

**CITY OF SAN JUAN BAUTISTA
CITY COUNCIL REGULAR MEETING
APRIL 18, 2017
MINUTES**

1. CALL TO ORDER – Mayor Chris Matorana called the meeting to order at 6:00 p.m.

A. PLEDGE OF ALLEGIANCE – Mayor Martorana led the pledge of allegiance.

B. ROLL CALL **Present:** Mayor Martorana, Vice Mayor West, Council Members Boch, Freeman and DeVries

Absent: City Clerk Schobert

Staff Present: City Manager Grimsley, Deputy City Clerk Paetz, City Attorney Mall, Community Dev. Director Orbach

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comments were received.

3. CONSENT ITEMS

A. Approve Affidavit of Posting Agenda

B. Approve Resolution 2017-11 for Street Closures – Car Show

C. Approve Resolution 2017-12 Ordering Preparation of an Engineer’s Report for Fiscal Year 2017-2018 for Valle Vista Landscape and Lighting Maintenance Assessment District No. 1

D. Approve Minutes for February 21, 2017 Meeting

E. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title

F. Amend Resolution 2016-49 for Williams LTD Street Closure – Rib Cook Off

A motion was made by Council Member Boch and seconded by Council Member Freeman to approve all items on the consent agenda. The motion passed unanimously, 5-0.

4. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS

A. Proclamations

i. Water Awareness Month Proclamation

A proclamation was presented by Mayor Martorana to Shawn Novack of the Water Resources Association.

ii. Fremont Peak Day Proclamation

A proclamation was presented by Mayor Martorana to Georgana Gularte of the San Juan Bautista Historical Society.

C. Sheriff’s Report: Monthly Activity

Captain Eric Taylor presented a written report and responded to questions about gang activity and semi trucks in the downtown area. There was no public comment.

D. Level One Security Report

A written report was provided. In the absence of a representative from Level One Security, City Manager Grimsley responded to questions. There was no public comment.

B. Rapid Response Lay-Off Aversion Program Report by San Benito County Community Services & Workforce Development

Christina Chavez Wyatt of the San Benito Business Council made a Powerpoint presentation.

C. Treasurer's Report

City Treasurer Geiger was not present so City Manager Grimsley reviewed the Treasurer's Report and the warrant list with Council. There were no public comments.

E. Level One Security Report

A written report was provided, no oral report was made. There were no public comments.

F. Fire Chief's Report

A representative of the Hollister Fire Department was not present, and a written report was not available. There were no public comments.

G. Library Report

Council received a report. There were no public comments.

H. Administrative Report

City Manager Grimsley reviewed his report and responded to questions from the Council. There were no public comments.

I. City Council Committee Reports

Council members provided highlights from the meetings where they represent the City.

J. Strategic Plan Committee Report

Committee Member John Freeman provided a report. There were no public comments.

5. PUBLIC HEARING ITEMS

A. Consider an Ordinance Amending Article 5 "Tentative Maps," Section 10-02-540 "Appeals" Subsection (C) of the SJBMC (Second Reading)

Community Development Director Orbach provided a report. Mayor Martorana opened the public hearing. There was no public comment. Mayor Martorana closed the public hearing.

A motion was made by Vice Mayor West and seconded by Council Member Boch to approve Ordinance 2017-04 amending Article 5, "Tentative Maps," Section 10-02-540, "Appeals" Subsection (C) of the SJBMC. The motion passed unanimously, 5-0.

6. ACTION ITEMS

A. Consider a Recommendation from the Planning Commission to Rescind Resolution 2016-45, Installation of a Stop Sign at Franklin and Third Streets

Whereupon, Council Members West and Martorana recused themselves because both live within 300 feet of the intersection. Whereupon, Council Member Boch chaired the meeting.

Staff explained that the Planning Commission recommends the Council rescind their resolution approving installation of a stop sign at Franklin and Third Streets. Council Member Boch suggested making the street one-way. During public comment, Emily Renzel presented her facts. Cara Vonk supported the Planning Commission's recommendation. Valerie Eglund supported the Planning Commission's recommendation.

A motion was made by Council Member Freeman and seconded by Council Member DeVries to rescind Resolution 2016-45 that approved installation of a stop sign at Franklin and Third Streets, and have the Planning Commission look at the benefits of making Franklin Street one way. The motion passed 3-0-0-2 with Council Members West and Martorana absent.

Whereupon, Council Members West and Martorana returned to the dais and Mayor Martorana resumed chairmanship of the meeting.

B. Schedule Special Meeting for First Fiscal Year 2017-2018 Budget Workshop

City Manager Grimsley presented his proposed schedule for budget meetings. There was discussion and some changes were made. The first meeting is scheduled for May 10 at 6:00 p.m.

C. City Clerk

i. Accept Resignation of City Clerk Schobert

ii. Consider Appointment of City Clerk

A motion was made by Council Member Boch and seconded by Vice Mayor West to accept the resignation of City Clerk Connie Schobert. The motion passed unanimously, 5-0.

There was discussion about the direction to go to bring on an Acting City Clerk. It was the consensus of the Council to direct staff to advertise in the Mission Village Voice and Benito Link, and post a notice in three places in the City, in efforts to fill the remainder of the term of the city clerk position.

D. Consider Ordinance Banning Recreational Marijuana Sales, Cultivation and Deliver

This item was moved for discussion with Item 7C.

7. DISCUSSION ITEMS

A. Consider Strategic Plan Committee Proposal for City Engaging with the Public

Strategic Plan Committee Chairperson Shawna Freels provided a report and made a

presentation. Community Development Director Orbach provided a staff report, rebutting her comments. During public comment Emily Renzel commented she did not feel the current website is user friendly. Jackie Morris supported more transparency and the use of social media. John Hopper suggested empowering the front desk person and provide her with more training, and supported keeping the front door open. Council Member Freeman supported providing for a Public Information Officer (PIO) in the budget and keeping City Hall open more hours. Mayor Martorana felt transparency in City Hall is a problem as people are not informed and need to know what is going on. He supported extending the hours until 5 pm, 2-3 times a week. He supported having a media engagement policy.

B. Consider Matching Funding in FY 17-18 for the SJB Historic Walking Tour Enhancement Project

Strategic Plan Committee Chairperson Shawna Freels presented information. Marianne Steeger displayed a sample plaque that will be posted at each building on the historic walking tour. They are asking for approximately \$10,000 from the City.

C. Medical Cannabis Regulations and Safety/Consider Ordinance Banning Recreational Marijuana Sales, Cultivation and Delivery

Mandesa Snodey made a presentation, and Shawn Donahoe provided information about how the City of Oakland regulated and provided safety around medical cannabis distributors. City Attorney Mall stated the City needs to approach this as a land use issue. During public comment, Bob Quaid spoke in support. Emily Renzel cautioned the Council not to be blinded by the money.

A workshop was scheduled for June 14 at 6:00 p.m. using a study session format with public comment.

D. Business License Tax Update – Community Development Director Orbach

Community Development Director Orbach asked that this item be pulled from the agenda as it requires a 218 process.

E. Hiring a City Manager: Report by Ad Hoc Committee

Mayor Martorana reported that he and Council Member Freeman had met with 5-6 members of the public to develop criteria for a new city manager that included fiscal and budget knowledge and good personnel management skills, and proposed revising the city manager. During public comment John Hopper suggested including members of the public with the interview process.

F. Curb Painting Schedule Citywide

This item was tabled to the next meeting.

G. Work with San Juan/Aromas School District on Joint Use of School Basketball Courts After Hours. Includes Sharing of Insurance Costs

This item was tabled to the next meeting.

H. Discuss Budgeting for a Grant Writer in the Next Fiscal Year

Mayor Martorana felt there was a need to hire a grant writer on a part-time basis, and not pay them on a “bounty basis.” He suggested a salary of no more than \$50,000, and felt this could be handled during the budget process.

8. COMMENTS

A. City Council

No comments were received.

B. City Manager/Community Development Director

Community Development Director Orbach reported that the San Juan Bautista Planning Commission, together with the City of Hollister and the San Benito County planning commissions, will have a joint meeting on May 23.

C. City Attorney

No comments were received.

9. Adjournment

The meeting was adjourned at 10:17 p.m.