



# City of San Juan Bautista

The “City of History”

**AGENDA TITLE:** Urban Growth Boundary/Sphere of Influence Ad-Hoc Committee Meeting (#1) MINUTES

**DATE:** August 18, 2020

**DEPARTMENT HEAD:** Don Reynolds, City Manager

**DEPARTMENT STAFF:** David J. R. Mack, AICP (Contract Senior Planner)

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August 17, 2020

Meeting Minutes

1. Call to Order – 6:03pm
2. Welcome/Comments
  - a. Luis Matchain – Chair of the Historic Resources Board
  - b. Scott Freels – Chair of the Planning Commission
  - c. Dan DeVries – Council Member
  - d. Mary Edge – Mayor

*The Ad Hoc Committee introduced and provided a brief background on themselves.*

### 3. At-Large Member Appointment/Comments

*A brief discussion regarding the potential appointment of an at-large committee member was held. The discussion noted that the only prior applicant, Cara Vonk, withdrew her application for the appointment. The committee discussed who, if anyone may be interested. The committee mentioned that Jackie Morse Lopez could be interested and should be contacted. Mary Edge also proposed sending out a notice, to be included in the next month water bills, to invite members of the public to apply for appointment.*

### 4. Development of Mission Statement

*The committee brainstormed ideas regarding a proposed mission statement, which would be used to ensure that the scope of the committee does not creep into other aspects. Committee member DeVries proposed the following for consideration:*

*“Establish limited and boundaries that will serve and protect San Juan Bautista.”*

*Other committee members liked this statement and requested that Staff refine it a bit, for consideration during the next scheduled meeting.*

## **5. Orientation**

*David Mack provided background on the status of the Sphere of Influence and Urban Growth Boundary for the City of San Juan Bautista. Past, present and proposed boundaries were discussed. David Mack advised the committee that this purpose of the background was to help them decide whether the current Sphere of Influence was adequate, whether they desired to change the SOI, and the process for getting the SOI proposed within the 2035 General Plan formally adopted by San Benito LAFCO.*

*Each committee member voiced their concerns on the current statuses of the UGB and SOI. Ultimately the committee decided they were not satisfied with the current SOI (being the historical boundary) and did not want to pursue formal adoption of the SOI proposed within the GP. The committee decided they wanted to pursue redevelopment of a new SOI boundary, and would put development of the UGB on hold until the new SOI was developed and adopted through LAFCO.*

*David Mack provided additional discussion on the adoption process, to ensure all members understood what needed to take place.*

## **6. Discuss Scope of Work proposed by Harris & Associates**

*Pursuant to the discussion in the above item, the Committee further discussed the proposal from Harris & Associates and directed Staff (David Mack) to revise the proposal, to only include the development and processing of a new Sphere of Influence. The committee requested the revised proposal be presented for discussion/consideration and the next schedule committee meeting.*

## **7. Other Tasks/Suggestions/Comments from Committee**

*The committee requested that the City obtain a GIS map of the current (historical) Sphere of Influence imposed on a parcel grid map, to see if the SOI confirms to parcel lines or cuts through properties. City Manager Don Reynolds said he would consult with San Benito County in an attempt to obtain this map prior to the next scheduled committee meeting.*

## **8. Adjournment – 7:10pm.**