



**Minutes of the Regular Meeting of the
San Juan Bautista City Council
Tuesday, January 19, 2021**

1. Call to Order

Mayor Jordan called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Council Member Freeman led the pledge of allegiance.

Roll Call

Present: Council Member Mary Edge, Vice Mayor Cesar Flores, Council Member Scott Freels, Council Member John Freeman, Mayor Leslie Jordan

City Attorney Mall provided a closed session announcement from the earlier special meeting announcing that the Council had discussed an anticipated litigation item and had given direction to legal counsel, and the special meeting had concluded at 5:32 p.m.

Mayor Jordan announced that all Council Members were participating remotely pursuant to the Governor's Executive Order Number N-29-20, and she then detailed the process of public participation.

2. Public Comment on Items Not on the Agenda but Within the Subject Matter Jurisdiction of the City Council

Dan DeVries inquired about enforcement the City's plastic bag ordinance.

Jackie Morris-Lopez commented on the illegal business operation of Uno Mas asking that the City utilize all available enforcement measures.

Public comment was then closed.

3. Consent Items

- A. Approve Affidavit of Posting the Agenda**
- B. Approve Minutes of the July 14, 2020 Regular City Council Meeting**
- C. Adopt Ordinance 2021-01 Approving a Zoning Map Amendment to Change the Zoning District from "Industrial" to "Public Facilities" for a ± 0.73-Acre Parcel Located at 485 San Juan Hollister Road (APN: 002-550-009)**
- D. Waive Reading of Ordinances and Resolutions on the Agenda Beyond Title**

Motion on the Consent Calendar

Motion was made by Council Member Edge, seconded by Vice Mayor Flores and carried with a 5-0 vote, Council Member Freels abstaining on item 3B.

4. Presentations, Informational Items and Reports

A. Fiscal Year 2019-2020 Audit Presentation by Auditor Ryan Jolley

Item 4A was moved further down the agenda to be combined with item 5G.

B. Presentation by Britt Bassoni, Executive Director of the Seniors Council on San Benito County Aging and Disabilities Resource Connection

The presentation was given by Seniors Council on San Benito County Aging and Disabilities Resource Connection Special Projects Manager Britt Bassoni.

There were no public comments.

C. Monthly Financial Statements

The staff report was presented by City Manager Reynolds.

There were no public comments.

D. City Manager's Report

The staff report was presented by City Manager Reynolds.

There were no public comments.

E. Reports from City Council Representatives to Regional Organizations and Committees

Council Member Freeman reported on the AMBAG meeting focus on financials and the 2035 transportation plan. He then spoke on the Central Coast Broad Band Consortium detailing improved broadband soon to be available in San Juan with funding through a USDA grant.

Vice Mayor Flores reported from the Homeless Leadership Group on the delay of the 2021 Homeless Census. He then detailed a recent LAFCO approval in Aromas and reported on the Commission's selection of officers and review of the sphere of influence and urban growth boundary.

5. Action Items

Item 5G was moved up the agenda prior to 5A and combined with presentation item 4A.

4. A. Fiscal Year 2019-220 Audit Presentation by Auditor Ryan Jolley

The report was presented by City Accountant Wendy Cumming.

There were no public comments.

5. G. Adoption of a Resolution Accepting the Fiscal Year 2019-2020 Audit

Motion on Item 5G

Motion was made by Council Member Edge, seconded by Council Member Freeman and carried with a 5-0 vote to adopt Resolution 2021-01, a Resolution of the City Council of the City of San Juan Bautista Accepting the Fiscal Year 2019-2020 Audit.

A. Approval of Mayor’s Selection of City Council Representatives to Regional Organizations and Committees

There were no public comments.

Mayor Jordan recommended the following appointments:

LAFCO – Vice Mayor Flores, Member; Council Member Freels, Alternate

AMBAG – Council Member Freeman, Member; Vice Mayor Flores, Alternate

COG – Council Member Edge, Member; Council Member Freels, Alternate

Water Resources Association – Mayor Jordan, Member; Council Member Freeman, Alternate

West Nile Virus – Council Member Edge, Member

Integrated Waste Management Local Task Force – Council Member Freeman, Member

CMAF Board– Vice Mayor Flores, Member

Intergovernmental Committee – Council Member Freeman, Member; Mayor Jordan, Alternate

AD Hoc Committee on Parking – Council Member Edge and Mayor Jordan, Member’s

Ad Hoc Committee on Sphere of Influence/Urban Growth Boundary – Council Member’s Freels and Edge, Members

Ad Hoc Committee for Sheriff Contract– Council Member’s Edge and Freels, Members

Ad Hoc Cannabis Committee – Council Member’s Freels and Freeman, Members

Investment Advisory Committee – Council Member Freeman, Member

San Benito County Homeless Planning Group – Vice Mayor Flores, Member; Council Member Edge, Alternate

Monterey County/San Benito County Continuum of Care Leadership Council – Vice Mayor Flores

Monterey Bay Power Authority Policy Board – Council Member Freeman, Member; Mayor Jordan, Alternate

Area Agency on Aging – Council Member Edge, Member; Vice Mayor Flores, Alternate

Motion on Item 5A

Motion was made by Vice Mayor Flores, seconded by Council Member Edge and carried with a 5-0 vote to confirm the appointments of City Council representatives to regional organizations and committees.

B. Consider Recommendation of Council Ad Hoc Committee and Appointment of Two Planning Commissioners for Four-Year Terms Ending December 2024

The staff report was introduced by City Manager Reynolds and further presented by Ad hoc Committee Members Vice Mayor Flores and Council Member Edge.

Public Comment was opened.

Applicant EJ Sabathia asked what criteria was used in the selection process.

Applicant Priscilla Ribeiro asked what the criteria was in the selection process.

Council Member Edge described the staff input to the ad hoc committee that had guided them in considering the late application.

Applicant Jackie Morris-Lopez spoke on abiding by the established rules in the selection process, and then thanked the ad hoc committee.

Public comment was then closed.

Motion on Item 5B

Motion was made by Council Member Edge, was seconded by Vice Mayor Flores and carried with a 3-2 vote (Council Members Freels and Freeman voting no) to appoint Jackie Morris Lopez to the Planning Commission, for a four-year term.

Second Motion on Item 5B

Motion was made by Council Member Edge, was seconded by Vice Mayor Flores and carried with a 3-2 vote (Council Members Freels and Freeman voting no) to appoint Mary Bains to the Planning Commission, for a four-year term.

C. Appointment of a City Treasurer for a Two-Year Term Ending December 2022

The staff report was presented by City Manager Reynolds.

Public comment was opened.

Jackie Morris-Lopez asked what the applicant's qualifications were.

Applicant Michelle Sabathia shared her experience and enthusiasm in filling the vacant seat.

Public comment was then closed.

Motion on Item 5C

Motion was made by Vice Mayor Flores, seconded by Council Member Edge and carried with a 5-0 vote to appoint Michelle Sabathia to fill the vacant seat as Elected City Treasurer with a term ending in December 2022.

D. Re-appointment of Urban Growth Boundary Ad Hoc Committee Members

The staff report was presented by City Manager Reynolds.

Public comment was opened.

EJ Sabathia shared his interest in serving on the committee.

Yolanda Delgado encouraged applicants to apply to the committee.

Public comment was then closed.

Motion on Item 5D

Motion was made by Vice Mayor Flores, seconded by Council Member Freeman and carried with a 5-0 vote to appoint Council Members Freels and Edge and newly appointed Planning Commissioner Morris-Lopez to the Ad Hoc Committee, and recruit to fill the member at large vacancy.

E. Consideration of the Adoption of a Confined Space Policy Providing Safety Procedures for the Public Works Department and Comply with State of California Requirements

The staff report was presented by City Manager Reynolds.

There were no public comments.

Motion on Item 5E

Motion was made by Council Member Edge, seconded by Council Member Freels and carried with a 5-0 vote to adopt the Confined Space Policy.

F. Adoption of a Resolution Authorizing the City Manager to Execute a Professional Services Agreement with California Municipal Advisors to Prepare a Feasibility and Financial Plan to Fulfill Requirements Set Forth by the Environmental Protection Agency Administrative Order on Consent in the Amount of \$37,630

The staff report was presented by City Manager Reynolds.

There were no public comments.

Motion on Item 5F

Motion was made by Council Member Edge, seconded by Council Member Freels and carried with 5-0 vote to adopt Resolution 2021-02 a Resolution of the City Council of the City of San Juan Bautista authorizing the City Manager to execute a professional services agreement with California Municipal Advisors.

G. Adoption of a Resolution Accepting the Fiscal Year 2019-2020 Audit

Item 5G was moved up the agenda and addressed prior to item 5A.

H. Adoption of a Resolution Authorizing the City Manager to Execute a Contract with EMC Planning Group for Professional, Land Use Consulting, Technical Analysis and Design Services to Develop and Prepare the South San Juan Area Plan, NTE \$210,521

The staff report was presented by City Manager Reynolds.

Public comment was opened.

Rosa Vivian Fernandez of San Benito Health Foundation spoke on the Agency's interest in creating housing on the property for students and employees and as stage housing for practicum.

David Medeiros asked why other areas of the city were not being looked at for a more balanced approach to housing throughout the city.

Jackie Morris-Lopez suggested that more public input and research be conducted, asking what the city would gain from the proposal.

Dan DeVries described the impacts of the proposal on the community and environmental sensitivity of the area, asking that further public input be sought first before moving forward.

Public comment was then closed.

Motion on Item 5H

Motion was made by Council Member Freels, seconded by Council Member Edge and carried with a 4-1 vote (Vice Mayor Flores voting no), to postpone the item until the next meeting to find out more about the proposal and receive a legal opinion about the legality of the 1919 development approval of the prime agricultural land in the area.

6. Discussion Items

A. Review Recommendation on City Staff Reorganization

The staff report was presented by City Manager Reynolds.

Public comment was opened.

Dave Medeiros suggested that land use of properties near historical sites be included within the Planning Manager/Assistant City Manager responsibilities.

Jackie Morris-Lopez inquired about the responsibilities of the newly created Planning Manager/Assistant City Manager position.

Public comment was then closed.

Direction was given to staff to move forward with the reorganization, for approval at the next meeting.

B. Urban Growth Boundary/Sphere of Influence Ad-Hoc Committee Status

City Manager Reynolds presented the item.

There were no public comments.

Direction was given to staff to get the citizen at large position filled and move forward.

C. Update on Water and Wastewater Distribution System Enhancements and Compliance with the Environmental Protection Agenda

Note: there was a minor typographical error in the published agenda and the last word was intended to read "Agency".

City Manager Reynolds presented the staff report.

Public comment was opened; there being no comments, it was then closed.

D. Traffic Management on First Street and Lavagnino Drive During the Construction of the Roundabout at Rancho Vista

The staff report was introduced by City Manager Reynolds and further presented by City Engineer Julie Behzad.

Public comment was opened.

EJ Sabathia highlighted his letter to Council on the closure of 1st street, describing the needed egress for public safety and negative impacts to downtown businesses if the street was closed.

David Medeiros inquired about a traffic study and asked if the roundabout would be a gateway into San Juan. He then commented on speeding on 1st street.

Public comment was then closed.

The Council gave direction to staff to move forward with option B – one lane kept open on First Street during construction.

E. Update on COVID-19 and Affects to the Community and San Benito County

The staff report was presented by City Manager Reynolds.

Public comment was opened.

Jackie Morris-Lopez spoke on the new County ordinance and necessary enforcement and described the organization “Open Up San Benito” that was actively opposed to the restrictions.

Public comment was then closed.

The Council agreed to a Special Meeting on February 9th at 6 p.m. to address the downtown parklets.

7. Comments

A. City Council

Vice Mayor Flores stated that he had recently lost a family member to COVID 19 and spoke on the need to adhere to the protections to prevent the spread of the virus.

Council Member Freeman shared his condolences to Vice Mayor Flores for his loss and agreed that all protections be followed to prevent the spread of the virus.

Council Member Freels shared his condolences to Vice Mayor Flores, and he then asked the Council to agendize a future item for a full discussion on the issue of speeding on 1st Street.

Council Member Edge suggested that applicants not selected for appointment to the Planning Commission apply for the Urban Growth Boundary/Spere of Influence Ad Hoc Committee.

Mayor Jordan thanked everyone for a productive meeting.

B. City Manager

There were no comments provided.

C. City Attorney

There were no comments provided.

D. City Clerk

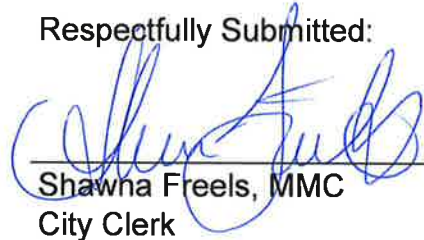
City Clerk Freels explained that her first focus as the new City Clerk was to enhance the Council agenda by providing more detailed descriptions and instructions for increased public engagement, and she described her discussions with City Manager Reynolds to learn his priorities for the City Clerk's Office.

8. Adjournment

Motion to Adjourn

Motion was made by Vice Mayor Flores, seconded by Council Member Edge and carried with a 5-0 vote to adjourn the meeting at 9:38 p.m.

Respectfully Submitted:



Shawna Freels, MMC
City Clerk