



City of San Juan Bautista

The "City of History"

www.san-juan-bautista.ca.us

**CITY COUNCIL
SPECIAL MEETING
TUESDAY, NOVEMBER 14, 2023, 5:00 P.M.**

HYBRID MEETING
City Hall, Council Chambers
311 Second Street, San Juan Bautista, California

AGENDA

ZOOM WEBINAR PARTICIPATION

The meeting can also be accessed by the public in the following methods: Through Zoom (<https://zoom.us/join>) per the instruction stated below, and on Facebook.

Please note: If all Council Members are present in person, public participation by Zoom or viewing on Facebook is for convenience only and is not required by law. If the Zoom or Facebook feed is lost for any reason the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the presiding officer.

JOIN ZOOM WEBINAR TO PARTICIPATE LIVE

<https://us02web.zoom.us/j/88373320235>

To participate telephonically:
call 1 (669) 900-6833
Webinar ID: 883 7332 0235

PUBLIC COMMENT - ADVISEMENT

Public comments are limited to items on this special meeting agenda pursuant to California Government Code section § 54954.3(b). Public comments are generally limited to three (3) minutes per speaker; the Mayor may further limit the time for public comments depending on the agenda schedule.

If you wish to make a public comment and are attending in person, please fill out a speaker card and wait for the item to be called. If you are attending via Zoom, join the Zoom Webinar, and use the "Raise Hand" or if joining by telephone, press *9 on your telephone keypad icon.

Written comments may be submitted via mail to the Deputy City Clerk at City Hall (P.O. Box 1420, San Juan Bautista, CA 95045), or emailed to deputycityclerk@san-juan-bautista.ca.us no later than 3:00 p.m. on the day of the meeting. Written comments will be read into the record provided that the reading does not exceed three (3) minutes.

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. CLOSED SESSION – 5:00 P.M. – 6:00 P.M.

Receive public communications from the audience on Closed session items. The City Council will recess to closed session pursuant to:

- a. Public Employee Performance Evaluation** – (California Government Code section §54957(b)(1)) – the City Manager.

3. CONSENT

All matters listed under the San Juan Bautista City Council Consent Agenda may be enacted by one motion unless a member of the City Council or the public requests discussion or a separate vote.

- A. Approve the Affidavit of Posting Agenda.
- B. Waive the Reading of Ordinances and Resolutions on the Agenda Beyond the Title.
- C. Approve a **RESOLUTION** Authorizing a Street Closure for Special Events.
- D. Approve a **RESOLUTION** Extending Ridgeline Agreements for the Force Main project.
- E. Approve a **RESOLUTION** Awarding Landscaping Contract in Three Special Districts to Smith and Enright.
- F. Approve a **RESOLUTION** Authorizing the City Manager to Execute a Contract with Paperless Solutions (CPS) for the Purchase of Laserfiche Cloud Municipality Site License for Records Management System.
- G. Approve the Minutes of the Regular Meeting of September 19, 2023.
- H. Approve the Minutes of the Regular Meeting of October 17, 2023.

4. INFORMATIONAL ITEMS AND REPORTS

- A. Treasurer’s Report and Monthly Financial Statements
Receive Report from City Treasurer Michelle Sabathia
- B. Reports from City Council Representatives to Regional Organizations and Committees
- C. City Council Announcements
This is an opportunity for the Council and staff to share the community calendar and announce upcoming dates of interest to the general public.
- D. City Manager’s Report
 - a. Fire Department Update
 - b. Sheriff Department Update

5. ACTION ITEMS

The “Recommendation” indicates the staff recommendation at the time the agenda was prepared. That recommendation does not limit the City Council’s alternative actions on any matter before it.

- A. Draft Parklet Resolution Extending Existing Food and Beverage Parklets to June 2026 Consistent with State Law AB 1217 Signed October 8, 2023**

Recommendation: Consider a **RESOLUTION** Extending the Existing Food and Beverage Parklets to June 2026, Consistent with State Law AB 1217

B. Notice of Intention to Amend the General Plan by Accepting Urban Growth Boundary Ad Hoc Committee Recommended Sphere of Influence, Urban Growth Boundary, and Planning Area *(Continued from October 17, 2023)*

Recommendation: Approve a **RESOLUTION** Accepting the Urban Growth Boundary/Sphere of Influence Committee's Recommendation; State the Intention to Amend the 2035 General Plan; and Direct the Urban Growth Boundary Ad Hoc Committee to work with San Benito County to establish a Planning Area and related Memorandum of Agreement/Understanding.

C. Fill a Vacancy on the Planning Commission / Historic Resources Board

Recommendation: Receive the information provided by the Ad Hoc Committee, and direct the City Council to vote on the candidate application that was received by Staff in order to fill one (1) vacancy on the Planning Commission / Historic Resources Board.

D. Approve a Resolution Seeking from Cal Trans, County, and CHP Increased Safety Measures on Hwy 156 during Construction

Recommendation: Approve a **RESOLUTION** requesting the State, County, and CHP to implement increased traffic safety measures on State Highway 156 as soon as possible.

E. Discussion and Direction To Staff: San Juan Bautista Economic Development Program

Recommendation: Discuss and provide direction to staff regarding the overall purpose, organization and staff support for San Juan Bautista economic development.

6. DISCUSSION ITEMS

- A. First Steps in Considering and Establishing a Golf Cart/Neighborhood Fleet Vehicle (NEV) Transportation Plan in San Juan Bautista
- B. City Council Rules of Civility and Decorum for Conduct of City Officials, Employees, and Members of the Public during Public Meetings
- C. Consider Workshop on "Wedge Issues" with Special Speaker from California Intergovernmental Risk Authority (CIRA)

7. ADJOURNMENT

AGENDA MATERIAL / ADDENDUM

Any addendums will be posted not later than 72-hours before regular meetings or 24-hours of special meetings, unless otherwise allowed under the Brown Act. City Council reports may be viewed at the City of San Juan Bautista City Hall at 311 Second Street San Juan Bautista, and are posted on the City website www.san-juan-bautista.ca.us subject to Staff's ability to post the documents before the meeting, or by emailing Deputy City Clerk Elizabeth Soto at deputycityclerk@san-juan-bautista.ca.us or calling (831) 623-4661 during normal business hours.

In compliance with the Americans with Disabilities Act, and Govt. Code 54953(a), the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Deputy City Clerk, a minimum of 48 hours prior to the meeting at (831) 623-4661.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered

to the City Council at, or prior to, the public hearing. Please take notice that the time within which to seek judicial review of any final administrative determination reached at this meeting is governed by Section 1094.6 of the California Code of Civil Procedure.

A Closed Session may be called during this meeting pursuant to Government Code §54956.9 (d)(2) if a point has been reached where, in the opinion of the legislative body of the City on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the City.

PUBLIC COMMENT PROCEDURES

If you wish to make a general public comment and are attending in person, please fill out a speaker card. If you are attending via Zoom, join the Zoom Webinar, and use the "Raise Hand" or if joining by telephone, press *9 on your telephone keypad icon.

SUBMISSION OF PUBLIC COMMENTS

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PUBLIC NOTIFICATION

This agenda was posted on Thursday, November 9, 2023, on the bulletin board at City Hall, 311 Second Street, the bulletin board at the City Library, 801 Second Street, the bulletin board at the entrance to the United States Post Office, 301 The Alameda, and the City's website. Meetings are streamed live at <https://www.facebook.com/cityofsanjuanbautista/>.