



# City of San Juan Bautista

*The "City of History"*

## JUNE MONTHLY REPORT 2023

P.O. Box 1420  
311 Second Street  
San Juan Bautista, CA 95045  
(831) 623-4661  
Fax: (831) 623-4093

### **City Council**

#### **Mayor**

Leslie Q. Jordan

#### **Mayor Pro Tem**

John Freeman

#### **Councilmember**

Scott Freels

#### **Councilmember**

Jackie Morris-Lopez

#### **Councilmember**

EJ Sabathia

### **City Manager**

Don Reynolds

### **City Clerk**

Vacant

### **City Treasurer**

Michelle Sabathia

### **Fire Chief**

Bob Martin Del Campo

The majority of activities during the month of June was dedicated to preparation and providing services to include parking enforcement for the Car Show and Rainbow Run. Kysmet Officers issued 0 green tags and 8 parking citations. I issued 1 green tag, and 3 parking citations. One vehicle was towed during the car show. Kysmet continues to perform foot patrols during which time there were 3 unlocked doors discovered.

Focus for the month of July will continue to be patrol activities. Parking enforcement may experience an increase in July do to another car show on the 29<sup>th</sup>.

The trapper continues to remove the feral chickens and roosters and estimates there are only approximately five problem roosters remaining to be addressed.

In preparation for the Fourth of July, we had secured video camera trailers, security fencing for same, one additional message trailer, and banners to post on each of the video camera trailers. Kysmet increased the number of Officers working during the event in an attempt to suppress illegal firework activities. A separate Fourth of July Report is provided.



# City of San Juan Bautista

*The "City of History"*

## SPECIAL JULY 4<sup>TH</sup> 2023 REPORT

P.O. Box 1420  
311 Second Street  
San Juan Bautista, CA 95045  
(831) 623-4661  
Fax: (831) 623-4093

### City Council

**Mayor**  
Leslie Q. Jordan

**Mayor Pro Tem**  
John Freeman

**Councilmember**  
Scott Freels

**Councilmember**  
Jackie Morris-Lopez

**Councilmember**  
EJ Sabathia

**City Manager**  
Don Reynolds

**City Clerk**  
Vacant

**City Treasurer**  
Michelle Sabathia

**Fire Chief**  
Bob Martin Del Campo

This was the second year working with Kysmet Security during the Fourth of July holiday. It was the third year the City has coordinated with the Fire Department and Sheriff's Office to achieve a mission to prevent fires through the suppression of the use of illegal fireworks and regulate the use of safe and sane fireworks. Any activities outside the Fourth of July mission were entered into iWorQ as required.

Preparation for the Fourth of July event once again included the acquisition of one (1) message board and two (2) existing boards displaying the message "LEGAL FIREWORKS PERMITTED ONLY ON JULY 4TH BETWEEN 6PM AND 10PM". The boards were strategically placed at all three entrances into the City and fully operational on June 30, 2023 and removed on July 5, 2023. In addition, the four (4) video trailers had a 3'X5' banner displaying the same information. Physical security for the camera trailers once again was provided by Orta Fencing. Orta Fencing was punctual and professional during the delivery, setup, and takedown.

As noted, in addition to the message boards there were four (4) camera trailers deployed throughout the city. Pacific Highway Rentals in Oakland provided the camera equipment and message board(s) last year and again this year. The camera trailers were located at State Parks, Third and Monterey at the Library, Abbe Park on Fifth Street and at the park in Copperleaf. There were two Administrative Citations issued one on June 30, 2023 and the other on July 4, 2023 the video camera was instrumental in the issuance of one of the citations. The issuance of the citations appears to have been a deterrent for others thinking about setting off illegal fireworks. The videos are still being reviewed and may lead to additional Administrative Citations being issued.

Once again, I received invaluable assistance from all the Public Works and especially staff member Paul Champion with the deployment of the message board and camera trailers and to assist with the fence enclosures. The deployment and takedown went flawlessly. The personnel associated with both the camera systems and message boards provided support services 24/7. Overall evaluation of the equipment and services provided were A+.

Kysmet Security once again stepped up and provided excellent service to include the issuance of an Administrative Citation for fireworks. Once again the quality of the Officers assigned was above average and professional. Communication was by two-way radios and cell phone communications with the Supervisor in charge of the assigned teams. The additional coverage for 6/30-7/1 was an additional two man unit, 7/2-7/3 one additional Officer and 7/4 two (2) additional two man units.

As a result of the coordinated efforts of Planning, Preparation, and Implementation there were no fires reported, two (2) Administrative Citations issued one by a Kysmet Security Officer and one by myself. Both citations were for violation of the Fireworks Code Section 5-16-100.



# Case Report

06/01/2023 - 06/30/2023

Main Status	Status	Case #	Case Date	Date of Compliance	Violation(s)	Parcel Address	Violation Location	Description
-------------	--------	--------	-----------	--------------------	--------------	----------------	--------------------	-------------

**Group:**

	Admin Citation	23202	6/30/2023		SJBMC 5-16-100 Setting off fireworks		300A Fifth Street	
	Citation Open	23201	6/29/2023	6/29/2023	SJBMC 7-4-715 Big Rig		Third @ Washington	Wht, International Truck
	Citation, Towed, Open	23200	6/24/2023	6/24/2023	SJBMC 7-4-100 Special event		108 Third Street	Gry, Jeep, Wrangler, UT
	Citation Open	23199	6/17/2023	6/17/2023	SJBMC 7-4-100 Red Curb		Franklin @ Second	Grn, Acura, 4DR
	Citation Open	23198	6/16/2023	6/16/2023	SJBMC 7-4-100 red Curb		Franklin @ Second	Wht, Chevy, PK
	Citation Open	23197	6/16/2023	6/16/2023	SJBMC 7-4-100 Red Curb		Franklin @ Second	Red, Jeep, Renegade, UT
	Citation Open	23196	6/16/2023	6/16/2023	SJBMC 7-4-115A park >18" from curb		Muckelemi @ Third	Grn, Chevy, PK
	Citation Open	23195	6/14/2023	6/14/2023	SJBMC 7-4-715 Big Rig		100 Nyland Drive	White, FRHT, BR
	Citation Open	23194	6/11/2023	6/11/2023	SJBMC 7-4-100 Crosswalk		Second @ Polk	Sil, Ford, F150, PK
	Citation Open	23193	6/9/2023	6/9/2023	SJBMC 7-4-100 Red Curb		Franklin @ Second	Grey, Niss, Rogue, SUV
	Green Sticker	23183	6/6/2023		SJBMC 7-4-100 Red Curb		Franklin @ Second	Grey, Niss, Rogue, SUV
	Citation Open	23181	6/6/2023	6/6/2023	SJBMC 7-4-100 Crosswalk		Muckelemi @ San Antonio	Red, Volk, Jetta, 4DR
	Citation Open	23180	6/6/2023	6/6/2023	SJBMC 7-4-100 Red Curb		Franklin @ Second	Blue, Toy, Corolla
	Green Sticker	23179	6/7/2023		SJBMC 7-4-710 >72 HR Parking		Fourth @ Monterey	Blu, GMC, PK
	Closed	23178	6/1/2023		June Activities			

**Group Total: 0**

**Group: Closed**

Closed	Green Sticker	23182	6/7/2023	6/10/2023	SJBMC 7-4-710 72 HR		Fourth @ Monterey	Blu, GMC, PK
--------	---------------	-------	----------	-----------	---------------------	--	-------------------	--------------

**Group Total: 1**

--	--	--	--	--	--	--	--	--

**Total Records: 1**

**7/11/2023**

**Page: 1 of 1**



**Case #:** 23178

**Case Date:** 06/01/23

**Violation(s):** June Activities

**Violation Location:**

**Description:**

**Property Owner:**

**License Plate:**

**Property Owner Address:**

**Property Owner Phone Number:**

**Complainant Name:**

**Complainant to Remain Anonymous?:**

**Complainant Address:** City Hall

**Complainant Phone:**

**Compliance Date Assigned:** 06/01/2023

**Date of Compliance:**

**Status:** Closed

**Tenant Name:**

**Tenant Phone Number:**

**Status:**

**Assigned To:**

**Property**

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
----------	---------	-------------------	------------	-------------	--------

**Notes**

Date	Note	Created By:
2023-06-30	Check emails and phone messages. Monitor cameras Administrative citation issued by Kysmet for fireworks.	Rich Brown
2023-06-29	Preparation and setup of video trailers and message board.	Rich Brown
2023-06-28	OFF	Rich Brown
2023-06-27	Admin Hearing Appeal and Prep.	Rich Brown
2023-06-26	OFF	Rich Brown
2023-06-25	OFF	Rich Brown
2023-06-24	Check emails and phone messages Support Car Show	Rich Brown

	Complete May monthly report Met with Kysmet regarding up coming events	
2023-06-08	Review Kysmet daily reports Check emails and phone messages. Check fence height 47 Franklin Circle Collect requested public information documents	Rich Brown
2023-06-07	Review Kysmet daily reports Check emails and phone messages Stop work ordered on food cart behind 503 Third Street Follow up on vehicle complaint from Manual Angulo Issued green tag Fourth @ Monterey Case #23179 Follow up purchasing animal control equipment Review signage on Third Street	Rich Brown
2023-06-06	OFF	Rich Brown
2023-06-05	OFF	Rich Brown
2023-06-04	OFF	Rich Brown
2023-06-03	Check emails and phone messages Met with Brian Dat Ticket first level review Data entry iWorQ Received strange phone call (private number) sounded like Tyler Jordan wanted to know if anyone reported a found dog, long pause and then stated I lost one, when I asked for a description he hung up. Yesterday Kysmet reported one of their Officers being confronted by Jordan I will review the report.	Rich Brown
2023-06-02	Review Kysmet Daily Reports Check emails and phone messages Flag down Trinny Martin wanted to discuss sign ordinance Review monthly activities Follow up on Fourth of July banner order completed Review ordinance pertaining to open containers. Parking issue Franklin at Third reported by PW	Rich Brown
2023-06-01	Sick	Rich Brown