

RESOLUTION NO. 2022- 18

A RESOLUTION OF THE CITY OF SAN JUAN BAUTISTA APPROVING AN AGREEMENT FOR PURCHASE AND INSTALLATION OF MEDIA EQUIPMENT UPGRADES TO THE CITY COUNCIL CHAMBERS

WHEREAS, at the November 16, 2021 City Council meeting, the City Council discussed when and how it may be able to return to live meetings, following the change in formats to “virtual meetings” as a direct result of the COVID-19 State of Emergency; and

WHEREAS, it was shared during that discussion that members of the community have come to rely on the web-based format being used, and that this format encourages more citizens to participate in the Council meetings; and

WHEREAS, the Council directed staff implement a “hybrid” system that integrates a live meeting, with live and recorded cable broadcast, and a web-based conferencing capability; and

WHEREAS; the City budgeted in its Capital Improvement Budget \$55,000 in CIP 20-13 for City Hall and City Council Chamber upgrades; and

WHEREAS, a Request for Proposals was issued December 9, 2021, and sent to more than 15 different possible contractors, two Plan rooms and posted locally and in the region to solicit their interest in bidding on this work; and

WHEREAS, appointments to “pre-walk” the job site, or visit the Council Chambers were provided the week of January 18th, 2022, and two contractors attended separate tours; and

WHEREAS, Contractors that were working on proposals were invited to meet with CMAP President and IT Manager for the City of Hollister to better understand the project, and one contractor took advantage of this opportunity; and

WHEREAS, the due date for submitting proposal was February 4th, and no proposals were received, so the City contacted the two interested contractors, confirmed their interest, and agree to extend the bid period; and

WHEREAS, the City received one proposal, from Sound Design Audio Visual Contractor Inc., (“Sound Design”) (the same firm that met with CMAP and Hollister), and this bid closely matches the bid specifications, and is within the City’s budget; and

WHEREAS, established in 1990, Sound Design is a million dollar per year contractor that helps other government agencies upgrade and improve their public meeting and broadcasting abilities similar to that desired by the City, has strong references, and the abilities to follow-through on the commitment presented in their Proposal attached to the proposed Professional Services Agreement.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SAN JUAN BAUTISTA NOW HEREBY FINDS:

1. That the recitals in this Resolution and accompanying staff report are true and correct and are hereby made a part of this Resolution.
2. It agrees that Sound Design Audio Visual Contractor Inc., is uniquely qualified and is the best selection for the City to buy and install new multi-media equipment for the City Council Chamber Upgrades.
3. Authorize the City Manager to execute an agreement and retain Sound Design as its Contractor to upgrade the City Council Chambers.

PASSED AND ADOPTED by the City Council of the City of San Juan Bautista at a regular meeting held on the 15th day of March 2022, by the following vote:

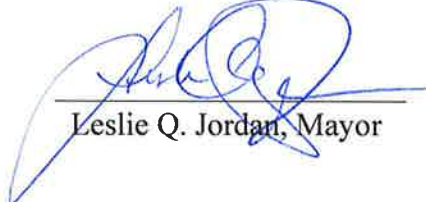
AYES: Jordon, Flores, Edge, Freels, Freeman

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST:



Leslie Q. Jordan, Mayor



Don Reynolds, Acting Deputy City Clerk