

**CITY OF SAN JUAN BAUTISTA
PLANNING COMMISSION MEETING
OCTOBER 4, 2022, at 6:00 P.M.**

MINUTES

1. **CALL TO ORDER** – Chair Delgado called the meeting to order at 6:35 p.m.

ROLL CALL

Present: Chair Delgado, Vice Chair Morris-Lopez, and Commissioner Medeiros

Absent: Commissioner Correia

Vacant: One position is vacant

Staff Present: Community Development Director Brian Foucht and RGS Clerk Advisor Norma I. Alley, MMC

PLEDGE OF ALLEGIANCE – Chair Delgado led the Pledge of Allegiance.

2. **Public Comment on Items Not on the Agenda but Within the Subject Matter Jurisdiction of the Planning Commission**

Chair Delgado called for public comments, seeing none, she closed public comments.

3. **Informal Project Review**
 - A. **No projects to present.**

There were not projects to present.

4. **Consent Agenda**
 - A. **Approve Affidavit of Posting the Agenda**
 - B. **Approve Affidavit of Posting and Mailing Public Hearing Notice**
 - C. **Approve Minutes for the September 6, 2022 Meeting**

Chair Delgado called for public comments. Seeing no one come forward, she closed public comment.

Commissioners noted the minutes were not written in the same form and format as previously and requested they be changed.

A motion was made by Commissioner Medeiros to approve the Consent Calendar in its entirety. The motion was seconded by Chair Delgado. The motion passed on a roll call vote of 3 Yes/0 No/1 Absent (Correia)/1 Vacant.

5. Discussion Items

- A. Consider a Resolution of the San Juan Bautista Planning Commission to accept the recommendation of the Historic Resources Board to approve a Site and Design Review Permit for Historic Resources for renovation and reconstruction of a Single Family Residence located at 903 Third Street (APN 002-290-048) (Holdaway; Agarwal)**

Community Development Director Brian Foucht presented the staff report and fielded questions.

Rakesh Agarwal, Applicant/Owner, presented the report on behalf of the applicant and requested approval. Mr. Agarwal fielded questions.

Chair Delgado called for public comment. Seeing no one come forward, she closed public comments.

A motion was made by Commissioner Medeiros to approve a resolution accepting the recommendation of the Historic Resources Board to approve a Site and Design Review Permit for Historic Resources for renovation and reconstruction of a Single Family Residence located at 903 Third Street (APN 002-290-048) (Holdaway; Agarwal). The motion was seconded by Chair Delgado. The motion passed on a roll call vote of 3 Yes/0 No/1 Absent (Correia)/1 Vacant.

6. Comments

- A. Planning Commissioners**

Commissioner Medeiros had no comments.

Vice Chair Morris-Lopez reported she would be attending a planning workshop at the end of the week.

Chair Delgado thanked the staff and commissioners for all they do and thanked the public for attending.

- B. Community Development Director Report**

Community Development Director Brian Foucht reported on the Community Plan Guiding Principles.

7. Adjournment

Motion to adjourn the meeting was made by Commissioner Medeiros. The motion was seconded by Chair Delgado. There being no further business, the meeting adjourned at 7:16 p.m.

Respectfully submitted,

Norma Alley