Level 1 Private Security  
(831) 998-5999  
http://level1privatesecurity.com/  

Duties in the City of San Juan Bautista

Level 1 Private Security will provide monitoring of all properties designated by the City and within city limits of San Juan Bautista, California. All suspicious persons shall be approached and if crime is suspected, the San Benito County Sheriff’s Department will be contacted. If an in-progress crime is observed, Level 1 Private Security Officers will affect an arrest. All safety hazards will be assessed and the proper departments and/or persons will be notified.

1. Uniformed officers are to conduct high visibility vehicle and foot patrols within the City limits of San Juan Bautista, C.A.

2. Uniformed officers are to conduct high visibility foot and/or mobile patrol of parking lots. The fully marked patrol vehicle will be available to assist San Juan Bautista City management and emergency services if needed.

3. Prepare detailed incident reports as needed. Obtain San Benito County Sheriff’s report numbers for cross-reference for future investigations and/or documentation.

4. Prepare Daily Activity Reports to be submitted to the City Management and/or field supervisor.

5. Communication radios will be provided to Level I Private Security Officers. Level 1 Private Security Officers will work in tandem with the City Management and local law enforcement to provide a safe and peaceful environment.

6. Level 1 Private Security will have an action plan prepared to work with City Management in event of an emergency situation should one occur. An example would be criminal activity, medical issues within the City limits, or other emergency issues that might arise.

7. Level 1 Private Security will have a Security Officer or representative on an on-call status for emergencies and/or natural disaster incidents.

8. Assist local law enforcement with preparation of an incident report as needed for documentation, e.g. a Level 1 Private Security Officer making a Citizen's Arrest.
9. Deal with parking issues and issue warnings to parking violators. The property must have legal signage for parking violations to be enforced. The company will be named upon signing the security contract.

10. Alarm response will be billed to the individual client that is under contract with Level 1 Private Security during contracted patrol hours.

**Security Services**

Security services include but are not limited to the following:

1. Posted security officers
2. Roving security officers
3. Vehicle patrol
4. Alarm response
5. All officers will work in accordance with post directions approved by Level 1 Private Security and the Customer.

**Safety & Accountability**

Accountability and safety is important to Level 1, therefore a GPS system shall be installed in the patrol vehicle(s). This will provide management the location of the vehicle along with start and stop times and speed. There will also be in-car cameras in the patrol vehicle and body cameras worn by our officers to capture and document any and all activity for reporting purposes.