



# City of San Juan Bautista

*The “City of History”*

[www.san-juan-bautista.ca.us](http://www.san-juan-bautista.ca.us)

**CITY COUNCIL  
REGULAR MEETING  
TUESDAY, JANUARY 16, 2024, 5:00 P.M.**

**HYBRID MEETING**

**City Hall, Council Chambers**  
311 Second Street, San Juan Bautista, California

## **AGENDA**

### **ZOOM WEBINAR PARTICIPATION**

The meeting can also be accessed by the public in the following methods: Through Zoom (<https://zoom.us/join>) per the instruction stated below, and on Facebook.

*Please note: If all Council Members are present in person, public participation by Zoom or viewing on Facebook is for convenience only and is not required by law. If the Zoom or Facebook feed is lost for any reason the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the presiding officer.*

### **JOIN ZOOM WEBINAR TO PARTICIPATE LIVE**

<https://us02web.zoom.us/j/88373320235>

To participate telephonically:  
call 1 (669) 900-6833  
Webinar ID: 883 7332 0235

#### **1. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

#### **2. CLOSED SESSION – 5:00 P.M. – 6:00 P.M.**

*Receive public communications from the audience on Closed session items. The City Council will recess to closed session pursuant to:*

- a. **Conference with Legal Counsel—Anticipated Litigation** – (Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One case.)

#### **3. PROCLAMATION**

- A. St. Francis Retreat, 75th Anniversary

#### 4. PRESENTATION

- A. San Benito Areas Water Supply and Treatment Master Plan – Holly Kennedy
- B. San Benito Leadership Institute - Omar Rosa

#### 5. PUBLIC HEARING

- A. **A Resolution of the City Council of the City Of San Juan Bautista Denying the Appeal Filed On November 28, 2023 by Cassie and Isaiah Jimenez (“Owner”) Of the City Manager’s Interpretation of two Municipal Codes Applicable to the Substantial Reconstruction Owner’s Property at 701 Third Street, San Juan Bautista, (APAN 002-330-009) Based on City and State Code Requirements to Construct Fire Sprinklers (State Fire Code 102.1(5)(B), 903.2.8, and 903.3 Adopted by Ordinance 2023-02) and for Sewer Laterals (Municipal Code 5-9-315, 320 and 325) Ordinance.**

Recommendation: Approve a **RESOLUTION** denying the Appeal filed on November 28, 2023, by Cassie and Isaiah Jimenez (“Owners”) of the City Manager’s interpretation of the Municipal Code and State code requirements as they apply to the substantial reconstruction of their property at 7021 Third Street to construct fire sprinklers (state fire code 102.1(5)(b), 903.2.8, and 903.3 adopted by ordinance 2023-02) and for sewer laterals (municipal code 5-9-315, 320 and 325).

#### 6. PUBLIC COMMENT

*Public comments generally are limited to three minutes per speaker on items that are not on the agenda and are under the City’s subject matter jurisdiction. The Mayor may further limit the time for public comments depending on the agenda schedule.*

#### 7. INFORMATIONAL ITEMS AND REPORTS

- A. Treasurer’s Report and Monthly Financial Statements  
*Receive Report from City Treasurer Michelle Sabathia*
- B. Reports from City Council Representatives to Regional Organizations and Committees
- C. City Council and Staff Announcements  
*This is an opportunity for the Council and staff to share the community calendar and announce upcoming dates of interest to the general public.*
- D. City Manager’s Report
  - a. Fire Department Update
  - b. Sheriff Department Update

#### 8. CONSENT

*All matters listed under the San Juan Bautista City Council Consent Agenda may be enacted by one motion unless a member of the City Council or the public requests discussion or a separate vote.*

- A. Approve the Affidavit of Posting Agenda.
- B. Waive the Reading of Ordinances and Resolutions on the Agenda Beyond the Title.
- C. Approve a **RESOLUTION** Authorizing the City Manager to enter into an Agreement with Amilia SmartRec for the Purchase of an Annual subscription of a Recreation Management Software.

- D. Approve a **RESOLUTION** Authorizing the City Manager to Execute a Professional Services Agreement with Rojas Communication Group to Lobby on behalf of the City to State and Federal Legislators to Receive Grant and Low-Interest Loans to Pay for its Water Compliance project.
- E. Approve the Regular Meeting Minutes of October 17, 2023.
- F. Approve the Special Meeting Minutes of November 14, 2023.
- G. Approve the Regular Meeting Minutes of December 19, 2023.

## 9. ACTION ITEMS

*The Recommendation indicates the staff recommendation at the time the agenda was prepared. That recommendation does not limit the City Council alternative actions on any matter before it.*

### **A. Fiscal Year 2022-2023 Audit Presentation by Ryan Jolley; and Approve a Resolution Accepting the San Juan Bautista Municipal Audit for Fiscal Year 2022-2023**

Recommendation: Approve a **RESOLUTION** Accepting the San Juan Bautista Municipal Audit for Fiscal year 2022-2023.

### **B. Mayor's Selection of Representatives to Committees, Regional Boards, etc.**

Recommendation: Consider changes to the Committee Assignments based on the Discretion of the Mayor.

## 10. ADJOURNMENT

## AGENDA MATERIAL / ADDENDUM

Any addendums will be posted not later than 72-hours before regular meetings or 24-hours of special meetings, unless otherwise allowed under the Brown Act. City Council reports may be viewed at the City of San Juan Bautista City Hall at 311 Second Street San Juan Bautista, and are posted on the City website [www.san-juan-bautista.ca.us](http://www.san-juan-bautista.ca.us) subject to Staff's ability to post the documents before the meeting, or by emailing Deputy City Clerk Elizabeth Soto at [deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us) or calling (831) 623-4661 during normal business hours.

In compliance with the Americans with Disabilities Act, and Govt. Code 54953(a), the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Deputy City Clerk Elizabeth Soto, a minimum of 48 hours prior to the meeting at (831) 623-4661.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the City Council at, or prior to, the public hearing. Please take notice that the time within which to seek judicial review of any final administrative determination reached at this meeting is governed by Section 1094.6 of the California Code of Civil Procedure.

A Closed Session may be called during this meeting pursuant to Government Code §54956.9 (d)(2) if a point has been reached where, in the opinion of the legislative body of the City on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the City.

## PUBLIC COMMENT PROCEDURES

If you wish to make a general public comment and are attending in person, please fill out a speaker card. If you are attending via Zoom, join the Zoom Webinar, and use the "Raise Hand" or if joining by telephone, press \*9 on your telephone keypad icon.

## **SUBMISSION OF PUBLIC COMMENTS**

Written comments may be submitted via mail to the Deputy City Clerk at City Hall (P.O. Box 1420, San Juan Bautista, CA 95045), or emailed to [deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us) no later than 3:00 p.m. on the day of the meeting. Written comments will be read into the record provided that the reading does not exceed three (3) minutes.

## **PUBLIC NOTIFICATION**

This agenda was posted on Friday, January 12, 2023, on the bulletin board at City Hall, 311 Second Street, the bulletin board at the City Library, 801 Second Street, the bulletin board at the entrance to the United States Post Office, 301 The Alameda, and the City's website. Meetings are streamed live at <https://www.facebook.com/cityofsanjuanbautista/>.