



City of San Juan Bautista

The "City of History"

CITY COUNCIL

PUBLIC SAFETY (AD-HOC) SUBCOMMITTEE MEETING

February 28, 2022

MINUTES

(Meeting held via Zoom Internet Video/Audio Conference Service)

1. CALL TO ORDER – 4:02 P.M.

Freels, Delgado, Jordan, Medeiros, Ponce, Reynolds

ROLL CALL:

Present: Medeiros, Jordan, Delgado, Ponce, Reynolds, Code Enforcement Officer Brown

Late: Superintendent Michele Huntoon (4:14pm)

Absent: Freels

2. PLEDGE OF ALLEGIANCE

Lead by David Medeiros

3. REVIEW OF NOTES FROM JANUARY 24TH MEETING (attached)

An error was detected by Delgado on page 4 of the January meeting minutes. The minutes were approved as corrected.

4. GUEST SPEAKERS:

Seeing as the Superintendent Huntoon was not present at this moment, the council decided to begin with item 4b, the Code Enforcement Update.

b. Code Enforcement Officer Rich Brown was joined by Reynolds and presented to the Committee the Code Enforcement Update.

Reynolds led the presentation by demonstrating a slideshow. He informed the committee that the new City Attorney Bob Rathie was currently reviewing Chapter 13 (Enforcement) of the Municipal Code. Reynolds stated that one of the first actions taken in updating Chapter 13, was to broaden the description for the word "nuisance" (since the City's definition was too narrow). He also mentioned the need to update the bail schedule, since it is outdated. Reynolds then informed the committee that Officer Brown was currently working on tackling animal control, homelessness, and vehicle violators.

Officer Brown then opened the floor for questions.

Delgado- Expressed concern over a vehicle owner with expired tags whom owns a chicken and a dog. She then questioned why some residents with basketball hoops were being green tagged and others were not? She also questioned if Officer Brown was selective on who he



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was giving citations to. She would prefer if Officer Brown did not tell residents that he is citing them due to a neighbor's complaint.

There was discussion about the manner in which citations are being distributed.

Medeiros- Stated that he was grateful with how things are going in the City, but is concerned about the traffic control. He also mentioned how the new traffic circle is making residents more cautious. Then, Medeiros emphasized the need for fire control for the 4th of July.

Ponce- Questioned the Code Enforcement memorandum (on page 2 and last sentence on paragraph 3). She wondered how the complaints about discrimination were unfounded.

Reynolds- Answered Ponce's question, stating that the attorney is the one who came to the conclusion.

Delgado- Mentioned that the attorney did not contact the 2 witnesses.

Reynolds- Said that he was open to go back to the complaint.

Jordan- Questioned if the issue regarding the collection of traffic violations had been resolved?

Reynolds- Responded that the tickets had to be rewritten and will be taking an ordinance to council for the March 15 Regular City Council meeting. He also mentioned that the Data Ticket contract has been updated, allowing Data Ticket to now follow up with the ticket holder. He also mentioned that the issue pertaining to administrative citations has been resolved.

Jordan- Questioned if the administrative Citation was similar to Una Mas'? She also questioned if the traffic citation was a part of Municipal Code?

Reynolds- Answered yes to both questions

Jordan- Questioned if there were any traffic violations regarding Semi-trucks

Officer Brown- Mentioned that there had only been one incident where a semi-truck got stuck. He cites them under City code 7-3-100.

Jordan- Questioned how much the vehicles were being charged?

Officer Brown- Mentioned that he can take them to a scale where they will be charged per pounds over.

Jordan- Questioned if the billing process was through MuniBilling?

Reynolds- Responded that the citing process is through Data Ticket



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Officer Brown- Mentioned to the council that he is the one looking though vehicle codes. He noted that parking on sidewalks and the blocking driveways need to be enforced more. He then mentioned that a common issue, in Franklin Circle, is nose-dive parking. It is important not to nose-dive because it will impede emergency vehicles from entering. The process for his citations is that he first places a green sticker on the vehicle, as a warning for parking 18 inches from the curb. Then, if the code continues to be broken, after 72 hours he cites the vehicle.

Jordan- Mentioned that there are Cul-de-sacs all over the City and that all should be cited equitably.

Officer Brown- Stated that he is very thorough with his work and treats everyone equally. He noted that the cul-de-sacs with the most activity are Franklin Circle and Copperleaf.

Jordan- Questioned if they were issued citations?

Officer Browns- Informed the council that he does cite them.

Jordan- Was confused about having open cases

Officer Brown- Wanted to continue with the option of having open cases. He finds it important to allow the ticket holder to appeal their citation. Officer Browns mentioned that if a vehicle ignores the 72-hour warning and remains parked, they will be towed. He then stated that since he has been hired, there have been few moments when vehicles are needed to be towed.

Jordan- Mentioned that ignorance is not an excuse of the law. She would like Code Enforcement Officer Brown to sit with Level 1, go through monthly reports, and to discuss the citation process.

Officer Brown- Reminded the committee of his work schedule. If he cites a vehicle on Tuesday, he won't be able to check on it until Friday. He stated that for the most part people are compliant and move their vehicles.

Jordan- Questioned if a Sheriff would be able to check the Violating vehicle (with green warning stickers) on Thursdays? She also questioned if it would be possible to have a sheriff in town Wednesday, Thursday and Friday until the City is assigned a dedicated deputy? Then, she questioned at what point is Level 1 able to cite vehicles?

Reynolds- Mentioned the need to look at private security helping with ticket citations. He also noted that ticket citations would require modifications to the contract.

Jordan- Questioned if possible, doing a change order to Level 1's contract?

Reynolds- Reminded the committee that Level 1's contract was not amended nor renegotiated. The last proposal to modify the contract was an increase in their rates.

Jordan- Questioned if Officer Brown takes photos of the violating vehicles?



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Officer Brown- Answered that he takes a photograph every time.

Ponce- Questioned why the Sheriffs are constantly parked in the Cemetery? She believes that they should be spending their time more productively.

Jordan- Stated bring to council a discussion about equity and observance of the City's laws and to remind residents on how they are supposed to park.

Medeiros- Would like to speak on updating the Municipal code.

Officer Brown- Informed the council that there are no warnings when parking in a crosswalk and next to a fire hydrant, violators will be cited.

Reynolds- Added that parking in a handicap also did not need a warning.

Jordan- Mentioned that there will not be citations regarding the basketball hoops until there is a location for the youth.

Ponce- Would like to continue this discussion on next month's meeting. Jordan and Reynolds agreed.

Officer Brown- Mentioned that a security from Level 1 could place their report in the grey box outside of city hall.

Guest Speaker ended at 4:58 pm

- a. Superintendent Michele Huntoon lead the presentation, asking how the Aromas San Juan Bautista Unified School District could help the City with programs regarding the basketball courts. She then mentioned looking forward to the Recreation Center for the Youth and older members of the community to use. Then, she stated how Reynolds and her constantly communicate diligently finding a way to open the track and basketball courts for the community.*

Jordan- Mentioned having seen people playing on school property in the afternoon and questioned how they had access?

Superintendent Huntoon- Responded that most likely the individuals jumped the fence.

Delgado- Mentioned the idea of grant writing for the youth and adult center.

Medeiros- Would like the school and staff to bring ideas on what the City can do to improve.

Superintendent Huntoon- Mentioned that Reynolds and her meet every Friday to discuss ways that can open the school grounds for the kids in the community.

Ponce- Mentioned that with new residents being more exercise minded, the community would try helping more if they knew.



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Superintendent Huntoon- Informed the committee that there is an app called Peachjar where the school posts information about fundraising, current news, and flyers.

Guest Speakers Ended at 5:10 pm

5. ANIMAL REGULATION

Reynolds- mentioned that the City's animal regulation is a 17-page ordinance that needs to be updated. He recently reached out to Police Chief Reynoso to speak about this issue. Reynolds is thinking about getting a feral agreement for animal control.

6. SECURITY CAMERAS

Reynolds led the presentation mentioning how he spoke to multiple people about the best way to approach cameras and a way to store data. He first spoke to Paul, from the IT department for the council chambers. Then, Reynolds spoke with the sheriffs. Reynolds informed the council that the sheriffs will have access to the cameras and the data. The sheriff mentioned the importance of correctly storing data and preserving evidence to Reynolds.

Delgado- Questioned if business owners on third street could be charged for the Cameras? And if the grant writers could find a grant regarding safety?

Reynolds- Mentioned that the focus on the grants at that moment were for water, but he will look into safety ones.

Delgado- Questioned if the security officers have body cameras?

Officer Browns- Answered that there is only a camera in the vehicle.

Delgado- Would like bigger code enforcement sign markers on the Code Enforcement vehicle.

Jordan- Questioned how many animals were registered to the City?

Reynolds- Answered that animal registration is in the code, but has not been enforced.

Medeiros- Mentioned potentially storing camera data on the cloud.

Delgado- Questioned having the Police Department on the next safety meeting?

7. PATH OF TRAVEL

a. Ideas yet to be addressed:

Reynolds mentioned- following up on:

- i. Code Enforcement items
- ii. Working with the School Superintendent Michele Huntoon



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- iii. Better communication between Level 1 and Code Enforcement
- iv. Inviting Hollister PD
- v. Inviting Lieutenant to speak about animal control

Delgado- Would like the Sheriffs to be invited. She would also like to speak about the influx of dogs in the City.

b. New ideas to add?

Medeiros- Would like to speak about traffic control

Ponce- Would like to speak about how prepared the City is for upcoming events. She is concerned about overcrowding in the fair and how the city is preparing for the public safety. Also, she is concerned with pedestrians walking on the streets on Third Street.

Jordan- Mentioned the need for a checkoff list during events. She mentioned that each promoter needs to have a plan about direction and the flow of traffic.

Ponce- Questioned if the promoters hire their own security?

Reynolds- Answered that the Design Review Committee still requires a traffic, security, and safety plan from the person hosting the event.

Ponce- Questioned if the traffic, security, and safety plan goes to council for approval?

Reynolds- Informed the committee that the sheriffs are the ones who review and approve/deny the safety plans.

8. MARCH 28, 2022 MEETING- FUTURE AGENDA ITEMS

Ponce- Would like to continue the discussion with Superintendent Michele Huntoon.

Motion to Adjourn at 5:42 p.m.