

**CITY OF SAN JUAN BAUTISTA  
CITY COUNCIL REGULAR MEETING  
COUNCIL CHAMBER, SAN JUAN BUATISTA CITY HALL  
AND INTERNET VIDEO/AUDIO CONFERENCE SERVICE  
AUGUST 18, 2020  
MINUTES**

Before the call to order, City Attorney Mall reported out of the Closed Session Special Meeting held before the Regular Meeting: The Closed Session adjourned at 5:40 P.M. with direction to the City Attorney and no reportable action taken.

**1. CALL TO ORDER** – Mayor Edge called the meeting to order at 6:05 P.M.

**PLEDGE OF ALLEGIANCE** – Mayor Edge led the Pledge of Allegiance.

**ROLL CALL Present:** Mayor Edge. Vice Mayor Jordan, Council Members DeVries, Flores and Freeman present via internet video/audio conference service.

**Staff Present:** City Manager Reynolds, City Clerk Cent and Deputy City Clerk Paetz. City Attorney Mall, Public Information Officer Eagen, Community Liaison Turner and Public Works Supervisor Bryan were present via internet video/audio conference service.

**2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Mayor Edge asked for public comment. Jackie Morris-Lopez requested that the Council come out in opposition to the Strada Verde project. Yolanda Delgado supported the City's stand on unlicensed trailers and cars parks in the City, was concerned about kids staying at home and having nothing to do, and low water pressure.

**3. CONSENT ITEMS**

**A. Approve Affidavit of Posting Agenda**

**B. Adopt Ordinance 2020-03 Deleting the Current Section 2-3-110, in its Entirety and Adding a New Section 2-3-110 to the SJB Municipal Code Revising the "Qualifications-Appointment-Term" of Planning Commissioners (Second Reading)**

**C. Approve Resolution 2020-39 Accepting a Grant of \$188,596 to Develop an "Active Transportation and Community Connectivity Plan" and Authorize the City Manager to Execute a Contract with the State Department of Transportation to Implement the Plan**

**D. Approve Resolution 2020-40 Proclaiming and Reaffirming the Existence of a Local Emergency**

**E. Approve Resolution 2020-41 Confirming Executive Order 01-2020 Issued July 14, 2020, Making the State's Guidance for the Use of Face Coverings to be Enforceable by Administrative Citation During this State of Emergency**

**F. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title**  
Council Member Freeman requested that Item 3.E. be pulled from the Consent Items for discussion. Vice Mayor Jordan made a motion to approve all Consent Items except Item 3.E. Second by Council Member Freeman. A roll call vote was taken: The motion passed 5-0.

**3.E. Approve Resolution 2020-41 Confirming Executive Order 01-2020 Issued July 14, 2020, Making the State's Guidance for the Use of Face Coverings to be Enforceable by Administrative Citation During this State of Emergency**

Council Member Freeman commented he supports face masks and social distancing to help decrease the rate of Covid-19 infection, as to be removed from the State's watch list. During public comment, Jackie Morris-Lopez spoke in support of the Resolution due to the upcoming flu season and tourists coming from areas with higher infection rates. Council Member Freeman made a motion to approve Resolution 2020-41 Confirming Executive Order 01-2020 Issued July 14, 2020, Making the State's Guidance for the Use of Face Coverings to be Enforceable by Administrative Citation During this State of Emergency. Second by Council Member Flores. A roll call vote was taken: The motion passed 5-0.

**4. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS**

**A. Proclamations**

**i. National Health Center Week**

Mayor Edge read the proclamation. San Benito Health Foundation Executive Director Rosa Vivian Fernandez thanked the Council for its support.

**ii. Agricultural Worker Health Day**

Mayor Edge read the proclamation. San Benito Health Foundation Executive Director Rosa Vivian Fernandez commented the Foundation was founded as a farmworker clinic. There was no other public comment.

**B. Public Safety Power Shutoff (PSPS) Program Update Presentation by PG&E**

City Manager Reynolds introduced Jeana Arnold and Stewart Ross of Pacific Gas & Electric Company who then provided a Power Point presentation. A question and answer period followed. During public comment, Cara Vonk spoke in support of moving electric utilities underground.

**C. Monthly Financial Statements**

City Manager Reynolds reviewed the financial statements for the Fiscal Year ended June 30, 2020. Council members commented. There was no public comment.

**D. City Manager's Report**

City Manager Reynolds provided an update, stating work on the budget for Fiscal Year 2020-2021 is moving along, and he is working to bring on a part-time Community Development position. Mr. Reynolds responded to questions from the Council. There was no public comment.

**E. Reports from City Council Appointees to Regional Organizations and**

## **Committees**

Council Member DeVries reported the Urban Growth Boundary Ad Hoc Committee met and the item would be later in the agenda. Council Member Freeman reported on AMBAG and MBCP Governmental Committee, including MBCP's name change to Central Coast Community Power effective September 4, 2020. Council Member Flores reported on LAFCo meeting with a committee from the coast. Vice Mayor Jordan reported at the Water Resources Association meeting two City businesses passed the water portion of the Green Business program. Mayor Edge reported on a special meeting for COG regarding the cost analysis report for Highways 25 and 156.

## **5. ACTION ITEMS**

### **A. Review Applications and Select Resident to Serve on Urban Growth Boundary Subcommittee**

City Manager Reynolds reported there were no new applications and Ms. Vonk had withdrawn her application. Council Member DeVries reported on the first UGB subcommittee meeting. Senior Planner Mack and City Manager Reynolds will meet and report back to the subcommittee and then the subcommittee will bring their ideas to the public. City Manager Reynolds reported the request for applications for a member of the public to be on the subcommittee has been posted at City Hall, the Post Office and the Library, and on the City's social media accounts. There was no public comment.

### **B. Approve a Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Applied Survey Research (ASR) to Conduct a Household Income Survey**

City Manager Reynolds presented his report and requested this item be move to a Special City Council meeting on August 25, 2020. During public comment, Cara Vonk asked how median income would be assessed. Mr. Reynolds responded that a company would be hired to survey residents regarding household incomes. Vice Mayor Jordan made a motion to table this item until more information was received. Second by Council Member DeVries. A roll call vote was taken: The motion passed 5-0, with Council Member Flores' vote recorded in the conference service chat area as he was experiencing internet connection problems.

### **C. Approve Resolution 2020-42 Agreeing to the Terms and Conditions Set Forth in the Administrative Order on Consent from the Environmental Protection Agency**

City Manager Reynolds presented his report including a history of the City and the EPA. He also reported a master plan compliance project needs to be chosen by October 15, 2020 and full compliance met by December 31, 2023. There was no public comment. Vice Mayor Jordan made a motion to approve Resolution 2020-42 Agreeing to the Terms and Conditions Set Forth in the Administrative Order on Consent from the Environmental Protection Agency. Second by Council Member Freeman. A roll call vote was taken: The motion passed 5-0, with Council Member Flores' vote recorded in the conference service chat area as he was experiencing internet connection problems.

### **D. Tenant and Utility Assistance Funding with Federal CDBG CARES Act Funds**

- i. Approve Resolution 2020-43 Agreeing to the Terms and Conditions Set Forth in the Memorandum of Understanding with the City of Hollister and San Benito County to Administer a Federally Funded Tenant and Utility Assistance Program for Its Low-Income Residents**
- ii. Approve Resolution 2020-44 Approving an Application for Funding and the Execution of a Grant Agreement and Any Amendments Thereto from the 2020 Community Development Block Grant Program - Coronavirus Response Round 1 (CDBG-CV1) NOFA Dated June 5, 2020**

City Manager Reynolds presented a report on both Resolutions. Council Members made comments supporting the work done with the County and the grant. There was no public comment. Vice Mayor Jordan made a motion to approve Resolution 2020-43 Agreeing to the Terms and Conditions Set Forth in the Memorandum of Understanding with the City of Hollister and San Benito County to Administer a Federally Funded Tenant and Utility Assistance Program for Its Low-Income Residents. Second by Council Member Flores. A roll call vote was taken: The motion passed 5-0, with Council Member Flores' vote recorded from the conference service video of him nodding his head "yes" due to internet connection problems.

Council Member Flores made a motion (through the conference service chat area as he was having internet connection problems) to approve Resolution 2020-44 Approving an Application for Funding and the Execution of a Grant Agreement and Any Amendments Thereto from the 2020 Community Development Block Grant Program - Coronavirus Response Round 1 (CDBG-CV1) NOFA Dated June 5, 2020. Second by Vice Mayor Jordan. A roll call vote was taken: The motion passed 5-0, with Council Member Flores' vote recorded from the conference service video of him nodding his head "yes" due to internet connection problems.

#### **E. Approve an Agreement with Joni L. Janecki & Associates to Prepare Plans and Specifications for Franklin Circle Park**

City Manager Reynolds presented a report, which included the history of the land for the park. Council members made comments. During public comment, Yolanda Delgado commented the family of Glenn Farney donated money through Rotary for the project which will help to reduce costs, and the community is helping as well. Vice Mayor Jordan made a motion to approve an agreement with Joni L. Janecki & Associates to Prepare Plans and Specifications for Franklin Circle Park. Second by Council Member Freeman. A roll call vote was taken: The motion passed 5-0, with Council Member Flores' vote recorded in the conference service chat area as he was experiencing internet connection problems.

### **6. DISCUSSION ITEMS**

#### **A. COVID-19**

##### **i. Update**

##### **ii. Enforcement Order**

City Manager Reynolds presented a report and stated the positivity rate is above the State's standards, and CARES business grant award notifications are expected August 26, 2020. Council members commented. There was no public comment.

**B. November 3, 2020 Election: Update of Candidates Running for Office in the City of San Juan Bautista – City Clerk**

City Clerk Cent reported four candidates qualified to run for the two City Council seats on the November 3, 2020 ballot. No nomination papers were filed for the offices of City Clerk or City Treasurer by the deadline. Ms. Cent described the process for write-in candidates; the write-in filing dates are from September 8 to October 20, 2020. There was no public comment.

**7. COMMENTS**

**A. City Council**

Council Member Freeman commented the City Clerk and the City Treasurer positions receive a stipend. No other comments were received.

**B. City Manager**

City Manager Reynolds announced a special City Council meeting will be held on August 25 with the water issue on the agenda, and at this time there are no items for the next Planning Commission meeting.

**C. City Attorney**

City Attorney Mall gave best wishes to the firefighters working the River Road Fire.

**8. ADJOURNMENT**

Vice Mayor Jordan made a motion to adjourn. Mayor Edge adjourned the meeting at 8:49 P.M.

  
Mary Vasquez Edge, Mayor

ATTEST:

  
Laura Cent, City Clerk