

**CITY OF SAN JUAN BAUTISTA
PLANNING COMMISSION REGULAR MEETING
JANUARY 8, 2019
MINUTES**

1. CALL TO ORDER – Vice Chairperson Freels called the meeting to order at 8:00 p.m.

B. ROLL CALL **Present:** Commissioners Freels, Brewer, Medeiros,
Delgado, and Matchain

Staff Present: Associate Planner Kennedy, City Manager
LaForge and Administrative Services Manager
Paetz

2. CEREMONIAL ITEMS

A. Selection of New Planning Commission Chairperson

Commissioner Brewer nominated Scott Freels to serve as Chairperson of the Planning Commission. Commissioner Medeiros seconded the nomination. Commissioners voted 5-0 to appoint Scott Freels as Chairperson of the Planning Commission.

B. Selection of New Planning Commission Vice Chairperson

Commissioner Brewer nominated Luis Matchain to serve as Vice Chairperson of the Planning Commission. Commissioner Medeiros seconded the nomination. Commissioners voted 5-0 to appoint Luis Matchain as Vice Chairperson of the Planning Commission.

3. PUBLIC COMMENT

No comments were received.

4. INFORMAL PROJECT REVIEW

Nothing presented.

5. ACTION ITEMS

A. Approve Affidavit of Posting Agenda

A motion was made by Commissioner Brewer and seconded by Commissioner Delgado to approve the affidavit of posting agenda. The motion passed unanimously, 5-0.

B. Consider Placement of a Decorative Rock at Luck Park at the Corner of Monterey and Third Streets by the San Juan Bautista Historical Society and approve a Resolution.

Associate Planner Kennedy provided a report. The Historic Resources Board reviewed this item and they recommend approval. No public comment was received.

A motion was made by Commissioner Delgado and seconded by Commissioner Medeiros to approve Resolution 2019-01 approving a sign permit and minor alteration for the placement of a stone marker at the corner of Monterey and Third Streets at Luck Park. The motion passed unanimously, 5-0.

C. Consider a New Awning, Signage and Decorative Paint on the Inaka Japanese Restaurant at 313 Third Street and Approve a Resolution. The applicant is Steve Io.

Associate Planner Kennedy provided a report. The applicant was present and responded to questions. The Historic Resources Board reviewed this item and they recommend approval. No public comment was received.

A motion was made by Commissioner Delgado and seconded by Commissioner Medeiros to approve Resolution 2019-02 approving a minor alteration for exterior changes for a tenant improvement for a new restaurant located at 313 Third Street. The motion passed unanimously, 5-0.

D. Consider Placement of a Kiosk Between 313 and 319 Third Street and Approve a Resolution. The applicant is Halina Kleinsmith of the San Juan Bautista Strategic Plan Committee

Associate Planner Kennedy provided a report. The Historic Resources Board reviewed this item and they recommend approval. The applicant was present and responded to questions. During public comment Jolene Cosio spoke in favor of the kiosk.

A motion was made by Commissioner Medeiros and seconded by Commissioner Brewer to approve Resolution 2019-03 approving the installation of a kiosk between 313 and 319 Third Street, with the condition it be reviewed by City's insurance provider and the City Attorney. The motion passed unanimously, 5-0.

E. Consider and Recommend to City Council the La Casa Rosa Engineer and Construction Proposal to Move Forward Under Abatement

City Manager LaForge provided a report. The Historic Resources Board reviewed this item and they recommend approval. There was no public comment received.

A motion was made by Commissioner Medeiros and seconded by Commissioner Delgado to approve Resolution 2019-04 to approve a design review to make the necessary changes and improvements to La Casa Rosa at 107 Third Street, APN 002-021-004. The motion passed unanimously, 5-0.

F. Consider the Proposed Design and Construction of New Restrooms at Verutti Park at the Corner of Second Street and San Jose Street and Approve a Resolution

Associate Planner Kennedy provided a report. City Manager LaForge responded to questions. During public comment Louise Covert spoke in support. Cara Vonk suggested windows for the restrooms. Jolene Cosio provided information about PG&E light poles. Whereupon the item was continued to the next Planning Commission meeting.

G. Consider Recommending to the City Council the Hiring of EMC Planning Group to Assist the City with Updating the Housing Element

Associate Planner Kennedy provided a staff report. City Manager LaForge responded to questions about update cycles for the Housing Element as required by the State of California. During public comment, Jolene Cosio provided information about the General Plan update conducted in 2015. Cara Vonk provided input on the General Plan update as well. This item was continued to a Special Planning Commission meeting set for January 14 at 4:00 p.m.

6. DISCUSSION ITEMS

A. Report from Planner on current and upcoming projects.

Associate Planner Kennedy explained specific projects on the report and responded to questions posed by commissioners. During public comment, Jackie Morris Lopez commented on one of the projects.

B. Social Media Policy Refresher

City Manager LaForge provided the City’s Social Media Policy to Commissioners and asked that they confirm receipt of the policy. There was discussion about the appropriateness of the policy. During public comment, Jolene Cosio and Jackie Morris Lopez felt the policy was appropriate for use by the staff.

7. COMMENTS & REPORTS

A. Planning Commissioners

No comments received.

B. City Planner

No comments received.

C. City Manager

No comments received.

8. ADJOURNMENT

The meeting adjourned at 9:45 p.m.

Scott Freels, Chairperson

ATTEST:

Trish Paetz, Deputy City Clerk