



City of San Juan Bautista

The "City of History"

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**CITY COUNCIL
SPECIAL MEETING
TUESDAY, JUNE 13, 2023, 5:00 P.M.**

HYBRID MEETING

City Hall, Council Chambers
311 Second Street, San Juan Bautista, California

AGENDA

ZOOM WEBINAR PARTICIPATION

The meeting can also be accessed by the public in the following methods: Through Zoom (<https://zoom.us/join>) per the instruction stated below, and on Facebook.

JOIN ZOOM WEBINAR TO PARTICIPATE LIVE

<https://us02web.zoom.us/j/88373320235>

To participate telephonically:
call 1 (669) 900-6833
Webinar ID: 883 7332 0235

PUBLIC COMMENT - ADVISEMENT

Public comments are limited to items on this special meeting agenda pursuant to California Government Code section § 54954.3(b). Public comments are generally limited to three (3) minutes per speaker; the Mayor may further limit the time for public comments depending on the agenda schedule.

If you wish to make a public comment and are attending in person, please fill out a speaker card and wait for the item to be called. If you are attending via Zoom, join the Zoom Webinar, and use the "Raise Hand" or if joining by telephone, press *9 on your telephone keypad icon.

Written comments may be submitted via mail to the Deputy City Clerk at City Hall (P.O. Box 1420, San Juan Bautista, CA 95045), or emailed to deputycityclerk@san-juan-bautista.ca.us no later than 3:00 p.m. on the day of the meeting. Written comments will be read into the record provided that the reading does not exceed three (3) minutes.

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. CLOSED SESSION – 5:00 P.M. – 6:00 P.M.

Receive public communications from the audience on Closed session items. The City Council will recess to closed session pursuant to:

- a. **Public Employee Performance Evaluation** – (California Government Code section §54957(b)(1)) – the City Manager.

3. PUBLIC HEARING

A. Valle Vista Landscape and Lighting Maintenance Assessment District No. 1

- i. Approve a **RESOLUTION** of the City Council of the City of San Juan Bautista Confirming a Diagram and Levy an Assessment for Fiscal Year 2023-2024;
- ii. Approve a **RESOLUTION** of the City Council of the City of San Juan Bautista Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property Related Fees and Charges.

4. CONSENT

All matters listed under the San Juan Bautista City Council Consent Agenda may be enacted by one motion unless a member of the City Council or the public requests discussion or a separate vote.

- A. Approve the Affidavit of Posting Agenda.
- B. Waive the Reading of Ordinances and Resolutions on the Agenda Beyond the Title.
- C. Approve a **RESOLUTION** Confirming the Continued Existence of Two Local Emergencies Related to Excessive Winter Storms Affecting the City of San Juan Bautista.
- D. Approve a **RESOLUTION** of the City Council of the City of San Juan Bautista Adopting a City Holiday Schedule for Fiscal Year 2023-2024.
- E. Approve a **RESOLUTION** of the City Council of the City of San Juan Bautista Approving a New Lease for a Photocopier in City Hall, and Authorize the City Manager to Enter into a lease Agreement, with Cannon Solutions America, Inc. (“CSA”), for a five-year term.
- F. Approve the Regular Meeting Minutes of March 21, 2023.
- G. Approve the Strategic Planning Session Meeting Minutes of April 14, 2023.
- H. Approve the Community Town Hall Meeting Minutes of April 15, 2023.
- I. Approve the Regular Meeting Minutes of April 18, 2023.
- J. Approve the Regular Meeting Minutes of May 16, 2023.

5. INFORMATIONAL ITEMS AND REPORTS

- A. Reports from City Council Representatives to Regional Organizations and Committees
- B. City Council Announcements
This is an opportunity for the Council and staff to share the community calendar and announce upcoming dates of interest to the general public.
- C. Treasurer’s Report and Monthly Financial Statements
Receive Report from City Treasurer Michelle Sabathia.
- D. City Manager’s Report
 - a. Fire Department Update
 - b. Sheriff Department Update

6. DISCUSSION ITEMS

- A. Discuss the Acceptance of an Award of a \$50,000 Grant for Youth Mentoring from the National Park and Recreation Association (“NRPA”).
- B. Discuss First Annual Report of the Economic Development Citizen Advisory Committee (EDCAC) - a Standing Committee of the City Council for Business Improvement, Resiliency, and Overall Community Economic Development.
- C. Discuss the Status of the Urban Growth Boundary/Sphere Of Influence Ad Hoc Committee and Potential Brown Act Violation.

7. ACTION ITEMS

A. Operational and Capital Improvement Budgets for Fiscal Year Fiscal Year 2023-2024

Recommendation: Approve a **RESOLUTION** of the City Council of the City of San Juan Bautista Adopting the Fiscal Year 2023-2024 Budget and Capital Improvement Plan.

B. Adopt a List of Projects for Fiscal Year 2023-24 Funded By SB 1: The Road Repair and Accountability Act of 2017

Recommendation: Approve a **RESOLUTION** of the City of San Juan Bautista Adopting a List of Projects for Fiscal Year 2023-24 Funded By SB 1: The Road Repair And Accountability Act Of 2017.

8. ADJOURNMENT

AGENDA MATERIAL / ADDENDUM

Any addendums will be posted within 72 hours of regular meetings or 24 hours of special meetings, unless otherwise allowed under the Brown Act. City Council reports may be viewed at the City of San Juan Bautista City Hall at 311 Second Street San Juan Bautista, and are posted on the City website www.san-juan-bautista.ca.us subject to Staff's ability to post the documents before the meeting, or by emailing deputycityclerk@san-juan-bautista.ca.us or calling the Deputy Clerk (831) 623-4661 during normal business hours.

In compliance with the Americans with Disabilities Act, and Govt. Code 54953(a), the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Deputy City Clerk, a minimum of 48 hours prior to the meeting at (831) 623-4661.

PUBLIC NOTIFICATION

This agenda was posted on Friday, June 9, 2023, on the bulletin board at City Hall, 311 Second Street, the bulletin board at the City Library, 801 Second Street, the bulletin board at the entrance to the United States Post Office, 301 The Alameda, and the City's website.

Meetings are streamed live at <https://www.facebook.com/cityofsanjuanbautista/>.