



City of San Juan Bautista

The "City of History"

FEBRUARY ACTIVITIES 2023

P.O. Box 1420
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City Council

Mayor

Leslie Q. Jordan

Mayor Pro Tem

John Freeman

Councilmember

Scott Freels

Councilmember

Jackie Morris-Lopez

Councilmember

EJ Sabathia

City Manager

Don Reynolds

City Clerk

Vacant

City Treasurer

Michelle Sabathia

Fire Chief

Bob Martin Del Campo

The majority of activities during the month of February was dedicated to patrol and due to the street construction, parking enforcement was suspended in those areas. The only exceptions to parking enforcement were crosswalk and red curb violations. Kysmet Officers issued 2 green tags and 3 parking citations. I issued 2 green tags, 7 parking citations, and no Administrative Citations. Kysmet continues to perform foot patrols during which time there were no unlocked doors discovered.

There was one case that involved a dog running at large at the Windmill Market area.

The public education campaign was started regarding the licensing of dogs.

Education regarding property maintenance will be done on a case-by-case basis.

The complaint received regarding the uses at 81 Fourth Street was followed up with a Compliance Order sent to the owner of the property. As a result of this investigation, a review of what types of businesses are permitted with and without a Use Permit in the commercial District.

A Compliance Order was sent to 1005 Second Street regarding construction without a permit.

Research and review are being conducted regarding portable basketball hoops.

Focus for the month of March will continue to be patrol activities. Parking enforcement will return to normal upon completion of the street improvements. I will be coordinating inspections of dumpsters with Environmental Health.

The trapper continues to remove the feral chickens and roosters.



Case Report

02/01/2023 - 02/28/2023

Main Status	Status	Case #	Case Date	Date of Compliance	Violation(s)	Parcel Address	Violation Location	Description
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Group:

	Citation Open	23073	2/25/2023	2/25/2023	SJBMC 7-4-100 Red Curb		Third @ Polk	Blk, Merz, G550, SUV
	Citation Open	23072	2/25/2023	2/25/2023	SJBMC 7-4-100 Red Curb		101 Third Street	Grn, Kia Soul, UT
	Compliance Order	23071	2/21/2023		SJBMC 5-8-170 Dumpsters, 11-04-030	81 FOURTH ST	81 Fourth Street	Dumpsters i view of public, Operating business(s) w/o Use Permit
	Green Sticker	23070	2/21/2023		SJBMC 7-4-710		804 Washington St.	Tan, Chev, PK
	Green Sticker	23069	2/21/2023		SJBMC 7-4-710 72 HR		804 Washington St.	Blu, Toy, PK
	Citation Open	23068	2/20/2023	2/20/2023	SJBMC 7-4-715		Soccer Field Parking Lot	Wht, FRHT, BR
	Pending	23067	2/20/2023		SJBMC 7-8-200		77 Franklin Ct	Basketball Hoop in ROW w/o encroachment permit
	Compliance Order	23066	2/20/2023		Construction W/O Permit		1005 Second Street	Second story deck
	Contacted	23065	2/13/2023	2/13/2023	SJBMC 5-7-200 Dog Running at Large		Windmill Market	Wht, Great Pyrenees
	Citation Open	23064	2/11/2023	2/11/2023	SJBMC 7-4-100 Fire Hydrant		Second @ Franklin	Wht, Cadi, SUV
	Citation Open	23063	2/10/2023		SJBMC 7-4-107 Park on Sidewalk		47 Monterey St.	Grn, Acura, 4DR
	Citation Open	23062	2/10/2023	2/10/2023	SJBMC 7-4-715 Big Rig		VFW Parking Lot	Wht, FRHT, BR
	Citation Open	23061	2/5/2023	2/5/2023	SJBMC 7-4-100 No Parking		Washington @ Second	Gry, Chevy, PK
	Citation Open	23060	2/5/2023	2/5/2023	SJBMC 7-4-100 Red Curb, Crosswalk		Mariposa @ Third	Wht, Chevy, PK
	Citation Open	23059	2/5/2023	2/5/2023	SJBMC 7-4-100 No Parking Area		Washington @ Second	Gry, Honda, 4DR
	Citation Open	23058	2/3/2023	2/4/2023	SJBMC 7-4-100 Red Curb		Second @ Polk Fire Station	Wht, Jeep, SUV

	Citation Open	23057	2/3/2023	2/4/2023	SJBMC 7-4-100 Crosswalk		Second @ Polk	Gry, Toy, SUV
	Investigation	23056	2/3/2023		SJBMC 5-7-200 Dog Bite		508 Sixth Street	
	Closed	23055	2/1/2023		February Activities			

Group Total: 0

Group: Abated

Abated	Green Sticker	23075	2/26/2023	2/27/2023	SJBMC 7-4- 115A Parked >18" from curb		Seventh @ Polk	Gry, Niss, PK
Abated	Green Sticker	23074	2/26/2023	2/27/2023	SJBMC 7-4- 115A Parked >18" from curb		Muckelemi @ Fourth Street	White, GMC, PK

Group Total: 2

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Total Records: 2

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Case #: 23055

Case Date: 02/01/23

Violation(s): February Activities

Violation Location:

Description:

Property Owner:

License Plate:

Property Owner Address:

Property Owner Phone Number:

Complainant Name:

Complainant to Remain Anonymous?:

Complainant Address: City Hall

Complainant Phone:

Compliance Date Assigned:

Date of Compliance:

Status: Closed

Tenant Name:

Tenant Phone Number:

Status:

Assigned To:

Property

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
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Notes

Date	Note	Created By:
2023-02-28	Check emails and phone messages Meet with Gularte regarding violation at 81 Fourth Street Compliance order 1005 Second Street First Administrative Citation issued 699 Fourth Street Working on February Monthly report Follow up 319 Third Street preparation for issuing Administrative Citations	Rich Brown
2023-02-27	Check emails and phone messages. Contacted by Sheriff's Office for assistance regarding parking issues on Third Street. Follow up and scheduled appointment with environmental health pertaining to the Smoke Pit. Data entry for Data Ticket	Rich Brown
2023-02-26	Check emails and phone messages	Rich Brown
2023-02-26	Check emails and phone messages Follow up Flock camera system.	Rich Brown

	Vehicle patrol for parking violations Follow up 50 Monterey Street involving zoning violation Case #22313	
2023-02-25	Check emails and phone messages. Vehicle patrol due to super busy activity. Observed two (2) County Parking Warnings, forwarded to SO for review. Citation issued Case 23072	Rich Brown
2023-02-24	Check emails and phone messages Met w DR discussed future of public safety Researched ordinances pertaining to basketball hoops Research Flock Camera systems on Utube. Follow up on locating building permits for 800 Second Street Meeting with Kysmet Team Leader Follow up 1005 Second Street	Rich Brown
2023-02-23	Check email and phone messages Follow up basketball hoop ordinance. Follow up Smoke Point violations regarding smoke and dumpsters Follow up 699 Fourth Street filing of a public nuisance. Follow up 1003 Second Street filing a public nuisance	Rich Brown
2023-02-22	OFF	Rich Brown
2023-02-21	Check emails and phone messages Compliance order to 1003 Second Street Case #21112 Compliance order Case Number 23071 Green tags Case # 23069, 23070 Responded to citizen report of mail theft. Directed caller to dial 911, checked the area. UTL Reseach basketball hoop ordinances.	Rich Brown
2023-02-20	Check emails and phone messages Sort and file complaints and enter into system Meet with tenant of 50 Monterey Street Citation Big Rig Case #23068	Rich Brown
2023-02-19	OFF	Rich Brown
2023-02-18	Food vendor Review Kysmet reports Review video tapes	Rich Brown
2023-02-17	Check phone messages and emails Complete license plate data update.	Rich Brown
2023-02-17	Check phone messages and email Data entry license plates Confirm on-going violation 1003 Second Street Proofread animal licensing flyer Meeting with Kysmet Attempt to locate Big Rig reported by staff RE UTL Log entries Draft letter to 1003 Second Street	Rich Brown
2023-02-16	OFF	Rich Brown
2023-02-15	OFF Contacted Valero Gas Station via phone and directed them to remove and not set up vendors on their property.	Rich Brown
2023-02-14	Check emails and phone messages. Reinstall caution tape in front of City Hall. Complete/submit time sheet Follow up vendor permits Meet with Commander Yerena regarding Rotary ABC permit. Follow up vandalism case First Street Received phone call reporting prior assault at Windmill Market, referred to SO. Update list of license plates	Rich Brown
2023-02-13	Respond to Windmill Market per DR regarding dog at large. Returned dog to owner. Check phone messages and emails	Rich Brown

Removed illegal sing in ROW Muckelemi @ Monterey
 Citizen contact at Windmill Market inquiring about permit process for the installation of stairs that I know to be a historical building. Request we meet at the office to provide information.
 Attended on line training regarding rabies sample submittals.
 Update Dataticket records.

2023-02-12	Check phone and emails Patrol for parking violations Assisted citizen who was lost at the windmill Market Follow up Kysmet incident from last night debrief with J. Parga	Rich Brown
2023-02-11	Check phone messages and emails Follow up 81 Fourth Street Issue Cite 23064 Fire Hydrant Research animal control issues Contacted my Kysmet Officers who were assaulted by suspect driving a black Honda. Reported to SO.	Rich Brown
2023-02-10	Check phone and email Follow up dog bite case, dog texted negative for rabies Draft flyer for dog licensing campaign Follow up Artsy Chica business license, came in. Parking citations issued Case # 23061, 23062. Follow up 81 Fourth Street land use.	Rich Brown
2023-02-09	OFF	Rich Brown
2023-02-08	OFF	Rich Brown
2023-02-07	Check phone and emails Submit January monthly report	Rich Brown
2023-02-06	Follow up dog bite case. Data entry cites Follow up 81 Fourth Street	Rich Brown
2023-02-05	Check phone messages and emails Follow up dog bite. Patrol for parking violations Issue citations Case # 23059, 23060, 23061 Complete Crowd Control course.	Rich Brown
2023-02-04	Check phone and emails Follow up dog bite case. Research ordinance changes Data entry Monthly report draft	Rich Brown
2023-02-03	Check phone messages emails Meet w/BF Follow up 1005 Second Street Dog bite report	Rich Brown
2023-02-02	OFF	Rich Brown
2023-02-01	OFF	Rich Brown