

**CITY OF SAN JUAN BAUTISTA
CITY COUNCIL MEETING
December 19, 2017
MINUTES**

1. CALL TO ORDER - Mayor Chris Martorana called the meeting to order at 6pm.

A. PLEDGE OF ALLEGIANCE - Mayor Martorana lead pledge of allegiance.

B. ROLL CALL Present : Mayor Martorana, Vice Mayor West,
Councilmembers Boch, Freeman, and DeVries

Staff Present : Acting City Manager Tewes, City Attorney Mall, City
Clerk Quaid

2. CEREMONIAL ITEMS

A. Selection of New Mayor and Vice Mayor

A motion was made by Councilmember Boch to nominate Vice Mayor West to be Mayor for 2018. The motion was seconded by Vice Mayor West. Motion passed unanimously.

A motion was made by Councilmember Boch to nominate Councilmember Freeman to be Vice Mayor for 2018. The motion was seconded by Mayor Martorana. Motion passed unanimously.

3. PUBLIC COMMENT

Bob Quaid commented on the recent Double Run Race; he questioned which streets were authorized to be blocked off and suggested monitoring which streets are blocked off during events. He also commented on the Sound Wall being constructed at the new development, asking if it will look like the existing sound wall. Jolene Cosio commented on the road closures for races run in town and issues in the past.

4. CONSENT ITEMS

A. Approve Affidavit of Posting Agenda

B. Approve Minutes for November 21, 2017 Meeting

C. Approve Resolution 2017-38 for Street Closures – Mission Run

D. Waive Reading of Ordinances and Resolutions on Tonight’s Agenda Beyond Title

A motion to approve all consent items was made by Councilmember Boch, seconded by Councilmember Martorana. Motion passes unanimously.

5. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS

A. Presentation – Letter of Support for SBHF

Not Present.

B. Treasurer's Report – City Treasurer Chuck Geiger

City Treasurer Geiger was not present. Report was received. Acting City Manager Tewes asked council if they would like to make any adjustments to the structure of the report. There was discussion, and Council would like a clearer summary report of budget. No public comment.

C. Sheriff's Report (Quarterly Activity Report presented October 2017)

No report.

Public Comment: Rachel Ponce commented she observed the Sheriff's cruiser parked at the cemetery. Also commented on the traffic safety in town, specifically during the Christmas Parade.

D. Level One Security Report

Report received.

Public Comment: Jolene Cosio commented on authorizing Level One Security to issue parking tickets. Mayor West asked Acting City Manager Tewes if Level One Security has the authorization; Acting City Manager Tewes will look into and report back. City Attorney Mall commented on the procedure to authorize Level One Security to issue parking tickets. Council discussed. Council plans to agendize this issue.

E. Fire Chief's Report

No report. No public comment.

F. Library Report

Report received. No public comment.

G. Administrative Report

Report received. Acting City Manager Tewes presented report. No public comment.

H. Public Works Report

Report received. No public comment.

I. Monthly Construction Progress Report

Report received. No public comment.

J. Reports from City Council Appointees to Regional Organizations and Committees

Councilmember Martorana reported on the Fire Committee Meeting. No other reports from Council.

Public Comment: Wayne Norton commented on San Juan Bautista being represented at the Seniors Council Committee.

K. Strategic Plan Committee Report

Vice Mayor Freeman provided a report. Committee member Mandisa Snodey commented on the agendizing the Parks Committee and dog park. During public comment Bob Quaid commented on the committee's sub-committee meetings. Jolene Cosio suggested the Mayor attend the next Strategic Planning committee meeting.

6. ACTION ITEMS

A. Mayor's Council Appointments for Representative to Boards and Committees

Mayor West asked the City Council if they are content with their appointments. Council will continue in their appointed Boards and Committees.

B. Approve Proposal for Traffic Calming on Fourth Street and Appropriate Funds to Cover Cost

Presented by Acting City Manager Tewes.

No Public comment.

Councilmember Boch motioned to approve proposal for Traffic Calming on Fourth Street and Appropriate Funds to Cover Cost, seconded by Vice Mayor Freeman. Motioned passed unanimously.

C. Approve Water Compliance Plan

Presented by Acting City Manager Tewes.

i. Nitrates

ii. Wells 5 and 6

iii. Pelletized Water Softening Plant

Councilmember Boch and Vice Mayor Freeman had questions about the State's Water Compliance Plan. Chris Hauge of Bracewell, the contractor that runs the City's wastewater treatment plant, provided explanation.

Public Comment: Jolene Cosio commented against the arrangement with Mr. Coke and obtaining his well, and additional points on the Water Compliance Plan. Bob Quaid commented on the timeline of well completion. Jolene Cosio commented about the City considering to use Pellet Water Softener at Well 3.

Acting City Manager Tewes addressed Council on the current plan. Council discussed.

Councilmember Martorana motioned to approve the Water Compliance Plan, seconded by Vice Mayor Freeman. Motion passed unanimously.

D. Approve Job Specifications for Assistant City Manager and Authorize Appointment of ACM

Presented by Acting City Manager Tewes.

Public Comment: Bob Quaid commented on the process of appointing Assistant City Manager.

Councilmember Martorana suggested going into closed session.

Whereupon, Council went into closed session at 7:32 p.m.

7. Closed Session

A. Public Employee Appointment/Employment Title: Assistant City Manager Pursuant to Municipal Code 2.2.155

Council resumed open session at 7:37 p.m.

Acting City Manager Tewes announced Appointed Assistant City Manager Michaele LaForge. Councilmember Martorana welcomed Michaele LaForge and explained the City Council's purpose and benefits of hiring her while Acting City Manager Tewes is still with the City..

Public Comment: Rachel Ponce questioned the movement of an item on the agenda. City Attorney Mall confirmed that it is at the discretion to the Council.

6E. Set Date for Public Hearing for Removal of John Hopper from the Planning Commission With Cause

City Attorney Mall presented the process of removing a planning commissioner. Councilmember Martarona moved to schedule hearing at next meeting, January 16th. Vice Mayor Freeman read a statement from John Hopper.

Public Comment: Rachel Ponce commented on the Planning Commissioner position being volunteer and the responsibility of a public figure. Mandisa Snodey asked about the cause of the removal.

Councilmember Martarona motioned to schedule a hearing at the January 16 City Council meeting, for removal of John Hopper from the Planning Commission with cause. The motion was seconded by Mayor West. The motion passed 3-2 with Councilmembers Boch, Martorana and Mayor West voting in favor, and Councilmember DeVries and Vice Mayor Freeman voting against.

8. DISCUSSION ITEMS

A. Development Impact Fees

Vice Mayor Freeman questioned the traffic impact fees and the City's ability to retain funds in order to repair San Juan Road. Councilmember Martorana suggested looking to the future as well, when considering impact fees. Acting City Manager Tewes clarified how impact fees can be used. Council discussed. Martorana suggested concentrating on sinking funds. Council continued to discuss.

Public Comment: Bob Quaid commented on not concentrating on road impact fees. Direction was given to Acting City Manager Tewes to prepare a staff analysis per his recommendation.

B. Cannabis – Ad Hoc Committee Report

Presented by Councilmember Martorana.

Public Comment: Mandisa Snodey thanked the Ad Hoc Committee, and commented on the positive reviews from social network regarding bringing Cannabis to San Juan.

8. Comments

A. City Council

Councilmember DeVries commented on coming across a component of a federal loan that expires January 2018 for the San Juan Water bill.

B. City Manager

Reviewed upcoming agenda items for the January 16, 2018 meeting.

C. City Attorney

No comment.

9. Adjournment

8:22 p.m.