



# City of San Juan Bautista

The “City of History”

[www.san-juan-bautista.ca.us](http://www.san-juan-bautista.ca.us)

**CITY COUNCIL  
REGULAR MEETING  
TUESDAY, FEBRUARY 20, 2024, 6:00 P.M.**

**HYBRID MEETING**  
**City Hall, Council Chambers**  
311 Second Street, San Juan Bautista, California

## AGENDA

### ZOOM WEBINAR PARTICIPATION

The meeting can also be accessed by the public in the following methods: Through Zoom (<https://zoom.us/join>) per the instruction stated below, and on Facebook.

*Please note: If all Council Members are present in person, public participation by Zoom or viewing on Facebook is for convenience only and is not required by law. If the Zoom or Facebook feed is lost for any reason the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the presiding officer.*

### JOIN ZOOM WEBINAR TO PARTICIPATE LIVE

<https://us02web.zoom.us/j/88373320235>

To participate telephonically:  
call 1 (669) 900-6833  
Webinar ID: 883 7332 0235

#### 1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

#### 2. PUBLIC COMMENT

*Public comments generally are limited to three minutes per speaker on items that are not on the agenda and are under the City's subject matter jurisdiction. The Mayor may further limit the time for public comments depending on the agenda schedule.*

#### 3. PRESENTATION

- A. San Benito County Tobacco Education Program

#### 4. PUBLIC HEARING

- A. An Ordinance of the City of San Juan Bautista Amending Chapter 5, Refuse Collection and Recycling, of the municipal Code to Update Nonexclusive Franchise Agreements for the Collection of Solid Waste to Comply with SB1383.

Recommendation: Introduce an ordinance amending Chapter 5, Refuse Collection and Recycling, of the San Juan Bautista Municipal Code to update the definitions and Franchises for solid waste collection to comply with SB 1383 requirements waive the first reading, and hold a Public Hearing.

## 5. INFORMATIONAL ITEMS AND REPORTS

- A. Treasurer's Report and Monthly Financial Statements  
*Receive Report from City Treasurer Michelle Sabathia*
- B. Reports from City Council Representatives to Regional Organizations and Committees
- C. City Council and Staff Announcements  
*This is an opportunity for the Council and staff to share the community calendar and announce upcoming dates of interest to the general public.*
- D. City Manager's Report
  - a. Fire Department Update
  - b. Sheriff Department Update

## 6. CONSENT

*All matters listed under the San Juan Bautista City Council Consent Agenda may be enacted by one motion unless a member of the City Council or the public requests discussion or a separate vote.*

- A. Approve the Affidavit of Posting Agenda.
- B. Approve a **RESOLUTION** Authorizing Closure of Streets for Warner Bros Pictures "BC Project"
- C. Approve a **RESOLUTION** Authorizing Closure of Streets for Community Street Mandala.
- D. Approve the Regular Meeting Minutes of October 17, 2023.
- E. Approve the Special Meeting Minutes of November 14, 2023.

## 7. ACTION ITEMS

*The Recommendation indicates the staff recommendation at the time the agenda was prepared. That recommendation does not limit the City Council alternative actions on any matter before it.*

### A. Fiscal Year 2023-2024 Mid-Year Budget Adjustment

Recommendation: Approve a **RESOLUTION** amending the budget for Fiscal Year 23/24 as indicated to reflect higher than expected revenues, savings, and several new projects and studies to be initiated before the end of the fiscal year (June 30).

## 8. DISCUSSION ITEMS

- A. Focus on Downtown; A. Parking Management Plan; B. Vacancy Ordinance; C. Façade Improvements.

## 9. FUTURE AGENDA ITEMS

## 10. ADJOURNMENT

## AGENDA MATERIAL / ADDENDUM

Any addendums will be posted not later than 72-hours before regular meetings or 24-hours of special meetings, unless otherwise allowed under the Brown Act. City Council reports may be viewed at the City of San Juan Bautista City Hall

at 311 Second Street San Juan Bautista, and are posted on the City website [www.san-juan-bautista.ca.us](http://www.san-juan-bautista.ca.us) subject to Staff's ability to post the documents before the meeting, or by emailing Acting City Clerk Elizabeth Soto at [deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us) or calling (831) 623-4661 during normal business hours.

In compliance with the Americans with Disabilities Act, and Govt. Code 54953(a), the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact Elizabeth Soto, CMC, CPMC, Acting City Clerk, a minimum of 48 hours prior to the meeting at (831) 623-4661.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the City Council at, or prior to, the public hearing. Please take notice that the time within which to seek judicial review of any final administrative determination reached at this meeting is governed by Section 1094.6 of the California Code of Civil Procedure.

A Closed Session may be called during this meeting pursuant to Government Code §54956.9 (d)(2) if a point has been reached where, in the opinion of the legislative body of the City on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the City.

## **PUBLIC COMMENT PROCEDURES**

If you wish to make a general public comment and are attending in person, please fill out a speaker card. If you are attending via Zoom, join the Zoom Webinar, and use the "Raise Hand" or if joining by telephone, press \*9 on your telephone keypad icon.

## **SUBMISSION OF PUBLIC COMMENTS**

Written comments may be submitted via mail to the City Clerk at City Hall (P.O. Box 1420, San Juan Bautista, CA 95045), or emailed to [deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us) no later than 3:00 p.m. on the day of the meeting. Written comments will be read into the record provided that the reading does not exceed three (3) minutes.

## **PUBLIC NOTIFICATION**

This agenda was posted on Friday, February 16, 2024, on the bulletin board at City Hall, 311 Second Street, the bulletin board at the City Library, 801 Second Street, the bulletin board at the entrance to the United States Post Office, 301 The Alameda, and the City's website. Meetings are streamed live at <https://www.facebook.com/cityofsanjuanbautista/>.