TO: BUILDING PERMIT APPLICANT

SPECIAL INSPECTION

Our preliminary review of your project located at ____________________________

Special Inspection is required.

Please read, complete and return the attached forms to the City of San Juan Bautista Building Department. Before a Building Permit can be issued, the Owner, General Contractor, Project Architect/Engineer and Special Inspector shall acknowledge the required special inspections, testing and conditions by signing this Special Inspection and Testing Agreement and Schedule.

City of San Juan Bautista,
Building Department

Project Address:__________________________  Permit No.__________________________
The following is the revised Section 1701, Special Inspections, as it appears in the 2016 Edition of the California Building Code.

**Special Inspections**

**Section 1705 Types of Work.** Except as provided in Section 1701.1 the types of work listed below shall be inspected by a special inspector.

1. **Concrete.**
   - 1705.3 During the taking of test specimens and placing of reinforced concrete. *(See item 12 for shotcrete).*
   - **Exceptions:**
     1. Isolated spread concrete footings of building three stories or less above grade plane that are fully supported on earth or rock.
     2. Continuous concrete footing supporting walls of three stories or less above grade plane are fully supported on earth or rock where:
        - 2.1 The footings support walls of light-framed construction;
        - 2.2 The footings are designed in accordance with table 1809.7 or
        - 2.3 The structural design of footing is based on a specified compressive strength, $f'$, no greater than 2,500 pounds per square inch (psi) (17.2 MPa), regardless of the compressive strength specified in the construction documents or used in the footing construction.
     3. Non-structural concrete slabs supported directly on the ground, including pre-stressed slabs on grade, on grade, including pre-stressed slabs on grade where effective pre-stress in concrete is less than 150 psi (1.03 MPa).
     4. Concrete foundation walls constructed in accordance with table 1807.1.6.2.
     5. Concrete patios, driveways, and sidewalks, on grade

2. **Bolts installed in concrete.** Prior to and during the placement of concrete around bolts when stress increases permitted by Table 1908.2 and 1908.2A are utilized.

3. **Special moment-resisting concrete frame.** For moment frames resisting design seismic load in structures within Seismic Zones 3 and 4, the special inspector shall provide reports to the person responsible for the structural design and shall provide continuous inspection of the placement of the reinforcement and concrete.

4. **Reinforcing steel and pre-stressing steel tendons** Section 1910.4
   - 4.1 During all stressing and grouting of tendons in pre-stressed concrete.
   - 4.2 During placing of reinforcing steel and pre-stressing tendons for all concrete required to have special inspection by Item Number 1.
   - **Exception:** The special inspector need not be present continuously during placing of reinforcing steel and pre-stressing tendons, provided the special inspector has inspected for conformance to the approved plans prior to the closing of forms or the delivery of concrete to the jobsite.

5. **Structural Welding** Table 1705.2.2
   - 5.1 **General.** During the welding of any member or connection that is designed to resist loads and forces required by this code.
   - **Exceptions:**
     1. Welding done in an approved fabricator’s shop in accordance with Section 1704.2.5.2
     2. The special inspector need not be continuously present during welding of the following items, provided the materials, qualifications of welding procedures, and welders are
verified prior to the start of work: Periodic inspections are made of work in progress and a visual inspection of all welds is made prior to completion or prior to shipment of shop welding:

2.1 Single-pass fillet welds not exceeding 5/16-inch (7.9mm) in size.
2.2 Floor and roof deck welding.
2.3 Welded studs when used for structural diaphragm or composite systems.
2.4 Welded sheet steel for cold-formed steel framing members such as studs and joists.
2.5 Welding of stairs and railing systems.

5.2 **Special moment-resisting steel frames.** During the welding of special moment-resisting steel frames. In addition to Item Number 5.1 requirements, nondestructive testing as required by Section 1703 of this code.

5.3 **Welding of reinforcing steel.** During the welding of reinforcing steel.

**Exception:** The special inspector need not be continuously present during the welding of ASTM A 706 reinforcing steel not larger than Number 5 bars used for embedments, provided the materials, qualifications of welding procedures, and welders are verified prior to the start of work; periodic inspections are made of work in progress; and a visual inspection of all welds is made prior to completion or prior to shipment of shop welding. Section 1705.2.2.1

6. **High-strength bolting.** The inspection of high-strength A 325 and A 490 bolts shall be in accordance with approved nationally recognized standards and the requirements of this section.

While the work is in progress, the special inspector shall determine that the requirements for bolts, nuts, washers and paint; bolted parts; and installation and tightening in such standards are met. Such inspections may be performed on a periodic basis in accordance with the requirements of Section 1703.1.3 The special inspector shall observe the calibration procedures when such procedures are required by the plans or specifications and shall monitor the installation of bolts to determine that all plies of connected materials have been drawn together and that the selected procedure is properly used to tighten all bolts.

7. **Structural masonry. Section 1705.4**

7.1 For masonry, other than fully grouted open-end hollow-unit masonry, during preparation and taking of any required prisms or test specimens, placing of all masonry units, placement of reinforcement, inspection of grout space, immediately prior to closing of cleanouts, and during all grouting operations.

**Exception:** For hollow-unit masonry where the f’m is no more than 1,500 psi (10.34 MPa) for concrete units or 2,600 psi (17.93 MPa) for clay units, special inspection may be performed as required for fully grouted open-end hollow-unit masonry specified in Item Number 7.2.

7.2 For fully grouted open-end hollow-unit masonry during preparation and taking of any required prisms or test specimens, at the start of laying units, after the placement of reinforcing steel, grout space prior to each grouting operation, and during all grouting operations.
**Exception:** Special inspection as required in Items Number 7.1 and 7.2 above need not be provided when design stresses have been adjusted as specified in Chapter 21 to permit non-continuous inspection.

8. **Reinforced gypsum concrete** When cast-in-place Class B gypsum concrete is being mixed and placed. *Section 1911 and 1911A*

9. **Insulating concrete fill** During the application of insulating concrete fill when used as part of a structural system. *Section 1912 and 1912A*

   **Exception:** The special inspections may be limited to an initial inspection to check the deck surface and placement of reinforcing. The special inspector shall supervise the preparation of compression test specimens during the initial inspection.

10. **Spray-applied fire-resistive materials.** As required by CBC 1705A.13

11. **Piling, drilled piers and caissons.** During driving and testing of piles and construction of cast-in-place drilled piles or caissons. See Items Number 1 and 4 for concrete and reinforcing steel inspection. *Table 1705A.3*

12. **Shotcrete.** During the taking of test specimens and placing of all shotcrete and as required by *Section 1910 and 1910A*

   **Exception:** Shotcrete work fully supported on earth, minor repairs and when, in the opinion of the building official, no special hazard exists.

12. **Special grading, excavation and filling.** During earthwork excavations, grading and filling operations, inspection to satisfy requirements of *Chapter 18 and 18A, Appendix J, Chapter 33.*

14. **Smoke-control system Section 1705A.17**

   14.1 During erection of ductwork and prior to concealment for the purposes of leakage testing and recording of device location.

   14.2 Prior to occupancy and after sufficient completion for the purposes of pressure difference testing, flow measurements, and detection and control verification.

15. **Special cases.** Work, which, in the opinion of the Building Official, involves unusual hazards.
Special Inspection and Testing Agreement
City of San Juan Bautista
Building Department

To permit applicants of projects requiring special inspection and/or testing per Section 1701 of the 2016 California Building Code:

Before a permit can be issued:

- The owner, or the engineer or architect of record acting as the owner’s agent, shall complete this agreement and the attached structural tests and inspections schedule including the required acknowledgements.
- Contractor responsible for the construction shall submit a written statement of responsibility to the Building Official and the owner per section 1706.1 prior to the commencement of work.
- A pre-construction conference with the parties involved is required to review the special inspection requirements and procedures.

Approval of special inspectors: Each special inspector shall be approved by the City of San Juan Bautista Building Department prior to performing any duties. Each special inspector shall submit his/her qualifications to the Building Division and is subject to a personal interview for pre-qualification. Special inspectors shall display approved identification, as stipulated by the City of San Juan Bautista Building Department, when performing the function of a special inspector.

Special inspection and testing shall meet the minimum requirements of 2016 California Building Code Section 1704 and 1707. The following conditions are also applicable:

A. Duties and Responsibilities of the Special Inspector

1. Observation of work
   The special inspector shall observe the work for conformance with the City of San Juan Bautista Building Department reviewed (stamped) design drawing and specifications and applicable workmanship provisions of the California Building Code. Architect/engineer-reviewed shop drawings, and/or placing drawing may be used only as an aid to inspection.

2. Reporting nonconforming items
   The special inspector shall bring nonconforming items to the immediate attention of the contractor and note all such items in the daily report. If any item is not resolved in a timely manner or is about to be incorporated in the work, the special inspector shall immediately notify the City of San Juan Bautista Building Department by telephone (831) 623-4661 or in person, notify the engineer or architect, and post a discrepancy notice.

3. Furnish daily reports
   On request, each special inspector shall complete and sign both the special inspection record and the daily report form for each day’s inspections to remain at the jobsite with the contractor for review by the Building Division’s inspector.

4. Furnish weekly reports
   The special inspector or inspection agency shall furnish weekly reports of tests and inspections directly to the City of San Juan Bautista Building Department, project engineer or architect, and others as designated. These reports must include the following:
   a. Description of daily inspections and tests made with applicable locations;
   b. Listing of all nonconforming items;
   c. Report on how nonconforming items were resolved or unresolved as applicable; and
d. Itemized changes authorized by the architect, engineer, and the City of San Juan Bautista Building Department if not included in nonconformance items.

5. **Furnish final report**
The special inspector or inspection agency shall submit a final signed report to the City of San Juan Bautista Building Department stating that all items requiring special inspection and testing were fulfilled and reported, to the best of his/her knowledge, in conformance with the reviewed design drawings, specifications, approved change orders and the applicable workmanship provisions of the CBC. Items not in conformance, unresolved items, or any discrepancies in inspection coverage (i.e., missed inspections, periodic inspections when continuous was required, etc.) shall be specifically itemized in this report.

### B. Contractor Responsibilities

1. **Notify the special inspector**
The contractor is responsible for notifying the special inspector or agency regarding individual inspections for items on the attached schedule and as noted on the City of San Juan Bautista Building Department reviewed plan. Adequate notice shall be provided so that the special inspector has time to become familiar with the project.

2. **Provide access to approved plans**
The contractor is responsible for providing the special inspector access to the reviewed plans at the jobsite.

3. **Retain special inspection records**
The contractor is also responsible for retaining at the jobsite all special inspection records submitted by the special inspector, and providing these records for review by the Building Division’s inspector upon request.

### C. Approved special inspection

1. **Approved special inspection**
The City of San Juan Bautista Building Department shall approve all special inspectors and special inspection requirements.

2. **Monitor special inspection**
Work requiring special inspection and the performance of special inspectors shall be monitored by the Building Division’s inspector. His/her approval must be obtained prior to placement of concrete or other similar activities in addition to that of the special inspector.

3. **Issue Certificate of Occupancy**
The City of San Juan Bautista Building Department shall issue a Certificate of Occupancy after all special inspection reports and the final report have been submitted and accepted.
### Special Inspection and Testing Schedule

**REINFORCED CONCRETE, GUNITE, GROUT AND MORTAR:**

<table>
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<tr>
<th>Concrete</th>
<th>Gunite</th>
<th>Grout</th>
<th>Mortar</th>
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- Aggregate Tests
- Reinforcing Tests
- Mix Designs
- Reinforcing Placement
- Batch Plant Inspection
- Inspect Placing
- Cast Samples
- Pick-up Samples
- Compression Tests

**ADDITIONAL INSTRUCTIONS OR OTHER TESTS AND INSPECTIONS:** ____________________________

**STRUCTURAL STEEL/WELDING: Section 1705.2**

- Sample and Test (list specific members below)
- Shop Material Identification
- Welding Inspection [ ] Shop [ ] Field
- Ultrasonic Inspection [ ] Shop [ ] Field
- High-strength Bolting Inspection [ ] Shop [ ] Field
- A325 [ ] A490 [ ] N [ ] X [ ] F
- Metal Deck Welding Inspection
- Reinforcing Steel Welding Inspection
- Metal Stud Welding Inspection
- Concrete Insert Welding Inspection

**FIREPROOFING: Section 1705.13**

- Placement Inspection
- Density Tests
- Thickness Tests
- Inspect Batching

**INSULATING CONCRETE: Section 1705.3**

- Acceptance Tests
- Placement Inspection
- Unit Weights

**FILL MATERIAL: Section 1912**

- Acceptance Tests
- Placement Inspection
- Field Density

**STRUCTURAL WOOD: Section 1705.11.1**

- Shearwall Nailing Inspection
- Inspection of Glu-lam Fab.
- Inspection of Truss Joist Fab.
- Sample and Test Components

**MASONRY: Section 1705.4**

- Special Inspection Stresses Used
- Preliminary Acceptance Tests (Masonry Units, Wall Prisms)
- Subsequent Tests (Mortar, Grout, Field Wall Prisms)
- Placement Inspection of Units

**INSULATING CONCRETE: Section 1705.3**

- Acceptance Tests
- Placement Inspection
- Unit Weights

**FILL MATERIAL: Section 1912**

- Acceptance Tests
- Placement Inspection
- Field Density

**STRUCTURAL WOOD: Section 1705.11.1**

- Shearwall Nailing Inspection
- Inspection of Glu-lam Fab.
- Inspection of Truss Joist Fab.
- Sample and Test Components

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Form completed by: ____________________________

Title: ____________________________

Telephone Number: ____________________________

Signature: ____________________________

Date: ____________________________

**Project Address: ____________________________**

**Permit No. ____________________________**
ACKNOWLEDGMENTS

I have read and agree to comply with the terms and conditions of this agreement.

Owner/Owner’s Agent: _____________________________________________________________
By: ___________________________ Date: __________________________

Contractor: _________________________________________________________________
By: ___________________________ Date: __________________________

Special Inspector or Inspection Agency: _____________________________________________
By: ___________________________ Date: __________________________

Project Engineer or Architect: _____________________________________________________
By: ___________________________ Date: __________________________

ACCEPTED FOR THE CITY OF SAN JUAN BAUTISTA BUILDING DEPARTMENT:
By: ___________________________ Date: __________________________

Project Address: ________________________ Permit No _____________
City of San Juan Bautista
Special Inspectors’ Daily Report

Project Name/Address: ____________________________________________________________

Building Permit Number: ________________ Inspector: ___________________________ ID#: ___________

Inspection type(s)/coverage: □ Continuous  □ Periodic

Describe inspections made, including locations:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

List test made:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

List items requiring correction, corrections of previously listed items, and previously listed uncorrected items:
______________________________________________________________________________
______________________________________________________________________________

Comments:
______________________________________________________________________________

To the best of my knowledge, work inspected was in accordance with the City of San Juan Bautista Building Division approved design drawings, specifications, and applicable workmanship provisions of the CBC except as noted above.

Signed: _________________________________________________________ Date: ________________
## Special Inspection Record Supplement

City of San Juan Bautista  
Building Department

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# RECOGNIZED SPECIAL INSPECTION & TESTING AGENCIES

Updated: February 7, 2017

**Key:**
- **RC** = Reinforced Concrete
- **HSB** = High-Strength Bolting
- **PC** = Prestressed Concrete
- **SM** = Structural Masonry
- **SW** = Structural Wood Construction
- **SWC** = Structural Wood Construction
- **NDT** = Non-destructive Testing
- **FP** = Fireproofing

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<th>Agency Name</th>
<th>Address</th>
<th>Phone/Fax</th>
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<td>A 1 Inspection Services</td>
<td>1754 Mission Street, San Francisco, CA 94109</td>
<td>(415) 621-8001, (415) 358-4409</td>
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<td>Achievement Engineering Corp.</td>
<td>2455 Autumnvale Dr., Unit E, San Jose, CA 95131</td>
<td>(408) 217-9174, (408) 217-9632</td>
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<td>Advanced Testing &amp; Inspection, LLC</td>
<td>540 Brunken Avenue, Suite B, Salinas, CA 93901</td>
<td>(831) 422-2272, (831) 597-2004</td>
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<td>Apex Testing Laboratories, Inc.</td>
<td>3450 Third Street, Suite 3E, San Francisco, CA 94124</td>
<td>(415) 550-9800</td>
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<td>Applied Materials &amp; Engineering, Inc.</td>
<td>980 41st Street, Oakland, CA 94608</td>
<td>(510) 420-8190, (510) 420-8186</td>
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<td>BAGG Engineers</td>
<td>847 West Maude Avenue, Sunnyvale, CA 94085-2911</td>
<td>(650) 852-9133, (650) 852-9138</td>
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<tr>
<td>Berlogar, Stevens and Associates</td>
<td>5587 Sunol Boulevard, Pleasanton, CA 94566</td>
<td>(925) 484-0220, (925) 846-9645</td>
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<td>324 Earhart Way, Livermore, CA 94551</td>
<td>(925) 315-3151, (925) 315-3152</td>
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<td>Capex Engineering Inc.</td>
<td>571 Seville Place, Fremont, CA 94539</td>
<td>(510) 668-1815, (510) 490-8690</td>
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<td>Consolidated Engineering Labs</td>
<td>2001 Crow Canyon Rd., Suite 100, San Ramon, CA 94583</td>
<td>(925) 314-7100, (925) 855-7140</td>
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<td>Construction Materials Testing, Inc.</td>
<td>2278-F Pike Court, Concord, CA 94520-1252</td>
<td>(925) 825-2840, (925) 682-7953</td>
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<td>Construction Testing Services</td>
<td>2118 Rheem Drive, Suite A, San Ramon, CA 94588</td>
<td>(925) 462-5151, (925) 462-5183</td>
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<td>Construction Testing &amp; Engineering, Inc.</td>
<td>242 West Larch Road, Suite F, Tracy, CA 95304</td>
<td>(209) 839-2890, (209) 839-2835</td>
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<td>Earth System Pacific</td>
<td>780 Montague Expwy Suite 205, San Jose, CA 95131</td>
<td>(408) 934-9302, (408) 946-4569</td>
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<td>EARTHTEC, Inc</td>
<td>1830 Vernon Street, Suite 7, Roseville, CA 95678</td>
<td>(916) 786-5262, (916) 786-5263</td>
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<td>ENGEIO Incorporated</td>
<td>2010 Crow Canyon Pl., Suite 250, San Ramon, CA 94583-1545</td>
<td>(925) 866-9000, (888) 279-2698</td>
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<td>6671 Brisa Street, Livermore, CA 94550</td>
<td>(925) 371-5900, (925) 371-5915</td>
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<td>690 Sunol Street, Bldg. H, San Jose, CA 95126</td>
<td>(408) 288-8460, (408) 271-0902</td>
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<td>Inspection Consultants, Inc.</td>
<td>1515 North C Street, Sacramento, CA 95814</td>
<td>(916) 321-5580, (916) 321-5590</td>
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<td>Inspection Services Inc.</td>
<td>Pier 26 The Embarcadero</td>
<td>(415) 243-3265</td>
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<td>KC Engineering Co.</td>
<td>865 Cotting Lane, Suite A</td>
<td>(707) 447-4025</td>
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<td>Kliepfelder Inc.</td>
<td>7133 Koll Center Pkwy Ste 100</td>
<td>(510) 628-9000</td>
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<td>Korbmacher Engineering Inc.</td>
<td>480 Preston Court, Suite B</td>
<td>(925) 454-9033</td>
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<td>Krazan and Associates Inc.</td>
<td>1061 Serpentine Ln. Ste F</td>
<td>(925) 307-1160</td>
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<td>MatriScope Engineering Laboratories, Inc.</td>
<td>3102 Industrial Blvd. West Sacramento, CA 95691</td>
<td>916-375-6700</td>
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<tr>
<td>Moore Twining Associates, Inc.</td>
<td>2527 Fresno Street</td>
<td>(559) 268-7021</td>
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<tr>
<td>Neil O. Anderson and Associates</td>
<td>50 Goldenland Cl., #100 Sacramento, CA 95834</td>
<td>(916) 928-4690</td>
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<td>Nicholas Engineering Consultants</td>
<td>6743 Dublin Boulevard, #15 Dublin, CA 94658</td>
<td>(925) 829-8090</td>
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<tr>
<td>Ninyo &amp; Moore</td>
<td>1596 Webster Street, Suite 400 Oakfield, CA 94612</td>
<td>(510) 633-5640</td>
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<td>Professional Service Industries, Inc.</td>
<td>365 Victor Street, Suite C Salinas, CA 93907</td>
<td>(831) 757-3536</td>
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<tr>
<td>Quantum Geotechnical, Inc.</td>
<td>1110 Burnett Ave. Suite B Concord, CA 94520</td>
<td>(925) 788-2751</td>
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<td>Raney Geotechnical, Inc.</td>
<td>3140 Beacon Blvd. West Sacramento, CA 95691</td>
<td>(916) 371-0434</td>
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<td>RES Engineers, Inc.</td>
<td>1250 Missouri Street, Suite 207 San Francisco, CA 94107</td>
<td>(415) 822-4625</td>
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<td>RMA Group</td>
<td>3150 Fitzgerald Rd. Rancho Cordova, CA 95742</td>
<td>(408) 362-4920</td>
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<td>Salem Engineering Group, Inc.</td>
<td>4055 W. Shaw Ave, Suite 110 Fresno, CA 93722</td>
<td>(559) 271-9700</td>
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<td>Signet Testing Laboratories</td>
<td>3121 Diablo Avenue Hayward, CA 94545</td>
<td>(510) 887-8484</td>
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<td>Smith-Emery Company</td>
<td>1940 Oakdale Ave San Francisco, CA 94124</td>
<td>(415) 642-7326</td>
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<td>Stevens Ferrone &amp; Bailey</td>
<td>1600 Willow Pass Court Concord, CA 94520</td>
<td>(925) 688-1001</td>
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<td>Summit Associates</td>
<td>2300 Clayton Road, Suite 1380 Concord, CA 94520</td>
<td>(925) 363-5560</td>
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<td>T. Makdiss Consulting, Inc.</td>
<td>23 Las Colinas Lane, Suite 106 San Jose, CA 95119</td>
<td>(408) 227-8595</td>
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<td>Testing Engineers Inc.</td>
<td>2811 Teagarden Street San Juan Bautista, CA 95477</td>
<td>(510) 835-3142</td>
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<td>Twining</td>
<td>1572 Santa Ana Avenue Sacramento, CA 95838</td>
<td>(916) 649-9000</td>
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<td>Valley Inspection</td>
<td>326 Woodrow Avenue Vallejo, CA 94591</td>
<td>(707) 552-7037</td>
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<td>1234 Glenhaven Court El Dorado Hills, CA 95762</td>
<td>(916) 933-0633</td>
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Agencies may have offices in more than one location. Agencies with a “Pending Review” status are recognized. Other agencies may be approved by local jurisdictions.