



City of San Juan Bautista

The "City of History"

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AGENDA

HISTORIC RESOURCES BOARD MEETING

CITY HALL COUNCIL CHAMBERS
311 Second Street
San Juan Bautista, California

TUESDAY ~ MARCH 6, 2018

In compliance with the American with Disabilities Act, if you need special assistance to attend or participate in the meeting, please call the City Clerk's Office at (831) 623-4661, extension 13 at least 48 hours prior to the meeting.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the meeting and City Hall at 311 Second Street, San Juan Bautista, California during normal business hours.

1. **Call to Order** **6:00 PM**
Pledge of Allegiance
Roll Call
2. **Public Comment**
3. **Informal Project Review**
Any potential and/or future project applicant may present their project to the HRB for Informal Project Review for the purpose of gaining information as preliminary feedback only. No formal application is required and no action will be taken by the HRB on any item at this time.
4. **Consent Agenda**
All matters listed under the Consent Agenda may be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the HRB, a staff member, or a citizen.
 - A. **Approve Affidavit of Posting Agenda**
 - B. **Approve Minutes for February 6, 2018 Meeting**
5. **Action Items**
 - A. **Consider Sign Design Review for Southwest Roundup Studio Gallery at 106 Third Street in the Historic District and Make a Recommendation to the Planning Commission**
 - B. **Consider Public Structure and Residential Structure to Recognize During Preservation Month**
6. **Comments**
 - A. **Historic Resources Board Members**
 - B. **City Manager**
 - C. **Community Development Director**
7. **Adjournment**

AFFIDAVIT OF POSTING

I, TRISH PAETZ, DO NOW DECLARE, UNDER THE PENALTIES OF PERJURY THAT I AM THE DEPUTY CITY CLERK IN THE CITY OF SAN JUAN BAUTISTA, AND THAT I POSTED THREE (3) TRUE COPIES OF THE ATTACHED HISTORIC RESOURCES BOARD MEETING AGENDA. I FURTHER DECLARE THAT I POSTED SAID AGENDA ON THE 28th DAY OF FEBRUARY 2018, AND I POSTED THEM IN THE FOLLOWING LOCATIONS IN SAID CITY OF SAN JUAN BAUTISTA, COUNTY OF SAN BENITO, CALIFORNIA.

1. ON THE BULLETIN BOARD AT CITY HALL, 311 SECOND STREET.
2. ON THE BULLETIN BOARD AT THE CITY LIBRARY, 801 SECOND STREET.
3. ON THE BULLETIN BOARD AT THE ENTRANCE TO THE UNITED STATES POST OFFICE, 301 THE ALAMEDA

SIGNED AT SAN JUAN BAUTISTA, COUNTY OF SAN BENITO, CALIFORNIA, ON THE 28th DAY OF FEBRUARY 2018.



Trish Paetz, Deputy City Clerk

**CITY OF SAN JUAN BAUTISTA
HISTORIC RESOURCES BOARD MEETING**

FEBRUARY 6, 2018

DRAFT MINUTES

**(The February 6, 2018 CMAP video recording is the
official record of the meeting.)**

1. CALL TO ORDER – Chairperson John Hopper called the meeting to order at 6:00 p.m.

B. ROLL CALL - Present: Board Members Hopper, Franco, Boyd, Medeiros and Freels

Staff Present: Acting City Manager Tewes, City Planner Walgren, Deputy City Clerk Paetz

2. PUBLIC COMMENT

There were no comments received.

3. INFORMAL PROJECT REVIEW

Nothing was presented.

4. CONSENT AGENDA

A. Approve Affidavit of Posting Agenda

B. Approve Minutes for June 6, 2017 Meeting

A motion was made by Board Member Freels and seconded by Vice Chairperson Boyd to approve all items on the consent agenda. The motion passed unanimously, 5-0.

5. ACTION ITEMS

A. Board Members' Reporting Requirements

City Planner Walgren reported that the City's Historic Resources Ordinance requires that members of the Board submit annually their background and qualifications to serve on the Board, thus permitting the City to maintain Local Government Certification. Staff requested each board member submit a professional qualifications form outlining their qualifications and experience, and include a resume.

No public comment was received. No action was taken.

6. COMMENTS

A. Historic Resources Board

No comments were received.

B. City Manager

No comments were received.

C. Community Development Director

City Planner Walgren commented that plans were submitted for review for seismic retrofit of the Mission.

7. Adjournment

The meeting was adjourned at 6:07 p.m.

CITY OF SAN JUAN BAUTISTA

HISTORIC RESOURCES BOARD

STAFF REPORT

DATE: March 6, 2018

SUBJECT: Southwest Roundup Studio Gallery Sign Design Review

Background:

Consider an application for a projecting Sign Design Review for Southwest Roundup Studio Gallery at 106 Third Street in the Historic District and make a recommendation to the Planning Commission. The proposed sign, a mock-up is attached, matches the projecting Mission Gallery sign that used to hang at this location. An exhibit of the previous sign is also attached.

Sign ordinance requirements limit projecting signs to 36 inches. Both the previous sign, the existing sign post, and the proposed Southwest Roundup sign exceed three feet. The Planning Commission can grant an exception to this limit pursuant to the following ordinance allowances:

11-10-130 Exceptions

In order to prevent undue hardship or inequitable application of this Chapter, the Planning Commission may grant an exception from any maximum standard of this Chapter for a particular application. The intent of such exception is not to grant a special privilege to any property owner, but to assure fair and equitable treatment of properties that have unusual location, configuration and graphic communication problems. Any exception request shall be specified in a sign permit application and shall be reviewed as part of that application.

The proposed sign appears to be approximately four feet in projection. This will be confirmed prior to the meeting, but it is the same dimension as the previous sign. The City of San Juan Bautista's sign ordinance requires that signs proposed in the downtown area Historic District require Historic Resources Board review with a recommendation to the Planning Commission for final action. The signs need to be compatible with the historic context of the District and comply with Chapter 7 of the San Juan Bautista Design Guidelines, which is the Sign Design Guidelines Chapter.

The Sign Design Guidelines encourage hand-crafted signs that match the individual building and the nature and quality of the San Juan Bautista Historic District. Staff finds that the proposed sign meets this criteria, is of high quality and design, and that the Historic Resources Board is able to recommend approval to the Planning Commission.

While the projection exception is a Planning Commission decision, the Board should also forward a recommendation regarding this as well.

Recommendation:

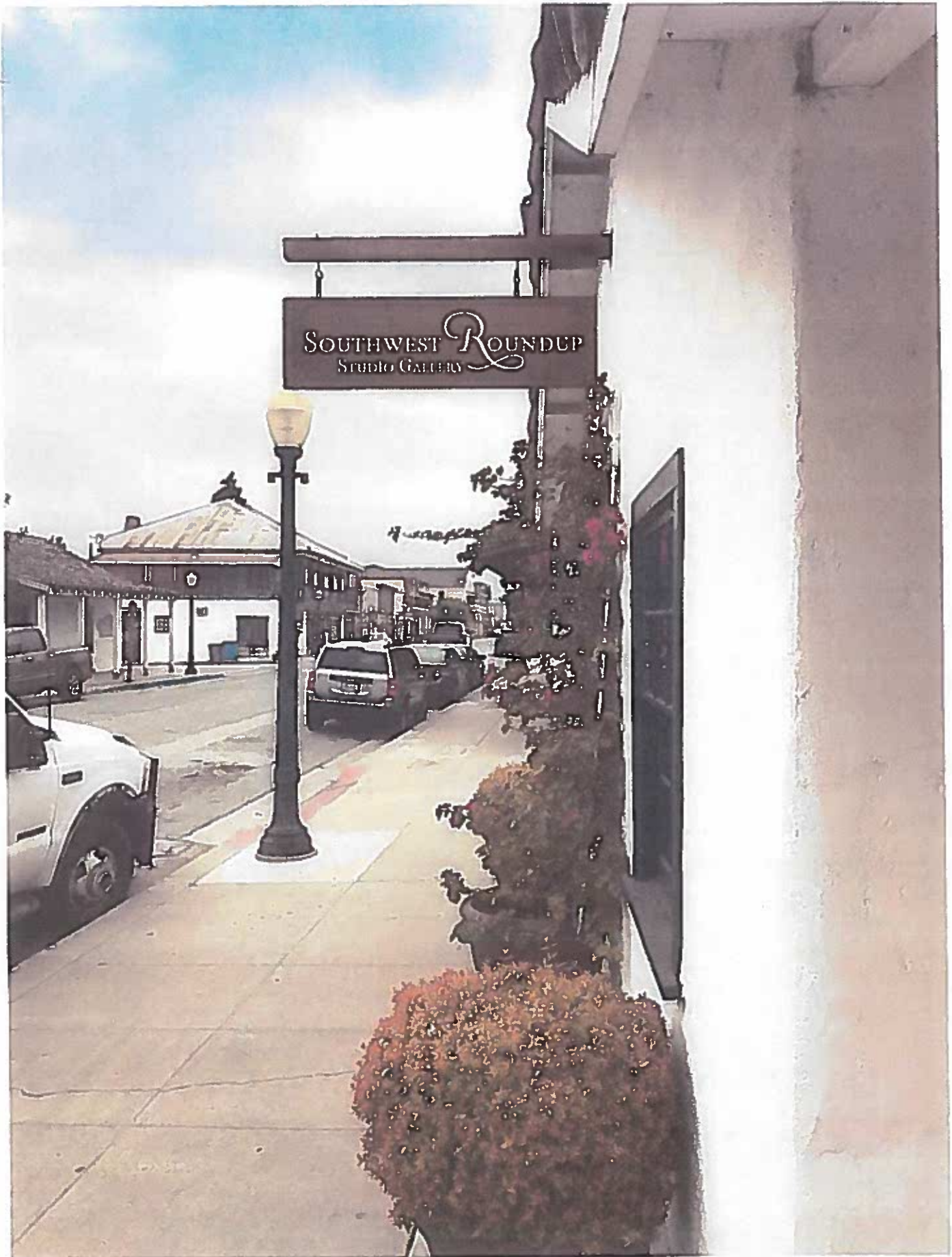
Review the attached Sign Design Review proposal and forward a recommendation to the Planning Commission to:

1. Approve the Sign Design Review request finding that the proposal complies with the Sign Design Guidelines, and
2. Approve an exception to the three foot sign projection limit to allow an approximately four foot projection to match the Mission Gallery sign that previously hung from the same existing post. The exact projection will be confirmed prior to the Historic Resources Board meeting.

An alternative would be to recommend approval of the sign but with a requirement that it be reduced to no more than three feet in projection.

Exhibit A: Southwest Roundup Studio Gallery Sign

Exhibit B: Previous Mission Gallery Sign



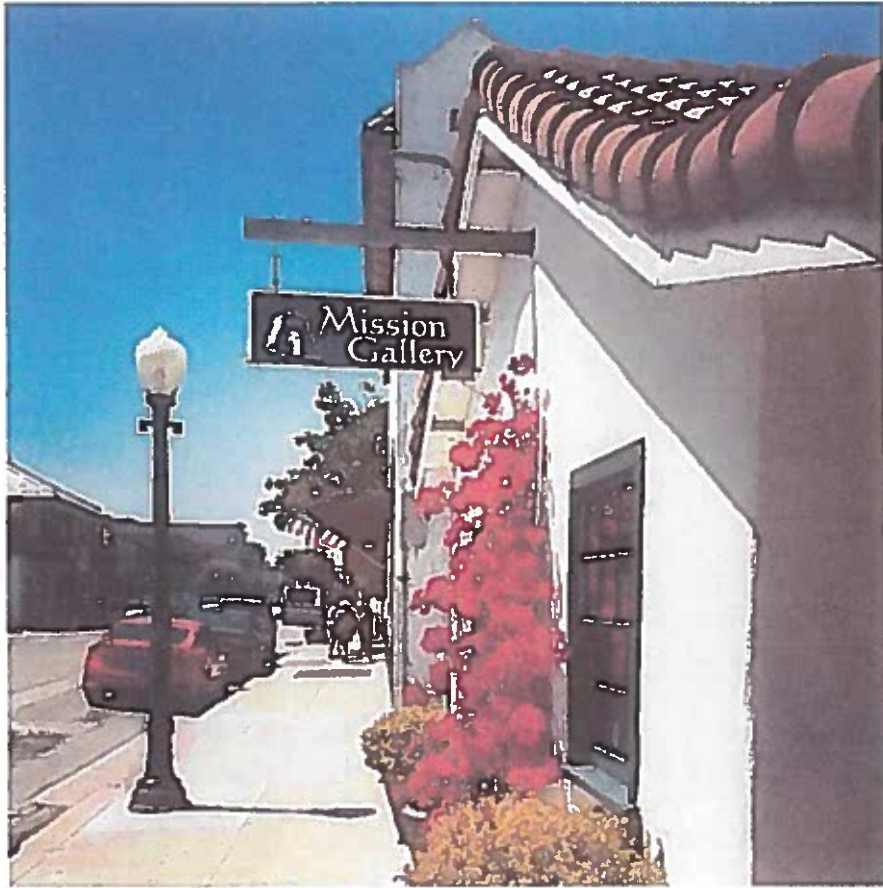


EXHIBIT B