



Minutes of the Regular Meeting of the  
San Juan Bautista City Council  
Tuesday, July 13, 2021

**1. Call to Order**

Mayor Jordan called the meeting to order at 6:18 p.m. She described the Council's remote participation under the Governor's Executive Order to minimize the spread of the COVID 19, and then detailed the process of public participation in the meeting.

**Pledge of Allegiance**

Council Member Freeman led the pledge of allegiance.

**Roll Call**

Present: Vice Mayor Cesar Flores, Council Member Scott Freels, Council Member John Freeman, Mayor Leslie Jordan

Excused: Council Member Mary Edge

**2. Public Comment on Items Not on the Agenda but Within the Subject Matter  
Jurisdiction of the City Council**

There were no public comments.

**3. Consent Items**

**A. Approve Affidavit of Posting the Agenda**

**B. Approve Affidavit of Posting Public Hearing Notice**

**C. Approve Minutes of the June 15, 2021 Regular City Council Meeting**

**D. Adopt a Resolution 2021-35 of the City Council of the City of San Juan Bautista Amending the Fiscal Year Capital Improvement Project ("CIP") Budget Adding \$40,500 from the State's Road Repair and Accountability Act of 2017 (SB1) Funds for Street Rehabilitation and Subtracting \$40,000 of Measure G Funds from This CIP, Adding it to Create a New CIP for Street Landscape Improvements on Third Street**

**E. Deny a Claim Filed by Leroy Todd Jr. and Authorize Staff to Send the Notice of Rejection to the Claimant**

**F. Waive Reading of Ordinances and Resolutions on the Agenda Beyond Title**

Public comment was opened.

A comment on Item D submitted by Jolene Cosio was read that detailed concerns with amending the capital improvement project budget for additional street landscape.

Public comment was then closed.

**Motion on Consent Calendar Items A, B, C, E and F**

Motion was made by Vice Mayor Flores, seconded by Council Member Freels and carried with a 4-0-1 vote (Council Member Edge excused) to approve Consent Calendar Items A, B, C, E and F.

**Motion on Consent Calendar Item D**

Motion was made by Council Member Freels, seconded by Vice Mayor Flores and carried 4-0-1 (Council Member Edge excused) to adopt Resolution 2021-35 of the City Council of the City of San Juan Bautista Amending the Fiscal Year Capital Improvement Project ("CIP") Budget Adding \$40,500 from the State's Road Repair and Accountability Act of 2017 (SB1) Funds for Street Rehabilitation and Subtracting \$40,000 of Measure G Funds from This CIP, Adding it to Create a New CIP for Street Landscape Improvements on Third Street

**4. Presentations, Informational Items and Reports**

**A. Treasurer's Report and Monthly Financial Statements by City Treasurer Michelle Sabathia**

The report was presented by City Treasurer Sabathia

There were no public comments.

**B. City Manager's Report**

The Staff report was presented by City Manager Reynolds

Public comment was opened.

Valerie Egland commented on large trucks in town and shared the need for parking demarcation on streets such as Second and Fourth Streets.

Public comment was then closed.

**C. Reports from City Council Representatives to Regional Organizations and Committees**

Vice Mayor Flores reported on the Leadership Council 5-year plan for homeless and transitional housing.

**5. Public Hearing Items**

**A. Adopt a Resolution of the City Council of the City of San Juan Bautista Approving the Recology San Benito County Franchise Agreement Maximum Allowable Solid Waste Collection Rates for Fiscal Year 2021-2022**

Celina Stotler of Integrated Waste Management presented the report

The public hearing was opened; there being no comments, it was then closed.

**Motion on Item 5A**

**Motion was made by Council Member Freeman, seconded by Vice Mayor Flores, and carried 4-0-1 (Council Member Edge excused) to adopt Resolution 2021-36 of the City Council of the City of San Juan Bautista Approving the Recology San Benito County Franchise Agreement Maximum Allowable Solid Waste Collection Rates for Fiscal Year 2021-2022**

**B. Adopt a Resolution of the City Council of the City of San Juan Bautista Approving the Levying the Annual Special Tax for Community Facilities District No. 2018-01 for Fiscal Year 2021-2022**

The staff report was presented by City Manager Reynolds.

The public hearing was opened; there being no comments, it was then closed.

**Motion on Item 5B**

**Motion was made by Council Member Freels, seconded by Council Member Freeman, and carried 4-0-1 (Council Member Edge excused) to adopt Resolution 2021-37 of the City Council of the City of San Juan Bautista Approving the Levying the Annual Special Tax for Community Facilities District No. 2018-01 for Fiscal Year 2021-2022**

**6. Action Items**

**A. Adopt a Resolution of the City Council of the City of San Juan Bautista Approving a Reimbursement Agreement with Meritage Homes of California, Inc. for the Construction of a Roundabout at the Intersection of First Street and Lavagnino Drive**

The staff report was presented by City Manager Reynolds.

Public comment was opened.

Jacqueline Zischke, attorney for the Loayza's, spoke on the dedication of the Loayza's property, suggested new language in section 2.1 of the agreement, and explained the delayed timing in working with PG&E.

Jim Leibold commented on fire apparatus and large truck access through the roundabout and issues in working with PG&E.

Public comment was then closed.

**Motion on Item 6A**

**Motion was made by Vice Mayor Flores, seconded by Council Member Freeman and carried 3-1-1 (Council Member Freels voting no and Council Member Edge excused) to adopt Resolution 2021-38 of the City Council of the City of San Juan Bautista Approving a Reimbursement Agreement with Meritage Homes of California, Inc. for the Construction of a Roundabout at the Intersection of First Street and Lavagnino Drive, With Flexibility Provided to Staff to Make Minor Changes as Suggested by the City Attorney.**

**B. Approve Amended Job Description for City of San Juan Bautista Office Assistant**

The staff report was presented by City Manager Reynolds.

Public comment was opened; there being no comments, it was then closed.

**Motion on Item 6B**

**Motion was made by Council Member Freels, seconded by Vice Mayor Flores, and carried 4-0-1 (Council Member Edge excused) to adopt Resolution 2021-39 Approving an Amended Job Description for City of San Juan Bautista Office Assistant**

**C. Designate a Voting Delegate and Alternate for the League of California Cities Annual Conference & Expo September 22-24, 2021**

The staff report was presented by City Manager Reynolds.

There were no public comments.

**Motion on Item 6C**

**Motion was made by Council Member Freels, seconded by Council Member Freeman, and carried 4-0-1 (Council Member Edge excused) to appoint Vice Mayor Flores as voting delegate and Mayor Jordan as alternate.**

**D. Adopt a Resolution of the City Council of the City of San Juan Bautista Approving a Resolution Adopting a Policy on the Display of Flags at City Facilities**

The staff report was presented by City Attorney Mall.

There were no public comments.

**Motion on Item 6D**

**Motion was made by Vice Mayor Flores, seconded by Council Member Freels, and carried 4-0-1 (Council Member Edge excused) to adopt Resolution 2021-40 of the City Council of the City of San Juan Bautista Adopting a Policy on the Display of Flags at City Facilities**

**7. Discussion Items**

**A. Review of the Draft Luck Park Master Plan**

The staff report was introduced by City Manager Reynolds and further presented by Melanie Mills of RM Design.

Public comment was opened

A comment submitted by Emily Renzel was read that detailed background on the dedication of the property by the Luck family and suggested alternate ideas for the plan.

A comment submitted by Wanda Guibert on behalf of the Historic Society was read that described the organization's work at the site, and detailed other ideas for the plan.

Cheri Kao spoke on the need for additional lighting.

Georgana Gularte of the Library Auxiliary and Historical Society detailed the work in placement of the Jim Jack cabin at the site and provided other suggestions for the plan.

Public comment was then closed.

City Manager Reynolds explained that he would return with a revised draft plan.

**B. Report on City's Efforts to Control Illegal Fireworks During the July 4, 2021 Independence Day Holiday**

The staff report by City Manager Reynolds and Interim Fire Chief Bedolla

Public comment was opened

Cheri Kao commented on enforcement of illegal fireworks the days prior to and after the 4<sup>th</sup> of July.

Public comment was then closed.

Direction was provided to staff to return with a follow up final report and suggestions of alternate ways to support the Anzar Boosters.

**C. Update on Water and Wastewater Distribution System Enhancements and Compliance with the Environmental Protection Agency**

The staff report was presented by City Manager Reynolds.

There were no public comments.

**D. Update on COVID-19**

The staff report was presented by City Manager Reynolds.

There were no public comments.

**8. Comments**

**A. City Council**

There were none.

**B. City Manager**

City Manager Reynolds stated that he would be on vacation the following week.

**C. City Attorney**

There were no comments.

**D. City Clerk**

There were no comments.

**9. Adjournment**

**Motion to Adjourn**

**Motion was made by Vice Mayor Flores, seconded by Council Member Freels and carried with a unanimous vote to adjourn the meeting at 9:14 p.m.**

Respectfully Submitted:



Shawna Freels, MMC  
City Clerk