

**CITY OF SAN JUAN BAUTISTA  
CITY COUNCIL REGULAR MEETING  
AUGUST 21, 2018  
MINUTES**

**1. CALL TO ORDER** – Mayor Jim West called the meeting to order at 6:00 p.m.

**A. PLEDGE OF ALLEGIANCE** – Council Member Martorana led the pledge of allegiance.

**B. ROLL CALL**   **Present:** Mayor West, Vice Mayor Freeman, Council Members Boch and Martorana.

**Absent:** Council Member DeVries

**Staff Present:** City Manager LaForge, City Attorney Mall, Deputy City Clerk Paetz, City Engineer Dobbins

**2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Matt Manning commented on the fence at the Rancho Vista subdivision. Jolene Cosio commented on a fence erected on Sixth Street.

**3. CONSENT ITEMS**

**A. Approve Affidavit of Posting Agenda**

**B. Approve Minutes for June 18, 2018 Meeting**

**C. Approve Resolution 2018-XX for Street Closure – Chicken Festival**

**D. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title**

City Manager LaForge requested Council pull the street closure item for discussion.

A motion was made by Council Member Boch and seconded by Council Member Martorana to approve all items on the consent agenda after pulling Item C, Resolution for a Street Closure. The motion passed unanimously, 4-0-0-1, with Council Member DeVries absent.

**3.C. Approve Resolution 2018-42 For Street Closure – Chicken Festival**

City Manager LaForge provided a report. During public comment Jolene Cosio suggested closing Third Street later so as to not affect the restaurants. Festival organizers agreed.

A motion was made by Council Member Martorana and seconded by Vice Mayor Freeman to approve Resolution 2018-42 for a street closure and direct the City Manager to determine which streets to close. The motion passed unanimously, 4-0-0-1, with Council Member DeVries absent.

Whereupon, City Attorney Mall asked to add an urgency resolution to the agenda.

A motion was made by Council Member Martorana and seconded by Vice Mayor Freeman to add Item 5E to the agenda, Approval of a Resolution Amending Resolution No. 2018-39 by Changing the Wording of the Ballot Question for a Measure Which Would Impose a Cannabis Business Activities Tax on Cannabis Businesses in the City. The motion passed unanimously, 4-0-0-1, with Council Member DeVries absent.

#### **4. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS**

##### **A. Proclamation Honoring Jacob's Heart Children's Cancer Support Services and Declaration of childhood Cancer Awareness Month**

The proclamation was read by Mayor West.

##### **B. Treasurer's Report**

This item was moved ahead in the agenda to allow for City Treasurer Geiger to arrive to the meeting.

##### **C. City Manager's Report**

Council received the report in their packet. There was no public comment. There was discussion.

##### **D. Monthly Construction Progress Report**

Council received the report in their packet. There was no public comment.

##### **E. Community Development Report**

Council received the report in their packet. There was no public comment.

##### **F. City Engineer's Report**

Council received the report in their packet. There was no public comment.

##### **G. Public Works Report**

Council received the report in their packet. There was no public comment.

##### **H. Reports from City Council Appointees to Regional Organizations and Committees**

Council members provided highlights from the meetings where they represent the City.

##### **E. Strategic Plan Committee Report**

Vice Mayor Freeman provided a report. There were no public comments.

#### **5. ACTION ITEMS**

##### **A. Authorize City Manager to Negotiate a Contract for the City Hall ReRoof Project**

City Engineer Patrick Dobbins provided a report. There was no public comments received.

A motion was made by Council Member Martorana and seconded by Council Member Boch to authorize the City Manager to negotiate a contract for reroof of the City Hall building at 311 Second Street in the City. The motion passed unanimously, 4-0-0-1, with Council Member DeVries absent.

**B. Consider Establishment of a Mello-Roos community Facilities District**

Rick Clark of Harris and Associates provided a report. There was discussion. During public comment Cesar Flores was concerned with whether this Mello Roos would affect smaller subdivisions.

A motion was made by Council Member Boch and seconded by Council Member Martorana to approve Resolution 2018-44 approving local goals and policies for community facilities districts. The motion passed unanimously, 4-0-0-1, with Council Member DeVries absent.

A motion was made by Council Member Martorana and seconded by Council Member Boch to approve Resolution 2018-45 intention to establish the community facilities district No. 2018-01. The motion passed unanimously, 4-0-0-1, with Council Member DeVries absent.

Whereupon, Council took a five minute break at 8:00 p.m.

**C. Consider a Contract with Dudek Consulting to Prepare a Capital Planning Report for City's Wastewater Treatment Plant**

City Engineer Dobbins provided a report and explained that Bracewell Engineering submitted to the City notice they are terminating their contract as operator of the City's wastewater treatment plant. The City Engineer feels it would be prudent to bring in a consultant to evaluate the treatment plant before the City goes out to bid for a new operator so there are no surprises. No public comment received.

A motion was made by Vice Mayor Freeman and seconded by Council Member Boch to approve Resolution 2018-46 authorizing a contract with Dudek Consulting in the amount of \$33,320 to prepare a capital planning report for the City's wastewater treatment plant and authorize the City Manager to sign the contract. The motion passed unanimously, 4-0-0-1, with Council Member DeVries absent.

**D. Consider Adopting the Uniform Public Works Accounting Code to streamline delivery of public works projects**

City Engineer Dobbins reported that the City needs to establish a list and contact contractors that we are doing a project or job. City Attorney Mall added that this would require a change to an ordinance. Council Member Martorana felt further consideration would be necessary, but supported changing the policy. There was no public comment. This item was continued for discussion at the next meeting.

**E. Consider Resolution to Amend Resolution 2018-39 Changing the ballot question wording for a ballot measure which, if approved by a majority of the**

**electors of the City at the November 6, 2018 General Municipal Election, would impose a cannabis business activities tax on cannabis businesses in the City**

City Attorney Mall provided a report. There was discussion. There was no public comment received.

A motion was made by Council Member Boch and seconded by Mayor West to approve Resolution 2018-47 amending resolution 2018-39 by changing the wording of the ballot question for a measure which would impose a cannabis business activities tax on cannabis businesses in the city. The motion passed unanimously, 4-0-0-1, with Council Member DeVries absent.

**4B. Treasurers Report.**

The report was provided. There was discussion. No public comment was received.

**6. COMMENTS**

**A. City Council**

No comments made.

**B. City Manager**

No comments received.

**C. City Attorney**

No comments received.

**7. Adjournment**

The meeting was adjourned at 8:45 p.m.