



# City of San Juan Bautista

The "City of History"

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## **AGENDA** **REGULAR CITY COUNCIL MEETING**

TUESDAY ~ OCTOBER 19, 2021 ~ 6:00 P.M.

**~ PUBLIC PARTICIPATION BY ZOOM ONLY ~**

Join Zoom Webinar <https://zoom.us/j/83277273209>

or call 1 (669) 900-6833  
Webinar ID: 832 7727 3209

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS  
OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20**

In order to minimize the spread of the COVID 19 virus the City Council is conducting this meeting by Zoom conference and will be offering alternative options for public participation. You are encouraged to watch the meeting live on Zoom or Facebook. *Please follow the Governor's Shelter in Place Order and the CDC Guidelines regarding preventative measures and do your part to help flatten the curve and prevent further spread of COVID-19.*

**PUBLIC COMMENTS WILL BE TAKEN ON AGENDA ITEMS BEFORE ACTION IS TAKEN BY THE CITY COUNCIL. DURING THE MEETING: TO PROVIDE VERBAL PUBLIC COMMENTS ON AN AGENDA ITEM DURING THIS MEETING CALL THE PHONE NUMBER LISTED ABOVE OR LOG INTO ZOOM AND ENTER THE MEETING ID NUMBER AS LISTED ABOVE.**

When the Mayor announces public comment is open for the item which you wish to speak, press \*9 on your telephone keypad or if joining by Zoom, use the raise your hand icon. When called to speak, please limit your comments to three (3) minutes, or such other time as the Mayor may decide, consistent with the time limit for all other speakers for the particular agenda item. Comments from other platforms will not be considered during the meeting. If you would like to participate during the meeting you **MUST** use Zoom.

If you are unable to join the meeting, written comments may be mailed to the Deputy City Clerk at City Hall (P.O. Box 1420, San Juan Bautista, CA 95045), or emailed to [deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us) not later than 5:00 p.m. on October 19, 2021, and will be read into the record during public comment on the item.

In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Deputy City Clerk a minimum of 48 hours prior to the meeting at (831) 623-4661.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the City Council at, or prior to, the public hearing. Please take notice that the time within which to seek judicial review of any final administrative determination reached at this meeting is governed by Section 1094.6 of the California Code of Civil Procedure.

A Closed Session may be called during this meeting pursuant to Government Code Section 54956.9 (d)(2) if a point has been reached where, in the opinion of the legislative body of the City on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the City.

Materials related to all items on this agenda are available in the agenda packet on the City website [www.san-juan-bautista.ca.us](http://www.san-juan-bautista.ca.us) subject to Staff's ability to post the documents before the meeting, or by emailing [deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us) or calling the Deputy Clerk (831) 623-4661 during normal business hours.

1. **Call to Order**  
**Pledge of Allegiance**  
**Roll Call**  
**Orders of the Day**
2. **Public Comment**  
This portion of the meeting is reserved for persons desiring to address the Council on matters not on this agenda. The law does not permit Council action or extended discussion of any item not on the agenda except under special circumstances. If Council action is requested, the Council may place the matter on a future agenda.
3. **Consent Items**  
All matters listed under the Consent Agenda may be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the City Council, a staff member, or a citizen.
  - A. **Approve Affidavit of Posting the Agenda**
  - B. **Approve Affidavit of Posting the Public Hearing Notice**
  - C. **Adopt a Resolution of the City Council of the City of San Juan Bautista Authorizing the Execution of an “Owners Covenant Agreement Regarding Annexation and Utility Extension Agreement”**
  - D. **Waive Reading of Ordinances and Resolutions on the Agenda Beyond Title**
  - E. **A Resolution of the City Council of the City of San Juan Bautista Regarding the Ralph M. Brown Act (Calif. Govt. Code §§54950-54963) and Assembly Bill 361, Making Certain Findings, and Authorizing the City to Implement Remote Teleconferenced Public Meetings of the City Council for the Period October 19, 2021 Through November 18, 2021**
4. **Presentations, Proclamations, Informational Items and Reports**
  - A. **Storm Water Resources Plan Presentation by Andrea Kingsbury of Wallace Group**
  - B. **Treasurer’s Report and Monthly Financial Statements by City Treasurer Michelle Sabathia**
  - C. **City Manager’s Report**
  - D. **Reports from City Council Representatives to Regional Organizations and Committees**
5. **Public Hearing Items**
  - A. **Introduction of an Ordinance Amending Section 11-29-010 to Delete Reference to Second Units; Repealing Section 11-04-050, and Adding a New Section 11-04-050 to the San Juan Bautista Municipal Code to Conform with State Regulations Relating to Accessory Dwelling Units (Exempt from CEQA)**
  - B. **Discuss Solutions to the City’s Wastewater Problems and Adopt a Resolution of the City Council of the City of San Juan Bautista Accepting the Sewer Rate Study, Authorize the Proposition 218 Mailing to Rate Payers, and Set a Date for a Public Hearing**
6. **Action Items**
  - A. **Adopt a Resolution of the City Council of the City of San Juan Bautista Setting Fees for Short Term Rental Permits Required by Municipal Code Section 3-9-400 and Amending the Fee for Home Occupation Permits Required by the Municipal Code Section 11-01-090**

- B. Adopt a Resolution of the City Council of the City of San Juan Bautista Establishing Supplemental Occupancy and Uses Standards and Procedures for Short Term Rental Permits**
- C. Adopt a Resolution of the City Council of the City of San Juan Bautista Approving an Agreement Between the City and the Edmundo Loayza, Trustee of the Edmundo M. Loayza Living Trust Dated January 6, 1987, Rosa Loayza, Trustee of the Rosa Loayza 2002 Revocable Trust Dated December 13, 2002 To Set The Date Of Valuation For Property Required For A Public Improvement**
- D. Adopt a Resolution of the City Council of the City of San Juan Bautista Establishing a Dedicated Sheriff Deputy Assigned to the City**
- E. Adopt a Resolution of the City Council of the City of San Juan Bautista Approving a Job Description for Maintenance Worker I/II**
- F. Adopt a Resolution of the City Council of the City of San Juan Bautista Approving a Job Description for Office Technician**

**7. Discussion**

- A. Formation of a City Council Standing Committee for Business Improvement, Resiliency, and Overall Community Economic Development**
- B. County Request to Amend City Use of \$231,284 Community Development Block Grant Funds C.A.R.E.S. Act V2 and V3**

**8. Future Agenda Items**

**9. Comments**

- A. City Council**
- B. City Manager**
- C. City Attorney**
- D. City Clerk**

**10. Adjournment**