



City of San Juan Bautista

The "City of History"

CITY COUNCIL

PUBLIC SAFETY (AD-HOC) SUBCOMMITTEE MEETING

April 25, 2022

MINUTES

(Meeting held via Zoom Internet Video/Audio Conference Service)

1. CALL TO ORDER – 4:00 P.M.

Freels, Delgado, Jordan, Medeiros, Ponce, Reynolds

ROLL CALL:

Present: Medeiros, Freels, Jordan, Ponce, Reynolds

Late:

Absent: Delgado

2. PLEDGE OF ALLEGIANCE

Lead by Freels

3. REVIEW OF NOTES FROM THE FEBRUARY 28TH AND MARCH 28TH MEETING (attached)

The committee approved the minutes for the February 28th and March 28th meeting. There were no comments.

4. GUEST SPEAKER

a. *none*

Reynolds-mentioned that he invited someone from the sheriff's department to give an update on City's dedicated Deputy Miller. They never showed up.

5. BUDGET CONSIDERATIONS

Reynolds led the presentation showing the Committee a slideshow presentation on the public safety budget analysis. He informed the committee that the City has two budgets: operational and capital improvements/special projects. He noted that public safety is generally paid by the general fund. For the City, budget needs and strategies come in the form of the City's strategic plan. Reynolds mentioned that in the previous year the City set forward three initiatives and provided \$100,000 to fund those. He then described the 5 sub-categories of the Quality of Life and how they match the Public Safety Ad-Hoc Committee's Mission Statement.

The Budget Calendar is:

July 1- First day of the new Fiscal Year

July- Closing of the City's Books

December- Audit

January- Mid Year Budget Review

Feb/March- Strategic Plan

April/May- Draft Budget

Mid-June- Adopt new Budget



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Reynolds continued the presentation by explaining the budget calendar. He emphasized the two dates residents will have to comment on the budget May 10th and May 17th. He then informed the Committee that the City is expected to get the second instalment of the ARPA funds this June. For the second year in a row the City has had an operational surplus from \$300,000 - \$400,000. The surplus allows for the City to have room for operational growth and for capital improvements to grow. Reynolds then showed the committee the Public Safety Expenses allocated in 4 departments: Fire and EMS, Code Enforcement, Law Enforcement, and Animal Control. The major contracts have been increased by 10% across the board (except the Fire Department contract since they are only allowed a 3% increase per year). He then showed the Committee the Public Safety contracts: Fire Department, County 911, Sheriff, Private Security, Animal Control (no change). He explained that private security expense is overbudget because of a small increase in their contract. The Private Security contract is going up for renewal and the City is currently waiting for bids.

Reynolds proceeded to show the committee the current safety related Capital Improvement/ special Projects. Reynolds mentioned previously speaking with Fire Chief Bob Martin Del Campo about grants he could apply for to get the generator (CIP # 21.15) installed. The emergency generator cost is a high value, \$125,000, because it includes an electrical switch and transfer switch. For the Fire Station apparatus bay improvements (CIP # 21.23), it will cost \$50,000 to modify the garage doors facing Polk St. The doors need to be higher and rebuilt so that the equipment can get in and out of the base. Reynolds then proposed \$25,000 for animal control to provide animal kennels at the public works yard. He then spoke about the Special Studies public safety initiative. The \$250,000 ARPA funds will be focused on the security camera system. He emphasized needing to work with the sheriff's IT department for the camera system.

Reynolds then opened the floor for comments:

Medeiros- Mentioned needing time to think about all the information.

Freels- Mentioned that it is good that the City is getting a generator in City Hall and the Fire Station.

Ponce- Brought attention to section 5. Quality of Life, she believes that code enforcement still needs further discussion. Then mentioned that under 5d, the time frames for the Preservation, Conservation, Growth meetings will not work well for residents. The majority of residents won't be able to attend at those time. She mentioned that if the City wants to encourage residents engagement and involvement, as stated in the Committees mission statement, the time frames need to be better set.

Reynolds- Mentioned that past meetings held on Saturday mornings have great turnout.

Ponce- Mentioned that a resident informed her that they called the sheriffs to report shots fired, but the sheriff never showed up.

Reynolds- Mentioned that he was informed of the situation on Wednesday and by Thursday Deputy Miller went into City Hall and asked if the property was within City limits. Deputy Miller then proceeded to the resident's home to inform them that they are not able to fire firearms within City limits. Reynolds sees having a dedicated deputy as a benefit. When the Sheriffs give a cold call and do not show, the dedicated deputy can knock at the resident's door and explain the laws.



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Jordan- Mentioned that Reynolds and her spoke Friday regarding the issue. Jordan mentioned having spoken to the person that fired shots. When they spoke, the person informed Jordan that a member of the commission told them it was legal. Between Don, herself, and Deputy Miller the problem was able to be resolved.

Ponce- Believes that the security services, sheriffs, and dispatcher should all be well informed of the City's areas.

Jordan- Stated that the security officer, code enforcement officer, and deputy all have a map of the City with them. She then mentioned that there are still somethings that dispatch doesn't understand due to being located in Santa Cruz County.

Freels- Informed the committee that dispatch will go based off addresses. Dispatch is not able to go by a landmark name. If the dispatcher is given an address, it will be easier to locate the scene.

Ponce- Mentioned being glad to know that the issue was resolved and that Deputy Miller is informed of the City limits. She then mentioned that this event is bad public relations for the sheriff's department. The resident that reported the shots is in disbelief that no sheriff showed for shots fired. Ponce mentioned to the committee that in the original contract for a dedicated deputy, there were supposed to be two deputies. She questioned if with the second deputy the City would no longer need private security services?

Reynolds- Believes that with a second deputy it will be a possibility of not needing private security.

Ponce- Questioned if there was a timeline?

Reynolds- Mentioned that currently there is no timeline due to waiting for a budget number. The second deputy would be considered for July 1 if it made it through the budget process.

Ponce- Sought clarification on how to contact Deputy Miller. She mentioned that Deputy Miller said to tell dispatch for 134 to be directed to him. She questioned if residents were informed on how to reach Deputy Miller?

Reynolds- Mentioned not making the information public yet, because he is looking for a balance between the sheriff's hierarchy. The sheriffs requested to stay within their chain of command.

Ponce- Questioned if someone needs help in the City, do they mention 134 or not?

Jordan- Told committee that all calls should go through dispatch 911. Jordan then sought clarification for what was meant by contract staffing alignment under item 5.b in quality-of-life.

Reynolds- Answered that contract staffing alignment means better communication between the sheriffs, code enforcement officer, fire department, private security and the City. Contract would be the sheriff and public security, and fire department.

Jordan- Questioned how many requests for proposals for private security were sent out?

Reynolds- 15

Jordan- Questioned if the sheriff's contract will renew this year?



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Reynolds- Answered that Captain Keylon confirmed the renewal of the contract. In the past the contract was automatically renewing 1 year at a time. The Sheriffs are in the midst of a new contract, reflecting labor, which might result in a higher cost for the City.

Jordan- Questioned why there was fluctuation in what was spent on private security?

Reynolds- Informed the committee that the reason for the influx, for private security expense, were because having to contract them for special events outside of their contract such as 4th of July, holidays, reasons due to covid. Reynolds believes that they are anomalies.

Jordan- Questioned if the fire department was looking for grants pertain to the generator?

Reynolds- Answered that Fire Chief Del Campo and Police Chief Reynoso teamed up to get a homeland security grant for the City.

Jordan- Questioned if California Consultants can look for grants for animal control and cameras?

Medeiros- Mentioned how Deputy Miller was present within the hour when an incident for property damage was reported. Then, he questioned if the City's attorney has been reviewing the code enforcement? If yes, would the Committee review the material in a meeting?

Reynolds- Answered that the City attorney is improving Chapter 13 and parking code. He is unsure if the improvements will be completed by the May meeting.

Medeiros- Questioned if the City is still planning to designate an area for a dog park? If yes, was it budgeted?

Reynolds- Stated that the property in Washington is proposed to have a dog park, but it is not currently budgeted.

6. PATH OF TRAVEL

a. Ideas yet to be addressed: guest speakers, 911-Netcom:

Jordan- Mentioned wanting 911 Netcom as a guest

Reynolds- Asked the committee if they would like to have the Aromas-San Juan Unified Schools' superintendent back as a guest?

Jordan- Questioned if the school had concerns regarding the partnership on the fence?

Reynolds- Mentioned that the City has 3 good bids, well under budget. The City is currently waiting on the school's legal department to create a joint use agreement.

b. New ideas to add?

Medeiros- Questioned if there is an infrastructure map of the City?

Reynolds- Mentioned that there are multiple maps for different infrastructure. There are maps for: water system, wastewater system, pavement management plan.



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Medeiros- Would like to go over the maps. He then questioned if the deputies' schedules routinely will change?

Ponce- Questioned what areas the private security and dedicated deputy patrol?

Reynolds- Informed the Committee that it is a city-wide assignment

Ponce- Questioned if Midnight Express was in violation due to the security's patrolling, sheriff or a citizen's report?

Reynolds- Mentioned that it was a resident who reported Midnight Express. The Code Enforcement Officer was called on the day of Arts and Crafts festival and he witnessed firsthand the dirt being moved.

Ponce- Mentioned buying a drone.

7. FUTURE AGENDA ITEMS

Next meeting is May 23, 2022

Reynolds- Would like to discuss equity and governing with equity.

Motion to Adjourn at 5:16 pm