

**CITY OF SAN JUAN BAUTISTA
PLANNING COMMISSION REGULAR MEETING**

JANUARY 5, 2021

MINUTES

(Meeting held via Zoom Internet Video/Audio Conference Service)

1. CALL TO ORDER – Vice Chairman Medeiros called the meeting to order at 6:00 p.m.

B. ROLL CALL **Present:** Commissioners Medeiros, Matchain and Delgado

(Commissioner Freels and Brewer both termed out, and Commissioner Freels was elected to, and now serves on, the City Council)

Staff Present: Sr. Planner David Mack, City Manager Reynolds and Administrative Services Manager Paetz

2. PUBLIC COMMENT

There was no public comment.

3. INFORMAL PROJECT REVIEW

Nothing was presented.

4. CONSENT ITEMS

A. Approve Affidavit of Posting Agenda

B. Approve Affidavit of Posting Public Hearing Notice

C. Approve Minutes for the December 1, 2020 Regular Meeting

A motion was made by Commissioner Delgado and seconded by Commissioner Matchain to approve all items on the consent agenda. The motion passed unanimously, 3-0.

5. PUBLIC HEARING ITEMS

A. Consider Approval of an Application for a Conditional Use Permit (CUP) to allow on-site sales of alcoholic beverages (Type 47 License) for the property located at 206 Fourth Street (currently Smoke Point). APN 002-190-007. The applicants are Jarad Gallagher and Mary Risavi.

City Contract Senior Planner David Mack provide a slide presentation and reported that the proposed project does not involve any structural alterations, additions, or changes to the building or exterior parklet, therefore even though the site is located within the Historic District of the Downtown, no other discretionary planning permit or consideration is required for the provision of alcohol sales. The applicants were present.

Vice Chairperson Medeiros opened the public hearing. Fran Fitzharris spoke in support of the project. Vice Chairperson Medeiros closed the public hearing.

A motion was made by Commissioner Delgado and seconded by Commissioner Matchain to adopt Resolution 2021-01 Approving a Conditional Use Permit to Allow on- and off- site sales of Alcoholic Beverages Associated with the Sale of Food (Type 47, beer, wine and spirits) for the property located at 206 Fourth Street (currently Smoke Point Restaurant) APN 002-190-007. The motion passed unanimously, 3-0.

6. ACTION ITEMS

A. Revisit the Franklin Park Design

City Manager Reynolds introduced Rochelle Eagen who provided a report. Commissioner Delgado interjected that she could not participate as she owns property on Franklin Circle. City Manager Reynolds reported this is no longer an action item, but only for discussion. Rochelle Eagen continues with her Powerpoint presentation. There was discussion but not action was taken. There was no public comment received.

7. DISCUSSION ITEMS

A. Commissioner Appointment Process Update

Deputy City Clerk Trish Paetz provided an update on recruitment and the selection process for two vacancies on the Planning Commission and Historic Resources Board. The item will be on the City Council Regular Meeting agenda later this month.

8. COMMENTS & REPORTS

A. Planning Commissioners

Commissioner Delgado was displeased the Franklin Circle item was on the agenda as an action item.

B. Senior Planner

No comments were received.

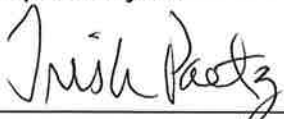
C. City Manager

No comments were received.

8. ADJOURNMENT

The meeting adjourned at 6:38 p.m.

Respectfully submitted,



Trish Paetz, Deputy City Clerk