

**CITY OF SAN JUAN BAUTISTA  
CITY COUNCIL SPECIAL MEETING  
COUNCIL CHAMBER, SAN JUAN BAUTISTA CITY HALL  
AND VIA INTERNET VIDEO/AUDIO CONFERENCE SERVICE  
JUNE 23, 2020  
MINUTES**

Before the meeting was called to order, City Manager Reynolds reported on the Closed Session immediately before the Special Meeting: No reportable action taken.

**1. CALL TO ORDER** – Mayor Edge called the meeting to order at 6:00 P.M.

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited during the preceding Closed Session.

**ROLL CALL Present:** Mayor Edge and Vice Mayor Jordan.  
Council Members DeVries, Flores and Freeman were present via internet video/audio conference service.

**Staff Present:** City Manager Reynolds, City Clerk Cent, and Deputy City Clerk Paetz.  
Senior City Planner Mack, City Engineer Behzad, Public Information Officer Eagen and Community Liaison Turner were present via internet video/audio conference service.

**2. PUBLIC COMMENT (ONLY ON ITEMS ON THE AGENDA)**

Mayor Edge asked those joining by internet video/audio conference service for public comment. There was no public comment.

**3. ACTION ITEMS**

**A. Approve Resolution 2020-32 Authorizing a LEAP Grant Application to Update the Zoning Ordinance for Accessory Dwelling Units and to Update the Inclusionary Housing Element**

City Manager Reynolds presented a shared screen presentation. Senior City Planner Mack also reported on how the grant money could be used. Council members offered comments. Cara Vonk supported reviewing inclusionary housing and mandating low income housing by requiring a certain percentage of inclusionary housing. Council Member Flores made a motion to approve Resolution 2020-32 Authorizing Application For, and Receipt of, Local Government Planning Support Grant Program Funds. Second by Vice Mayor Jordan. A roll call vote was taken: The motion passed 5-0.

**B. Approve Affidavit of Posting Agenda**

There was no public comment. Vice Mayor Jordan made a motion to approve the

affidavit of posting the agenda. Second by Council Member Flores. A roll call vote was taken: The motion passed 5-0.

#### **4. DISCUSSION ITEMS**

##### **A. COVID-19 Update and Third Street Transformation**

City Manager Reynolds gave a report, which included photos of the Third Street Transformation underway. Community Liaison Turner reported on the process businesses are following. Council members asked questions, which Ms. Turner responded to. City Engineer Behzad responded to council members' questions on parking, including findings from Traffic Engineer Keith Higgins. Discussion continued with Council members and staff, including ideas for music, speed bumps, evening stop times for music and outside sitting, ADA compliance, and protection of outside property overnight. There was no public comment.

##### **B. Strategy for Delinquent Utility Payers**

City Manager Reynolds gave a presentation with the numbers regarding past due water accounts. Public Information Officer Eagen and City Treasurer Geiger will be making contact with residents to help. Council members asked questions and made comments regarding costs and help available. Michelle Sabathia supported drafting a letter and calling individuals regarding their situation. She also has noticed inconsistencies with billing due to receiving past due notices.

At this point in the meeting, City Manager Reynolds reported that a state of emergency is still in effect.

#### **5. ADJOURNMENT**

Vice Mayor Jordan made a motion to adjourn. Second by Council Member Flores. Mayor Edge adjourned the meeting at 7:05 P.M.

  
Mary Vasquez Edge, Mayor

ATTEST:

  
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Laura Cent, City Clerk