

RESOLUTION NO. 2018-06

RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN JUAN BAUTISTA SETTING
PLANNING APPLICATION FEES

WHEREAS, the City of San Juan Bautista has conducted a review and analysis of the costs associated with services for processing administrative and planning applications, and

WHEREAS, the City has established a direct relationship to the cost of providing planning services to the fees charged for processing and administering planning applications, and

WHEREAS, the fees charged for planning application services will reflect the direct cost to provide those planning services and all revenues derived from the fees charged will be allocated to the planning department to offset the expenses of administering and processing planning applications.

WHEREAS, the updated Planning Application Fee Schedule reflects the following increases:

- 5% General Services Cost Increases
(Employee Benefits, Health Insurance, Etc.)
- 5% Administrative Overhead
(City Manager Time, City Attorney Time, City Clerk Time, Etc.)
- 5% Office Equipment
(Furniture, IT Support, Supplies, Etc.)

General fee increases beyond 15% were also included for those fees that were not collecting full cost-recovery for the effort to schedule and prepare applications for Historic Resources Board, Planning Commission and/or City Council action.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of San Juan Bautista hereby establishes and adopts the following planning fees and charges per Attachment 1.

ADOPTED this 20th day of February 2018 at a regular meeting of the City Council of the City of San Juan Bautista by the following vote:

AYES: West, Martorana, Boch, Freeman, DeVries

NOES: None

ABSENT: None

ABSTAIN: None

Jim West, Mayor

ATTEST:

Mackenzie Quaid, City Clerk