

**CITY OF SAN JUAN BAUTISTA
CITY COUNCIL REGULAR MEETING
COUNCIL CHAMBER, SAN JUAN BAUTISTA CITY HALL
AND INTERNET VIDEO/AUDIO CONFERENCE SERVICE
APRIL 21, 2020
MINUTES**

1. **CALL TO ORDER** – Mayor Edge called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE –Vice Mayor Jordan led the Pledge of Allegiance.

ROLL CALL Present: Mayor Edge, Vice Mayor Jordan.
Council Members DeVries, Flores and Freeman present
via internet video/audio conference service.

Staff Present: City Manager Reynolds, City Clerk Cent and Deputy City
Clerk Paetz.
City Attorney Mall, Senior Planner Mack, Sheriff Captain
Taylor, City Accountant Cumming, Lead Library Technician
Eagen, Fire Marshal Bedolla and Project Manager Bjarke
were present via internet video/audio conference service.

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Mayor Edge asked those joining via internet video/audio conference service for public comment. There was no public comment.

3. CONSENT ITEMS

A. Approve Affidavit of Posting Agenda

B. Approve Resolution 2020-13 Ordering Preparation of an Engineer's Report for Fiscal Year 2020-21 for Valle Vista Landscape and Lighting Maintenance Assessment District No. 1

C. Approve Minutes of the Regular City Council Meeting of March 17, 2020

D. Approve a Letter of Support for Approval of HR 6469

E. Approve a Letter of Support to Re-open Clinic in the City

F. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title

Mayor Edge requested to pull Item 3.E. She explained the Clinic was short-staffed but will reopen twice a week on April 27 and beginning May 1 will go back to regular hours. Vice Mayor Jordan made a motion to approve all items in Item 3. Consent Items except Item 3.E. Second by Council Member Freeman. A roll call vote was taken: The motion passed 5-0.

4. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS

A. Proclamation for Water Awareness Month, May 2020

Shawn Novack, Water Conservation Program Manager of the Water Resources Association San Benito County gave a report and accepted the Proclamation.

B. Proclamation for Municipal Clerk’s Week, May 3-9

City Clerk Cent read the Proclamation recognizing Municipal Clerk’s Week May 3-9, 2020.

C. Proclamation for National Public Works Week, May 17-23

Mayor Edge read the Proclamation recognizing National Public Works Week May 17-23, 2020.

D. Presentation by Bill Nicholson, LAFCo Executive Officer

Bill Nicholson, Executive Officer of the San Benito County Local Agency Formation Commission made a presentation with shared screen slides. He gave a summary of what LAFCo does and who makes up the Commission. He continued with the City’s General Plan map and Sphere of Influence, and what is currently on file with LAFCo. The current Sphere of Influence is out of date for the current General Plan. Mr. Nicholson answered questions from council members and staff. Emily Renzel said she sent a letter with comments, she supports LAFCo in its, work and felt there was conflict between policy and the urban growth boundary.

E. Monthly Financial Statements

City Manger Reynolds reviewed the statements including the Well 6 project would wrap up soon and there is a drop in revenue due to the current situation. There was no public comment.

F. Reports from City Council Appointees to Regional Organizations and Committees

Council Member Flores thanked Mr. Nicholson for his presentation on LAFCo. Council members Freeman and DeVries, and Vice Mayor Jordan reported there were no meetings. Mayor Edge reported Area Agency on Aging meetings were on hold. The community and the Mission have donated food for home delivered meals, and she thanked those for the donations. There was no public comment.

5. ACTION ITEMS

A. Consider Declaring Abatement of Certain Properties and Noticing a Public Hearing – Fire Marshal Charlie Bedolla

Council Member Flores requested that the day of the week listed in the resolution be corrected to Tuesday for the hearing. Fire Marshal Bedolla presented his report. After making a survey there is a number of property owners to receive a letter, however some are complying on their own. He advised if others saw properties needing abatement to call the Fire Station with an address and a letter will be sent. There was no public comment. Vice Mayor Jordan made a motion to approve Resolution 2020-14 Declaring the Condition of Certain Properties to Constitute a Public Nuisance and Ordering the Abatement of Weeds Thereon, and Noticing a Hearing for the Receipt of Objections to the Proposed Abatement. Second by Council Member Flores. A roll call vote was taken: The motion passed 5-0.

B. Approve Resolution 2020-15 for Issuance of a Proposition 218 Notice for Setting Solid Waste Collection Rates effective July 1, 2020 per approved Franchise Agreement

City Manager Reynolds introduced Kathleen Gallagher of San Benito County Integrated Waste Management, who made a slide presentation about the Proposition 218 Notice of Public Hearing regarding the new rates to go into effect on July 1, 2020. She also reported that Recology was being responsive, offering assistance to customers

regarding their bills and working to keep their employees safe. There was no public comment. Council Member Flores made a motion to approve Resolution 2020-15 Approving the Issuance of a Proposition 218 Notice for Maximum Allowable Solid Waste Collection Rates Effective July 1, 2020. Second by Vice Mayor Jordan. A roll call vote was taken: The motion passed 5-0.

**C. Proposal to Add Digital Content to Library Collection – Lead Library Tech
Rochelle Eagen**

Lead Library Technician Eagen presented her report. The proposal would add over 7000 items for Library patrons to download at no charge, as the per-item charge would be to the City. There was no public comment. Vice Mayor Jordan made a motion to approve Resolution 2020-16 Approving an Agreement with Hoopla to Provide Digital Content Services for the Luck's Library in San Juan Bautista. Second by Council Member Flores. A roll call vote was taken: The motion passed 5-0.

D. Award a Contract for the Third Street Reconstruction Project to Chapin

City Manager Reynolds presented his report. Due to increased costs, the project was being broken into smaller parts. He reported there were a total of five bids. The project will be paid for through street improvement funds and not the general fund. Mr. Reynolds estimated the project to start in a month. Council Member Freeman asked who all the bidders were. City Manager Reynolds responded: Anderson Pacific, Precision Grade, Granite Rock Company, Monterey Peninsula Engineering and Don Chapin Company. Cara Vonk supported approval as she lives on this area of Third Street. Council Member Flores made a motion to approve Resolution 2020-17 Awarding a Contract for the Third Street Reconstruction Project from Tualami Street to Muckelemi Street. Second by Vice Mayor Jordan. A roll call vote was taken: The motion passed 5-0.

**E. Authorize the City Manager to Execute a Professional Services Agreement with
RRM Design Group to Complete the Luck Park Master Plan**

City Manager Reynolds presented his report. Mr. Reynolds answered questions from council members including how community input would be gathered. City Clerk Cent read five public comments which had been received: Wanda Guibert, President of the San Juan Historical Society, gave corrections to items in the staff report, including it was Francisca Luck who bequeathed the land and its provisions, the name of Jim Jack Cabin, the Society's interest to be including in the planning, and City Hall should remain where it is. Cara Vonk supported that any plan for the park needed to include context for the buildings already on site, including the Luck Museum and Jim Jack Cabin. Georgana Gularte supported using the Historical Society and the Library Auxiliary to help make plans for the park and did not support hiring a consultant. Emily Renzel did not support moving City Hall to this property and that the property should be used for a public library, a public museum and a public park. In a second submitted comment, Ms. Renzel offered ideas for restrooms in the Museum and the need for proper grading and ADA access around the Museum. Emily Renzel, via the internet conference service, supported enacting the contract but delay the process due to great public interest. Jeff Ferber, the principle-in-charge at RRM Design Group, via internet conference service, gave an introduction to the Group, including the Group specializing in park master plans and bequeath projects throughout California, and the value of community input. Cara Vonk, via the internet conference service, was not clear on the contract as it did not have architectural design included and was vague. Mr. Ferber responded they will show

conception plants and buildings. Mayor Edge asked about the community having an opportunity to voice their opinion. Mr. Ferber responded the proposal includes a number of engagements with the community with multiple meetings to identify those with knowledge. Emily Renzel further commented via internet conference service that there is an existing master plan for the park. Council Member Flores made a motion to approve Resolution 2020-18 Authorizing the City Manager to Execute a Professional Services Agreement with RRM Design Group to Complete the Luck Park Master Plan. Second by Vice Mayor Jordan. A roll call vote was taken: The motion passed 5-0.

6. DISCUSSION ITEMS

A. COVID-19 Update, and Reaffirm the City's State of Emergency

City Manager Reynolds presented a report, and stated that every 21 days, the City must confirm the State of Emergency. He reported on funds from the Federal government, and the Governor's possible easing of sheltering in place. Mr. Reynolds reported the anticipation of masks being mandatory in public. Deputy Sheriff Captain Taylor reported enforcement would be like "shoes and shirt" enforcement. City Manager Reynolds introduced Lizz Sanchez Turner, the new Community Liaison. Mr. Reynolds also reported the City has access to the FEMA grant portal to apply for reimbursement, and the City would be mailing postcards to promote the Mighty Networks site along with two banners at each entrance to the City. There was no public comment.

B. Urban Growth Boundary – Senior Planner David Mack

Senior Planner Mack reviewed his report and gave a slide presentation. After giving a history of the City's Urban Growth Boundary, he reported the City does not have an Urban Growth Boundary or a Sphere of Influence in place. Discussion continued regarding how to resolve this situation. City Attorney Mall advised began with a General Plan amendment as the first order of business, followed by the rest of the components. Senior Planner Mack recommended doing the Urban Growth Boundary together with a General Plan update. Mr. Nicholson reported a Sphere of Influence does exist but it is older than the current General Plan. City Clerk Cent read public comment from Cara Vonk: She supported the immediate adoption of an Urban Growth Boundary. Council members discussed the need for the Urban Growth Boundary.

C. Water and Wastewater Update

City Manager Reynolds reviewed his report including the issuing of a blended water permit, Well 6 not in use due to its level of nitrates and will need to be replaced, and the new filtration plant is working. The EPA and State Water Board are following up on the salt discharge from the WWTP. Project Manager Bjarke reported the Master Plans are now 50% complete. Mr. Bjarke also reported bringing good water to the City would resolve the salt issue at the WWTP as well as putting the pellet plant into operation. Cara Vonk, via internet conference service, asked if the pellet plant would solve the salt problem. Mr. Bjarke responded the pellet plant would be the most cost-effective; what it would take to get it going needs to be studied. City Attorney Mall recommended to the Council that further discussion should continue in closed session. Members of the Council scheduled a special meeting closed session for Tuesday, April 28, 2020 at 4:00 P.M. with a special meeting to follow at 6:00 P.M.

7. COMMENTS

A. City Council

Vice Mayor Jordan expressed appreciation to the City Manager and staff, and first responders, and thanked the community for hanging in there.

B. City Manager

No comments received.

C. City Attorney

City Attorney Mall apologized for her dog barking over her internet conference connection.

8. ADJOURNMENT

Council Member Flores made a motion to adjourn. Second by Vice Mayor Jordan. The meeting was adjourned at 9:20 P.M.


Mary Vasquez Edge, Mayor

ATTEST:


Laura Cent, City Clerk