500	1,500
<b>Total Miscellaneous Service Charges</b>		<b>3,030</b>	<b>2,500</b>	<b>2,500</b>
 <b><u>Fines and Penalties</u></b>				
421	Vehicle Code/Parking	151	1,200	200
475	Library Fines	703	600	600
<b>Total Fines and Penalties all Sources</b>		<b>854</b>	<b>1,800</b>	<b>800</b>
 <b><u>Use of Money and Property</u></b>				
480	Community Center Rental	26,701	25,000	25,000
480	Lease - American Tower	24,215	35,000	35,000
480	Reimbursed City Expenses	16,470	14,500	14,500
490	Interest Earned	29,228	500	500
<b>Total Use of Money &amp; Property</b>		<b>96,614</b>	<b>75,000</b>	<b>75,000</b>

**City of San Juan Bautista  
Revised General Fund Budget  
Fiscal Year 2017/2018**

**General Fund Revenue**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals 16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Miscellaneous Revenue</u></b>				
438	Donations - Library	1,140	3,500	3,500
482	Parks and Rec. Revenue	400	150	150
484	Misc. Revenue - Admin	-	150	2,500
490	Misc. Revenue - Library	-	150	150
490	Misc. Revenue Fire Dept.	-	150	150
487	Donations - Fire Dept.	-	500	500
	Fire Sale Event	-	200	200
494	Special Street Events	-	1,000	1,000
<b>Total Miscellaneous Revenue - All Sources</b>		<b>1,540</b>	<b>5,800</b>	<b>8,150</b>
<b>Fund Transfer from COPS Funds</b>				<b>100,000</b>
<b>TOTAL General Fund Revenue</b>		<b>1,383,550</b>	<b>1,320,100</b>	<b>1,440,950</b>

**City of San Juan Bautista**  
**Community Development Fund Budget**  
**Fiscal Year 2017/2018**

**Community Development Fund Revenue**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals 16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Planning, Building, Engineering Permits</u></b>				
451	Building Permits	27,492	35,000	35,000
458.001	Green fee	143	150	150
459.003	Mechanical Permit	1,176	1,500	1,500
459.002	Plumbing Permit	1,610	2,000	2,000
459	Electrical Permit	2,176	3,000	3,000
459	Fire Sprinkler Permit	1,258	2,000	2,000
454	Design Review	1,450	2,000	2,000
454	Conditional Use Permits	650	2,000	2,000
456	Use Permit	-	500	500
457	Encroachment Permits	1,181	1,500	1,500
458	Sign Permits	25	100	100
467	Strong Motion Impact Fee	8,474	10,000	10,000
461	Subdivision Fee	-	65,250	65,250
<b>Total Planning, Bldg., Engr. Permits</b>		<b>45,635</b>	<b>125,000</b>	<b>125,000</b>
<b>Impact Fees</b>		<b>84,336</b>	<b>69,820</b>	<b>69,820</b>
<b><u>Chg. For Planning, Engr. Bldg. &amp; Related Svcs.</u></b>				
452	Bldg. Plan Check Fees	65,205	17,000	17,000
452	Engr. Plan Check Fees	3,594	6,500	6,500
457	Building Inspection Fee	76,090	3,000	3,000
457	Engr. Inspection Fee	1,253	2,500	2,500
459	Deposits - Proj. Dev. Costs	209,511	5,000	5,000
490	Misc. Planning Revenue	1,661	5,000	5,000
<b>Total Planning, Building, Fees &amp; Charges</b>		<b>357,314</b>	<b>39,000</b>	<b>39,000</b>
<b>TOTAL Comm. Development Fund Revenue</b>		<b>487,285</b>	<b>233,820</b>	<b>233,820</b>

**City of San Juan Bautista**  
**General Fund Budget for Fiscal Year 2017/2018**

**City Council Expenditures (Department 10)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY 16/17</b>	<b>Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT	\$ 3,450	8,745	8,311
508.000	FICA	274	573	636
510.000	Workers Comp.	197	366	268
512.000	Unemployment	34	75	83
514.000	Health Insurance	121	242	603
519.000	Elected Official Stipend	-	500	500
<b>Total Salary, Wages, Benefits</b>		<b>4,076</b>	<b>10,501</b>	<b>10,401</b>
<b><u>Other Personnel Expenses</u></b>				
526.000	Education & Training	1,766	1,000	1,000
530.000	Dues and Subscriptions	419	2,000	2,000
528.000	Travel, Per Diem, Car Allow.	257	800	800
<b>Total Other Personnel Expenses</b>		<b>2,442</b>	<b>3,800</b>	<b>3,800</b>
<b><u>Utility and Supplies</u></b>				
540.000	Electric	900	800	800
543.000	Telephone	-	250	250
516.000	Liability Insurance	700	-	459
544.000	Computer Software Svc.	403	125	125
545.000	Computer Hardware Svc.	-	500	500
634.000	Copier lease	365	60	60
558.000	Printing and copies	1,200	1,350	1,350
548.000	Advertisement	470	300	300
562.000	Food & Beverage	207	200	200
550.000	Office supplies	992	350	350
551.000	Postage & Shipping	59	400	400
		<b>5,296</b>	<b>4,335</b>	<b>4,794</b>

**City of San Juan Bautista**  
**General Fund Budget for Fiscal Year 2017/2018**

**City Council Expenditures (Department 10)**

**Contractual and other Services**

612.001	CMAP	1,260	1,500	1,500
624.000	Janitorial	2,385	-	-
659.000	Election Costs	7,702		
<b>Total Contractual and Other Services</b>		<b>11,347</b>	<b>1,500</b>	<b>1,500</b>

**Capital Outlay**

800.000	Computer Graphic Display	-	11,000	11,000
800.000	Audio System		3,500	3,500
<b>Total Capital Outlay</b>		<b>-</b>	<b>14,500</b>	<b>14,500</b>
<b>TOTAL City Council Expenditures</b>		<b>\$ 23,161</b>	<b>\$ 34,636</b>	<b>\$ 34,995</b>

**City of San Juan Bautista**  
**General Fund Budget for Fiscal Year 2017/2018**

**City Attorney Expenditures (Department 11)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY 16/17</b>	<b>Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Contractual and other Services</u></b>				
602.000	Legal - City Attorney	53,302	48,000	48,000
<b>Total Contractual and Other Services</b>		<b>53,302</b>	<b>48,000</b>	<b>48,000</b>
<b>TOTAL City Attorney Expenditures</b>		<b>\$ 53,302</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>



**City of San Juan Bautista**  
**General Fund Budget Fiscal Year 2017/2018**

**City Manager Expenditures**  
**(Department 12)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY 16/17</b>	<b>Original Budget FY 17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT	\$ 13,800	\$ 27,250	\$ 16,908
508.000	FICA	1,056	2,085	1,293
514.000	Health Insurance	482	624	1,206
510.000	Workers Comp.	789	925	500
512.000	Unemployment	138	272	169
<b>Total Salary, Wages, Benefits</b>		<b>16,265</b>	<b>31,156</b>	<b>20,076</b>
<b><u>Other Personnel Expenses</u></b>				
526.000	Education & Training	-	300	575
528.000	Travel, Per Diem, Car Allow.	1,339	1,440	1,500
530.000	Dues & Subscriptions	-	160	160
<b>Total Other Personnel Expenses</b>		<b>1,339</b>	<b>1,900</b>	<b>2,235</b>
<b><u>Utility and Supplies</u></b>				
540.000	Electric	1,062	1,100	1,100
543.000	Telephone	1,291	1,000	1,000
544.000	Computer Software Svc.	622	400	400
545.000	Computer Hardware Svc.	461	600	600
516.000	Liability Insurance	-	-	516
558.000	Printing and copies	646	600	600
634.000	Security	385	100	100
548.000	Advertisement	-	250	250
562.000	Food & Beverage	176	100	100
550.000	Office supplies	505	800	800
551.000	Postage & Shipping	84	800	800
		<b>5,232</b>	<b>5,750</b>	<b>6,266</b>
<b><u>Maintenance &amp; Operations Supplies</u></b>				
566.000	Janitorial	120	50	50
<b>Total Maint. &amp; Operations supplies</b>		<b>120</b>	<b>50</b>	<b>50</b>

**City of San Juan Bautista**  
**General Fund Budget Fiscal Year 2017/2018**

**City Manager Expenditures**  
**(Department 12)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY 16/17</b>	<b>Original Budget FY 17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Capital Outlay</u></b>				
800	Carpet	1,105	-	-
800	Windows	-	950	950
800	Breakroom	264	-	-
<b>Total Capital Outlay</b>		<b>1,544</b>	<b>950</b>	<b>950</b>
<b>TOTAL City Manager Expenditures</b>		<b>\$ 24,500</b>	<b>\$ 39,806</b>	<b>\$ 29,577</b>

**City of San Juan Bautista**  
**General Fund Budget Fiscal Year 2017/2018**

**City Clerk Expenditures**  
**(Department 13)**

Account Number	Account Description	Actuals FY 16/17	Original Budget FY 17/18	Revised Budget FY 17/18
<b><u>Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT	\$ 62,143	\$ 67,390	\$ 56,734
508.000	FICA	4,829	7,583	4,340
510.000	Workers Comp.	1,885	1,149	329
512.000	Unemployment	621	991	567
514.000	Health Insurance	9,156	13,320	10,738
518.000	457k Retirement	7,527	7,155	5,779
519.000	City Clerk Stipend	1,000	1,200	1,200
<b>Total Salary, Wages, Benefits</b>		<b>87,161</b>	<b>98,788</b>	<b>79,687</b>
<b><u>Other Personnel Expenses</u></b>				
526.000	Education & Training	370	1,800	1,800
528.000	Travel, Per Diem, Car Allo	250	1,800	1,800
530.000	Dues & Subscriptions	857	400	400
<b>Total Other Personnel Expenses</b>		<b>1,477</b>	<b>4,000</b>	<b>4,000</b>
<b><u>Utility and Supplies</u></b>				
600.000	Web & Code Publication	2,363	-	-
540.000	Electric	960	1,600	1,600
543.000	Telephone	1,367	1,200	1,200
516.000	Liability Insurance	807	360	1,540
544.000	Computer Software Svc.	191	300	300
545.000	Computer Hardware Svc.	1,082	350	350
558.000	Printing and copies	814	1,600	1,600
548.000	Advertisement	-	500	500
562.000	Food & Beverage	178	400	400
550.000	Office supplies	773	1,100	1,100
551.000	Postage & Shipping	504	1,200	1,200
<b>Total Utility and Supplies</b>		<b>9,039</b>	<b>8,610</b>	<b>9,790</b>

**City of San Juan Bautista**  
**General Fund Budget Fiscal Year 2017/2018**

**City Clerk Expenditures**  
**(Department 13)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY 16/17</b>	<b>Original Budget FY 17/18</b>	<b>Revised Budget FY 17/18</b>
<b><u>Maintenance &amp; Operations Supplies</u></b>				
566.000	Janitorial	120	50	50
638.000	Payroll processing	4,349	-	4,500
<b>Total Maint. &amp; Operations supplies</b>		<b>4,469</b>	<b>50</b>	<b>4,550</b>
<b><u>Capital Outlay</u></b>				
800.000	Office divider, desk	1,967	-	-
800.000	Breakroom	264	-	-
<b>Total Capital Outlay</b>		<b>2,231</b>	<b>-</b>	<b>-</b>
<b>TOTAL City Clerk Expenditures</b>		<b>\$ 104,377</b>	<b>\$ 111,448</b>	<b>\$ 98,027</b>

**City of San Juan Bautista**  
**General Fund Budget for Fiscal Year 2017/2018**

**City Treasurer Expenditures (Department 14)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY 16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Salary, Wages, Benefits</u></b>				
519.000	Elected Official Stipend	-	1,200	1,200
<b>Total Salary, Wages, Benefits</b>		-	1,200	1,200
<b><u>Other Personnel Expenses</u></b>				
526.000	Education & Training	-	300	300
530.000	Dues and Subscriptions	-	300	300
528.000	Travel, Per Diem, Car Allow.	-	300	300
<b>Total Other Personnel Expenses</b>		-	900	900
<b><u>Utility and Supplies</u></b>				
558.000	Printing and copies	315	100	100
540.000	Electric	346		
550.000	Office supplies	154	50	50
551.000	Postage & Shipping	-	50	50
<b>Total Utility and Supplies</b>		815	200	200
<b><u>Contractual and other Services</u></b>				
602.000	Legal - City Attorney	-	300	300
<b>Total Contractual and Other Services</b>		-	300	300
<b><u>TOTAL Treasurer Expenditures</u></b>		<b>\$ 815</b>	<b>\$ 2,600</b>	<b>\$ 2,600</b>

**City of San Juan Bautista**  
**General Fund Budget Fiscal Year 2017/2018**

**Finance Department Expenditures**  
**(Department 15)**

Account Number	Account Description	Actuals FY16/17	Budget FY17/18	Revised Budget FY17/18
<b><u>Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT	\$ 33,368	\$ 37,838	\$ 23,914
508.000	FICA	2,682	2,891	1,829
510.000	Workers Comp.	833	471	340
512.000	Unemployment	333	378	239
514.000	Health Insurance	8,003	8,668	3,641
518.000	457k Retirement	-	378	1,063
<b>Total Salary, Wages, Benefits</b>		<b>45,219</b>	<b>50,624</b>	<b>31,026</b>
<b><u>Other Personnel Expenses</u></b>				
526.000	Education & Training	-	1,800	1,800
530.000	Dues and Subscriptions	372	500	500
<b>Total Other Personnel Expenses</b>		<b>372</b>	<b>2,300</b>	<b>2,300</b>
<b><u>Utility and Supplies</u></b>				
540.000	PG&E	1,292	2,700	2,700
516.000	Liability Insurance	24,361	9,300	1,676
543.000	Telephone	2,408	1,800	1,800
544.000	Computer Software Svc.	911	2,500	2,500
545.000	Computer Hardware Svc.	1,082	1,000	1,000
546.000	Reader	-	500	500
558.000	Printing and copies	1,800	3,000	3,000
634.000	Copier	680	3,400	3,400
548.000	Advertisement	-	250	250
562.000	Food & Beverage	191	500	500
550.000	Office supplies	1,853	3,800	3,800
551.000	Postage & Shipping	832	2,000	2,000
		<b>35,410</b>	<b>30,750</b>	<b>23,126</b>
<b><u>Maintenance &amp; Operations Supplies</u></b>				
566.000	Janitorial	154	200	200
<b>Total Maint. &amp; Operations supplies</b>		<b>154</b>	<b>200</b>	<b>200</b>
<b><u>Contractual and other Services</u></b>				
602.000	Accounting	31,320	37,000	37,000
638.000	Bank Charges	1,521	2,500	2,500

**City of San Juan Bautista**  
**General Fund Budget Fiscal Year 2017/2018**

**Finance Department Expenditures**  
**(Department 15)**

659.000	Audit	24,000	27,000	27,000
612.006	Web Maintenance	375	-	-
<b>Total Contractual and Other Services</b>		<b>57,216</b>	<b>66,500</b>	<b>66,500</b>
<b><u>Contractual and other Services</u></b>				
632.000	Equipment rental/repair	1,900	500	500
639.000	Merchant Processing Fees	435	1,600	1,600
<b>Total Contractual and Other Services</b>		<b>2,335</b>	<b>2,100</b>	<b>2,100</b>
<b><u>Capital Outlay</u></b>				
800.000	Carpet and breakroom	1,370		
800.000	Entry Improvements	-	8,000	8,000
<b>Total Capital Outlay</b>		<b>1,370</b>	<b>8,000</b>	<b>8,000</b>
<b>TOTAL Finance Department Expenditures</b>		<b>\$ 142,076</b>	<b>\$ 160,474</b>	<b>\$ 133,252</b>

**City of San Juan Bautista**  
**General Fund Budget for the Fiscal Year 2017/2018**

**Carl Martin Luck Library Expenditures**  
**(Department 16)**

Account Number	Account Description	Actuals FY 16/17	Original Budget FY17/18	Revised Budget FY17/18
<b><u>Salary, Wages, Benefits</u></b>				
502.000	Salaries & Wages	\$ 37,892	\$38,992	\$27,605
508.000	FICA	3,078	2,982	2,112
510.000	Workers Compensation	159	584	802
512.000	Unemployment Insurance	378	390	276
525.000	Volunteer Stipend	-	400	400
<b>Total Salary, Wages, Benefits</b>		<b>41,507</b>	<b>43,348</b>	<b>31,195</b>
<b><u>Other Personnel Expenses</u></b>				
526.000	Education & Training	-	1,500	1,500
<b>Total Other Personnel Expenses</b>		<b>-</b>	<b>1,500</b>	<b>1,500</b>
<b><u>Consumable Supplies</u></b>				
550.000	Office Supplies	1,116	800	800
558.000	Printing and copies	454	500	500
562.000	Food Services	327	300	300
<b>Total Consumable Supplies</b>		<b>1,897</b>	<b>1,600</b>	<b>1,600</b>
<b><u>Contractual Services</u></b>				
612.000	Security	767	300	300
624.000	Janitorial	162	500	500
628.000	Computer Hardware Services	1,552	2,000	2,000
630.000	Computer Software Services	3,081	2,500	2,500
530.000	Dues and subscriptions	211	1,500	1,500
640.000	Telephone	966	900	900
642.000	Electricity	2,246	2,100	2,100
612.000	Web Maintenance	375	-	-
645.000	Summer Program	7,816	9,000	9,000
<b>Total Contractual Services</b>		<b>17,176</b>	<b>18,800</b>	<b>18,800</b>



**City of San Juan Bautista**  
**General Fund Budget for the Fiscal Year 2017/2018**

**Carl Martin Luck Library Expenditures**  
**(Department 16)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY 16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Equipment and Parts</u></b>				
703	Books and Periodicals	1,806	2,500	2,500
<b>Total Books and Periodicals</b>		<b>1,806</b>	<b>2,500</b>	<b>2,500</b>
<b><u>Maintenance and Repairs</u></b>				
757.000	Bldg. Maint. - Inside	100	1,000	1,000
758.000	Bldg. Maint. - Outside	120	600	600
760.000	Grounds Maint. - Outside	-	400	400
764.000	Water Maint.- Outside	-	1,000	1,000
<b>Total Maintenance and Repairs</b>		<b>220</b>	<b>3,000</b>	<b>3,000</b>
<b><u>Capital Outlay</u></b>				
800.000	Computer/chairs/printer	-	4,000	4,000
800.000	Furnace repair	4,223	4,000	4,000
800.000	Sprinkler System	-	500	500
<b>Total Capital Outlay</b>		<b>4,223</b>	<b>8,500</b>	<b>8,500</b>
<b>TOTAL Library Expenditures</b>		<b>\$ 66,829</b>	<b>\$ 79,248</b>	<b>\$ 67,095</b>

**City of San Juan Bautista**  
**Community Development**  
**Fund Budget for the Fiscal Year 2017/2018**

**Planning (Dept. 17)**

Account Number	Account Description	Actuals FY16/17	Original Budget FY17/18	Revised Budget FY17/18
<b><u>Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT	\$ 101,397	\$ 86,639	\$ 50,806
508.000	FICA	7,943	6,348	3,887
510.000	Workers Comp.	2,398	3,638	1,584
512.000	Unemployment	578	830	508
514.000	Health Insurance	10,907	2,880	8,820
518.000	457K Contribution	1,553	727	440
526.000	Education & Training	2,186	3,000	3,000
518.000	Mileage & Per Diem	2,964	900	900
<b>Total Salary, Wages, Benefits</b>		<b>129,926</b>	<b>104,962</b>	<b>69,945</b>
<b><u>Consumable Supplies</u></b>				
550.000	Office Supplies	\$ 969	\$ 1,500	\$ 1,500
558.000	Printing & Copies	1,839	1,400	1,400
560.000	Advertising	-	500	500
636.000	Postage & Shipping	388	600	600
562.000	Food & Beverage	-	400	400
657.001	Filing Fees	2,150	-	-
530.000	Dues and Subscription	2,642	1,200	1,200
<b>Total Consumable Supplies</b>		<b>7,988</b>	<b>5,600</b>	<b>5,600</b>
<b><u>Utility and Supplies</u></b>				
606.000	City Planner	-	-	57,000
612.001	CMAP	790	900	900
642.000	Electric	1,054	550	550
640.000	Telephone	1,291	550	550
545.000	Computer Hardware Svc.	1,083	600	600
544.000	Computer Software Svc.	3,825	600	600
703.000	Books/periodicals	-	300	300
<b>Total Utility and Supplies</b>		<b>8,043</b>	<b>3,500</b>	<b>3,500</b>
<b><u>Maintenance &amp; Operations Supplies</u></b>				
566.000	Janitorial	107	50	50
757.000	Maint. & Repairs	1,486	500	500
<b>Total Maint. &amp; Operations supplies</b>		<b>1,593</b>	<b>550</b>	<b>550</b>

**City of San Juan Bautista**  
**Community Development**  
**Fund Budget for the Fiscal Year 2017/2018**

**Planning (Dept. 17)**

Account Number	Account Description	Actuals FY16/17	Original Budget FY17/18	Revised Budget FY17/18
<b><u>Contractual and other Services</u></b>				
600.000	Consultant Contracts	1,000	4,500	4,500
604.000	Engineering	-	500	500
612.006	Web Maintenance	375	6,300	6,300
602.000	Legal - City Attorney	-	400	400
<b>Total Contractual and Other Services</b>		<b>1,375</b>	<b>11,700</b>	<b>11,700</b>
<b><u>Capital Outlay</u></b>				
800.000	Breakroom	264	3,500	3,500
800.000	Desk/Foryer Floor	-	3,500	3,500
<b>Total Capital Outlay</b>		<b>-</b>	<b>3,500</b>	<b>3,500</b>
<b>TOTAL Planning Expenditures</b>		<b>\$ 148,925</b>	<b>\$ 129,812</b>	<b>\$ 94,795</b>

**City of San Juan Bautista**  
**Community Development**  
**Budget for the Fiscal Year 2017/2018**

**Building (Dept. 18)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Salary, Wages, Benefits</u></b>				
502	Salaries Wages FT	\$ 2,860	\$ 32,461	\$ 11,998
508	FICA	219	2,483	918
510	Workers Comp.	114	1,772	762
512	Unemployment	28	324	120
514	Health Insurance	-	5,590	2,407
518	457K Contribution	-	287	89
<b>Total Salary, Wages, Benefits</b>		<b>3,221</b>	<b>42,917</b>	<b>16,294</b>
<b><u>Other Personnel Expenses</u></b>				
526.000	Education & Training	652	800	800
528.000	Travel, Per Diem, Car Allow.		600	600
530.000	Dues and Subscriptions		250	250
<b>Total Other Personnel Expenses</b>		<b>652</b>	<b>1,650</b>	<b>1,650</b>
<b><u>Utility and Supplies</u></b>				
550.000	Office Supplies	265	200	200
540.000	Electric	173	200	200
543.000	Telephone	190	200	200
545.000	Computer Hardware Svc.	277	150	150
546.000	Communications-Radios	-	75	75
558.000	Printing and copies	117	200	200
		<b>757</b>	<b>1,025</b>	<b>1,025</b>
<b><u>Contractual and other Services</u></b>				
609.000	Bldg. Plan Check, permits & inspections	93	1,500	6,500
<b>Total Contractual and Other Services</b>		<b>93</b>	<b>1,500</b>	<b>6,500</b>
<b><u>Capital Outlay</u></b>				
800.000	File cabinet/Book case/Map file	-	1,050	1,050
<b>Total Capital Outlay</b>		<b>-</b>	<b>1,050</b>	<b>1,050</b>
<b>TOTAL Building Expenditures</b>		<b>\$ 4,723</b>	<b>\$ 48,142</b>	<b>\$ 26,519</b>

**City of San Juan Bautista**  
**Community Development**  
**Budget for the Fiscal Year 2017/2018**

**Engineering(Dept. 19)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT	\$ 2,655	\$ 21,935	\$ 7,858
508.000	FICA	203	1,678	601
510.000	Workers Comp.	393	1,485	254
512.000	Unemployment	26	219	786
514.000	Health Insurance	-	1,460	633
518.000	457K Contribution	-	112	24
<b>Total Salary, Wages, Benefits</b>		<b>3,277</b>	<b>26,889</b>	<b>10,156</b>
<b><u>Other Personnel Expenses</u></b>				
526.000	Education & Training		500	500
702.000	Safety Equipment		200	200
530.000	Dues and Subscriptions		500	500
<b>Total Other Personnel Expenses</b>		<b>-</b>	<b>1,200</b>	<b>1,200</b>
<b><u>Utility and Supplies</u></b>				
550.000	Office Supplies	16	100	100
540.000	Electric		150	150
543.000	Telephone		300	300
544.000	Computer Software Svc.	277	200	200
545.000	Computer Hardware Svc.		150	150
551.000	Postage		100	100
558.000	Printing and copies	348	100	100
		<b>625</b>	<b>1,100</b>	<b>1,100</b>
<b><u>Contractual and other Services</u></b>				
612.000	Web Maintenance	375	-	-
604.000	Engineering	3,700	25,000	113,000
<b>Total Contractual and Other Services</b>		<b>4,075</b>	<b>25,000</b>	<b>113,000</b>
<b><u>Capital Outlay</u></b>				
800.000	File cabinet/Book case/Map file	-	1,100	1,100
<b>Total Capital Outlay</b>		<b>-</b>	<b>1,100</b>	<b>1,100</b>
<b>TOTAL Engineering Expenditures</b>		<b>\$ 7,977</b>	<b>\$ 55,289</b>	<b>\$ 126,556</b>

**City of San Juan Bautista**  
**General Fund Budget for the Fiscal Year 2017/2018**

**Fire Department Expenditures (Department 20)**

Account Number		Actuals FY16/17	Original Budget FY17/18	Revised Budget FY17/18
<b><u>Other Personnel Expenses</u></b>				
524.000	Physical Exams, Drug Testing, Etc.	\$ -	\$ 500	\$ 500
510.000	Workers Comp.	648	2,500	642
525.000	Fire Fighter Stipends	1,200	3,600	3,600
522.000	Uniforms	-	500	500
526.000	Education, Training, Mileage	-	1,000	1,000
<b>Total Other Personnel Expenses</b>		<b>1,848</b>	<b>8,100</b>	<b>6,242</b>
<b><u>Consumable Supplies</u></b>				
550.000	Office Supplies	56	100	100
554.000	Gasoline and Diesel Fuel	-	500	500
558.000	Printing and Copies	-	200	200
562.000	Food and Beverage	1,308	800	800
<b>Total Consumable Supplies</b>		<b>1,364</b>	<b>1,600</b>	<b>1,600</b>
<b><u>Contractual and other Services</u></b>				
618.000	County Communications	13,720	29,000	29,000
613.000	Outside Service Contract	150,000	181,000	181,000
640.000	Telephone/Radios	1,500	850	850
642.000	Electricity	972	2,400	2,400
656.000	Licenses and Permits	-	360	360
<b>Total Contractual and Other Services</b>		<b>166,192</b>	<b>213,610</b>	<b>213,610</b>
<b><u>Equipment and Parts</u></b>				
716.000	Parts City Repair Vehicles	-	3,000	3,000
721.000	Fire equipment and supplies	735		
718.000	Parts City Repair Equipment	1,262	1,500	1,500
<b>Total Equipment and Parts</b>		<b>1,997</b>	<b>4,500</b>	<b>4,500</b>
<b><u>Maintenance and Repair Services</u></b>				
754.000	Building Maintenance Outside	2,430	2,500	2,500
760.000	Grounds Maintenance	-	1,000	1,000
<b>Total Maintenance and Repair Services</b>		<b>2,430</b>	<b>3,500</b>	<b>3,500</b>
<b><u>Capital Outlay</u></b>				
801.000	Emergency Generator	-	12,000	12,000
<b>Total Capital Outlay</b>		<b>-</b>	<b>12,000</b>	<b>12,000</b>
<b>TOTAL Fire Department Expenditures</b>		<b>\$ 173,831</b>	<b>\$ 243,310</b>	<b>\$ 241,452</b>

**City of San Juan Bautista**  
**General Fund Budget for the Fiscal Year 2017/2018**

**Law Enforcement Service Expenditures (Department 30)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b>Contractual and other Services</b>				
615.000	Level One Security Patrol	\$ 50,692	\$ 85,260	\$ 85,260
614.000	Law Enforcement Sheriff	155,823	166,000	166,000
618.000	County Communications	13,720	29,000	29,000
640.000	Telephone	527	2,000	2,000
<b>Total Contractual and Other Services</b>		<b>220,762</b>	<b>282,260</b>	<b>282,260</b>
<b>TOTAL Law Enforcement Expenditures</b>		<b>\$ 220,762</b>	<b>\$ 282,260</b>	<b>\$ 282,260</b>

**City of San Juan Bautista**  
**General Fund Budget for the Fiscal Year 2017/2018**

**Animal Control Expenditures (Department 36)**

Account Number	Account Description	Actuals FY 16/17	Original Budget FY17/18	Revised Budget FY17/18
<b><u>Contractual and other Services</u></b>				
614.000	Animal Control Services	\$ -	\$ 10,000	\$ 10,000
<b>TOTAL Animal Control Services</b>		<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>



**City of San Juan Bautista**  
**General Fund Budget for the Fiscal Year 2017/2018**  
**City Management and Administration**

**Public Works Street Department Expenditures (Dept. 40)**

Account Number	Account Description	Actuals FY16/17	Original Budget FY17/18	Revised Budget FY17/18
<b><u>Employee Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT	\$ 58,731	\$ 102,561	\$ 72,929
506.000	Overtime	404	1,802	1,535
508.000	FICA	4,741	4,751	5,697
510.000	Workers Comp.	10,162	12,955	8,494
512.000	Unemployment	587	740	745
514.000	Health Insurance	10,432	10,625	10,987
518.000	457k Retirement	699	603	625
<b>Total Employee Salary, Wages, Benefits</b>		<b>85,756</b>	<b>134,037</b>	<b>101,012</b>
<b><u>Other Personnel Expenses</u></b>				
524.000	Physical Exams/tests	-	300	300
526.000	Education & Training	1,548	1,000	1,000
528.000	Travel/per diem/auto allow	130	500	500
522.000	Uniforms	1,200	1,800	1,800
<b>Total Other Personnel Expenses</b>		<b>2,878</b>	<b>3,600</b>	<b>3,600</b>
<b><u>Consumable Supplies</u></b>				
554.000	Fuel	-	13,000	13,000
550.000	Office Supplies	144	400	400
516.000	Liability Insurance	2,213	800	2,939
656.000	Licenses & Permits	-	850	850
562.000	Food and Beverage	432	200	200
624.000	Janitorial Supplies	181	2,500	2,500
530.000	Dues and Subscription	-	400	400
<b>Total Consumable Supplies</b>		<b>2,970</b>	<b>18,150</b>	<b>20,289</b>

**City of San Juan Bautista**  
**General Fund Budget for the Fiscal Year 2017/2018**  
**City Management and Administration**

**Public Works Street Department Expenditures (Dept. 40)**

<u>Utilities and Misc Expense</u>				
640.000	Telephone	430	1,000	1,000
647.000	Electrical	1,111	3,500	3,500
648.000	Materials	1,674	7,000	7,000
552.000	Diesel Fuel	2,818	2,800	2,800
650.000	Asphalt Base Material	5,979	16,000	16,000
<b>Total Utilities and Misc. Expense</b>		<b>12,012</b>	<b>30,300</b>	<b>30,300</b>
<u>Contractual and other Services</u>				
600.000	Traffic Calming Study			13,500
<b>Total Contractual and Other Services</b>		<b>-</b>	<b>-</b>	<b>13,500</b>
<u>Equipment and Parts</u>				
716.000	Truck Maint	2,768	9,000	9,000
701.000	Small Tools	-		1,250
720.000	Parts & Material	12,079	17,000	17,000
<b>Total Equipment and Parts</b>		<b>14,847</b>	<b>26,000</b>	<b>27,250</b>
<u>Capital Outlay</u>				
801.000	Utility Lt. Truck	8,400	8,400	-
801.000	Striping	-	5,500	5,500
801.000	Storm Drain	10,922	-	-
801.000	Truck	14,234	-	-
801.000	Portable asphalt oiler	-	17,000	17,000
800.000	Sidewalk repair	-	5,500	5,500
<b>Total Capital Outlay</b>		<b>33,556</b>	<b>36,400</b>	<b>28,000</b>
<b>TOTAL Public Works Streets Depart.</b>		<b>\$ 152,019</b>	<b>\$ 248,487</b>	<b>\$ 210,451</b>

**City of San Juan Bautista**  
**General Fund Budget for the Fiscal Year 2017/2018**

**Public Works Bldg. and Ground Expenditures (Dept. 44)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actual FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Employee Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT	\$ 53,031	\$ 61,686	\$ 53,988
506.000	Overtime	373	1,990	2,217
508.000	FICA	5,095	4,870	4,300
510.000	Workers Comp.	9,861	11,392	6,303
512.000	Unemployment	530	637	562
514.000	Health Insurance	8,707	8,275	6,099
518.000	457k Retirement	-	430	331
<b>Total Employee Salary, Wages, Benefits</b>		<b>77,597</b>	<b>89,280</b>	<b>73,800</b>
<b><u>Other Personnel Expenses</u></b>				
524.000	Physical Exams/tests	225		
526.000	Education & Training	-	400	400
528.000	Travel/per diem/auto allow	43		
522.000	Uniforms	600	400	400
<b>Total Other Personnel Expenses</b>		<b>868</b>	<b>800</b>	<b>800</b>
<b><u>Consumable Supplies</u></b>				
550.000	Office supplies	537	200	200
514.000	Liability Insurance	-	-	1,989
552.000	Chemicals	572	1,300	1,300
554.000	Fuel	1,879	3,100	3,100
562.000	Food and beverage	442	200	200
<b>Total Consumable Supplies</b>		<b>3,430</b>	<b>4,800</b>	<b>6,789</b>
<b><u>Contractual and other Services</u></b>				
600.000	Operational contracts	2,635	1,500	1,500
612.006	Web Maintenance	375	-	-
624.000	Janitorial	1,864	2,500	2,500
626.000	Landscape Supplies/Equipment	1,073	2,500	2,500
632.000	Bldg/Equipment Rental	-	2,500	2,500
516.000	Bonds, Liability, Auto Ins	9,491	1,800	1,800
612.000	Security	982	200	200
640.000	Telephone	1,467	200	200
642.000	Electricity	2,420	3,000	3,000
<b>Total Contractual and Other Services</b>		<b>20,307</b>	<b>14,200</b>	<b>14,200</b>

**City of San Juan Bautista**  
**General Fund Budget for the Fiscal Year 2017/2018**

**Public Works Bldg. and Ground Expenditures (Dept. 44)**

**Equipment and Parts**

712.000	Materials	2,217	-	-
716.000	Parts City Vehicles	1,413		
718.000	Parts City Rep. Equipment	2,610	3,000	3,000
720.000	Small Tools	780	2,800	2,800
726.000	Parts City Rep. Community Center	3,300	3,500	3,500
726.000	Parts City Rep. Parks	2,623	5,000	5,000
<b>Total Equipment and Parts</b>		<b>12,943</b>	<b>14,300</b>	<b>14,300</b>

**Maintenance and Repair Services**

758.000	Building Maintenance Outside	4,400	3,500	3,500
760.000	Grounds Maintenance Outside	7,989	2,500	2,500
<b>Total Maintenance and Repair Services</b>		<b>12,389</b>	<b>6,000</b>	<b>6,000</b>

**Capital Outlay**

800.000	Recycle Irrigation System	-	1,500	1,500
800.000	Bus Stop	42,750		
801.000	Truck	8,750		
801.000	Lt. Utility Truck	8,860		
800.000	3/4 ton Truck 35%	-	4,900	4,900
<b>Total Capital Outlay</b>		<b>60,360</b>	<b>6,400</b>	<b>6,400</b>

**Fund Transfer to Restroom and Parking Fund**

**TOTAL Public Works Buildings and Grounds**

				(3,000)
<b>\$ 187,026</b>	<b>\$ 134,980</b>	<b>\$ 118,489</b>		

**City of San Juan Bautista**  
**General Fund Budget for the Fiscal Year 2017/18**

**General Government Expenditures (Department 45)**

Account Number	Account Description	Actuals FY 16/17	Original Budget FY17/18	Revised Budget FY17/18
<b><u>Dues and Subscriptions</u></b>				
45-102	ACWA Membership	\$ 4,170	\$ 4,730	\$ 4,730
45-104	MBAPCD (Air District)	645	2,300	2,300
45-105	Integrated Waste	8,550	11,900	11,900
45-108	Mosquito Abatement District	-	330	330
45-109	San Juan Committee	-	20,000	20,000
45-110	LAFCO	3,971	1,900	1,900
45-112	USA North	161	180	180
45-113	AMBAG Due	839	1,000	1,000
45-114	SJB Youth Commission	433	500	500
45-115	Community Food Bank	-	5,000	5,000
45-116	San Benito Co, Chamber	5,000	2,500	2,500
45-117	League Calif. Cities	1,219	1,300	1,300
45-118	Grant writer	-	35,000	35,000
45-119	SJB Historic Walking Tour	-	7,500	7,500
45-120	Property Insurance	-	-	1,081
<b>TOTAL General Government Expenditures</b>		<b>\$ 24,988</b>	<b>\$ 94,140</b>	<b>\$ 95,221</b>

**City of San Juan Bautista**  
**Special Revenue Fund**  
**Budget for the Fiscal Year 2017/2018**

**Gas Tax Revenue (Dept. 75)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actual FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b>Fund 200 -Gas Tax</b>				
436.000	Gas Tax 2103	\$ 4,778	\$ 7,455	\$ 7,455
431.000	Gas Tax 2105	10,654	10,822	10,822
432.000	Gas Tax 2106	10,893	11,366	11,366
433.000	Gas Tax 2107	13,265	13,981	13,981
434.000	Gas Tax 2107.5	1,000	1,000	1,000
436.000	Road Rehab		12,888	12,888
436.000	State Transportation Funds		-	275,000
<b>TOTAL Gas Tax Revenue</b>		<b>40,590</b>	<b>57,512</b>	<b>332,512</b>

**City of San Juan Bautista**  
**Special Revenue Fund**  
**Budget for the Fiscal Year 2017/2018**

**Gas Tax Fund (Dept. 75)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Contractual and other Services</u></b>				
642.000	Street Lighting	18,444	16,000	16,000
<b>Total Contractual and Other Services</b>		<b>18,444</b>	<b>16,000</b>	<b>16,000</b>
<b><u>Equipment and Parts</u></b>				
724.000	Parts City Repair Streets.	-	23,500	23,500
<b>Total Equipment and Parts</b>		<b>-</b>	<b>23,500</b>	<b>23,500</b>
<b><u>Maintenance and Repair Services</u></b>				
762.000	Street Sign Maint. & Rep	222	2,500	2,500
<b>Total Maintenance and Repair Services</b>		<b>222</b>	<b>2,500</b>	<b>2,500</b>
<b><u>Capital Outlay</u></b>				
800.000	Muckeleme St. Reconstruction	-	-	175,000
800.000	Street overlay and striping	-	-	140,000
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>315,000</b>
<b>TOTAL Gas Tax - Expenditures</b>		<b>\$ 18,666</b>	<b>\$ 42,000</b>	<b>\$ 357,000</b>

**City of San Juan Bautista**  
**Special Revenue Fund**  
**Budget for the Fiscal Year 2017/2018**

**Public Restroom and Parking (Dept. 55)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actual FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Public Restroom and Parking Revenue</u></b>				
408.000	TOT Taxes allocated	19,950	16,500	16,500
<b>TOTAL Public Restroom and Parking Revenues</b>		<b>19,950</b>	<b>16,500</b>	<b>16,500</b>
<b><u>Public Restroom and Parking Expenditures</u></b>				
548.000	Advertising	6,000	-	-
	Fund Transfer PW Wages	-	-	3,000
		<b>6,000</b>	<b>-</b>	<b>3,000</b>
<b><u>Capital Outlay</u></b>				
800.000	Verutti Park Restroom Project	-	-	39,000
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>39,000</b>
<b>TOTAL Public Restroom and Parking Expenditures</b>		<b>6,000</b>	<b>-</b>	<b>42,000</b>



***City of San Juan Bautista  
Special Revenue Fund  
Budget for the Fiscal Year 2017/2018***

***Citizens Option for Public Safety (COPS) (Dept. 50)  
and Road and Public Restroom (Dept. 55)***

<b>Account Number</b>	<b>Account Description</b>	<b>Actual FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Citizens Option for Public Safety (COPS) Revenue</u></b>				
422.000	Annual COPS Funding	144,753	100,000	100,000
<b>TOTAL COPS Revenues</b>		<b>144,753</b>	<b>100,000</b>	<b>100,000</b>
<b><u>COPS Funding Expenditures</u></b>				
	Fund Transfer to General Fund	110,700	100,000	100,000
<b>TOTAL COPS Funding Expenditures</b>		<b>110,700</b>	<b>100,000</b>	<b>100,000</b>

*City of San Juan Bautista  
Special Revenue Fund Budget  
for the Fiscal Year 2017/2018*

*Valle Vista Landscape and Lighting District (Dept. 60)*

Account Number	Account Description	Actual FY16/17	Budget FY16/17	Revised Budget FY17/18
<b><u>Revenue</u></b>				
415.000	Special Assessment	21,374	20,074	22,720
<b>Total Funds - All Sources</b>		<b>21,374</b>	<b>20,074</b>	<b>22,720</b>

Account Number	Account Description	Actual FY16/17	Budget FY16/17	Revised Budget FY17/18
<b><u>Employee Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT			\$ 2,167
508.000	FICA			166
510.000	Workers Comp.			70
512.000	Unemployment			22
514.000	Health Insurance			121
<b>Total Employee Salary, Wages, Benefits</b>		<b>-</b>	<b>-</b>	<b>2,546</b>
485.000	Utility Fees - Water	2,400	2,400	2,400
485.000	City Water usage	1,000	750	750
560.000	Advertising	100	100	100
580.000	Printing	100	100	100
602.000	Legal	100	100	100
604.000	Engineering	400	150	150
657.000	Admin. Fees	1,050	830	830
642.000	PG&E - Street Lights	2,100	2,200	2,200
760.000	Grounds Maintenance	12,624	12,944	12,944
760.001	Contingency	700	200	300
760.002	Reserves	1,000	300	300
<b>TOTAL Operating Expenditure</b>		<b>21,574</b>	<b>20,074</b>	<b>22,720</b>

**City of San Juan Bautista**  
**Enterprise Fund Budget for the Fiscal Year 2017/2018**

**Water Enterprise Revenue (Dept. 46)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b>Water System Revenues</b>				
483.000	Water Connection Fee	\$ -	\$ 44,000	\$ 44,000
484.000	Interest Penalties	5,925	6,800	6,800
485.000	Water Sales Commercial	103,927	162,800	162,800
485.000	Water Sales Residential	642,739	566,000	566,000
493.000	Water Meter Maint. Fees	17,382	18,600	18,600
	Water Impact Fees	60,400	69,820	69,820
	State Grant	-	-	81,000
497.000	Developer Project Reimbursment	111,288		100,000
<b>TOTAL Water System Revenues</b>		<b>941,661</b>	<b>868,020</b>	<b>1,049,020</b>

**Debt Covenant:**

**Adjusted Annual Water Net Revenue**

<b>Water System Revenues</b>	<b>798,200</b>
<b>Water System Expenses</b>	<b>297,767</b>
<b>Adj. Annual Water Net Revenue</b>	<b>500,433</b>

**Annual Debt Service** **368,522**

**Coverage (Must exceed 1.25)** **1.36**

**Debt Svc. w/subordinate debt** **438,342**

**Subordinate coverage (Must exceed 1.0)** **1.14**

**City of San Juan Bautista**  
**Enterprise Fund Budget for the Fiscal Year 2017/2018**

**Water Fund ~ Operations (Department 46)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Employee Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT	\$ 72,930	\$ 50,118	\$ 81,211
506.000	Overtime	325	1,000	1,080
508.000	FICA	5,578	3,835	6,213
510.000	Workers Comp.	11,234	9,145	6,840
512.000	Unemployment	735	501	6,607
514.000	Health Insurance	6,002	8,660	12,824
518.000	457k Retirement	320	501	586
<b>Total Employee Salary, Wages, Benefits</b>		<b>97,124</b>	<b>73,760</b>	<b>115,361</b>
<b><u>Consumable Supplies</u></b>				
550.000	Office Supplies	1,360	-	-
516.000	Liability Insurance	-	-	12,306
558.000	Printing and Copies	2,017	-	-
562.000	Food and Beverage	129	-	-
544.000	Computer Software Service	1,135	-	-
545.000	Computer Hardware Service	277	-	-
530.000	Dues and Subscriptions	2,100	-	-
638.000	Bank Charges	4,263	-	-
551.000	Stamps and Postage	1,933	3,000	3,000
<b>Total Consumable Supplies</b>		<b>13,214</b>	<b>3,000</b>	<b>15,306</b>
<b><u>Contractual and other Services</u></b>				
600.000	Operational Contracts	51,020	68,000	68,000
602.000	Legal	-	100	100
604.000	Engineering	1,050	2,500	2,500
612.000	Security	1,700	800	800
640.000	Telephone	853	1,200	1,200
642.000	Electricity	26,153	31,000	31,000
530.000	Dues - Ground water charge	-	7,000	7,000
656.000	Permits/Licenses	12,759	12,500	12,500
<b>Total Contractual and Other Services</b>		<b>93,535</b>	<b>123,100</b>	<b>123,100</b>
<b><u>Equipment and Parts</u></b>				
552.000	Chemicals & Gases	2,220	7,000	7,000
554.000	Fuel/Oil	1,544	1,000	1,000
718.000	Parts City Rep. Equipment	112	7,000	7,000
720.000	Parts- City Rep. Water	16,789	22,000	22,000
<b>Total Equipment and Parts</b>		<b>16,901</b>	<b>29,000</b>	<b>29,000</b>

**City of San Juan Bautista**  
**Enterprise Fund Budget for the Fiscal Year 2017/2018**

***Water Fund ~ Operations (Department 46)***

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Maintenance and Repair Services</u></b>				
751.000	Maint. & Repair Wells	6,105	8,000	8,000
754.000	Equipment Maint. Outside	-	4,000	4,000
764.000	Water Maint. Outside	457	3,000	3,000
<b>Total Maintenance and Repair Services</b>		<b>6,562</b>	<b>15,000</b>	<b>15,000</b>
<b><u>Debt Service &amp; Defrayment</u></b>				
850.000	Debit Svc. Water Meters	51,261	69,820	69,820
850.000	Debt Svc. Principal (COP)	134,750	135,026	135,026
858.000	Interest (COP)	248,732	233,496	233,496
<b>Total GF Debt Service and Defrayment</b>		<b>383,482</b>	<b>438,342</b>	<b>438,342</b>
<b>TOTAL Water Enterprise Fund Expenditure</b>		<b>\$ 610,818</b>	<b>\$ 682,202</b>	<b>\$ 736,109</b>

**City of San Juan Bautista**  
**Enterprise Fund Budget for the Fiscal Year 2017/2018**

**Water Fund ~ Capital Improvement Projects (Department 46)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actuals FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Employee Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT			\$ 13,405
508.000	FICA			1,025
510.000	Workers Comp.			433
512.000	Unemployment			134
514.000	Health Insurance			724
<b>Total Employee Salary, Wages, Benefits</b>		-	-	15,721
<b><u>Capital Outlay</u></b>				
801.000	Well #6A		180,000	300,000
800.000	Church St. Pipeline Extension	15,000	-	-
800.000	Water Softner Treatment Plant	-	-	397,500
800.000	2016 Pickup Truck	6,492	-	-
800.000	Water Meters	203,996	-	-
801.000	Well #5, 4 and 3	107,532	160,000	160,000
<b>Total Capital Outlay</b>		333,020	340,000	857,500
<b>TOTAL Water Enterprise Fund Expenses</b>		<b>\$ 333,020</b>	<b>\$ 340,000</b>	<b>\$ 873,221</b>

**City of San Juan Bautista**  
**Enterprise Fund Budget for the Fiscal Year 2017/2018**

**Sewer Enterprise Revenue (Dept. 48)**

<b>Account Number</b>	<b>Account Number</b>	<b>Actuals FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Fund Sewer System</u></b>				
485.000	Res. Coll/Trmnt Charges	\$ 544,380	\$ 596,500	\$ 596,500
484.000	Interest	27,500	5,000	5,000
486.000	Industrial/Comm Charges	240,800	255,500	255,500
483.000	Sewer Connection Fees	-	-	447,500
	State Grant	-	-	81,000
<b>TOTAL Sewer System Revenues</b>		<b>\$ 812,680</b>	<b>\$ 857,000</b>	<b>\$ 1,385,500</b>

**Debt Covenant:**

**Adjusted Annual Sewer Net Revenue**

<b>Sewer System Revenues</b>	<b>857,000</b>
<b>Sewer System Expenses</b>	<b>374,913</b>
<b>Adj. Annual Sewer Net Revenue</b>	<b>482,087</b>

**Annual Debt Service** **301,537**

**Debt Coverage (Must exceed 1.25)** **1.60**



**City of San Juan Bautista**  
**Enterprise Fund Budget for the Fiscal Year 2017/2018**

**Sewer ~ Operations (Department 48)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actual FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Employee Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT	\$ 58,042	\$ 51,219	\$ 69,760
506.000	Overtime	244	892	853
508.000	FICA	4,398	3,900	5,337
510.000	Workers Comp.	9,401	9,160	5,528
512.000	Unemployment	585	512	698
514.000	Health Insurance	3,983	8,255	11,216
518.000	457k Retirement	-	391	499
524.000	Pysh. And Drug Testing	282	-	-
<b>Total Employee Salary, Wages, Benefits</b>		<b>76,935</b>	<b>74,329</b>	<b>93,891</b>
<b><u>Consumable Supplies</u></b>				
550.000	Office Supplies	1,291	-	-
516.000	Liability Insurance	-	-	11,822
562.000	Food and Beverage	52	-	-
638.000	Bank Charges	3,854	-	-
526.000	Education and Training	-	500	500
551.000	Postage	1,877	-	-
558.000	Printing and copies	2,017	3,000	3,000
530.000	Dues and subscriptions	2,712	500	500
<b>Total Consumable Supplies</b>		<b>11,803</b>	<b>4,000</b>	<b>15,822</b>
<b><u>Contractual and other Services</u></b>				
600.000	Operational Contracts	127,512	135,000	135,000
602.000	Legal	-	100	100
604.000	Engineering	113	500	500
604.001	Reclamation	-	500	500
612.002	Debt processing charges	-	500	500
612.000	Security	1,481	500	500
640.000	Telephone	1,341	1,600	1,600
642.000	Electricity	87,372	72,000	72,000
643.000	SBC Water District- Health Dept.	336	1,200	1,200
656.000	Licenses & Permits	-	5,000	5,000
<b>Total Contractual and Other Services</b>		<b>218,155</b>	<b>216,900</b>	<b>216,900</b>
<b><u>Equipment and Parts</u></b>				
554.000	Fuel	1,544	1,800	1,800
552.000	Chemical	2,847	7,000	7,000
718.000	Parts City Rep. Equipment	32	5,000	5,000
722.000	Parts City Rep. Sewer	4,417	14,000	14,000
<b>Total Equipment and Parts</b>		<b>8,840</b>	<b>27,800</b>	<b>27,800</b>



**City of San Juan Bautista**  
**Enterprise Fund Budget for the Fiscal Year 2017/2018**

**Sewer ~ Operations (Department 48)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actual FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Maintenance and Repair Services</u></b>				
751.000	Claims	-	500	500
764.001	Equipment Maint. Outside	1,496	6,000	6,000
762.000	Streets Maint/Paving	-	4,000	4,000
766.000	Sewer Maint. Plant	12,814	10,000	10,000
<b>Total Maintenance and Repair Services</b>		<b>14,310</b>	<b>20,500</b>	<b>20,500</b>
859.000	Fines - RWQC	36,000	36,000	36,000
850.000	Debt Svc. Principal (COP)	110,250	110,476	110,476
858.000	Interest (COP)	202,681	191,061	191,061
<b>Total GF Debt Service and Defrayment</b>		<b>348,931</b>	<b>337,537</b>	<b>337,537</b>
<b>TOTAL Sewer Enterprise Expenses</b>		<b>\$ 678,974</b>	<b>\$ 681,066</b>	<b>\$ 712,450</b>

**City of San Juan Bautista**  
**Enterprise Fund Budget for the Fiscal Year 2017/2018**

**Sewer ~ Capital Improvement Project (Department 48)**

<b>Account Number</b>	<b>Account Description</b>	<b>Actual FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Employee Salary, Wages, Benefits</u></b>				
502.000	Salaries Wages FT			\$ 4,356
508.000	FICA			347
510.000	Workers Comp.			147
512.000	Unemployment			45
514.000	Health Insurance			241
<b>Total Employee Salary, Wages, Benefits</b>		-	-	<b>5,136</b>
<b><u>Capital Outlay</u></b>				
800.000	5HP Aerators	-	9,000	9,000
800.000	2016 Pickup Truck	6,492	-	-
800.000	Equipment's	27,898	-	-
800.000	Water Softener Treatment Plant	-	-	357,500
800.000	Sewer Line Lang Street Phase 1	-	-	-
800.000	Reimb. For 18" Sewer Main. @ Rancho V	-	-	447,500
800.000	Pumps Lift & Plant	-	8,000	8,000
800.000	Sludge Removal & Sludge Pump	-	75,000	75,000
<b>Total Capital Outlay</b>		<b>34,390</b>	<b>92,000</b>	<b>897,000</b>
<b>TOTAL Sewer Enterprise Expenses</b>		<b>\$ 34,390</b>	<b>\$ 92,000</b>	<b>\$ 902,136</b>

**City of San Juan Bautista**  
**Internal Service Fund**  
**Budget for the Fiscal Year 2017/2018**

***Building Rehabilitation and Replacement***

<b>Account Number</b>	<b>Account Description</b>	<b>Actual FY16/17</b>	<b>Original Budget FY17/18</b>	<b>Revised Budget FY17/18</b>
<b><u>Fund Transfer In</u></b>				
	General Fund Transfer In	-	49,000	49,000
	<b>TOTAL Public Restroom and Parking Revenues</b>	<b>-</b>	<b>49,000</b>	<b>49,000</b>
<b><u>Capital Outlay</u></b>				
800.000	Museum Reroof	-	11,000	11,000
800.000	City Hall Reroof	-	40,000	40,000
800.000	Maintenance Center Reroof	-	21,000	21,000
	<b>Total Capital Outlay</b>	<b>-</b>	<b>72,000</b>	<b>72,000</b>
	<b>TOTAL Public Restroom and Parking Expenditures</b>	<b>-</b>	<b>72,000</b>	<b>72,000</b>

**City of San Juan Bautista  
Departmental Wage Allocation  
by Department and Position  
For FYE June 30, 2018**

Dept. #	Description	Interim City		Assit. City Manager	City Clerk	Finance Admin.		Library		Public Works					
		Manager	City Manager			Clerk	Clerk	I Librarian	II Librarian	I P.W.(F.T.)	II P.W.(F.T.)	III P.W.(F.T.)	IV P.W.(F.T.)	V P.W.(P.T.)	VI P.W.(P.T.)
10	City Manager	20%	5%				25%								
12	City Council	10%	5%												
13	City Clerk				85%		40%								
15	Finance	10%	5%		15%	10%	35%								
16	Library							100%	100%						
17	Planning	10%				5%									
18	Building	5%				15%									
18	Engineering	10%													
40	PW Street		10%							40%	25%	40%	40%	20%	10%
44	PW Bldg & grounds		10%							15%	30%	15%	15%	20%	70%
XX	Special Rev. LLD's		5%												
XX	ISF Vehicle		5%												
46	Water Operations	10%	15%			35%				25%	25%	25%	25%	35%	10%
46	Water Capital	10%	20%												
48	Sewer Operations	10%	15%			35%				20%	20%	20%	20%	25%	10%
48	Sewer Capital	5%	5%												
		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%