



KYSMET SECURITY & PATROL, LLC.

21 W. Laurel Drive Ste. 49
Salinas, CA 93906
(831) 998-7963

Contact: Esteban Garcia

April 24, 2022

To Whom it May Concern;

This letter shall serve as an official notice of understanding of the scope of work to be completed in the City of San Juan Bautista by Kysmet Security & Patrol, Inc.

Submission of this proposal signifies to the City of San Juan Bautista that all terms, conditions, requirements, protest procedures, performance measures and instructions concerning the award of the RFP for Uniform Security Guard Services to which this proposal responds, have been read and understood by Kysmet Security & Patrol, Inc.

Further, in signing this letter as the representative of Kysmet I expressly agreed by the bidder that failure to have provided accurate and truthful information in the proposal or any deviation from any requirement or performance measure stated on the RFP shall constitute grounds for rejection of this proposal. This includes if the submitted proposal is not in the format of the RFP, the bidder's proposal will be deemed non-responsive.

Thank you in advance, for your consideration to provide services as your Uniform Security Guard Services provider. We look forward to working with all of you.

Regards,

Esteban Garcia Jr.

Esteban Garcia, CEO
Kysmet Security & Patrol, Inc.

Authorized to Practice in the State of California

Kysmet Security & Patrol, Inc. is authorized to practice in the State of California under a Private Patrol Operator license issued by the California Department of Consumer Affairs, Bureau of Security and Investigative Services license #17913.

Independence

Subject to the terms of Request for proposal for Security Guard Services, Kysmet Security & Patrol acts independently and in no capacity acknowledges a relationship between the two parties. Kysmet has no direct or indirect relations with any city officials and or employees of the City of San Juan Bautista.

Qualifications and Experience

Kysmet Security & Patrol, Inc. currently employs over eighty highly experienced and qualified security officers and 6 patrol supervisors. It is our belief that in order to assure the best quality of service that we stand by, we must keep close relationships with our personnel both on and off duty. Kysmet has over 40 years combined experience working alongside Ultra Security Service, a family owned security company since 1974.

Kysmet Security & Patrol, Inc. has a wide range of experience necessary to service the City of San Juan Bautista. Kysmet Security & Patrol maintains a strong reputation of providing effective and quality security services in the tri-county area. We proudly service a wide range of clients from small private events to large events such as El Grito Festival in Salinas that attracts over 50,000 attendees each year, two-day Santa Cruz Mountain Sol Festival, Ink at the Bay in Monterey, San Juan Bautista Arts & Craft Festival and San Juan Bautista Rib Kickoff. We worked closely with organizers and the event committee to ensure a safe community event. Kysmet proudly holds a non-profit 501-c3 Fiesta Salinas that organizes and hosts the Annual Salinas Holiday Parade of lights.

Kysmet Security & Patrol, Inc. holds a PPO license issued by the California Department of Consumer Affairs, Bureau of Security and Investigative Services and holds current Commercial General Liability, Business Automobile Liability, Workers' Compensation and Professional Liability insurance policies. Our On-Site Supervisors and Security Guards receive ongoing training on but not limited to Evacuation Procedures, Officer Safety, Crowd Control, Trespassing, Handling Difficult People, Chemical Agent Use and Parking & Traffic Control. Each of our security professionals are screened to meet the California industry standards and are all required to pass a LiveScan screening with the DOJ and FBI upon accepting a position with Kysmet.

Key Individuals and Responsibilities

All patrol supervisors are required to pass a vigorous training program and maintain their license combined with continuous education on a bi-annual basis. All of our security officers are required to carry two-way radios and body cameras for their safety and the safety of others around them. Kysmet patrol vehicles are equipped with Toughbook laptops CF32 with GPS and 4 camera monitoring. Destiny Software is installed on all laptops with features allowing us to ensure that our officers always have the tools they need at hand while on patrol. Our security guard checkpoint system shows gps location and time of when our officers arrive at a property. Once on location our officers have the ability to utilize the system that gives them a set of directives to ensure that they are patrolling the area as specified according to their duties. The reporting software also ensures that reports can be made on location of a property. In the event that an officer needs to have a vehicle towed from a property, the license plate reader app ensures that the correct vehicles are being towed.

Patrol Supervisors:

Anthony DaQuanno, Juan Carlos Gonzalez, Osvaldo Ruiz, Juan Tapia, David Ruiz Sr. Esteban Garcia

Patrol Supervisors oversee and supervise all security personnel at the work sites. Patrol completes a daily log containing incident reports and are the primary contact with worksite clients and event organizers. Patrol Supervisors also manage all issues and emergencies at the worksite and are authorized to make decisions and take immediate action as necessary and required by the situation. Patrol Supervisors are the primary contact with local law enforcement and other first responders.

Office Personnel:

Erika Del Real, Office Manager

Oversees all operations for Kysmet Security and Patrol. Office Manager oversees and manages all company marketing, business development and client relations and contracts. Oversees day to day operations along with employee scheduling, Payroll and accounts receivable.

Tyina Prieto, Billing Coordinator

Oversees all billing processes. Corresponds with clients, answering questions and resolving issues. Follows up with outstanding payments, prepares and sends invoices. Billing coordinator also maintains all client records and reconciles all account discrepancies.

Selyce Del Real, Scheduling/Special events

Assigns guards to work assignments. Oversees all post orders on job sites including work assignments, breaks, lunches and hours of work. Point of contact for Patrol supervisors for scheduling issues.

Ruby Garcia, Training facility/services Coordinator

Administers all in-house training. In-house training consists of Guard card (initial and continuing education courses), CPR/First-Aid, Mace/Pepper spray, and baton. Reviews employees files to ensure no laps in certifications or licenses.

Joceline Ruelas, Patrol Coordinator

Oversees and advises Patrol supervisors on changes of security personnel and work sites. Reviews daily reports and filters through to clients. Manages Patrol site schedule and work assignments, breaks, lunches and hours of work.

Capabilities and Duties in the City of San Juan Bautista:

Kysmet Security & Patrol, Inc. will provide monitoring of all properties assigned by the City and within city limits of San Juan Bautista, California. All suspicious persons shall be approached, questioned and if crime is suspected will notify the San Benito County Sheriff's Department. If an in-progress crime is observed, Kysmet Security & Patrol Officers will observe, assess and if necessary initiate a citizen's arrest. All proper departments and/or persons will be notified as soon as the threat has been contained.

1. Uniformed Security officers are to conduct high visibility, via vehicle and foot patrols within the City limits of San Juan Bautista. Including but not limited to parking lots and open areas that may pose a threat of loitering.
2. Uniformed Security officers will be available to assist San Juan Bautista City management and emergency services when needed.
3. Provide detailed incident reports, along with San Benito County Sheriff's report numbers for cross-reference with investigations and/or documentation.
4. Prepare detailed activity reports to the City Management and/or field supervisor.
5. Communication radios will be the lines of communications not only among Security officers but with the City Management and local law enforcement to provide a clear and open line of communication to ensure the safety of all parties.
6. Kysmet Security & Patrol will work with city officials to prepare an emergency action plan in the event of an emergency situation. The emergency plan will detail the action to be taken during criminal activity, medical emergencies and or other issues that might arise while on patrol.
7. Kysmet Security & Patrol, Inc. will have a Security Officer or representative on-call for emergencies and/or natural disasters that may require assistance.
8. Kysmet Security & Patrol Inc. will assist local law enforcement as needed.
9. Kysmet Security & Patrol Inc. will issue warnings to parking violators who do not provide proper signage and enforce all parking enforcement rules as provided by the City.
10. Kysmet Security & Patrol, Inc. will respond to business alarm notifications and will be billed to the individual client that is under contract with Kysmet Security & Patrol during contracted patrol hours.

REFERENCES

City of Salinas
Vivian Salinas, Community Services Manager
(831) 758-7476 vivians@ci.salinas.ca.us

Relay For Life
Mirna Hills, Relay for Life California Division
(831) 601-1569 mhills0242@gmail.com

San Benito County Fair
Susan Ross, Business Assistant San Benito County Fair
(831) 628-3421 susanr@sanbenitocountyfair.com

Salinas Valley Memorial Hospital
Elias Gutierrez, Security Manager
(831) 759-3201 egutierrez@svmh.com