



# City of San Juan Bautista

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## REVISED AGENDA

### REGULAR CITY COUNCIL MEETING

CITY HALL COUNCIL CHAMBERS  
311 Second Street  
San Juan Bautista, California

**DECEMBER 18, 2018**

*In compliance with the American with Disabilities Act, if you need special assistance to attend or participate in the meeting, please call the City Clerk's Office at (831) 623-4661, extension 13 at least 48 hours prior to the meeting.*

*Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the meeting and in the City Clerk's office located at City Hall, 311 Second Street, San Juan Bautista, California during normal business hours.*

**1. Call to Order**

**6:00 PM**

**Pledge of Allegiance**

**Roll Call**

**Ask for a Moment of Silence for Jim West**

**2. Ceremonial Items: Swearing In of Council Members**

**A. Approve Resolution 2018-XX Declaring Election Results**

i. Public Comment

ii. Possible Action:

Approve Resolution 2018-XX Declaring the Results of the General Municipal Election Held on Tuesday, November 6, 2018

**B. Presentation of Plaques Honoring Outgoing City Council Members**

**Christopher Martorana, Tony Boch and Jim West (posthumously)**

**C. Installation of New City Council Members Cesar Flores, Leslie Jordan and**

**Mary Edge and New City Clerk Laura Cent**

**D. Selection of New Mayor**

**E. Selection of Vice Mayor**

**3. Public Comment**

**4. Consent Items**

All matters listed under the Consent Agenda may be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the City Council, a staff member, or a citizen.

**A. Approve Affidavit of Posting Agenda**

**B. Approve Minutes for the October 16, 2018 Council Meeting**

**C. Approve Minutes for the November 20, 2018 Council Meeting**

**D. Adopt Ordinance 2018-08 Amending the City Purchasing Policies**

**E. Approve Resolution 2018-XX Amending the City Design Guidelines by Adding Guidelines for Streetscape Design**

**F. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title**

- 5. Presentations, Informational Items and Reports**
  - A. Presentation of the Fiscal Year 2018 Audit – Ryan Jolley, CPA**
  - B. Monthly Financial Statements**
  - C. City Manager’s Report**
  - D. Sheriff’s Report – Sheriff Darren Thompson**
  - E. Monthly Construction Report**
  - F. City Engineer’s Report**
  - G. Building and Planning Report**
  - H. Reports from City Council Appointees to Regional Organizations and Committees**
  - I. Strategic Plan Committee Report (Did not meet)**

**6. Action Items**

- A. Consider Resolution 2018-XX Accepting the Fiscal Year 2018 Audit**
  - i. Staff Report: City Manager LaForge
  - ii. Discussion
  - iii. Public Comment
  - iv. Possible Action:  
Approve Resolution 2018-XX Accepting the San Juan Bautista Municipal Audit for Fiscal Year 2017-2018
- B. Consider Appointing Three New Members to the Historic Resources Board and Planning Commission**
  - i. Council Reviews Applications and Discusses Qualifications
  - ii. Public Comment
  - iii. Make Selection by Paper Ballot
  - iv. City Clerk to Provide Ballot Count and Announce Results
- C. Mayor’s Council Appointments for Representative to Boards and Committees**
  - i. Mayor Reviews List of Boards and Committees
  - ii. Discussion
  - iii. Public Comment
  - iv. Possible Action:  
Make selections to committees and boards
- D. Adopt Resolution 2018-XX Changing Signature Responsibilities on City Bank Accounts**
  - i. Staff Report: City Manager LaForge
  - ii. Discussion
  - iii. Public Comment
  - iv. Possible Action:  
Approve Resolution 2018-XX Authorizing Changes to the Designated Signers on the City’s Bank Accounts at Union Bank
- E. Reconsider Casa Rosa Structural Changes**
  - i. Staff Report: Associate Planner Todd Kennedy
  - ii. Discussion
  - iii. Public Comment
  - iv. Possible Action:  
Approve by Consensus Authorizing NTE \$5,000 to Secure Balcony

**F. Adopt Ordinance 2018-XX Approving a City-Initiated Rezoning of Three Parcels Situated At 11 Franklin Street (APN 002-340-006 and 002-340-007), 17 Franklin (APN 002-340-003), From Public Facility (PF) District to Mixed-Use (MU) District**

- i. Staff Report: Associate Planner Todd Kennedy
- ii. Discussion
- iii. Public Comment
- iv. Possible Action:

Adopt Ordinance 2018-XX Approving a City-Initiated Rezoning of Three Parcels Situated At 11 Franklin Street (APN 002-340-006 and 002-340-007), 17 Franklin (APN 002-340-003), From Public Facility (PF) District to Mixed-Use (MU) District

**G. Consider an Ordinance Adding Chapter 5-32 “Cannabis Business Activities Tax Ordinance of the City Of San Juan Bautista” to Title 5 “Public Health, Safety and Welfare” of the San Juan Bautista Municipal Code and Approval of an Exemption Under the California Environmental Quality Act**

- i. Staff Report: City Attorney Deborah Mall
- ii. Discussion
- iii. Public Comment
- iv. Possible Action:

Introduce An Ordinance of the City Council of the City Of San Juan Bautista Adding Chapter 5-32 “Cannabis Business Activities Tax Ordinance of the City Of San Juan Bautista” to Title 5 “Public Health, Safety And Welfare” of the San Juan Bautista Municipal Code and Approval of an Exemption Under the California Environmental Quality Act

**7. Discussion Items**

- A. Cannabis Business License and Planning Processes Set up**
- B. Consider Service Contract for Completion of the Housing Element**
- C. Contract with City of Hollister for Fire Protection Services**
- D. Gas Station Update on Hwy 156 and The Alameda**
- E. Celebration of Life for Jim West in January 2019**

**8. Comments**

- A. City Council**
- B. City Manager**
- C. City Attorney**

**9. Adjournment**