



City of San Juan Bautista

The "City of History"

APRIL ACTIVITIES 2023

P.O. Box 1420
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City Council

Mayor

Leslie Q. Jordan

Mayor Pro Tem

John Freeman

Councilmember

Scott Freels

Councilmember

Jackie Morris-Lopez

Councilmember

EJ Sabathia

City Manager

Don Reynolds

City Clerk

Vacant

City Treasurer

Michelle Sabathia

Fire Chief

Bob Martin Del Campo

The majority of activities during the month of April was dedicated to sign enforcement and Pop Up enforcement. In addition, a Third Administrative Citation was issued on case number 22066 and a Compliance Order for a previous violation involving a Home Occupation without a permit, case number 172. Kysmet Officers issued 0 green tags and 8 parking citations. I issued 0 green tags, and 1 parking citation. No vehicles were towed during the month. Kysmet continues to perform foot patrols during which time there were 2 unlocked doors discovered.

There was another case that involved a dog off leash at Abbe Park.

The complaint regarding the uses at 81 Fourth Street that was followed up with a Compliance Order sent to the owner of the property has resulted in the majority of the concerns being abated with the exception of Pop Ups.

Research and review continue regarding portable basketball hoops.

Focus for the month of May will continue to be patrol activities. Parking enforcement had experienced an increase in March do to the special event and I anticipate a similar increase in the first week of May due to another special event. Addressing dumpsters will be reviewed again and create a plan to properly store all dumpsters.

I have been coordinating with the San Juan Deputy and addressing concerns regarding speeding, curfew violations, bullying, neighborhood watch programs, and resolving neighborhood disputes.

The trapper continues to remove the feral chickens and roosters.



Case #: 23129

Case Date: 04/01/23

Violation(s): April Activities

Violation Location:

Description:

Property Owner:

License Plate:

Property Owner Address:

Property Owner Phone Number:

Complainant Name:

Complainant to Remain Anonymous?:

Complainant Address: City Hall

Complainant Phone:

Compliance Date Assigned:

Date of Compliance:

Status: Closed

Tenant Name:

Tenant Phone Number:

Status:

Assigned To:

Property

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
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Notes

Date	Note	Created By:
2023-04-30	OFF Two calls with Kysmet regarding Saturday fireworks enforcement Four calls with involved party regarding Saturday fireworks enforcement.	Rich Brown
2023-04-29	OFF 11 calls with Kysmet regarding Saturday fireworks enforcement.	Rich Brown
2023-04-28	Review Kysmet activity reports. Check email and phone messages Assisted citizen who inquired as to rental assistance. Started gathering data pertaining to Kysmet performance. Coordinated security services between Kysmet and Jason Williams Assisted Kysmet with fireworks enforcement.	Rich Brown
2023-04-27	Review Kysmet daily reports Check emails and phone messages	Rich Brown

	Download data for annual report regarding Kysmet Follow up regarding A-Frame sign violation 23140	
	Review Kysmet's daily reports. Check emails and phone messages. Met with DR and BF regarding Pop Up violations. New Cases:	
2023-04-26	23135 Pop Up 106D Third 23136 Pop Up 402 Third 23137 Weeds 312 Sixth St. 23138 Weeds 310 Sixth St. Meeting with Sheriff's Office	Rich Brown
2023-04-25	OFF	Rich Brown
2023-04-24	OFF Received text from Kysmet regarding graffiti soccer field and baseball field restrooms.	Rich Brown
2023-04-23	Review Kysmet daily reports. Check emails and phone messages. Follow up 1113A First Street send Third Administrative Citation. Follow up Chris Sweet possible parking violation, no violation. Received text from DR regarding band playing in the street. No response per reporting party.	Rich Brown
2023-04-22	Review Kysmet daily reports. Check emails and phone messages. Follow up sign ordinance. Patrol for parking violations. Advised Kysmet regarding JJ Burger's open door	Rich Brown
2023-04-21	Received message from Carmen to call Megan regarding dog license. Called and left message. Review daily Kysmet report Vehicle check on unsecured vehicle in front of City Hall trunk left open and no items of high value was observed so I did not close it. Located owner at Mission. Verbal warning for SJBMC 7-4-100 Red Curb violation also in front of City Hall Follow up Bliss Blendz sign. Met with Kysmet team lead. Received call from citizen who lost cell phone, referred to SO. Researched business license status of Level 1, Verified it is expired. Checked BSIS site to determine possible exemption for obtaining a business license for special events.	Rich Brown
2023-04-20	Check Kysmet report Check emails and phone messages Follow up Bliss Blends spoke with Minnie Follow up 1163 Third Street regarding operating a business w/o permits Compliance Order sent Data entry and follow up with Data Tickets Met with Sheriff's Office that was interrupted.	Rich Brown
2023-04-19	Check Kysmet reports. Check emails and phone messages Follow up Bliss Blends Started investigation regarding 1163 Third St. operating a pool business without permit. Staff meeting Research sign ordinances Researched other historic cities signage	Rich Brown
2023-04-18	Check Kysmet reports Check emails and phone calls Met with Jerry to discuss ditch along Mission Vineyard Road Follow up Vertigos Follow up Bliss Blends Follow up Dona Esther's sign Contacted SJB Business Association regarding unpermitted sign, sign removed.	Rich Brown
2023-04-17	Reviewed Kysmet reports Check emails and phone messages Emailed Bryan Penney Returned call to Luke regarding Jardine's refrigerator Issued green tag 34 Muckelemi 72 hr	Rich Brown

2023-04-16	OFF Received text from regarding graffiti in restrooms	Rich Brown
2023-04-15	OFF	Rich Brown
2023-04-14	Check Kysmet reports Check emails and phone messages Follow up Data Ticket miss match Attended workshop at VFW	Rich Brown
2023-04-13	Was contacted by Building Department regarding conducting an inspection at 35 Monterey Street for mold. Follow up fence and phone box at Donner and First. Spoke with Jerry and was informed repairs were in the works. Contacted original reporting party Gerber. Time sheet. Review program for Strategic Planning Workshop. Review Hollister City Council Agenda for April 17, 2023 FLOCK presentation.	Rich Brown
2023-04-12	OFF Received call from Kysmet regarding open door at JJ's. Contacted Jesus who said he would leave it unsecured.	Rich Brown
2023-04-11	Check emails and phone messages. Met with Jerry to discuss marking the parking spaces in the 1000 block of Third Street Completed Informational Letter for Dona Esther's sign violation Spoke with Scott Freels regarding Hapa Brothers Reviewed violation sections.	Rich Brown
2023-04-10	Check emails and phone messages. Review Kysmet activity reports Completed March Activity report. Responded to report of injured dog Seventh and Washington. Located owner and was informed dog has a disability. Phone conversation with Gary Elliott.	Rich Brown
2023-04-09	OFF	Rich Brown
2023-04-08	Check emails and phone messages Review Hapa file Send Compliance Order to vertigo and Larry cain regarding Hapa violation. Assist Kysmet Officers who observed Big Rig damage the stop sign at Franklin and Third Street.	Rich Brown
2023-04-07	Check emails and phone messages Review Kysmet daily report. Research possible sign permit for Rock Shop. UTL Work on March Code Enforcement Activity Report. Issue Administrative Citation to Hapa Brothers	Rich Brown
2023-04-06	Check emails and phone messages. Assist trapper in collecting a hen and 12 chicks from in front of City Hall. Conducted sign compliance survey on Third Street. Researched Level One status pertaining to working the Community Hall. Meeting with Sheriff's Office	Rich Brown
2023-04-05	OFF	Rich Brown
2023-04-04	OFF Received call from Kysmet'	Rich Brown
2023-04-03	Check emails and voicemail Follow up Dona Esther's possible Building Code violation. No violation discovered. Follow up A-Frame signs Compliance Order sent to Dante Bains regarding sign W/O permit. Investigate complaint regarding Kysmet. Letter sent to Vertigo and owner of property regarding having vendors operating on the site in violation of their Use Permit.	Rich Brown
2023-04-02	Check emails and phone messages. Citation issued Vendors contacted and educated regarding where their activity is permitted. Checked Windmill Field Office for sign on door that notified public to make an appointment due to Deputy family emergency. Follow up on previously contacted vendors. Reeducation required for one. Received several calls regarding Dona Esther's activities on their roof.	Rich Brown

2023-04-01
Check emails and phone messages.
Patrol for vendors and parking issues.
Data entry for citations

Rich Brown



Case Report

04/01/2023 - 04/30/2023

Main Status	Status	Case #	Case Date	Date of Compliance	Violation(s)	Parcel Address	Violation Location	Description
	Citation Open	23148	4/30/2023	4/30/2023	SJBMC 7-4-715 Big Rig		100 Nyland Drive	Grn, ITNL, BR
	Citation Open	23147	4/29/2023	4/29/2023	SJBMC 7-4-100 Red Curb		Second @ Polk	Wht, Cadi, 4DR
	Citation Open	23146	4/29/2023	4/29/2023	SJBMC 7-4-100 Crosswalk		Second @ Polk	Sil, Lincoln, SUV
	Citation Open	23145	4/29/2023	4/29/2023	SJBMC 7-4-100 Red Curb, Crosswalk		Polk @ Third	
	Citation Open	23144	4/23/2023	4/23/2023	SJBMC 7-4-715 Big Rig		301 The Alameda	Wht, KW, BR
	Citation Open	23143	4/22/2023	4/22/2023	SJBMC 7-4-106 Parked in front of driveway		Third @ Washington	Gry, Chevy, Tahoe, SUV
	Citation Open	23142	4/22/2023	4/22/2023	SJBMC 7-4-715 Big Rig		Monterey @ Larios	Gray, FRHT, BR
	Investigation	23141	4/28/2023		None			Citizen requests rental assistance
	Verbal Warning	23140	4/27/2023		A-Frame sign		322 Third Street	A-Frame sign in ROW
	Investigation	23139	4/27/2023		SJBMC 5-8-250, 5-8-150		1016 First Street	Storage of inoperable veh(s) in front yard, Unsightly accumulation of personal property
	Verbal Warning	23138	4/26/2023		Weeds		310 Sixth Street	Weeds
	Verbal Warning	23137	4/26/2023		Weeds		312 Sixth Street	Weeds
	Verbal Warning	23136	4/26/2023		Pop Up		402 Third Street	Outdoor retail sales
	Verbal Warning	23135	4/26/2023		Pop Up		106 D Third Street	Outside retail sales
	Compliance Order	23134	4/20/2023		SJBMC 11-7		1163 Third Street	Operating pool business without a HOP
	Citation Open	23133	4/1/2023	4/1/2023	SJBMC 7-4-100 Red Curb		Third @ Polk	Sil, Honda, CR-V, SUV
	Citation Open	23132	4/1/2023	4/1/2023	SJBMC 7-4-715		100 Nyland Drive	Wht, FRHT, BR
	Contacted	23131	4/10/2023		Roof Sign		25 Franklin St.	Roof sign without

								permit's
	Closed	23129	4/1/2023		April Activities			
								Group Total: 0

Total Records: 0

5/7/2023

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