

**Volunteer Adult Adviser Position Open  
to Support the San Juan Bautista Youth Commission**

A rare opportunity is open to support the San Juan Bautista Youth Commission as they develop programs and provide insight to the City Council on youth and teen issues. This adult adviser must be a broadminded person who understands and embraces the community and its diverse population, and who has the necessary tools and proven experience in youth leadership development to support the members of the Commission in becoming the next generation of leaders.

The ideal candidate will have a calm, patient and attentive demeanor in working with youth and community members, and a genuine interest in developing youth to their fullest potential in the area of leadership, without directing the Commission's actions in any way as they develop their goals and execute their action plan for the year.

Qualifications, skills, knowledge and requirements of the position:

- Background and proven experience working with youth to develop their leadership skills
- Availability to attend regular Commission meetings held the 4<sup>th</sup> Tuesday of every month at 6:30 p.m. at the San Juan Community Center, and special work meetings when called by the Commission
- Flexibility to attend special events of the Commission, and meetings of the City Council and other groups associated with the Commission
- Knowledge of the conducting meetings of Brown Act bodies
- Must be 18 years of age and must complete background check LiveScan fingerprinting

Applications can be found on the City website [san-juan-bautista.ca.us](http://san-juan-bautista.ca.us) and and at City Hall, 311 Second Street, SJB. **All applicants must be present for interviews being held February 12-16, 2018 to be considered for appointment.**

Applications may be submitted by email to [deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us), or by mail - P.O. Box 1420 San Juan Bautista, CA. 95045, or in person at 311 Second Street, and must be received no later than **February 12, 2018.**

Please return applications to:  
[deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us)  
City of San Juan Bautista  
P.O. Box 1420/311 Second Street  
San Juan Bautista, CA. 95045

*Questions? Call: 831-623-4661*

**City of San Juan Bautista  
Youth Commission Volunteer Adviser  
Application**

Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_ Mailing \_\_\_\_\_

Phone number(s) : \_\_\_\_\_ email address: \_\_\_\_\_

Please list your education, work and volunteer experience, and any prior experience working with youth groups and organizations that would qualify you for this Adviser role:

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Why would you like to be appointed as the Adult Adviser to the Youth Commission?

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What do you know about the community and needs of our youth? \_\_\_\_\_

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What steps would you take to help guide the Commission in addressing this need?

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What do you feel is the biggest problem facing youth today?

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Date: \_\_\_\_\_

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Signature of Applicant

Mail or deliver your application to:  
City of San Juan Bautista  
P.O. Box 1420/311 Second Street  
San Juan Bautista, CA. 95045  
[deputycityclerk@san-juan-bautista.ca.us](mailto:deputycityclerk@san-juan-bautista.ca.us)