

NOTICE TO BIDDERS

CITY OF SAN JUAN BAUTISTA COMMUNITY HALL ACOUSTICAL UPGRADE PROJECT

The City of San Juan Bautista ("City") will accept sealed bids for the Community Hall Acoustical Upgrade Project, by or before **June 22, 2023**, at **11:00 AM**. at the Front Counter at City Hall, 311 Second Street, San Juan Bautista, CA 95045.

Project Location and Description

The Project entails the installation of acoustical panels and diffusers inside the San Juan Bautista Community Hall, located at 10 San Jose Street in San Juan Bautista. The Community Hall is approximately 3,485 square feet and is used for a variety of public and private events. Currently, the acoustics inside the Hall are poor due to the existing surface materials on the walls, ceilings, and floors. The purpose of the Project is to improve the sound quality inside the Hall by installing sound-absorbing and sound-diffusing materials on the walls and ceiling.

Due to ongoing use of the Community Hall for special events on weekends the Contractor will be limited to working Monday through Thursday, with no work occurring Friday through Sunday. The project site shall be cleaned by the end of the day, Thursdays.

Pre-Bid Site Visit

A non-mandatory pre-bid site visit for all prospective bidders will be held on **June 7, 2023 at 10:00 a.m.** The site visit will be held at the San Juan Bautista City Hall located at 10 San Jose Street, San Juan Bautista, CA. Prospective bidders are strongly encouraged to attend the pre-bid site visit to acquaint themselves with the site location, physical features inside the Community Hall, and access to the walls and ceiling of the facility.

License and DIR Registration Requirements

- 1 License. At the time of award of contract, the successful bidder shall possess a Class "B" contractor's license.
- 2 DIR Registration. City may not accept a Bid Proposal from or enter into the Contract with a bidder, without proof that the bidder is registered with the California Department of Industrial Relations ("DIR") to perform public work under Labor Code section 1725.5, subject to limited legal exceptions.
3. Contract Documents. Bid Documents can be obtained from San Juan Bautista's City's Clerk's office at (831) 623-4661. As distribution of the bid document is by email, outside plan rooms and other means, it is the bidder's responsibility to advise the City Staff that he wants to be included on the bid holders list to receive any addenda.
4. Bid Security. The Bid Proposal must be accompanied by bid security of ten percent of the maximum bid amount, in the form of a cashier's or certified check made payable to City, or a bid bond executed by a surety licensed to do business in the State of California on the Bid Bond form included with the Contract Documents. The bid security must guarantee that within ten days after City issues the Notice of Award, the successful bidder will execute the Contract and submit the payment and performance bonds, insurance certificates and endorsements, and any other submittals required by the Contract Documents and as specified in the Notice of Award. The Contract estimated to be \$100,000.

Prevailing Wage Requirements.

- 1 General. This Project is subject to the prevailing wage requirements applicable to the locality in which the Work is to be performed for each craft, classification or type of worker needed to

perform the Work, including employer payments for health and welfare, pension, vacation, apprenticeship and similar purposes.

- 2 Rates. Prevailing rates are available online at <http://www.dir.ca.gov/DLSR>. Each Contractor and Subcontractor must pay no less than the specified rates to all workers employed to work on the Project. The schedule of per diem wages is based upon a working day of eight hours. The rate for holiday and overtime work must be at least time and one-half.
- 3 Compliance. The Contract will be subject to compliance monitoring and enforcement by the DIR, under Labor Code section 1771.4.

Instructions to Bidders. All bidders should carefully review the Instructions to Bidders before submitting a Bid Proposal.

Don Reynolds, City Manager
City of San Juan Bautista