

**CITY OF SAN JUAN BAUTISTA  
CITY COUNCIL REGULAR MEETING  
NOVEMBER 20, 2018  
MINUTES**

**1. CALL TO ORDER** – Mayor Jim West called the meeting to order at 6:00 p.m.

**A. PLEDGE OF ALLEGIANCE** – Mayor West led the pledge of allegiance.

**B. ROLL CALL Present:** Mayor West, Vice Mayor Freeman, Council Members Boch, Martorana and DeVries.

**Staff Present:** City Manager LaForge, City Attorney Mall, Deputy City Clerk Paetz, City Engineer Dobbins

**2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Anna Andrade, Anthony Belardes, Maricela Morales, and Richard Rodrigues spoke in support of the recently installed stop sign on Muckelemi Street.

**3. CONSENT ITEMS**

**A. Approve Affidavit of Posting Agenda**

**B. Approve Resolution 2018-60 for Street Closures – Car Show & Holiday of Lights Parade**

**C. Approve Minutes for July 17, 2018 Council Meeting**

**D. Adopt Ordinance 2018-07 Authorizing the Levy of a Special Tax in Community Facilities District No. 2018-01**

**E. Adopt Ordinance 2018-08 Approving a City-Initiated Rezoning of Four Parcels Situated At 11 Franklin Street (APN 002-340-006 and 002-340-007), 17 Franklin (APN 002-340-003), and 10 Franklin Street (APN 002-490-002) From Public Facility (PF) District to Mixed-Use (MU) District**

**F. Approve Resolution 2018-61 Authorizing the City Manager to Execute Change Order #1 With Noble Pride Roofing Company for the City Hall Reroof Contract for Unanticipated Repairs**

**G. Approve Resolution 2018-62 Authorizing a Fumigation Contract for City Hall**

**H. Approve Resolution 2018-63 Authorizing a Contract for Roof Repair at the Community Hall**

**I. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title**

City Attorney Mall requested Council pull Item 3E from the Consent Agenda as they bound a discrepancy in the re-zoning.

A motion was made by Vice Mayor Freeman and seconded by Council Member Martorana to approve all items on the consent agenda except Item 3E, and with minor corrections to the Street Closure Resolution 2018-60. The motion passed unanimously.

#### **4. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS**

##### **A. Presentation of Proclamations for i. November as Golden Gate Frontier History Month, and ii. Sesquicentennial as September 7-8, 2019 in San Juan Bautista**

Mayor West read the proclamations.

##### **B. Treasurer's Report**

City Manager LaForge provided a report as the City Treasurer was absent. There was no public comment.

##### **C. City Manager's Report**

City Manager LaForge reviewed her report for Council and responded to questions. There was no public comment.

##### **D. Monthly Construction Progress Report**

City Engineer Patrick Dobbins reviewed his report for Council and responded to questions. There was no public comment.

##### **E. Community Development Report**

City Planner Kennedy and Building Official Parshall responded to questions about Harvey's Lockup, La Casa Rosa, and 11 Franklin Street. During public comment Val Lopez expressed concerns by the tribe.

##### **F. City Engineer's Report**

City Engineer Patrick Dobbins reviewed his report for Council and responded to questions. There was no public comment.

##### **G. Reports from City Council Appointees to Regional Organizations and Committees**

Council members provided highlights from the meetings where they represent the City.

##### **H. Strategic Plan Committee Report**

A representative of the Strategic Plan Committee was not present and there was no report provided. There were no public comments.

#### **5. ACTION ITEMS**

##### **A. Introduce an Ordinance Amending the City Purchasing Procedures**

City Engineer Dobbins presented his report and responded to questions. There was no public comment received.

A motion was made by Council Member Boch and seconded by Council Member Martorana to introduce an ordinance amending the City purchasing procedures. The motion passed unanimously, 5-0.

## **B. Consider Changes to Parking Citation Before Re-printing**

Code Enforcement Officer Parshall provided a report. During public comment Cesar Flores asked how he could negate the possibility of receiving a citation if he were to leave his car parked on the street while on vacation. City Manager LaForge advised him to alert the code enforcement officer before leaving for vacation. No action was taken.

## **6. DISCUSSION ITEMS**

### **A. Fourth Street Speed Control**

City Manager LaForge provided a report. During public comment Cesar Flores spoke in support of traffic calming on Fourth Street and suggested bringing down a fence that affects visibility. Rachel Ponce did not support bike lanes, as they are dangerous for bike riders on narrow streets.

Council members were in support of installing a speed table/crosswalk at Fourth Street near The Alameda.

### **B. Define Planning Commission Scope**

City Manager LaForge asked for direction regarding the Planning Commission's scope. A majority of the Council and the City Attorney agreed that the planning commission's scope is land use related projects and issues. There was no public comment.

### **C. Possible Meeting to Discuss Water Problems and Options**

Vice Mayor Freeman suggested a special meeting be held to discuss the city's water problems, and he suggested remedies. Council Member Martorana suggested the next council could make this a priority for the city manager to work towards. There was no public comment.

### **D. West Hills Water Plant Water: Advantages and Costs**

Vice Mayor Freeman acknowledged that he had addressed this remedy during discussion of the previous item. There was no further discussion or public comment.

### **E. La Casa Rosa**

Vice Mayor Freeman acknowledged that this had been addressed earlier in the meeting. There was no further discussion or public comment.

### **F. Grant Writer for CDBG and Budget Change**

Vice Mayor Freeman reported on the need for a grant writer to work towards submitting for a Community Development Block Grant. City Manager LaForge accepted the grant information provided by the vice mayor.

### **G. Canyon Fire Fighting and Protection Strategy**

In the advent of recent wildfires in California, Council Member DeVries discussed his concern with the ability to fight fires and protect people and property in the San Juan Canyon. There was no public comment.

**7. COMMENTS**

**A. City Council**

No comments made.

**B. City Manager**

No comments received.

**C. City Attorney**

No comments received.

**8. Adjournment**

The meeting was adjourned at 8:45 p.m.