

CITY OF SAN JUAN BAUTISTA
PLANNING COMMISSION REGULAR MEETING
NOVEMBER 2, 2021
MINUTES

(Meeting held via Zoom Internet Video/Audio Conference Service)

1. CALL TO ORDER – Chairperson Delgado called the meeting to order at 6:03 p.m.

B. ROLL CALL

Present: Commissioners Morris-Lopez, Bains and Medeiros

Absent: Commissioners Matchain

Staff Present: Community Development Director Brian Foucht and Deputy City Clerk Paetz

2. PUBLIC COMMENT

No public comment was received.

3. CONSENT ITEMS

A. Approve Affidavit of Posting Agenda

B. Approve Minutes of the August 3, 2021 Planning Commission Meeting

A motion was made by Commissioner Bains and seconded by Commissioner Medeiros to approve all items on the consent agenda after correction of the minutes. The motion passed 4-0-0-1 with Commissioner Matchain absent.

4. INFORMAL PROJECT REVIEW

There were no projects for informal review.

5. ACTION ITEMS

A. Consider the Recommendation of the Parklet Ad Hoc Committee

i. Regarding Parklet Design Guidelines and the Role of the Parklet Ad Hoc Committee AND

ii. Adopt a Resolution Recommending that the City Council Adopt Guidelines for Design, Improvement and Use of Temporary Parklet Guidelines and the Role of the Parklet Ad Hoc Committee

Community Development Director Foucht provided a report. During public comment, Cara Vonk spoke against the parklets, stating many cities have done away with them. Debra Alnas spoke in support of the parklets. Fran Fitzharris spoke in support of parklets, and pointed out how the downtown mixes the old with the new technology, for example, placing QR Code on historic buildings, and commented that we need to be open to what will enhance the downtown. Director Foucht continues his report by reviewing the Design Guidelines for Temporary Parklets. Dr. Bains commented on how the businesses needed the parklets to survive during the pandemic. Chairperson Delgado commented that tents need to come down at night. Commissioner Morris-Lopez commented she is not in favor of stores having parklets. Dr. Bains pointed out that the Parklet Committee includes members of the community.

A motion was made by Commissioner Bains and seconded by Commissioner Medeiros to adopt Resolution 2021-09 recommending that the City Council adopt Guidelines for Design, Improvement and Use of Temporary Parklet Guidelines, and the Role of the Parklet Ad Hoc Committee. The motion passed 3-0-1-1 with Commissioner Morris Lopez voting against and Commissioner Matchain absent.

6. COMMENTS & REPORTS

A. Planning Commissioners

Commissioner Bains thanked staff for getting the meeting packet to her. Commissioner Morris Lopez supports small business, and San Juan is not a ghost town but she has seen the downtown more vibrant. Chairperson Delgado suggested the following be placed on a future agenda items list: list of ADU's, Casa Rosa, Rosa's House, the Rancho Vista roundabout, and fluorescent lighting.

B. Community Development Director

Community Development Director Foucht commented that an EDC (Economic Development Committee) is being formed, and will be a citizens advisory committee.

7. ADJOURNMENT

The meeting adjourned at 7:23 p.m.

Respectfully submitted,



Trish Paetz, Deputy City Clerk