

**CITY OF SAN JUAN BAUTISTA  
CITY COUNCIL REGULAR MEETING  
JANUARY 19, 2016  
MINUTES**

**1. CALL TO ORDER** – Mayor Rick Edge called the meeting to order at 6:00 p.m.

**A. PLEDGE OF ALLEGIANCE** – Council Member West led the pledge of allegiance.

**B. ROLL CALL**   **Present:** Mayor Lund, Vice Mayor Edge, Council Members Martorana and West

**Absent:** Council Member Tony Boch

**Staff Present:** City Manager Grimsley, City Clerk Schobert, City Attorney Mall, City Treasurer Geiger

**2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

No public comments were received.

Mayor Edge requested changing the agenda by moving up Discussion Item 7B, Public Safety Options, before approval of Consent Items, and Vice Mayor Martorana requested moving up Discussion Item 7D, Storm Drain Update, also before the Consent Agenda.

**7D. Storm Drain Update**

City Manager Grimsley reported CalTrans has agreed to provide pipe, estimated at \$2,200 to improve the storm drain on Lang Court, and the City will provide the labor at \$7,000-\$9,000. No public comment received.

**7B. Public Safety Options**

Merchant Lois Long spoke about her concern with public safety. City Manager Grimsley explained the City's contract with the Sheriff's Department allows for 44 hours of law enforcement, and Council could increase the law enforcement budget. Vice Mayor Martorana remarked businesses were hit by burglars between 2 a.m. and 5 a.m., it is very costly for the City to have a police force or even to aggressively step up Sheriff's efforts, this was an item of concern during the election and, as there are funds after refinancing the bonds, increased law enforcement should be considered. Linda Gann asked whether the City has received statistics regarding the burglaries. Ronda Rossio commented the City needs to spend money on law enforcement, and not on fire protection. Naomi Medina was concerned with sheriff's visibility in the City, the amount of speeders on Third Street, suggested employing a security service, and requiring shops to stay open six months. Council Member Lund felt having night patrol was a good idea. Mayor Edge commented that the City's contract with the Sheriff's

Department is for 44 hours, they spend only 44 hours policing and cruising through, but the City should get additional hours as part of the county, and suggested giving this to the Strategic Planning Committee to handle.

### **3. CONSENT ITEMS**

#### **A. Approve Affidavit of Posting Agenda**

#### **B. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title**

#### **C. Approve Minutes for November 17, 2015**

A motion was made by Council Member Lund and seconded by Council Member West to approve all items on the consent agenda. The motion passed unanimously, 4-0-0-1 with Council Member Boch absent.

Vice Mayor Martorana presented Jim West with a gift of appreciation for representing the City as First Alternate to COG during 2015.

### **4. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS**

#### **A. Monthly Financial Statements and Treasurer's Report**

In City Treasurer Geiger's absence, City Manager Grimsley presented the Treasurer's Report and reviewed the warrant list with the Council. There were no public comments.

#### **B. Sheriff's Report: Monthly Activity**

No further discussion or information was provided by the Sheriff's Department.

#### **C. Fire Chief's Report**

Captain Dover distributed and reviewed the Fire Chief's report and responded to questions. Council members commented about the volunteer fire department sign being removed. There were no public comments.

#### **D. Library Report**

Council received a report. There were no public comments.

#### **E. Administrative Report**

City Manager Grimsley presented his report and responded to questions from the Council. There were no public comments.

#### **G. Public Meetings and City Council Committee Reports**

Council Member Lund reported he had nothing more to add to the fire captain's report from the Fire Protection Meeting. Vice Mayor Martorana reported AMBAG is frustrated over how funds were distributed from the State.

Eric Gredassoff reported at the Neighborhood Watch meeting it was reported various stores in the downtown were burglarized using a "smash and grab" method of taking cash. The detectives have some forensics and leads they are following up on. Both deputies reported they have walked the town and found cards unlocked, and with keys inside. There was discussion about more policing in town.

## **5. PUBLIC HEARING ITEMS**

### **A. Consider Ordinance 2016-01 Amending the Municipal Code and Adding Section 11-8, Hillside Development Regulations**

City Manager Grimsley reported this is the second reading to an ordinance presented last month. Mayor Edge opened the public hearing. No comments were received. Mayor Edge closed the public hearing.

A motion was made by Council Member West and seconded by Vice Mayor Martorana to adopt Ordinance 2016-01 amending the municipal code and adding Section 11-08, Hillside Development Regulations. The motion passed 4-0-0-1, with Council Member Boch absent.

### **B. Consider Adopting Ordinance 2016-02, Amending Chapter 11-02-050 of the Municipal Code, Permitted and Conditional Uses by Zoning District Matrix**

City Manager Grimsley reported this is the second reading and adoption of an ordinance introduced last month. Mayor Edge opened the public hearing. No comments were received. Mayor Edge closed the public hearing.

A motion was made by Council Member West and seconded by Vice Mayor Martorana to amend Chapter 11-02-050 of the municipal code, the permitted and conditional uses by zoning district matrix. The motion passed 4-0-0-1, with Council Member Boch absent.

## **6. ACTION ITEMS**

### **A. Consider Request for Funding for Improvements to Verutti Park**

Sonora Vasquez of the Rotary Club reported on the project to make improvements to Verutti Park. Presently, the park has a porta-potty and is without a bathroom facility, and the playground area has a sand based. Phase I of the project was completed when the fence was removed and replaced in December 2014. The goal of Phase II is to remove the sand in the playground area and install new playground equipment. After receiving grants from the San Benito County Community Foundation, San Benito County, and donations, they are short \$3,500, and are asking the City for \$5,000 to cover the shortage and incidentals towards completion of Phase II. City Manager Grimsley reported the public works department would remove the sand and prepare the underlying base for the new foam playground base. Rotary anticipates cement or aggregate to be donated, possibly from Granite Rock. City manager Grimsley requested a pre-construction meeting and reported to Council that \$17,000 is available in the Park In Lieu Impact Fee fund. Cost to construct a bathroom is estimated at \$27,000. During public comment, Rosemary Apodaca spoke in support of the project. Estrella Esparza-Johnson spoke in support of the project. In a communication directed to the Council, Teresa Lavagnino wrote in support of the project.

A motion was made by Council Member West and seconded by Vice Mayor Martorana to expend funds from Park In Lieu fees in the amount of \$5,000 to the San Juan Bautista Rotary Club for expenses to improve Verutti Park. The motion passed 4-0-0-1 with Council Member Boch absent.

**B. Consider Resolution 2016-XX Establishing a Water and Sewer Payment Plan for Limited Income Individuals**

This item was continued to the next council meeting.

**C. Consider Resolution 2016-01 Authorizing Access to Summary Criminal History Information for Employment, Licensing, or Certification Purposes**

Administrative Services Manager Paetz reported this item is coming to council as the first step in setting up the process with the Department of Justice for staff to conduct background checks on volunteers and new employees. A question and answer period followed about the process, Life Scan, and the amount of time will take to receive results.

A motion was made by Vice Mayor Matorana and seconded by Council Member West to approve Resolution 2016-01 authorizing access to summary criminal history information for employment, licensing, or certification purposes. The motion passed 4-0-0-1 with Council Member Boch absent.

**D. Consider Resolution 2016-02 Providing Holiday Pay for Part-time Employees**

City Manager Grimsley explained that staff considered a request by an employee to provide holiday pay for part-time employees. There was no public comment. A question and answer period followed. Council Member West commented he resented this being brought up at during Christmastime and was asked whether this was a practice in other cities. Mayor Edge commented he was in support of anything the City can do for middle income individuals. Vice Mayor Martorana suggested staff accrue holiday pay in the same manner as they accrue personal leave and sick leave.

A motion was made by Vice Mayor Matorana and seconded by Council Member West to approve Resolution 2016-02 providing holiday pay for part-time employees. The motion passed 4-0-0-1 with Council Member Boch absent.

Whereupon, Mayor Edge called for a five minute break.

**E. Consider Resolution 2016-03 Authorizing Submittal of Application for Payment Program and Related Authorizations, Cal Recycle**

City Manager Grimsley reported this is a request by CalRecycle so the City can continue to receive payments for recyclables. There were no public comments.

A motion was made by Council Member West and seconded by Vice Mayor Martorana to approve Resolution 2016-03 authorizing submittal of an application for the payment program and related authorizations by Cal Recycle. The motion passed 4-0-0-1 with Council Member Boch absent.

**F. Consider Resolution 2016-04 Accepting Bracewell Engineering's Proposal to prepare the Department of Drinking Water Permit Application for Well #4 at \$6,650**

City Manager Grimsley provided Bracewell Engineering's scope of work and budget

proposal to prepare the Department of Drinking Water's permit application for a new City well. There were not public comments.

A motion was made by Vice Mayor Matorana and seconded by Council Member West to approve Resolution 2016-04 accepting Bracewell Engineering's proposal to prepare the Department of Drinking Water Permit Application for Well #4 at \$6,650. The motion passed 4-0-0-1 with Council Member Boch absent.

### **G. Consider Change to the Strategic Planning Committee Membership**

A written request by Strategic Planning Commission Chairman John Freeman was received to add Estrella Esparza-Johnson to the committee.

A motion was made by Vice Mayor Matorana and seconded by Council Member Lund to add Estrella Esparza-Johnson to the Strategic Planning Committee membership. The motion passed 4-0-0-1 with Council Member Boch absent.

## **7. DISCUSSION ITEMS**

### **A. Sheriff's Department Request to Equip Ford Explorer with Mobile in Car Camera System**

City Manager Grimsley presented a request by the San Benito County Sheriff's Department to equip the City-owned Ford Explorer cruiser with a mobile in-car camera system at the same time as other Sheriff's vehicles are being outfitted with the same equipment and at a cost to the City of \$15,641. A question and answer period followed. It was the consensus of the Council to continue this item and request a representative of the Sheriff's Department to be present at the next meeting to discuss. During public comment, Eric Gredassoff suggested computation of the City's share should take into consideration the number of hours the vehicle will be in the City.

### **B. Lang Court Storm Drain Update**

This item was discussed earlier in the meeting.

### **C. Countywide Library Needs Assessment**

Vice Mayor Martorana requested this item removed from the agenda.

### **D. Public Safety Options**

This item was discussed earlier in the meeting.

### **E. Accept Resignation of Pat Garratt from the Planning Commission**

Administrative Services Manager Paetz reported selection would be made by Council Member Boch and he asked her to post the vacancy around the City.

## **8. COMMENTS**

### **A. City Council**

Council commented that the Sheriff's Department investigation of the burglaries in the City needs to move more quickly.

**B. City Manager**

No comments were received.

**C. City Attorney**

City Attorney Mall reported on the court calendar for February 8; expect no decision will be made.

**9. Adjournment**

The meeting was adjourned at 8:12 p.m.