

**CITY OF SAN JUAN BAUTISTA
PLANNING COMMISSION REGULAR MEETING**

AUGUST 6, 2019

MINUTES

1. CALL TO ORDER – Vice Chairperson Matchain called the meeting to order at 6:22 p.m.

B. ROLL CALL **Present:** Commissioners Delgado, Brewer, Medeiros, and Matchain

Absent: Commissioner Freels

Staff Present: Associate Planner Kennedy, City Manager Reynolds and Administrative Services Manager Paetz

2. PUBLIC COMMENT

No comments were received.

3. INFORMAL PROJECT REVIEW

Nothing presented.

4. CONSENT AGENDA

A. Approve Affidavit of Posting Agenda

B. Approve a Resolution Amending Resolution 2019-16 for 301 Third Street to Eliminate the Condition of Approval Referencing Parking

C. Approve a Letter in Support of Separating the Historic Resources Board from the Planning Commission, submitted by the Subcommittee

A member of the public, Cara Vonk, asked to pull Item C. A motion was made by Commissioner Medeiros and seconded by Commissioner Brewer to approve Items A and B on the Consent Agenda. The motion passed 4-0, with Commissioner Freels absent.

Consent Item C

Subcommittee Support for Separating the Historic Resources Board from the Planning Commission

Subcommittee members Brewer and Medeiros explained their letter of support. During public comment Cara Vonk stated she does not support separating the two bodies based on the size of the community, the number of people to serve, and separating the two bodies will result in applicants waiting longer to get a decision on their project.

A motion was made by Commissioner Medeiros and seconded by Commissioner Brewer to go forward with a draft letter. The motion passed 4-0, with Commissioner Freels absent.

5. ACTION ITEMS

- A. Consider a recommendation from the HRB for a Minor Alteration to a building at 205 Third Street (APN 002-19-001) in the Downtown Historic District, to include paint and signage.**

As the Historic Resources Board was not ready to make a recommendation, this item was continued to next month.

6. DISCUSSION ITEMS

- A. Introduction of the Draft Housing Element by EMC Planning Group**

Martin Carver of EMC Planning Group provided an update. During public comment, Cara Vonk commented on the need for incentives to build affordable housing.

- B. Report from Planner on Current and Upcoming Projects**

Associate Planner Kennedy presented a spreadsheet with the status of current and projects. A question and answer period followed. There was no public comment.

7. COMMENTS & REPORTS

- A. Planning Commissioners**

Commissioner Medeiros commented on progress with development of the Mission owned Orchard Lot.

- B. City Planner**

No comments received.

- C. City Manager**

No comments were received.

8. ADJOURNMENT

The meeting adjourned at 7:16 p.m.

Respectfully submitted,



Deputy City Clerk Trish Paetz