



# City of San Juan Bautista

*The "City of History"*

[www.san-juan-bautista.ca.us](http://www.san-juan-bautista.ca.us)

## AGENDA

### **PUBLIC SAFETY AD-HOC COMMITTEE MEETING**

**MONDAY ~ JULY 25, 2022 ~ 4:00 P.M.**

CITY HALL COUNCIL CHAMBERS  
311 Second Street  
San Juan Bautista, California

### **– HYBRID MEETING – PUBLIC PARTICIPATION BY ZOOM AND IN PERSON**

**THIS MEETING WILL BE CONDUCTED PURSUANT TO GOVT. CODE §54953(e)(1)(A).**

In order to minimize the spread of the COVID 19 virus the Public Safety AD-HOC Committee is conducting this meeting by Zoom webinar and will be offering alternative options for public participation. You are encouraged to watch the meeting live on Zoom or Facebook.

#### **THIS MEETING WILL BE OPEN TO THE PUBLIC UNDER THE FOLLOWING CONDITIONS:**

All Attendees must comply and wear a face covering if not fully vaccinated and show proof. If providing proof attendees will not need to wear a face covering. If you are exempt from the state face covering guidance or not fully vaccinated, you will be required to wear a mask to attend the meeting; All attendees must comply with any other rules of procedures/instructions announced by the Chair and/or City Staff. Any violations of the above may result in the Chair closing the meeting, effective immediately, or clearing the room, as well as other enforcement actions. The meeting will be available through Zoom for those who wish to join or require accommodations with the instructions below:

The meeting can also be accessed by the public in the following methods: Through Zoom (<https://zoom.us/join>) per the instruction stated below, and on Facebook.

**Join Zoom Webinar** <https://zoom.us/j/82523631229>  
**or call 1 (669) 900-6833**  
**Webinar ID: 825 2363 1229**

**PUBLIC COMMENTS WILL BE TAKEN ON AGENDA ITEMS BEFORE ACTION IS TAKEN BY THE PUBLIC SAFETY AD-HOC COMMITTEE. DURING THE MEETING:** TO PROVIDE VERBAL PUBLIC COMMENTS ON AN AGENDA ITEM DURING THIS MEETING CALL THE PHONE NUMBER LISTED ABOVE OR LOG INTO ZOOM AND ENTER THE MEETING ID NUMBER AS LISTED ABOVE.

When the Chair announces public comment is open for the item which you wish to speak, press \*9 on your telephone keypad or if joining by Zoom, use the raise your hand icon. When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for all other speakers for the particular agenda item. Comments from other platforms will not be considered during the meeting. If you would like to participate during the meeting you MUST use Zoom.

If you are unable to join the meeting, written comments may be mailed to the Deputy City Clerk at City Hall (P.O. Box 1420, San Juan Bautista, CA 95045), or emailed to [deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us) not later than 3:00 p.m. on July 25, 2022, and will be read into the record during public comment on the item.

In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Deputy City Clerk a minimum of 48 hours prior to the meeting at (831) 623-4661.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the Public Safety AD-HOC Committee at, or prior to, the public hearing. Please take notice that the time within which to seek judicial review of any final administrative determination reached at this meeting is governed by Section 1094.6 of the California Code of Civil Procedure.

Materials related to all items on this agenda are available in the agenda packet on the City website [www.san-juan-bautista.ca.us](http://www.san-juan-bautista.ca.us) subject to Staff's ability to post the documents before the meeting, or by emailing [deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us) or calling the Deputy Clerk (831) 623-4661 during normal business hours.

**1. Call to Order**

**Pledge of Allegiance**  
**Roll Call**

**2. Public Comment**

This portion of the meeting is reserved for persons desiring to address the Public Safety AD-HOC Committee on matters not on this agenda. The law does not permit Committee action or extended discussion of any item not on the agenda except under special circumstances. If Committee action is requested, the Committee may place the matter on a future agenda.

**3. Consent Items**

All matters listed under the Consent Agenda may be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the Committee, a staff member, or a citizen.

**A. Approve the Affidavit of Posting Agenda**

**B. Approve the Minutes for the May 23, 2022 Regular Meeting**

**4. Discussion Items**

**A. Consider the Public Safety AD-HOC Committee Status and its Future**

**B. Improving Public Safety Communication with the Public and with Staff**

**C. Fireworks**

**D. Proposed Weed Abatement Program**

**5. Adjournment**

### AFFIDAVIT OF POSTING

I, VERONICA MUNOZ NORIEGA, DO NOW DECLARE, UNDER THE PENALTIES OF PERJURY THAT I AM THE OFFICE ASSISTANT IN THE CITY OF SAN JUAN BAUTISTA AND THAT I POSTED THREE (3) TRUE COPIES OF THE ATTACHED PUBLIC SAFETY AD-HOC COMMITTEE AGENDA. I FURTHER DECLARE THAT I POSTED SAID AGENDA ON THE 21<sup>st</sup> DAY OF JULY 2022, AND I POSTED THEM IN THE FOLLOWING LOCATIONS IN SAID CITY OF SAN JUAN BAUTISTA, COUNTY OF SAN BENITO, CALIFORNIA.

1. ON THE BULLETIN BOARD AT CITY HALL, 311 SECOND STREET.
2. ON THE BULLETIN BOARD AT THE CITY LIBRARY, 801 SECOND STREET.
3. ON THE BULLETIN BOARD AT THE ENTRANCE TO THE UNITED STATES POST OFFICE, 301 THE ALAMEDA

SIGNED AT SAN JUAN BAUTISTA, COUNTY OF SAN BENITO, CALIFORNIA,  
ON THE 21<sup>st</sup> DAY OF JULY 2022.

  
VERONICA MUNOZ NORIEGA  
OFFICE ASSISTANT



# City of San Juan Bautista

## *The "City of History"*

CITY COUNCIL  
PUBLIC SAFETY (AD-HOC) SUBCOMMITTEE MEETING  
May 23, 2022  
DRAFT MINUTES

(The May 23, 2022 video recording is the official record of the meeting.)

1. CALL TO ORDER – 4:03 P.M.

☒Freels, ☒Delgado, ☒Jordan, ☒Medeiros, ☒Ponce, ☒Reynolds

ROLL CALL:

**Present:** Medeiros, Freels, Jordan, Ponce, Reynolds, Operations Division Manager Stephanie French, Lieutenant Corral, Deputy Miller

**Late:** Ponce (4:05 p.m), Deputy Miller (4:06 p.m), Lieutenant Corral (4:06 p.m), Delgado (4:30 p.m)

**Absent:**

2. PLEDGE OF ALLEGIANCE

*Lead by Medeiros*

3. REVIEW OF NOTES FROM THE APRIL 25<sup>th</sup> MEETING

*The Committee approved the minutes for the April 28<sup>th</sup> meeting as written.*

4. GUEST SPEAKER

a. *Sheriff's Office (2<sup>nd</sup> Deputy concept, Private Security, and "shots fired" response)*

*Jordan mentioned to the Committee that as of June 6 Level 1 will no longer be the City's private security company. There was conversation about hiring a second deputy (the City has budgeted for a second deputy, but the Council will discuss this item in a future meeting). Reynolds mentioned that with the recently assigned dedicated Deputy Miller and the new private security company it would be a good moment to re-strategize the city's methodology. Deputy Miller answered Committee members questions about the Shots Fired incident. Reynolds answered Committee members question about parking citations. Then there was conversation about traffic safety on First Street. If there ever is a situation that warrants the sheriff's department don't hesitate to call 911.*

b. *Santa Cruz 911 Call Center (Stephanie French)*

*Jordan gave a brief introduction of the Public Safety ad-hoc Subcommittee to Operations Division Manager Stephanie French. Then, Operations Division Manager French gave a brief presentation of the agency Santa Cruz 911 and of her work experience with the company. She then answered questions and concerns posed by the Committee.*



# City of San Juan Bautista

*The "City of History"*

## 5. PRIVATE SECURITY SERVICES

Reynolds presented to the Committee a private security report using slides. Jordan, Freels, and Reynolds spoke about their interview with the private security companies. They *then answered questions and concerns posed by the Committee.*

## 6. BUDGET CONSIDERATION

## 7. SIDEWALK SAFETY (2006 inspection program attached)

Reynolds presented to the Committee a report for repairing the sidewalks located within City Limits. Reynolds answered questions and concerns posed by the Committee. Then there was discussion about the crosswalks in town.

## 8. PATH OF TRAVEL

### a. New ideas to add?

Ponce- would like to have Supervisory Kollin Kosmicki as a guest.

Delgado- wants to discuss what the City can do for local kids during the summer like creating a REC program. She would also like to discuss programs for the elderly.

Jordan informed the Committee that Junior Giants has a contract with the City.

Delgado- would like the minutes for the February meeting to be corrected.

Medeiros- wants to speak about weed abatement programs in the City. The Committee discussed the weed abatement topic. And they mentioned bringing in Recology for a City-wide cleanup.

Delgado- would like to discuss the City's streets.

## 9. FUTURE AGENDA ITEMS

*Next meeting is to be determined*

Motion to Adjourn at 5:54 pm



# **City of San Juan Bautista**

*The “City of History”*

## **Public Safety Ad-Hoc Committee**

**AGENDA TITLE:           CONSIDER THE PUBLIC SAFETY AD-HOC  
COMMITTEE STATUS AND ITS FUTURE**

**DATE:                       JULY 25, 2022**

**FROM:                     Don Reynolds, City Manager**

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### **RECOMMENDATION:**

It is recommended that the Public Safety Ad-Hoc Committee consider its status as either an “Ad-Hoc Committee” or a “Standing Committee.”

### **BACKGROUND:**

“Item 4C” on the August 16, 2021 “Public Safety Committee” was intended to help define the future of the Public Safety Committee as either a City Council “Standing Committee” subject to the Brown Act, and serving as a permanent advisory committee, or as an “Ad Hoc Committee” with a specific task and focus, and limited term. The Ad-Hoc Committee was formed, and typically these less formal Committees can proceed without the need to follow the Brown Act regulations due to their temporary nature. Minutes and meeting recordings are all available on the City’s web-site.

For the Ad-Hoc Committee’s benefit, the first attachment shows that the municipal code does not clearly define “Ad-Hoc” versus “Standing Committee.” And when this is the case, the City refers to Roberts Rules of Order. The definitions of both types of committees are provided in the attachment from Roberts Rules of Order, 11<sup>th</sup> Edition.

Recently in a June email to the City Manager, the Sheriff expressed a concern that this Committee is subject to the Brown Act. The attachment provides the dialogue between a certified City Clerk serving the City in the absence of the City Clerk, (Norma Ally), and the City Attorney. Both opinions reflect that the public would best be served if the Ad-Hoc Committee does follow the Brown Act. This meeting is compliant with the Brown Act.

### **DISCUSSION:**

Has the Committee completed its work, or is there a continued need to meet?

The City Manager is able to establish Committees under the City Code, and his intentions in suggesting the Committee be formed have been satisfied for now. The Committee's accomplishments are many, including the recommendations to change the Sheriff operation to a Dedicated Deputy, and selecting and supporting the funding for a city-wide security camera system. This direction was supported and funded as the City's "Public Safety Initiative." It also supported a \$150,000 increase to the City's Sheriff contract, adding a second dedicated deputy. Staff now needs time to implement the Initiatives with the Sheriff.

The purpose of this report is to either end the Ad-Hoc Committee, or re-establish it as a Standing Committee.

- If the Ad-Hoc Committee were to end, a final report will be first approved by the Ad-Committee and then submitted to the City Council.
- Otherwise, staff will draft a report to the City Council that justifies the continued need for a standing committee, *based on feedback received from this discussion*, seeking new direction from the City Council. In that case, the terms of the Committee members would be subject to review or confirmation, following the Council's "re-organization" after the November election.

**From:** [Norma Alley](#)  
**To:** [Don Reynolds](#); [Attys@WellingtonLaw.com](mailto:Attys@WellingtonLaw.com)  
**Subject:** Re: Ad-Hoc Committee versus Standing Committee  
**Date:** Monday, July 18, 2022 10:01:06 AM  
**Attachments:** [Outlook-klk5suuf.png](#)

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Good morning Don,

It sounds like your Monday has kicked off with a bang. What was his reasoning for the violation? I think your route of either disbanding due to completion of their charge or making it a formal committee is a prudent approach for full disclosure and transparency.

**Norma I. Alley, MMC**

RGS Advisor  
Regional Government Services  
[nalley@rgs.ca.gov](mailto:nalley@rgs.ca.gov)  
(650) 587-7300 x121



---

**From:** Don Reynolds <[citymanager@san-juan-bautista.ca.us](mailto:citymanager@san-juan-bautista.ca.us)>  
**Sent:** Monday, July 18, 2022 9:55 AM  
**To:** [Attys@WellingtonLaw.com](mailto:Attys@WellingtonLaw.com) <[attys@wellingtonlaw.com](mailto:attys@wellingtonlaw.com)>  
**Cc:** Norma Alley <[nalley@rgs.ca.gov](mailto:nalley@rgs.ca.gov)>  
**Subject:** Ad-Hoc Committee versus Standing Committee

Bob, the Sheriff complained that the City's "public Safety Ad Hoc Committee" violates the Brown Act, and stated he would no longer attend (or send a delegate).

I am preparing the Agenda for July 25- this will be almost a year. I think they can end now. They picked a priority project (security camera system). If they want to continue they have to become a standing committee appointed by the City Council (?)

Don Reynolds  
City Manager  
San Juan Bautista  
P.O. Box 1420  
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(831) 623-4661 x 14  
**C (831) 594-6322 (New!)**



**From:** [Attys@WellingtonLaw.com](mailto:Attys@WellingtonLaw.com)  
**To:** [Don Reynolds](#)  
**Cc:** ["Norma Alley"; Attys@WellingtonLaw.com](#)  
**Subject:** RE: Ad-Hoc Committee versus Standing Committee  
**Date:** Monday, July 18, 2022 12:58:17 PM  
**Attachments:** [Joiner v City of Sebastopol.pdf](#)

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Don – I believe the Sherriff is correct as to the application of the Brown Act to the Public Safety Ad Hoc Committee. My understanding is the Public Safety Ad Hoc Committee was created by the Council and is advisory and reports back to the Council and consists of two member of the City Council and two members of the Planning Commission/HRB along with a member of the public. With that composition, the committee is subject to the Brown Act per Joiner v City of Sebastopol (1981) 125 Cal. App. 4<sup>th</sup> 781 (copy attached).

Bob

**From:** Don Reynolds <citymanager@san-juan-bautista.ca.us>  
**Sent:** Monday, July 18, 2022 9:56 AM  
**To:** attys@wellingtonlaw.com  
**Cc:** Norma Alley <nalley@rgs.ca.gov>  
**Subject:** Ad-Hoc Committee versus Standing Committee

Bob, the Sheriff complained that the City's "public Safety Ad Hoc Committee" violates the Brown Act, and stated he would no longer attend (or send a delegate).

I am preparing the Agenda for July 25- this will be almost a year. I think they can end now. They picked a priority project (security camera system). If they want to continue they have to become a standing committee appointed by the City Council (?)

Don Reynolds  
City Manager  
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(831) 623-4661 x 14  
**C (831) 594-6322 (New!)**

Joiner v. City of Sebastopol, 125 Cal.App.3d 799 (1981)  
178 Cal.Rptr. 299

125 Cal.App.3d 799  
Court of Appeal, First District, Division 1, California.

Ernest J. JOINER and George  
Klineman, Plaintiffs and Appellants,  
v.  
CITY OF SEBASTOPOL,  
Defendant and Respondent.

Civ. 46515.  
|  
Nov. 18, 1981.

### Synopsis

Newspaper publisher and newspaper correspondent filed complaint for injunctive relief claiming that proposed nonpublic meeting of joint group of city council and city planning commission members would violate the Ralph M. Brown Act, and city cross-complained for declaratory relief. The Superior Court, Sonoma County, Joseph P. Murphy, Jr., J., found in favor of city, and plaintiffs appealed. The Court of Appeal, Grodin, J., held that group consisting of two members of city council and two members of city planning commission, which was in both instances less than quorum of their respective bodies, created at the initiative of city council for purposes of making recommendations to city council concerning filling of vacancy on planning commission, constituted a "legislative body" within meaning of Brown Act requiring all meetings of legislative body of local agencies be open and public where representatives of council and commission were not to report back with information to their respective boards, but were to review applicants and report, with recommendations, to city council, which had sole legal responsibility for filling the vacancy and group was appointed by formal action of city council.

Reversed and remanded.

West Headnotes (1)

[1] **Zoning and Planning** 🔑 Access; open meetings

Group consisting of two members of city council and two members of city planning commission, which was in both instances less

than quorum of their respective bodies, created at the initiative of city council for purpose of making recommendations to city council concerning filling of vacancy on planning commission, constituted a "legislative body" within meaning of Brown Act requiring all meetings of legislative body of local agencies to be open and public where representatives of council and commission were not to report back with information to their respective boards, but were to review applicants and report, with recommendations, to city council, which had sole legal responsibility for filling the vacancy and group was formed by formal action of council. [West's Ann.Gov.Code §§ 54950 et seq., 54952.3, 54953.](#)

6 Cases that cite this headnote

### Attorneys and Law Firms

**\*800 \*\*300** A. J. Di Mauro, Rohnert Park, for plaintiffs and appellants.

Edward Dermott, City Atty., Dermott & Cutler, Law Corp., Santa Rosa, for defendant and respondent.

Frederick W. Clough, City Atty., Santa Barbara, for amici curiae.

### Opinion

**\*801** GRODIN, Associate Justice.

The Ralph M. Brown Act ([Gov.Code, s 54950 et seq.](#)) requires that "(a)ll meetings of the legislative body of a local agency shall be open and public" ([s 54953](#)). The term "legislative body" is defined in [section 54952.3](#) to include "any advisory commission, advisory committee or advisory body of a local agency, created by charter, ordinance, resolution, or by any similar formal actions of a governing body or member of such governing body of a local agency ... (but) as defined in this section does not include a committee composed solely of members of the governing body of a local agency which are less than a quorum of such governing body." The question presented by this appeal is whether a group consisting of two members of a city council and two members of a city planning commission (in both instances less than a quorum of their respective bodies), created at the initiative of the

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178 Cal.Rptr. 299

city council for the purpose of making recommendations to the city council concerning the filling of a vacancy on the planning commission, constitutes a “legislative body” within the meaning of that section.<sup>1</sup> Contrary to the ruling of the trial court, we hold that it does.

#### *Factual and Procedural Background*

The relevant facts are not in dispute. The City of Sebastopol has a city council and a planning commission. The members of the commission are appointed by, and serve at the pleasure of, the council. On February 16, 1976, the mayor announced at a regular city council meeting that a member of the planning commission had resigned, and the council then discussed various procedures for interviewing applicants for the vacant position. The city attorney advised that a group consisting of less than a quorum of the council and less than a quorum of the planning commission could interview applicants and make a joint recommendation to the council concerning the appointment of a commissioner to fill the vacancy. The council agreed to commend that approach to the planning commission, and designated two council members to meet for that purpose in the event that the commission similarly \*802 designated two of its members. On February 24, 1976, the planning commission discussed the council's proposal at its regular meeting, but took no action. At the next regular meeting of the city council, on March 1, 1976, the city council again discussed the procedure; and the mayor asked the chairman of the planning commission, who was present, “to poll the Commission members and see if two will serve with two council members and participate in private interviews and return with the information to the City Council.” The chairman did that at the next regular meeting of the planning commission about a week later, and two commissioners volunteered to serve.

At this point appellants, who are a newspaper publisher and a newspaper correspondent, interceded by filing a complaint for injunctive relief, claiming that the proposed non-public meeting of the joint group would violate the Brown Act. In fact, the meeting never took place. The city cross-complained for declaratory relief, however, and the action proceeded.

After a two-day trial, the trial court made “findings” to the effect that, “No ‘Advisory Commission or Advisory Committee’ ever came into being, nor was it contemplated that such Commission or Committee \*\*301 would be ‘created’ by the City Council”; that “The City Council's

proposal was that a sub-committee of the City Council, consisting of less than a quorum, and a sub-committee of the Planning Commission, consisting of less than a quorum, meet together for purposes of discussion, evaluation and recommendation, but that such group not possess any power or any decision making authority”; and that “Whatever recommendations may have resulted from the meeting of the proposed group would not be binding upon the City Council.” It entered judgment declaring: “The use of sub-committees of two public agencies constituting less than a quorum of each public agency or legislative body for the purposes herein contemplated, does not constitute a violation of the Brown Act,” and directed that each party bear its own costs and attorney's fees.<sup>2</sup> This appeal followed. A number of cities have filed an amicus curiae brief in support of respondent's position.

#### *Discussion*

The critical question is whether the group contemplated by the city council's action would constitute an “advisory committee ... created \*803 by ... formal action” of the city council. If so, then it would constitute a “legislative body” within the meaning of section 54952.3, since its composition was not limited to members of the city council as required by the exception to that section. The question is one of law applicable to undisputed facts, so that this court is not bound by the trial court's negative “finding” on that ultimate issue. (Cf. Mantonya v. Bratlie (1948) 33 Cal.2d 120, 128, 199 P.2d 677; 6 Witkin, Cal.Procedure (2d ed. 1971) Appeal, s 256.)

In support of the trial court's reasoning, respondent and amici rely upon Henderson v. Board of Education (1978) 78 Cal.App.3d 875, 144 Cal.Rptr. 568, which held that the open meeting requirement of the Brown Act did not apply to meetings of three “ad hoc advisory committees” created by the Board of Education to interview candidates for appointment to the board, because each committee was composed solely of members of the governing body, and each comprised less than a quorum of that body, thus meeting the requirements of the exception to section 54952.3. Henderson, however, does not address the issue presented here. The group contemplated by the city council's action in this case was not to be limited to members of the governing body, so that if that group constituted an “advisory committee” the exception does not apply.<sup>3</sup>

Joiner v. City of Sebastopol, 125 Cal.App.3d 799 (1981)  
178 Cal.Rptr. 299

Respondent and amici rely also upon an unpublished "indexed letter" from Attorney General Younger to State Senator Behr (Cal.Att'y.Gen. I.L. 76-174 (Aug. 27, 1976)) in response to the Senator's inquiry: "Are the open meeting requirements of the Ralph M. Brown Act applicable to the meetings which have been or are being held between representatives of Lake County and Yolo County to discuss mutual water problems of the two counties?" The meetings were of two subcommittees of the boards of supervisors of the two counties, each consisting of less than a quorum of each board. The Attorney General expressed the opinion as regards section 54952.3 that "the two subcommittees \*804 would be removed from the definition of a 'legislative body' by the terms of the section itself, which exempts 'a committee composed solely of members of the governing body of a \*\*302 local agency which are less than a quorum of such governing body.'"<sup>4</sup>

That opinion, however, concerned a meeting between representatives of two legislative bodies, both of which had responsibility for the subject matter under discussion, in order to discuss their "mutual" problems and, presumably, to report back to their respective bodies. To characterize such a meeting as being between two subcommittees, rather than as the meeting of a single "advisory committee," seems entirely appropriate. A different question is presented here, where the proposed meeting was for the purpose of making a recommendation to the city council concerning a matter within its sole responsibility.

This distinction is reflected in a recent formal opinion of the Attorney General (— Ops.Cal.Att'y.Gen. — (1981) No. 81-218) concerning proposed meetings of a "Coordinating Committee," consisting of less than a quorum of the governing boards of the El Dorado County Water Agency and the El Dorado Irrigation District, to discuss mutual problems concerning development of the South Fork of the American River for energy and other purposes. The facts as presented to the Attorney General were in dispute: government officials characterized the coordinating committee as "in reality two subcommittees of the respective governing bodies which are sent to meet with each other and do nothing but report back with information to their respective boards to avoid the necessity of the full boards jointly meeting all the time," whereas a local newspaper asserted that the committee "is a single committee which has generally acted like a 'unitary body.' " Declining to resolve the factual dispute, the Attorney General opined that the answer depended upon which characterization was correct: if the committee

were "an independent, separate committee which has been established by the two governing boards," then the open meeting requirement of the Brown Act would apply; but "if the 'committee' is in fact two subcommittees of the governing boards of the water agency and the irrigation district," then the requirement would not be applicable.

We are, of course, not bound by opinions of the Attorney General, but in matters of this sort it has been held that they are entitled to \*805 "great weight" (Henderson v. Board of Education, supra, 78 Cal.App.3d 875, 883, 144 Cal.Rptr. 568; Lucas v. Board of Trustees (1971) 18 Cal.App.3d 988, 991-992, 96 Cal.Rptr. 431), and we find ourselves moreover, in this matter, persuaded by his reasoning. The representatives of the city council and the planning commission were not to "report back with information to their respective boards." Rather, they were as a "unitary body" to interview applicants and report, with recommendations, to the city council, which had sole legal responsibility for filling the vacancy. We conclude that the proposed meeting was to be of an "advisory committee" within the meaning of section 54952.3.

We conclude also on the basis of undisputed facts that the proposed committee was "created by ... formal action" of the city council. Respondent concedes that the city council, though it did not formally adopt a resolution, nevertheless took "formal action" when it designated two of its members to meet with two planning commission members. It follows (since that designation was pursuant to a unanimously approved plan) that the city council also took "formal action" when it adopted the proposed agenda for the meeting, i. e., that the group which was to meet would interview applicants and report back to the city council with recommendations. And, since the city council instigated that procedure as a means of fulfilling its responsibility to fill a vacancy on the planning commission, the "creation" of the committee must be attributed to the council's action. The fact that the procedure was contingent upon the planning commission's compliance does not detract from that conclusion. A contrary view would lead to the unacceptable conclusion \*\*303 that a legislative body which desired to evade the strictures of section 54952.3 could do so simply by declaring that the existence of an advisory committee including non-members of the governing body was contingent upon the non-members being willing to serve.<sup>5</sup>

Government Code section 54960.5 provides for recovery of attorney's fees and costs by a successful plaintiff. Upon

Joiner v. City of Sebastopol, 125 Cal.App.3d 799 (1981)  
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remand, the trial court will determine appellants' entitlement under that section.

ELKINGTON, Acting P. J., and RAGAN, J. \*, concur.

**\*806** Reversed and remanded. Appellants will recover their costs on appeal.

**All Citations**

125 Cal.App.3d 799, 178 Cal.Rptr. 299

**Footnotes**

- 1 Appellants contend in the alternative that such a group constitutes a "legislative body" within the meaning of section 54952, which defines the term as including "any board, commission, committee, or other body on which officers of a local agency serve in their official capacity as members and which is supported in whole or in part by funds provided by such agency ...." In view of our disposition, it is unnecessary to consider that contention.
  - 2 The trial court also concluded that the request for injunctive relief was moot. Appellants have not challenged that conclusion on appeal.
  - 3 Respondent appears to attach significance to the fact that the Henderson court quoted with approval from a publication of the Attorney General's office entitled "Secret Meeting Laws Applicable to Public Agencies" (1972), which characterizes the exception to section 54952.3 as codifying, as regards advisory bodies, the "less than a quorum" exception which the Attorney General has long deemed applicable by implication to the Brown Act as a whole. Since section 54952.3 expressly provides for a less-than-a-quorum exception, whether such an exception is implicit in other statutory definitions of the term "legislative body" is not relevant for our purposes.
  - 4 The indexed letter also discusses the applicability of the definitions of "legislative body" contained in sections 54952 and 54952.5, matters not relevant here.
  - 5 Section 54952.3 was amended in 1975 to extend the definition of the term "legislative body" to include advisory bodies created by any "member" of the governing body. (Stats. 1975, ch. 959, s 7.) This amendment, as well as the broad language used in the section to encompass the various modes by which such a body may be "created," evidences a legislative intent that the section be construed broadly to preclude evasion.
- \* Assigned by the Chairperson of the Judicial Council.

End of Document

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## MUNICIPAL CODE- “COMMITTEES” AND “AD-HOC COMMITTEES”

### 2-2-120 City Manager powers. SHARE

The City Manager shall have the power and authority to properly perform any duty assigned to him/her by the City Council or by other process of law. In general, his/her powers shall include:

(A) Investigate. Have the power, either by himself/herself or by any person designated by him/her, to investigate and to examine or inquire into the affairs or operations of any department, division or office and any contract, or other proper performance of any obligations of or to the City; and when so authorized by the Council he/she shall have the power to employ consultants and professional counsel to aid in such investigations, examinations or inquiries.

(B) Overrule Officials. Have the power to set aside any action taken by a department head and may supersede him/her in the functions of his/her office.

(C) Delegate Duties. Have the power to direct any department, division or bureau or perform the work for any other department, division or bureau.

(D) Appoint Administrative **Committees**. Have the power to designate from the administrative service such **committees** and the officers thereof as he/she shall find necessary for the proper consideration of administrative problems.

### 2-3-110 Qualifications – Appointment – Term. SHARE

(A) Members of the Planning Commission shall be residents and registered voters of the City of San Juan Bautista and shall not be officers or management-level employees of the City at the time of their appointment and continuously during their terms of office. A Commissioner who has moved residence from the City shall be considered to have resigned from the Commission office.

(B) Planning Commission members' terms shall be four (4) years, which terms shall be staggered.

(C) Any vacancy in the Planning Commission from whatever cause arising, including expiration of term, shall be filled by appointment by the Council. Upon a vacancy occurring, leaving an unexpired portion of a term, any appointment to fill such vacancy shall be for the unexpired portion of such term.

(D) When there is a vacancy to be filled on the Planning Commission, except for a successful reappointment of a Planning Commission member for a successive, consecutive term as defined in

subsection (E) of this Section, the City Council shall appoint an **ad hoc** subcommittee of two (2) members to receive applications and/or resumes, select qualified candidates for interviews, conduct interviews and make a brief report with a recommendation to the City Council. The City Council shall consider and vote on the recommendation and shall appoint the applicant who receives a majority of votes to the Planning Commission. If an applicant does not receive a majority of votes, the **ad hoc** subcommittee shall select a new candidate and present that candidate to the City Council at the following meeting.

(E) The City Council may, upon expiration of a Planning Commission member's term, reappoint the Planning Commission member for a successive, consecutive term, without requiring an **ad hoc** subcommittee to conduct interviews and make a recommendation. If the Planning Commissioner, whose term has expired, is not reappointed, the Council may direct the **ad hoc** subcommittee to review credentials and interview that Planning Commissioner, or to also consider other candidates for appointment to the Planning Commission, as set forth in subsection (D) of this Section.

## **ROBERTS RULES OF ORDER**

ROBERTS'S RULES, 11<sup>TH</sup> EDITION Pg. 490

## **STANDING COMMITTEES**

Standing committees are committees constituted to perform a continuing function, and remain in existence permanently or for the life of the assembly that establishes them. In an ordinary society, the members of such a committee serve for a term corresponding to that of the officers, or until their successor have been chosen, unless the bylaws or other rules otherwise expressly provide. Thus, a new body of committee members is normally appointed at the beginning of each administration.

## **A special (select or ad hoc) committee Pg. 492**

Ad hoc committee is a committee appointed as the need arises, to carry out a specified task, at the completion of which-that is, on presentation of its final report to the assembly-it automatically cease to exist. A special committee may not be appointed to perform a task that falls within the assigned function of an existing standing committee.



## CITY OF SAN JUAN BAUTISTA PUBLIC SAFETY AD-HOC COMMITTEE

**AGENDA TITLE:** IMPROVING PUBLIC SAFETY COMMUNICATION WITH  
THE PUBLIC AND WITH STAFF

**MEETING DATE:** July 25, 2022

**DEPARTMENT HEAD:** Don Reynolds, City Manager

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### **RECOMMENDED ACTION:**

It is recommended that the Public Safety Ad-Hoc Committee receive this report, and discuss its outcomes.

### **BACKGROUND INFORMATION:**

A year ago, when the Ad-Hoc Committee first met, it was agreed that the Public Safety Service Contract would be reviewed and discussed, and to that end, the Sheriff, Fire Chief, and private security provider were invited to discuss these contract obligations.

On June 6<sup>th</sup>, the City's private security services changed from Level 1 to Kysmet. The Ad-Hoc Committee was made aware of this change at the May 23<sup>rd</sup> meeting. A new contract was executed based on the approved budget amount equal to the previous contractor. Kysmet is able to provide more coverage for this same monthly cost, with back-up officers and quality two-way radio communications through a dispatch feature unique to their program. They have written several parking citations and one administrative citation (illegal fireworks). The private security services have worked well.

During the past six-months, the Sheriff appointed Dedicated Deputy Ryan Miller, who came to the March 28, 2022 Ad-Hoc Committee meeting. The Ad Hoc Committee also heard from other members of the Sheriff's Department during the past six-months. Capitan Keylon, Lieutenant Yerena and Coral have participated either directly or through the City Manager.

### **DISCUSSION:**



The City Manager assured the City Council that following the 4<sup>th</sup> of July holiday, a focused effort to better coordinate law enforcement would occur. Attached is the July 6, 2022 Agenda for the first regular monthly meeting between the Sheriff and City Manager. Behind the Agenda is the City Code describing the City Manager's duties to enforce all municipal laws, and the Sheriff's contract language defining "Law Enforcement Services" to include the City's municipal code. The last pages are the table of contents from the Municipal Code where enforcement is required.

Mayor Jordon attended the first part of this meeting, along with Lieutenants Yerena and Coral and Captain Keylon. We discussed how Fire and Sheriff used to be present at all City Council meetings. The City Manager agreed. Deputy Miller and Captain Keylon attended the July 19, 2022 Council meeting and provided brief verbal reports, as did the Fire Chief and Deputy Fire Chief. Both the Fire Department and Sheriff will have a regular place for reporting in the monthly Council agenda.

### SINGLE POINT OF CONTACT

Improving communications is a critical outcome of these meetings. Item 1 in the Agenda describes three City enforcement needs: policy budget and emergencies (City Manager), Operations, (Sheriff command), and special events and current planning reviews (Assistant City Manager). This conversation has already improved communication. The City Manager also better understands the role of the two new Lieutenants.

### "ENFORCEMENT"

The attachments of the July 6, 2022 meeting Agenda are intended to speak to Item 2 in the Agenda-seeking clarity about exactly which laws the Sheriff will enforce and better understanding the Sheriff's role and responsibilities.

Captain Keylon explained two big changes in City's enforcement. Prior to his arrival, the Sheriff department allowed reserve officers to access the CLETS Data Base ("California Law Enforcement Telecommunications System"). This system is used to trace a vehicle's license plate for infractions or related histories. Reserve officers, including City Code Enforcement, are no longer allowed access to CLETS under the Sheriff's authority.

Captain Keylon explained that for the City to tow vehicles, its needs: access to CLETS, a rotating list of towing vendors, coordination with 911 to call for a tow, a vehicle release process, forms and perhaps 24-hour access, and a hearing officer in the event that a vehicle owner files a complaint. The City have will figure this out on their own. Code Enforcement cannot tow vehicles without access to these resources and this system.

The City code enforcement officer is no longer allowed access the Sheriff's criminal report writing software. This software provides for accurate recording tracing, when opening a new investigation, by assigning a case number for tracking. This makes is difficult for the Code Enforcement Officer to help with misdemeanor investigations like minor crimes, vandalism and graffiti. Code Enforcement is currently enforcing those priorities listed in the Agenda as #5, "b, c and d." They use the City software to investigate land-use violations specified in the Code.

Not having the authority of a reserve Sheriff Deputy makes this enforcement difficult for the City. Removing abandoned vehicles is one of the resident's biggest complaints.

The skills and tools of the new private security were discussed. The City has provided the Sheriff with electronic access to daily reports written after every shift. Between June 6<sup>th</sup>, and June 30<sup>th</sup>, there were 80 reports shared. Kysmet is writing both administrative citations and parking violations now.

## TECHNOLOGY

The Captain and City Manager talked about the use of technology. The City is aware of the new "IT" person Ted Shaw, who started in the late winter. The City Manager offered connection to the Etheric Internet services at their office located at the Windmill Market. A discussion about how to manage security cameras followed. Only body-cameras and vehicle cameras are being used now. The City and Sheriff need to plan for the management of video data from surveillance cameras. In Hollister this is a partnership between their IT staff and Police. In San Juan Bautista there is no "IT person." Once the Sheriff and City have agreed on how this can be managed, it will make sense to send out a request for qualifications to write a feasibility study for the City. The two agencies could then agree to the best strategy and place that into an RFP for a service provider.

## SECOND DEDICATED DEPUTY

The Captain described a difficult situation filling vacancies and this position. Like last time, the City Council needs to send a Resolution requesting the Board of Supervisors approve a new position to be paid for by the City. All police enforcement agencies are struggling to find recruits. They have a number of vacancies now that have taken months to fill. It may take six-months to fill the second dedicated deputy position.

Several creative ideas were exchanged that would respond to the City's priorities as listed in the Agenda ("#5"). A way to get help and support to the City quicker, more efficiently and in a more cost-effective manner. It could involve other agencies, and other non-sworn staff positions within the Department. There is more work to do on this.

## PATH FORWARD

There are several topics in the attached Agenda that need a deeper consideration. The Sheriff is drafting a new contract for the City.

The next meeting is scheduled at 10 AM, Wednesday the 3<sup>rd</sup> of August. The Sheriff and Fire Department will have its own place on the Agenda for City Council August 16, 2022.

## AGENDA

### City/Sheriff Meeting 10 AM, July 6, 2022

In this summary, I have outlined in categories areas that we need to focus on to help improve public safety in San Juan Bautista, that include:

1. Interpretation of the current Contract (see attached)
  - a. Single point of contact- policy and budget, and emergencies
  - b. Single point of contact – Operations
  - c. Single point of contact- advanced planning and events
2. Developing more clarity for the future defining “enforcement,” and laws to be enforced in a new contract
3. Use of Technology-
  - a. Etheric 100 MBPs at Windmill Market- SO Store front?
  - b. SO role in security camera system
  - c. Grant writing and regional support for tech/cameras
4. Scheduling/Communication
  - a. Current dedicated Deputy
  - b. New Private Security
  - c. “Code Enforcement” Officer
  - d. Second dedicated Deputy
5. City Priorities
  - a. Traffic Enforcement/Stop Signs and speeding
  - b. Commercial Vehicles
  - c. Abandoned Vehicles
  - d. Parking
6. Advanced Planning
  - a. Special event planning every 1<sup>st</sup> and 3<sup>rd</sup> Thursday at 9 AM
  - b. Development Review/Safety Inspections
  - c. Traffic Control/Encroachment Permits
7. Incident Command System- Disaster response
  - a. Communication Tree-
  - b. OES/SO/Fire and City
  - c. New Hazard Mitigation Plan – testing and training

## **Sheriff Office Contract Questions and Implementation**

For Wednesday's meeting I hope to dig a little deeper and answer some fundamental questions that I have. Thank you in advance for your time.

### **Definitions- we all need to agree to the definition of "Law Enforcement Services."**

#### **2-2-115 City Manager duties.**

The City Manager shall be responsible for the efficient administration of all the affairs of the City which are under his/her control. In addition to his/her general powers as administrative head and not as a limitation thereon, it shall be his/her duty and he/she shall have the power to:

(A) Enforcement of Laws. See that the laws of the State of California pertaining to the City and all laws and ordinances of the City are duly enforced, and that all franchises, contracts, permits and privileges granted by the City are faithfully observed.

### **County Sheriff Office Contract:**

**A-1. Law Enforcement Services:** The COUNTY shall provide law enforcement services within the corporate limits of the CITY to the extent and in the manner hereinafter set forth.

(A) Except as otherwise hereinafter specifically set forth, such services shall only encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff of the County of San Benito under the statutes of the State of California, and under the municipal codes of the CITY for which the Sheriff's services are provided.

Does the Sheriff enforce the City's Municipal Code? Has the interpretation of "under the Municipal Codes of the City" changed now with a dedicated Deputy.

Below is a list of the 14 Chapters within the Municipal Code. Of these, Titles 5, 7 and 9 may apply in part, or in whole to the contract.

Can we prepare a list of municipal codes not enforced by the Sheriff Office for the City Manager? It is my job to ensure that all laws are enforced.

Title 1 – 4: Not enforced by Sheriff Office

Title 5 - PUBLIC HEALTH, SAFETY AND WELFARE

**Chapters:**

- [5-1](#) California Fire Code, 2001 Edition
- [5-2](#) Police Reserves
- [5-3](#) Fire Department – Fire Chief
- [5-4](#) Refuse Collection and Recycling
- [5-5](#) *Repealed*
- [5-6](#) Weed Abatement
- [5-7](#) Animal Regulation
- [5-8](#) Property Maintenance
- [5-9](#) Uniform Wastewater Regulation
- [5-10](#) Food Establishments
- [5-11](#) Card Rooms
- [5-12](#) Bingo Games
- [5-13](#) Yard Sales
- [5-14](#) Sale and Display of Narcotic and Other Paraphernalia
- 5-14.5 *Repealed*
- 5-14.6 *Repealed*
- [5-15](#) Parades and Public Gatherings
- [5-16](#) Fireworks
- [5-17](#) Youth Protection
- [5-18](#) Consumption of Alcoholic Beverages – Obstructing Walkways
- [5-19](#) *Deleted*
- [5-20](#) Cable Communications Regulatory Code
- [5-21](#) *Repealed*
- [5-22](#) Dilapidated Buildings
- [5-23](#) Public Intoxication
- [5-24](#) General Prohibitions
- [5-25](#) Still Photography, Motion Picture and Television Productions
- [5-26](#) Spray Paint and Graffiti
- [5-27](#) Regulation of Smoking in Certain Places
- [5-28](#) Sustainable Food Service Ware and Retail Bags

- [5-29](#) **Massage Establishments and Massage Services**
- [5-30](#) **Tattooing Establishment and Operation Regulations**
- [5-31](#) **Cannabis Facilities Regulatory Permit**
- [5-32](#) **Cannabis Business Activities Tax**
- [5-33](#) **Emergency Organization and Functions**
- [5-34](#) **COVID-19 Requirements and Remedies**
- [5-35](#) **Edible Food Recovery**
- [5-36](#) **Water Softeners**

Title 6- Public Services- not enforced by the Sheriff's Office

## Title 7 - STREETS AND PARKS

### Chapters:

- [7-1](#) **Streets**
- [7-2](#) **Repealed**
- [7-3](#) **Weight Limitation on Vehicles Using City Streets**
- [7-4](#) **Stopping, Standing and Parking**
- [7-5](#) **Refuse and Storage Containers**
- [7-6](#) **Utility Facilities**
- [7-7](#) **Advertising Displays Adjacent to Landscaped Freeways**
- [7-8](#) **Encroachments**

Title 8- reserved- not enforced.

## Title 9- VEHICLES

### Chapters:

- [9-1](#) **Abandoned, Wrecked, Dismantled or Inoperative Vehicles**
- [9-2](#) **Extended Parking of Vehicles Transporting Hazardous Materials**
- [9-3](#) **Bicycles**
- [9-4](#) **Skateboards**

Title 10-Title 12-not enforced

Title 13- Enforcement procedures- generally followed but not enforced



# **City of San Juan Bautista**

*The “City of History”*

## **Public Safety Ad-Hoc Committee**

**AGENDA TITLE:        CONSIDER THE CITY’S 2022 4<sup>TH</sup> OF JULY  
FIREWORKS ENFORCEMENT STRATEGY**

**DATE:                    JULY 25, 2022**

**FROM:                    Don Reynolds, City Manager**

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**RECOMMENDATION:**

It is recommended that the Public Safety Ad-Hoc Committee consider the City’s 4<sup>th</sup> of July Fireworks Strategy.

**BACKGROUND:**

Attached is Item “7B” from the July 19, 2022 City Council meeting summarizing the City’s 2022 Fireworks Enforcement Strategy.

**DISCUSSION:**

Following staff’s City Council presentation and summary of the 2022 Fireworks Enforcement Strategy, three public comments were received:

1. The message boards incorrectly stated the hours of which fireworks were approved for use in the City by Resolution 2022-39. They displayed the messaged “6 pm to 10 pm,” and the Resolution states “noon until 10 pm.”
2. Enforcement in 2021 included 3 private security patrol officers, not 2 (the increase this year was from 3 to 4, not “double”).
3. One comment stated that fireworks were everywhere, and that spending \$8,000 and writing just two citations was a waste of City money.

Staff had one question for the City Council; does the City really want an Ordinance that makes the sale of and use of all fireworks illegal? Having a window of time to allow the use of fireworks only on the 4<sup>th</sup> of July, helped make enforcement easier, as it gave residents a chance to use the fireworks they bought. Most residents followed the 10 PM curfew.

Does the Committee support a ban on both the use and sale of fireworks in San Juan Bautista?



## CITY OF SAN JUAN BAUTISTA CITY COUNCIL REPORT

**AGENDA TITLE:**                    **DISCUSSION ABOUT FIREWORKS ENFORCEMENT  
JULY 1- JULY 5, 2022**

**MEETING DATE:**                **July 19, 2022**

**DEPARTMENT HEAD:**    **Don Reynolds, City Manager**

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### **RECOMMENDED ACTION(S):**

It is recommended that the City Council receive staff's report summarizing enforcement activities around the City on the 4<sup>th</sup> of July weekend and discuss the effectiveness of the enforcement and plans fireworks enforcement in future.

### **BACKGROUND INFORMATION:**

Last year over the 4<sup>th</sup> of July weekend, the City implemented its most robust effort ever, to deter the use of illegal fireworks in the City. The City spent approximately \$6,000 on four temporary cameras systems, and extra patrol from the private security provider. The Fire Department helped with advance messaging and notices regarding the new fines (starting at \$1,0000) were published.

The implementation of the Fireworks Enforcement Strategy worked fairly well, until the 4<sup>th</sup> of July. The use of illegal fireworks was pervasive on the 4<sup>th</sup> of July. The City wrote two administrative citations and confiscated fireworks from one residence.

The team-work between private security, Code Enforcement, Sheriff and Fire Department was effective. There were no fires or injuries to report. One act of vandalism was caught on camera, and the perpetrator was cited.

The City Council discussed its strategy for 2022 at its May 17, 2022 meeting, and adopted the attached Resolution 2022-39. The strategy was widely publicized, announcing "no use of fireworks at all except between 6 PM and 10 PM" on the 4<sup>th</sup> of July.

### **DISCUSSION:**

Following the attached Resolution 2022-39, are three attached reports related to the 4<sup>th</sup> of July: Code Enforcement summary of the weekend enforcement efforts; communications between the



City Manager and Code Enforcement during the weekend, and; private security daily reports between July 1 and July 5<sup>th</sup> (midnight on the 4th).

Electronic message boards were placed in advance of the event at the entrances to the City. One camera was moved from the Water Tank, to the Rancho Vista neighborhood. The Fire Department helped with outreach.

The City had additional support from private security this year. The company provided four officers (twice as many) through-out the weekend, extended their patrol hours, and offered up to 50-officers as back-up if needed. Reports from each patrol were provided to the City promptly, in great detail. They also provided two-way radios for constant communication between the City and private patrols. This eliminated the need for a command center allowing full deployment of personnel in the field.

The community was very cooperative. In Copperleaf, compliance was reached quickly without writing a citation. On more than one night no fireworks were reported. On the 4<sup>th</sup> of July, the fireworks ended at or before 10 PM. Private security wrote one citation and Code Enforcement wrote a second; both for fireworks violations. One was the teen vandal identified in the text from Code Enforcement. The second was a person visiting from out of town. There were no reported fires, nor was there an excess of 911 calls reported the next morning from the Fire Department.

Social media indicated that the Anzar High School Booster Club did not raise as much as usual from its fireworks sales. This has not been confirmed. In a debrief, it seems to be a positive outcome of having a window of opportunity for persons to use safe and sane fireworks on the 4<sup>th</sup> from 6-10 PM on their private property.

In August, the City Attorney will bring a new Ordinance to the City Council to discuss future fireworks policies. Staff was directed to draft a policy that makes *all* fireworks illegal; both the sale and use of fireworks within the City.

### **FISCAL IMPACT:**

The City spent approximately \$8,000 on its enforcement this year. The costs are not final yet, as invoices are still being paid from private security. The message boards added to the cost of the camera rental system.

### **ATTACHMENTS:**

Resolution 2022-39  
Code Enforcement Summary and report  
Communications between enforcement and the City Manager  
Daily patrol reports received from private security

## **RESOLUTION 2022-39**

**A RESOLUTION AND ORDER OF THE CITY COUNCIL OF THE CITY OF  
SAN JUAN BAUTISTA PERMITTING THE USE WITHIN THE CITY ONLY  
BETWEEN NOON AND MIDNIGHT ON JULY 4, 2022, ONLY ON PRIVATE  
PROPERTY FOR WHICH THE OWNER HAS GIVEN PRIOR PERMISSION;  
AND AUTHORIZING THE ANZAR HIGH SCHOOL BOOSTERS CLUB TO  
SELL APPROVED FIREWORKS WITHIN THE CITY FOR THE  
JULY 4, 2022, HOLIDAY**

**WHEREAS**, Section 5-16-100 of Chapter 5-16 of the City's Municipal Code entitled "Fireworks" prohibits setting off fireworks within the City except at such times and places as the City Council may be order designate and permit; and

**WHEREAS**, Section 5-1-165 of Chapter 5-1 entitled "California Fire Code, 2001 Edition" amends Section 7802 of the Uniform Fire Code to permit, upon approval by the City Council, the issuance by the Fire Chief of one permit for the sale during the period from noon on June 30 to midnight on July 4 of factory-packaged assortments of legal fireworks permitted by the State Fire Marshall for use by the general public; and

**WHEREAS**, the City of Hollister provides fire protection services under contract to the City of San Juan Bautista and the Fire Chief of the City of Hollister serves presently as the Fire Chief of the City of San Juan Bautista; and

**WHEREAS**, on March 17<sup>th</sup> 2022, a request was received from American Promotional Events, Inc. dba TNT Fireworks on behalf of the Anzar High School Boosters Club to sell "safe and sane" fireworks daily during the hours of 9:00 a.m. and 10:00 p.m. between the dates of June 28, 2022 and July 4, 2022, from a fireworks' stand to be located in the parking lot of The Windmill Market at 310 The Alameda; and

**WHEREAS**, American Promotional Events, Inc dba TNT Fireworks has provided proof of insurance coverage including, but not limited to, commercial general liability in the amount of \$1,000,000 each occurrence and \$2,000,000 general aggregate naming the City of San Juan Bautista as an additional insured; and

**WHEREAS**, on June 29, 2021, by Resolution 2021-34A the City Council approved the delegation of authority to its private security provider to issue administrative citations for violation of the City's fireworks laws during times of extreme heat, dry weather and extreme fire danger; and

**WHEREAS**, the State of California, San Benito County and the City are in the third year of a drought and continue to experience longer wildfire seasons, extended dryness with little precipitation, and above normal temperatures which results in lower-than-normal fuel moisture levels and accordingly an increased potential for wildland fire activity; and

**WHEREAS**, by Resolution 2021-34A the City Council also established a bail schedule for administrative citations issued pertaining to enforcement of Section 5-16-100 which provides for a fine of \$1,000 for a first offense, \$2,500 for a second offense and \$5,000 for a third or subsequent offense.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SAN JUAN BAUTISTA AS FOLLOWS:**

1. The above Recitals are true and correct.
2. In accordance with Section 5-16-100 of the Municipal Code the City Council hereby designates, permits and orders that the date of July 4, 2022, commencing at noon and ending at 10:00 p.m. shall be the date and times during which it shall be lawful for any person over the age of 18, or a minor accompanied by and under the supervision of a parent or guardian, to ignite, fire off, or cause to be exploded fireworks of the type approved by the State Fire Marshall for use by the general public which are sold only in factory-packaged assortments.
3. In accordance with Section 5-16-100 of the Municipal Code the City Council further designates, permits and orders the use of the fireworks described in Section 1 only on private property within the City for which the owner of the property has given prior permission for such use.
4. The City Council hereby affirms the bail schedule established by Resolution 2021-34A for violation of Section 5-16-100.
5. In accordance with Section 5-1-165 of the Municipal Code, the City Council hereby directs that one permit be issued for the sale of factory-packaged legal fireworks of the type permitted by the California State Fire Marshall for use by the general public for use where permitted by local regulation and requests the Fire Chief of the City of Hollister to issue that permit to the Anzar High School Boosters Club to allow the sale of such fireworks in the City of San Juan Bautista at the Windmill Market, 301 The Alameda between the hours of 9:00 a.m. to 7:00 p.m. commencing at noon on June 30, 2022 and ending on July 4, 2022. The Anzar High School Boosters Club is a non-profit organization and is not required to obtain a business permit for this fundraising event from which the receipts are used solely for a benevolent purpose.

6. For purposes of clarity the use of any fireworks within the City other than legal "safe and sane" fireworks contained in factory-packaged assortments of fireworks permitted by the State Fire Marshall for use by the general public by those persons and during the period and at the locations designated by this resolution may subject the user to the penalties provided by Resolution 2021-34A.

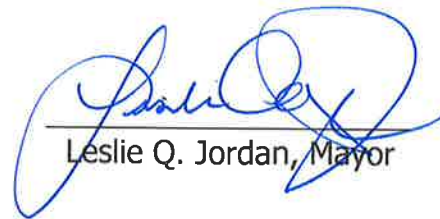
**PASSED AND ADOPTED** this 24<sup>th</sup> day of May, 2022 at a special meeting of the City Council by the following vote:

**AYES:** Jordan, Edge, Flores, Freels, Freeman

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None



Leslie Q. Jordan, Mayor

ATTEST:



Don Reynolds, Acting Deputy City Clerk



P.O. Box 1420  
311 Second Street  
San Juan Bautista  
California 95045  
(831) 623-4661  
Fax (831)623-4093

**City Council**

**Mayor**

Leslie Q. Jordan

**Vice Mayor**

Cesar E. Flores

**Councilmember**

Mary Vazquez Edge

**Councilmember**

John Freeman

**Councilmember**

Scott Freels

**City Manager**

Don Reynolds

**City Clerk**

Shawna Freels

**City Treasurer**

Michelle Sabathia

**Fire Chief**

Bob Martin Del Campo

# City of San Juan Bautista

*The "City of History"*

## SPECIAL JULY FOURTH ACTIVITIES REPORT 2022

The bulk of the July Fourth period 7/1/-7/5 activities was spent mostly in support of the Fourth of July mission to prevent fires through the suppression of the use of illegal fireworks and regulate the use of safe and sane fireworks. Any activities outside the Fourth of July mission were entered into iWorQ as required.

Preparation for the Fourth of July event included the acquisition of three (3) message boards displaying "LEGAL FIREWORKS PERMITTED ONLY ON JULY 4TH BETWEEN 6PM AND 10PM". The boards were strategically placed at all three entrances into the City and fully operational on June 30, 2022 and removed on July 5, 2022.

In addition to the message boards there were four (4) camera trailers deployed throughout the city. Initially we had a commitment from a local company that provided cameras last year but due to unforeseen circumstances were not able to provide any equipment this year. We were able to contact a company Pacific Highway Rentals in Oakland that was able to provide the equipment we requested and at a cost within the City budget. The camera trailers were located at State Parks, Muckelemei @ San Antonio Street, Abbe Park on Fifth Street and at the intersection of Third and Lavagnino.

The invaluable assistance from all the Public Works staff to allow Paul Champion to be the designated worker assigned to deploy the message boards and camera trailers and to assist with the fence enclosures. The deployment went flawlessly. The personnel associated with both the camera systems and message boards provided support services 24/7. Overall evaluation of the equipment and services provided were A+.

As we all know we had hired a new security company recently and I was concerned that this special event was clearly going to be a challenge. I was incorrect, Kysmet Security stepped up and provided excellent service and during the event, without request informed me that they would be able to augment the number of Officers within a half hour from Salinas if it became necessary. The need never presented itself but just knowing the help was available lowered my stress level immensely. The quality of the Officers assigned was above average and clearly professional. Communication was by two-way radios that Kysmet provided to me in addition to cell phone communications with the Supervisor in charge of the assigned team of four Officers.

As a result of the coordinated efforts of Planning, Preparation, and Implementation there were no fires reported, two (2) Administrative Citations issued one by a Kysmet Security Officer and one by myself. Both citations were for violation of the Fireworks Code Section 5-16-100. One additional citation was issued for a big rig parked off Lavagnino Street, and a green sticker at Washington @ Lang.



Case #: 22172

Case Date: 07/01/22

Violation(s): July Activities

Violation Location:

Description:

Property Owner:

License Plate:

Property Owner Address:

Property Owner Phone Number:

Complainant Name:

Complainant to Remain Anonymous?:

Complainant Address:

Complainant Phone:

Compliance Date Assigned:

Date of Compliance:

Status: Closed

Tenant Name:

Tenant Phone Number:

Status:

Assigned To:

## Property

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
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## Notes

Date	Note	Created By:
2022-07-04	Green sticker Washington @ Lang	Rich Brown
2022-07-01	July 4-5 The vast majority of activities were directed in support of the Fourth of July mission to prevent fires through the suppression of the use of illegal fireworks and regulate the use of safe and sane fireworks. Any activities outside the Fourth of July mission were entered into iWorQ as required.	Rich Brown



## Case Report

7/1/2022 - 07/05/2022

Main Status	Status	Case #	Case Date	Date of Compliance	Violation(s)	Parcel Address	Violation Location	Description
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**Group:**

	Citation Open	22175	7/4/2022	7/4/2022	SJBMC 5-16-100		907 Third Street	Unk race, juvenile, 5'11" 160, bro, bro
	Green Sticker	22174	7/5/2022		SJBMC 7-4-710		Washington @ Lang Street	Blk, Honda, 2DR
	Citation Open	22173	7/4/2022		SJBMC 7-4-715		Lavagnino @ Third Street	Wht, KW, BR
	Closed	22172	7/1/2022		July Activities			

**Group Total: 0**

**Group: Citation/Open**

Citation/Open	Closed	22176	7/4/2022	7/4/2022	SJBMC 5-16-100		1125 First Street	See photo

**Group Total: 1**

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**Total Records: 1**

**7/11/2022**

**Page: 1 of 1**



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21 W Laurel Dr Unit 49 Salinas, California 93906  
831-998-7963 - [www.kysmet.net](http://www.kysmet.net)

License #  
PPO 17913

**Patrol Report**

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/01/2022	1800	0400	006	1656724271-287868619

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

- - - - -

**ATTACHMENTS:**

**Observations / Duties Performed**

- ☒ OTHER - SEE COMMENTS
- ☒ PATROL CHECK OF PROPERTY
- ☒ PATROLLED ENTIRE PARKING AREA

**Contacts**

**Description Of Activities**

1800HRS 10-8

1815HRS Met up with Rich Brown at City Hall.

1905 Started our patrol at Rancho Vista Community and handed out fourth of July flyers. All residents received one from Rancho Way to Donner St. Nothing further.

2012HRS Conducted a patrol of Mission Vista Apartments parking lots. No issues to report.

2017HRS Conducted a patrol of Third Street. Most businesses were open. No issues to report.

2023HRS Conducted a patrol of Mission Garden Apartments parking lot. No issues to report.

2026HRS Conducted a patrol of San Juan VFW. Parking lot was empty and all four gates were locked and secured. No issues to report.

2031HRS Conducted a patrol of San Juan Bautista Cemetery. No issues to report.

2100HRS Conducted a patrol of San Juan Bautista City water tower. Gate was locked and secured. No issues to report.

2118HRS Conducted a patrol of San Juan school. Parking lot was empty and gates were locked and secured. No issues to report.

2129HRS Conducted a patrol of Copperleaf LN. No issues to report.

2137HRS Conducted a patrol of Hacienda Hotel parking lot. No issues to report.



2150HRS Conducted a patrol of San Juan Bautista Mission. Gates were open and multiple vehicle parked within the Mission. No issues to report.

2158HRS Conducted a patrol of Rancho Vista Community. No issues to report.

2215HRS Conducted a patrol of San Juan Bautista Cemetery. No issues to report.

2230HRS Conducted a patrol of Third Street and checked all businesses doors. All businesses were closed and their doors were locked and secured with the exception of Daisy's Saloon. No issues to report.

2335HRS Conducted a patrol of San Juan school. Parking lot was empty and gates were locked and secured. No issues to report.

0003HRS Conducted a patrol of San Juan Bautista Mission. Gates were open and three vehicles parked within the Mission. No issues to report.

0010HRS Conducted a patrol of Mission Vista Apartments parking lots. No issues to report.

0016HRS Conducted a patrol of Rancho Vista Community. No issues to report.

0032HRS Conducted a patrol of San Juan Bautista Cemetery. No issues to report.

0043HRS Conducted a patrol of San Juan VFW. Parking lot was empty and all four gates were locked and secured. No issues to report.

0109HRS Conducted a patrol of San Juan Bautista Mission. Gates were open and three vehicles parked within the Mission. No issues to report.

0130HRS Unit 04 was out for 30 minutes due to a flat rear tire.

0210HRS Conducted a patrol of San Juan VFW. Parking lot was empty and all four gates were locked and secured. No issues to report.

0213HRS Conducted a patrol of San Juan Bautista Cemetery. No issues to report.

0231HRS Conducted a patrol of Mission Vista Apartments parking lots. No issues to report.

0235HRS Conducted a patrol of Rancho Vista Community. No issues to report.

0246HRS Conducted a patrol of Copperleaf LN. No issues to report.

0251HRS Conducted a patrol of Hacienda Hotel parking lot. No issues to report.

0300HRS Conducted a patrol of San Juan Bautista City water tower. Gate was locked and secured. No issues to report.

0305HRS Conducted a patrol of Mission Garden Apartments parking lot. No issues to report.

0329HRS Conducted a patrol of San Juan Bautista Mission. Gates were open and three vehicles parked within the Mission. No issues to report.

0336HRS Conducted a patrol of San Juan school. Parking lot was empty and gates were locked and

secured. No issues to report.

0345HRS Conducted a patrol of Windmill shopping center. No issues to report.

0400HRS 10-10

Employee ID:	Name:	Signature:	Submitted:
006	Francisco Pacheco		2022-07-02 04:16

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**License #**  
**PPO 17913**

**Patrol Report**

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/01/2022	1800	0400	010	1656730846-1806368030

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

**1800 - - - - -**

**ATTACHMENTS:**

**Observations / Duties Performed**

**Contacts**

**Description Of Activities**

1800- Sosa patrol

Met up with Rich Brown at city hall to discuss citations and ticket books with flyers to hand out.

1910- Conducted foot patrol placed flyers on each door of residential houses located on rancho Vista.

2010- monitored all businesses on third st. for any suspicious or unusual activity. All clear nothing to report

2043- Conducted patrol observed all property of mission front and back checked for any vandalism or breaches. All clear

2115- monitored all designated areas of water tower facility secured all gated fences from any trespassers or break ins. All clear

2137- Conducted patrol observed all property of hotel secured all designated areas from any trespassers or vandalism. All clear

2158- monitored all residential areas on seventh st. Through fourth st. Observed for any unusual activity. all clear

2216- monitored all designated areas of water tower facility secured all gated fences from any suspicious activity. All clear

2239- Conducted patrol observed all designated areas of mission front and back checked for any vandalism or breaches. All clear

2305- monitored all residential areas on lang st. And Washington st. For any unusual or suspicious activity. Nothing to report

2320- Conducted patrol observed all property of water tower facility secured all gated fences from any

trespassers. All clear

2350- monitored all designated areas of third st. Secured all business doors and buildings from any vandalism or breaches. All clear

0023- monitored all designated areas of mission front and back checked for any vandalism. All clear

0100- Conducted patrol observed all residential areas on seventh st. Through fourth st. For any suspicious activity. All clear

0120- monitored all designated areas of water tower facility checked all gates for any vandalism or breaches. All clear

0150- officer Pacheco called for assistance to change a flat tire on first st. And Donner st. Tired changed all clear

0219- monitored all designated areas of mission garden apartments parking lot for any suspicious activity. All clear

0237- Conducted patrol observed all residential areas on lang st. And lang CT. For any suspicious activity. Nothing to report

0255- monitored all designated areas of water tower facility secured all gated fences from any trespassers or break ins. All clear

0315- checked all property of hotel and copper leaf ln. For any unusual or suspicious activity. Nothing to report

0345- monitored all designated areas of water tower facility and lang st. Housing for unusual or suspicious activity. Nothing to report

0400- off duty

Employee ID:	Name:	Signature:	Submitted:
010	Jose Sosa		2022-07-02 03:52

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License #  
PPO 17913

**Patrol Report**

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/01/2022	1800	0400	008	1656726907-1712673067

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

- - - - -

**ATTACHMENTS:**

**Observations / Duties Performed**

- ☒ OTHER - SEE COMMENTS
- ☒ PATROL CHECK OF PROPERTY
- ☒ PATROLLED ENTIRE PARKING AREA

**Contacts**

**Description Of Activities**

Officer David Ruiz Jr.

1800 10-8

1815 met with rich brown at the city hall.

1905 started patrol

2012 started patrol of mission Vista apartments area was clear of any incidents.

2017 contacted patrol of 3rd street most businesses were still open for business.

2023 contact patrol of mission garden apartments was all Clear

2026 conducted patrol of the VFW parking lot and checked all gates they were locked and secured.  
There was no incidents.

2031 conducted a patrol of the cemetery no issues to report

2100 conducted a patrol of the San Juan Bautista water tower no issues to report.

2118Conducted a patrol of San Juan school nothing to report.

2129 conducted a patrol of cooperleaf lane no issues to report.

2137 conducted a patrol of hacienda hotel no issues to report.

2150 conducted patrol of the San Juan Bautista mission no issues to report.

2158 conducted patrol of Rancho vista no issues to report during patrol.

2216 conducted a patrol of the cemetery no issues to report.

2130 conducted patrol of the main street stores making sure all doors were locked and secured.

2335 conducted patrol of the San Juan Bautista school no issues to report.

0003 Conducted patrol of San Juan Bautista mission the gates were open with three vehicles parked with in the mission. The mission gates were open when arrived.

0005 conducted patrol of Mission Vista no issues to report.

0032 conducted a patrol of the cemetery no issues to report.

0043 conducted a patrol of the VFW all gated secured no issues to report.

0109 conducted patrol of the San Juan Bautista mission all gates are open and there is 3 vehicles on site.

0130 unit 4 was out for 30 minutes due to a flat tire.

0210 conducted a patrol of the VFW all gates are secured and no issues to report.

0212 conducted a patrol of the cemetery no issues to report.

0230 Conducted patrol of mission Vista apartments no issues to report.

0246 conducted patrol of cooperleaf lane no issues to report.

0251 conducted patrol of hacienda hotel no issues to report.

0300 conducted patrol of the water tower the gate was secured no issues to report.

0331 conducted patrol of the San Juan Bautista mission no issues to report.

0336 conducted patrol of San Juan Bautista school all secured no issues to report.

0345 conducted a patrol of the windmill no issues to report.

0400 End of shift.

Employee ID:	Name:	Signature:	Submitted:
008	Junior Rangel		2022-07-02 04:14

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License #  
PPO 17913

### Patrol Report

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/01/2022	1800	0400	007	1656724234-1857148981

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

- - - - -

#### ATTACHMENTS:

Observations / Duties Performed

Contacts

### Description Of Activities

1800: met with code enforcement for briefing about 4th of July weekend.

1950: Conducted foot patrol through Copperleaf area. During foot patrol, handed out notice of citation for illegal fireworks. No suspicious activity or incidents to report. Area is secure.

2015: handed out citation notice on Lang st.

2022: checked on elementary school. No activity or incidents to report. Area is clear and secure.

2025: checked on motel. No suspicious activity or incidents to. Area is clear and secure.

2034: checked on elementary school. No activity or incidents to report. Area is secure.

2045: checked on motel area. No incidents to report. Area is secure.

2050: patrolled through Copperleaf area.no suspicious activity or incidents to report. Area is clear and secure.

2102: checked on elementary school. No activity to report. Area is secure.

2107: patrolled through windmill. No incidents to report.

2118: patrolled through Copperleaf area. No suspicious activity or incidents to report. Area is clear and secure.

2129 checked motel area. No suspicious activity or incidents to report. Area is secure.

2137: checked on elementary school. Area is clear and secure.

2145: patrolled through Copperleaf area. No suspicious activity or incidents to report.

2153: checked on motel. No suspicious activity or incidents to report. Area is secure.

2200: patrolled through windmill center. No incidents to report.

2215: patrolled through Copperleaf area. No suspicious activity or incidents to report.

2220: checked on elementary school. No suspicious activity or incidents to report. Area is clear and secure

2227: checked on motel. No incidents to report. Area is secure.

2236: patrolled through Copperleaf area. No suspicious activity or incidents to report. Area is clear and secure.

2250: checked on motel. No suspicious activity or incidents to report.

2325: patrolled through Copperleaf area, motel, and elementary school. No suspicious activity or incidents to report. All checkpoints are secure.

2353: patrolled through Copperleaf area, motel, and elementary school. No suspicious activity or incidents to report. All checkpoints are secure.

0034: patrolled through SJB city limits. No incidents to report.

0052: patrolled through Copperleaf area. No suspicious activity or incidents to report. Area is clear and secure.

0057: checked on motel. No suspicious activity or incidents to report. Area is secure.

0102: checked on elementary school. Parking lot empty. No suspicious activity or incidents to report. Area is clear and secure.

0107:Patrolled through windmill center. Verified all business doors were locked. Parking lot empty for the exception of post office vehicles. No activity or incidents to report. Area is clear and secure.

0149: During patrol, assisted patrol guard with vehicle repair

0205: patrolled through rancho Vista area. No suspicious activity or incidents to report. Area is clear and secure.

0220: patrolled through cemetery. No activity or incidents to report. Area is clear and secure.

0227: checked on veterans hall. Verified all gates are locked and secure. No activity or incidents to report.

0235: checked on abbe park. No activity or incidents to report. Area is clear and secure.

0245: checked on water tower. No activity or incidents to report at this time. Area is clear and secure.

0312: patrolled through Copperleaf area. No suspicious activity or incidents to report. Area is clear and secure.

0316: patrolled through motel area. No suspicious activity or incidents to report. Area is clear and secure.



0324: checked on elementary school. No activity or incidents to report. Area is clear and secure.

0327: patrolled through windmill center. No activity or incidents to report. Area is clear and secure.

0346: patrolled through mission area. No activity or incidents to report. Area is clear and secure.

0400: end of shift.

Employee ID:	Name:	Signature:	Submitted:
007	Josh Amaya		2022-07-04 10:21

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**License #**  
**PPO 17913**

**Patrol Report**

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/02/2022	1800	0400	008	1656806484-623689806

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

- - - - -

**ATTACHMENTS:**

**Observations / Duties Performed**

**Contacts**

**Description Of Activities**

2105 conducted patrol at the windmill market. Store is closed. No issues to report

2109 conducted patrol at the copperleaf street community. No issues to report

2116 conducted patrol at the hacienda de leal hotel parking lot. No issues to report.

2124 conducted patrol at the San Juan school. Parking lot is empty. No issues to report

2130 conducted patrol at the San Juan Bautista city water tower. The gate is locked. No issues to report

2141 conducted patrol at the mission garden apartments parking lot. No issues to report

2151 conducted patrol at the San Juan Bautista cemetery. No occupants. No issues to report

2154 conducted patrol at the veterans hall. All gates are locked. No issues to report

2208 conducted foot patrol on 3rd street. Checked all business doors to make sure they're closed. Daisy's bar is still open. No issues to report

2228 conducted patrol at the San Juan Bautista mission. Parking lot empty. No issues to report

2234 conducted patrol at the mission Vista apartments parking lot. No issues to report

2239 conducted patrol at the Rancho Vista community. No issues to report

2246 conducted patrol at mayor Jim west memorial park. Park is empty. No issues to report

2256 conducted patrol at the Valero gas station. No issues to report

2303 conducted patrol on Lang Street community. No issues to report

2320. Conducted patrol at the San Juan Bautista city water tower. No issues to report

0022 conducted patrol at the San Juan Bautista cemetery. No occupants. No issues to report

0024 conducted patrol at the mission Vista apartments parking lots. No issues to report

0031 conducted patrol at the Rancho Vista community. No issues to report

0040 conducted patrol at mayor Jim west memorial park. Park is empty. No issues to report

0130 conducted foot patrol on 3rd street. Checked if businesses were locked. No issues to report

0208 conducted patrol at the copperleaf street community. No issues to report

0214 conducted patrol at the hacienda de leal hotel parking lot. No issues to report

0217 conducted patrol at the San Juan school. Parking lot is empty. No issues to report

0220 conducted patrol at the windmill market. Parking lot looks empty. No issues to report

0246 conducted patrol at the Valero gas station. No issues to report

0248 conducted patrol at the veterans hall. Parking lot is empty. No issues to report.

0251 conducted patrol at the San Juan Bautista cemetery. No occupants. No issues to report

0254 conducted patrol at the mission Vista apartments parking lots. No issues to report

0309 conducted patrol at the Rancho Vista community. No issues to report

0312 conducted patrol at mayor Jim west memorial park. Park is empty. No issues to report

0321 conducted patrol at the San Juan Bautista city water tower. Gate is locked. No issues to report

0331 conducted patrol at the mission garden apartments parking lot. No issues to report

0342 conducted patrol at the San Juan Bautista mission. Front and back. Parking lot is empty. No issues to report

0400 end of shift.

Employee ID:	Name:	Signature:	Submitted:
008	Junior Rangel		2022-07-03 03:49

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License #  
PPO 17913

### Patrol Report

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/02/2022	1800	0400	006	1656827967-490768556

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

- - - - -

#### ATTACHMENTS:

#### Observations / Duties Performed

- ☒ OTHER - SEE COMMENTS
- ☒ PATROL CHECK OF PROPERTY
- ☒ PATROLLED ENTIRE PARKING AREA

#### Contacts

#### Description Of Activities

Officer David Ruiz Jr.  
1800 10-8

1900 Conducted patrol of the San Juan Bautista Mission.

1920 Conducted a patrol of Mission Vista Apartments no issues to report.

1935 Conducted a patrol of Rancho Vista Community no issues to report.

2010 conducted a patrol of the San Juan Bautista school no issues to report.

2023 Conducted a patrol of the Windmill Shopping center no issues to report.

2035 conducted a patrol of the Cooperleaf Ln no issues to report.

2105 conducted a patrol of the Hacienda Hotel no issues to report.

2120 conducted a patrol of the San Juan Bautista school no issues to report.

2132 conducted a patrol of the Mission no issues to report.

2147conducted a patrol of the Mission Vista Apartments there was no issues to report.

2205 conducted a foot patrol of main street there was two business still open during the patrol. All doors where locked and secured.

2316 Conducted patrol of the VFW all gates are closed and secured. There is no issues to report.

2320 Conducted patrol of the cemetery no issues to report.

2336 conducted a patrol of Mission Vista Apartments there was no issues to report.

2345 contacted by Rich Brown regarding a lifted Chevy truck with two passengers passed out in the truck on 5th and Polk st.

0000 Rich Brown contacted S/O to make contact with the subjects in the truck.

0023 conducted patrol of main st all doors where locked and secured.

0053 conducted a patrol of the San Juan Bautista cemetery no issues to report.

0111 conducted a patrol of San Juan Bautista school no issues to report.

0131 conducted a patrol of the water tower no issues to report. The gate was locked and secured.

0143 conducted a patrol of Copperleaf LN no issues to report.

0147 conducted a patrol of Hacienda Hotel there was no issues to report.

0154 conducted a patrol of the San Juan Bautista Mission no issues to report.

0158 conducted a patrol of the Mission Vista Apartments there was no issues to report.

0208 conducted a patrol of the cemetery no issues to report.

0214 conducted a patrol of the VFW the gates are locked and secured no issues to report.

0246 conducted a patrol patrol of Mission Garden Apartments no issues to report.

0254 conducted a patrol of the water tower there is no issues to report. The gate is locked and secured.

0301 conducted a patrol of the Windmill Shopping center no issues to report.

0313 conducted a patrol of the San Juan Bautista Mission no issues to report.

0321 conducted a patrol of San Juan Bautista school there is no issues to report.

0331 conducted a patrol of Mission Vista Apartments no issues to report.

0345 conducted patrol of Rancho Vista Community no issues to report.

0355 Units 3 and unit 2 where left outside San Juan Bautista City Hall.

0400 end of shift.

Employee ID:	Name:	Signature:	Submitted:
006	Francisco Pacheco		2022-07-03 04:18



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License #  
PPO 17913

**Patrol Report**

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/03/2022	1700	0400	008	1656908647-1391665823

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

- - - - -

**ATTACHMENTS:**

**Observations / Duties Performed**

**Contacts**

**Description Of Activities**

2125HRS conducted patrol at the copperleaf community. No issues to report.

2129HRS conducted patrol at the hacienda de leal hotel parking lot. No issues to report.

2153 HRS conducted patrol at the San Juan Bautista cemetery. No occupants. No issues to report.

2156HRS conducted patrol at the veterans hall. Gates are locked. No issues to report.

2157HRS conducted patrol at the Valero gas station. No issues to report.

2158HRS conducted patrol at the mission garden apartments parking lot. No issues to report.

2205HRS conducted patrol at the San Juan Bautista city water tower. Gate is locked. No issues to report.

2212HRS conducted patrol at the Lang Street community. No issues to report.

2217HRS conducted patrol at the windmill market. All business doors are locked. No issues to report.

2225HRS conducted patrol at the San Juan school. Parking lot is empty. No issues to report.

2235HRS conducted patrol at the San Juan Bautista mission. Patrolled the back and front. No issues to report.

2239HRS conducted patrol at the mission Vista apartments parking lots. No issues to report.

2258HRS conducted patrol at the mayor Jim west memorial park. Park was empty. No issues to report.

2310HRS conducted foot patrol on 3rd street. Checked all business doors to see if they're locked. Daisy's bar is closed but they still have people inside. No issues to report.

2342HRS conducted patrol at the San Juan Bautista cemetery. No occupants. No issues to report.

2344HRS conducted patrol at the veterans hall. No issues to report.

2345HRS conducted patrol at the Valero gas station. No issues to report.

2347HRS conducted patrol at the mission garden apartments parking lot. No issues to report.

0001HRS conducted patrol at the Lang Street community. No issues to report.

0028HRS conducted patrol at the Rancho Vista community. No issues to report.

0058HRS conducted patrol at the copperleaf street community. No issues to report.

0106HRS conducted patrol at the mission Vista apartments parking lots. No issues to report

0122HRS conducted patrol at the San Juan school. Parking lot is empty. No issues to report.

0125HRS conducted patrol at the windmill market. Parking lot is empty. No issues to report

0136HRS conducted patrol at the San Juan Bautista mission. Patrolled the back and front. No issues to report.

0152HRS conducted patrol at the mayor Jim west memorial park. Park was empty. No issues to report.

0200HRS conducted patrol at the Rancho Vista community. No issues to report

0228HRS conducted patrol at the San Juan Bautista city water tower. No issues to report

0233HRS conducted patrol at the Lang Street community. No issues to report

0258HRS conducted patrol at the Valero gas station. No issues to report

0310HRS conducted patrol at the copperleaf street community. No issues to report.

0316HRS conducted patrol at the hacienda de leal hotel parking lot. No issues to report.

0326HRS conducted patrol at the mission garden apartments parking lot. No issues to report.

0328HRS conducted patrol at the veterans hall. No issues to report.

0330HRS conducted patrol at the San Juan Bautista cemetery. No issues to report.

0342HRS conducted patrol at the San Juan Bautista mission. Patrolled the back and front. No issues to report.

Employee ID:	Name:	Signature:	Submitted:
008	Junior Rangel		2022-07-04 03:48



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License #  
PPO 17913

**Patrol Report**

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/03/2022	1800	0400	006	1656899203-2019979368

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

- - - - -

**ATTACHMENTS:**

**Observations / Duties Performed**

☒ OTHER - SEE COMMENTS

☒ PATROL CHECK OF PROPERTY

☒ PATROLLED ENTIRE PARKING AREA

**Contacts**

**Description Of Activities**

Officer David Ruiz Jr.

1800 10-8

1845 Briefing with Rich Brown was completed.

1900 Conducted a patrol of San Juan Bautista school no issues to report.

1914 Conducted a patrol of Cooperleaf Ln no issues to report.

1920 conducted a patrol of Hacienda Hotel there is no issues to report.

1925 conducted a patrol of water tower the gate was locked and secured.

1935 conducted a patrol of the Windmill Shopping center no issues to report.

1937 conducted a patrol of main st most businesses are still open for business.

1940 conducted a patrol of San Juan Bautista Mission

1945 conducted a patrol of Mission Vista Apartments no issues to report.

1952 Conducted a patrol of Rancho Vista Community no issues to report.

2020 conducted a patrol of the Windmill Shopping center there is a few businesses still open. No issues to report.

2025 conducted a patrol of the VFW all gates were locked and secured no issues to report.



2030 Conducted a patrol of San Juan Bautista cemetery no issues to report.

2144 conducted a patrol of the San Juan Bautista Mission no issues to report.

2152 conducted a patrol of the Mission Vista no issues to report.

2202 conducted a patrol of the Rancho Vista Community housing area no issues to report.

2207 conducted a patrol of the San Juan Bautista cemetery no issues to report.

2211 conducted a patrol of the VFW all gates are secured no issues to report.

2217 conducted a patrol of Mission Garden apartments no issues to report.

2223 conducted a patrol of the water tower there is no issues to report the Gate is locked.

2232 conducted a patrol of the San Juan Bautista school no issues to report.

2246 conducted a patrol of the Windmill Shopping center no issues to report.

2255 conducted a patrol of Cooperleaf Ln no issues to report.

2259 conducted a patrol of Hacienda Hotel there was no issues to report.

2307 conducted a patrol of San Juan Bautista Mission no issues to report.

2311 conducted a patrol of Mission Vista Apartments no issues to report.

2325 conducted a patrol of Rancho Vista Community no issues to report.

2336 conducted a patrol of the water tower no issues to report.

2345 conducted a patrol of Mission Garden Apartments no issues to report.

2353 conducted a patrol of the San Juan Bautista cemetery no issues to report.

2358 conducted a patrol of VFW no issues to report.

0011 conducted a patrol of the Windmill Shopping center no issues to report.

0023 conducted a patrol of the San Juan Bautista school no issues to report.

0047 conducted a patrol of the San Juan Bautista Mission no issues to report.

0058 conducted a patrol of the water tower all secure.

0110 conducted a patrol of Mission Garden Apartments no issues to report.

0115 conducted a patrol of the VFW all secure.

0120 conducted a patrol of the San Juan Bautista cemetery no issues to report.

0125 conducted a patrol of Cooperleaf Ln no issues to report.

0135 conducted a patrol of Hacienda Hotel no issues to report.

0142 conducted a patrol of San Juan Bautista school.

0200 Did a vehicle patrol of main street no issues to report.

0216 conducted a patrol of San Juan Bautista Mission no issues to report.

0224 conducted a patrol of Mission Vista Apartments no issues to report.

0237 conducted a patrol of Rancho Vista Community no issues to report.

0245 conducted a patrol of the San Juan Bautista cemetery all secured

0300 conducted a patrol of the VFW all gates secured and locked no issues to report.

0305 conducted a patrol of the Mission Garden Apartments all secures.

0313 conducted a patrol of San Juan Bautista school all secured.

0322 conducted a patrol of the Windmill Shopping center no issues to report.

0332 conducted a patrol of San Juan Bautista Mission no issues to report.

0340 conducted a patrol of Mission Vista Apartments no issues to report.

0345 conducted a patrol of Rancho Vista Community no issues to report.

0355 unit 3 and unit 2 where left at the city hall.

0400 end of shift.

Employee ID:	Name:	Signature:	Submitted:
006	Francisco Pacheco		2022-07-04 04:14

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**Kysmet Security Patrol inc**  
21 W Laurel Dr Unit 49 Salinas, California 93906  
831-998-7963 - [www.kysmet.net](http://www.kysmet.net)

License #  
PPO 17913

**Patrol Report**

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/04/2022	1800	0400	008	1656979206-1249995503

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

- - - - -

**ATTACHMENTS:**

**Observations / Duties Performed**

**Contacts**

**Description Of Activities**

1834HRS special assignment. Rancho Vista community area.

2000HRS special assignment. Conduct patrol on 3rd street and Rancho vista Community area

0038HRS conducted patrol at the mission Vista apartments parking lots. No issues to report

0048HRS conducted patrol at the San Juan Bautista city water tower. Gate is locked. No issues to report

0052HRS conducted patrol at the Lang Street community. No issues to report

0057HRS conducted patrol at the mission garden apartments parking lot. No issues to report

0059HRS conducted patrol at the Valero gas station. No issues to report

0100HRS conducted patrol at the veterans hall. The gates are locked. No issues to report

0104HRS conducted patrol at the San Juan Bautista cemetery. No occupants. No issues to report

0114HRS conducted patrol at the copperleaf street community. No issues to report

0118HRS conducted patrol at the hacienda de leal hotel parking lot. No issues to report

0122HRS conducted patrol at the windmill market. No issues to report

0131HRS conducted patrol at the San Juan Bautista mission. Patrolled the back and front of the mission. No issues to report

0144HRS conducted patrol at the Rancho Vista community. No issues to report

0205HRS conducted patrol at the San Juan Bautista cemetery. No issues to report

0207HRS conducted patrol at the veterans hall. No issues to report

0208HRS conducted patrol at the Valero gas station. No issues to report

0209HRS conducted patrol at the mission garden apartments parking lot. No issues to report

0215HRS conducted patrol at the San Juan Bautista city water tower. No issues to report

0219HRS conducted foot patrol on 3rd street. No issues to report

0245HRS conducted patrol at the Rancho Vista community. No issues to report

0252HRS conducted patrol at the mayor Jim west memorial park. Park is empty. No issues to report

0317HRS conducted patrol at the San Juan Bautista mission. Parking lot is empty. No issues to report

Employee ID:	Name:	Signature:	Submitted:
008	Junior Rangel		2022-07-05 03:35

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License #  
PPO 17913

### Patrol Report

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/04/2022	1800	0400	010	1656985206-1146328419

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

1800 - - - - -

#### ATTACHMENTS:

Observations / Duties Performed

Contacts

### Description Of Activities

1800- Sosa patrol

Met Rich Brown at city hall office for quick brief discussed plan.

1840- monitored all designated areas of copper leaf ln. And hotel property. All clear nothing to report

1930- monitored all residential areas on copper leaf ln. For any illegal fireworks. All clear nothing to report

2000- Conducted patrol and observed illegal fireworks from block party on copper leaf ln. No contact was made due to myself not witnessing crime. All clear

2100- monitored all designated parking lot of school and hotel property for any suspicious activity. All clear nothing to report

2140- Conducted foot patrol on copper leaf ln. Observed for any individual setting off illegal fireworks. Nothing to report all clear

2200- all fireworks were done due to city orders. Non were set off after designated times. All clear

2230- monitored all designated areas of school for any vandalism or breaches. All clear

2300- Conducted patrol observed all businesses on third st. Secured all doors and buildings from any suspicious activity. All clear

2333- monitored all residential areas on seventh st. Through fourth st. For any unusual or suspicious activity. Nothing to report

0000- monitored all businesses at windmill shopping center secured all property from any trespassers or vandalism. Nothing to report

0027- Conducted patrol observed all property of cemetery and veterans hall for anything out of ordinary. All secured nothing to report

0055- monitored all designated areas of water tower facility checked all gates for signs of breaches. Nothing to report

0111- Conducted patrol observed all property of copper leaf ln. And hotel property for suspicious activity. All clear

0150- monitored all designated areas of mission front and back checked for any vandalism or breaches. All clear

0235- Conducted patrol observed all property of mission Vista apartments parking lots on first st. For any suspicious activity. All clear

0253- monitored all residential areas on trailside st. And Donner st. For any unusual activity. all clear

0320- monitored all designated areas of water tower facility secured all gated fences from any trespassers. All clear

0345- monitored all residential areas on seventh st. Through fourth st. For any suspicious or unusual activity. All clear

0400- off duty

Employee ID:	Name:	Signature:	Submitted:
010	Jose Sosa		2022-07-05 03:43
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License #  
PPO 17913

### Patrol Report

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/04/2022	1800	0400	006	1656982917-483432176

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

1802 - - - - -

#### ATTACHMENTS:

#### Observations / Duties Performed

☒ OTHER - SEE COMMENTS

☒ PATROL CHECK OF PROPERTY

☒ PATROLLED ENTIRE PARKING AREA

#### Contacts

#### Description Of Activities

1800HRS 10-8

1803HRS Briefing with Rich Brown at City Hall.

From 1800-2200HRS we will be patrolling different areas. I will be patrolling San Juan Bautista City with Amaya. Sosa will be patrolling Copperleaf area. Rangel will be patrolling Rancho Vista area.

2005HRS Amaya contacted me via radio regarding witnessing two male juveniles setting up illegal fireworks on the intersection of Third St and Tualumami St. Rich Brown and I responded within a minute. We made contact with a group of males standing in front of residence 907 Third street. Amaya identified the male juvenile later identified as Gavin Sydnese DOB 03/02/05. Brown contacted Gavin's mom via phone call which she later arrived. Amaya provided the mom with a copy of the citation for Gavin. Nothing further.

2200HRS Brown and I conducted a foot patrol since there were multiple illegal fireworks coming from backyards. We did not locate where they were coming from or who was setting them off.

2222HRS Amaya contacted me via radio advising there were multiple illegal fireworks on Rancho Vista Community. As Brown and I responded from different directions Brown witnessed two male subjects setting fireworks on First street near Ahwahnee St. One subject ran inside the residence and the second subject ran into the field. Brown made contact with the male subject that ran into the field with the fireworks in hand and issued him a citation. Nothing further.

0000HRS Conducted a patrol of San Juan Bautista City Water Tower. Gate was locked and secured. No issues to report.

0016HRS Conducted a patrol of San Juan school. Parking lot was empty and gates were locked and secured. No issues to report.

0026HRS Conducted a patrol of Misson Vista Apartments parking lots. No issues to report.

0109HRS Conducted a patrol of Copperleaf LN. No issues to report..

0114HRS Conducted a patrol of Hacienda Hotel parking lot. No issues to report.

0138HRS Conducted a patrol of San Juan Bautista Mission. Gates were open and parking lot was empty.

0149HRS Conducted a foot patrol of Third Street. No issues to report.

0213HRS Conducted a patrol of Mission Garden Apartments parking lot. No issues to report.

0230HRS Conducted a patrol of Rancho Vista Community. Nothing issues to report.

0300HRs Conducted a patrol of Copperleaf LN. No issues to report..

0336HRS Conducted a patrol of San Juan Bautista cemetery. No issues to report.

0400HRS 10-10

Employee ID:	Name:	Signature:	Submitted:
006	Francisco Pacheco		2022-07-05 04:11

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License #  
PPO 17913

**Patrol Report**

Property	Report Date	Start Shift	End Shift	Unit ID	Report #
San Juan Bautista	07/04/2022	1800	0400	007	1656985277-1595901670

PATROL ARRIVAL TIMES TO PROPERTY or ENTRY TIMES OF ACTIVITIES

- - - - -

**ATTACHMENTS:**

**Observations / Duties Performed**

**Contacts**

**Description Of Activities**

1800: met with code enforcement for briefing.

1842: patrolled through elementary school. No activity or incidents to report at the moment. Area is clear and secure.

1845: patrolled through windmill center. Businesses are still open. No suspicious activity or incidents to report at the moment. Will continue to monitor.

1908: patrolled through cemetery. Upon arrival a Blue Toyota Hybrid #7tay610 parked at the back end of the area. Individual used portable. No contact made. Vehicle has left premises. No incidents to report. Area is secure.

1914: checked on veterans hall. Verified all gates are locked. No activity or incidents to report at the moment. Area is clear and secure.

2005: During patrol, witnessed a male juvenile setting off an illegal firework on 3rd and Tualami st. Was not able to retrieve evidence as I was keeping visual on suspect. Notified lead and code enforcement. Parent was notified by code enforcement. Citation was issued to juvenile with parent present. No further incidents to report.

2045: patrolled through cemetery. No activity or incidents to report at the moment. Area is clear and secure.

2055: while conducting a foot I observed an individual lighting an illegal firework. Notified lead and code enforcement. As I was approaching individual, code enforcement made contact and issued a citation. No further issues to report.

0001: checked on water tower. No activity or incidents to report. Area is clear and secure.

0016: checked on elementary school. No activity or incidents to report at the moment. Area is clear and secure.

0109: patrolled through Copperleaf area. No suspicious activity or incidents to report. Area is clear and secure.

0113: checked on motel. No activity or incidents to report. Area is clear and secure.

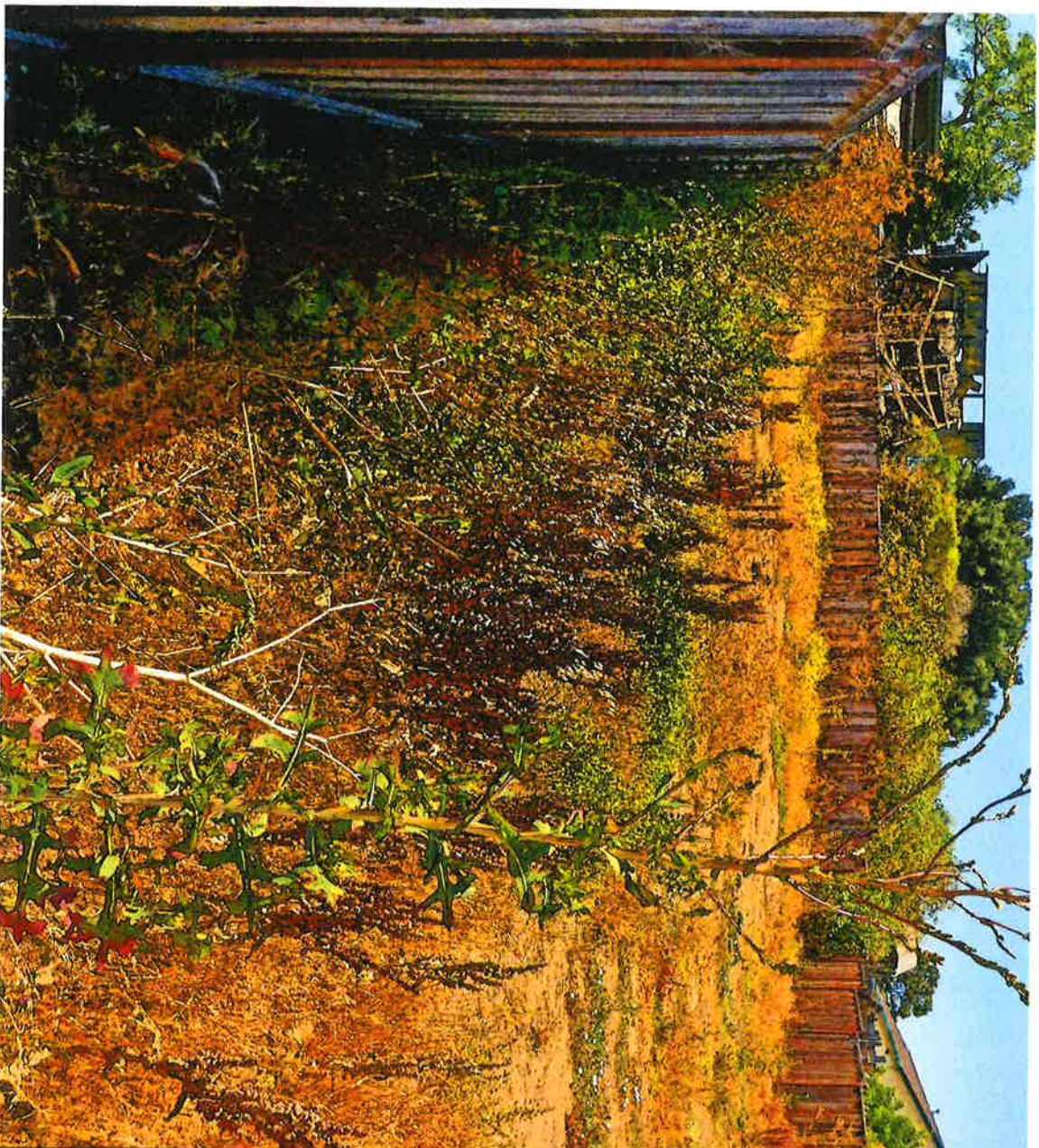
0138: checked on mission area. No suspicious activity or incidents to report at the moment. Area is clear and secure.

0206: conducted a walk through patrol in the downtown area (3rd st.) Area. No activity or incidents to report. Area is secure.

0300: patrolled through Copperleaf area. No suspicious activity or incidents to report. Area is clear and secure.

Employee ID:	Name:	Signature:	Submitted:
007	Josh Amaya		2022-07-05 04:11

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# San Juan Bautista Public Works

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PROPOSED WEED  
ABATEMENT PROGRAM

BY: DAVID MEDEIROS – JUNE 2022



# The Story

Several months ago, I tried in vain to get someone to mow and till our land of fire hazard vegetation and debris and to avoid city and county property upkeep violations.

To set up a private regularly scheduled weed abatement program is unreliable and expensive due to the growing lack of services outside of landscape services specifically addressing large areas of weeds and debris.

## **“Now for the rest of the story”**

### **Weed Abatement**

Weed abatement consists of removing plants or grasses that pose a fire hazard to occupied or vacant structures and transportation routes. It creates space around buildings and reduces the risk of loss to property and life from fire. In some areas, \*noxious weed abatement programs exist to rid land of plants that threaten natural foliage

### **SJB Weed Abatement Program Proposal**

#### **Mission Statement**

The mission of the City of San Juan Bautista - Weed Abatement Program is to protect lives, property, and the environment, by providing education and hazard abatement for the community served.

# End of Story

Thanks to the San Juan Bautista Publics Work Department, I was able to contact a city contractor who is regularly scheduled to abate weeds and debris for the city was able to work my property while in the San Juan Bautista area ... and to the San Benito County Fire Marshall's office, another county contractor is now able to notify me when they will be in the San Juan Bautista area. Not to mention provide and employ a more cost-effective abatement service.

Through the San Juan Bautista Weed Abatement program my property will be able to satisfy SJB Minimum Fire Safety Standards and in no need of time-consuming inspections nor pay costly violation fees etc.

## **Our Goal is Community Voluntary Compliance!**

The City of San Juan Bautista - Weed Abatement Program is working together with property owners to protect and educate our community to prevent fire hazards created by vegetative growth and the accumulation of combustible debris through voluntary compliance whereby a property owner may initially contact the San Juan Bautista city administration for assistance where needed prior or after an inspection has been assessed and pay the city contractor at the time of services rendered.

Through the City's Public Safety and Protection and if Weed Abatement Program inspects parcels that have been declared a public nuisance and included in the program throughout the year. Abatement work is ordered by an inspector on properties when the minimum fire safety standards have not been satisfied, or if the owner has requested that the city contractor perform the necessary work. The abatement charges for any work performed by the contractor and a city administrative fee are included on the water and/or waste management statement as a special assessment.

\* Noxious Weed = A weed which is harmful to the environment or animals, especially one which may be the subject of regulations governing attempts to control it.