

MINUTES of The SPECIAL MEETING
of The BOARD of COUNTY COMMISSIONERS
of SAN MIGUEL COUNTY, NEW MEXICO
HELD MAY 24, 2022 AT 2:00 PM

1. CALL TO ORDER

The San Miguel County Board of Commissioners held a special meeting on Tuesday, May 24, 2022. San Miguel County Chairman Harold Garcia called the meeting to order at 2:02 PM in the in the San Miguel County Commission Chambers at 500 W. National Ave Suite 201. Zoom link is active.

2. ROLL CALL

Upon roll call by County Administrative Assistant/Probate Clerk Zachary Garza: Chairman Harold Garcia present, Madam Vice-Chair Janice Varela present, Commissioner Max Trujillo present, Commissioner Martin Sena present, and Commissioner Kenneth Medina present.

The record will show a quorum is present.

3. PLEDGE OF ALLEGIANCE

4. SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures.

5. APPROVAL OF AGENDA

County Manger Joy Ansley requested the Commission remove items 6c Interim FY23 Budget Resolution and 6d explanation of settlement agreement regarding the Anton Chico Acequias and the New Mexico Environmental group and San Miguel County and the New Mexico State Engineer vs. Strickling Ranch.

Motion made by Vice-Chair Janice Varela to approve Agenda with the amended changes. Second by Commissioner Max Trujillo. Motion carried.

NEW BUSINESS

6. REGULAR BUSINESS

a. RESOLUTION RAISING THE ELECTED OFFICIALS SALARIES

County Manager Joy Ansley presented the Commission two spreadsheets the first being the 2022 County Classification by Department of Finance and Administration showing the maximum allowable salaries and the second being a spreadsheet showing what other Counties are currently paying Elected Officials. A Resolution increasing the salaries of the Elected Officials in San Miguel County which shows the ones being affected this budget would be the Assessor, two Commissioners, Probate Judge, and the Sheriff. Those raises would not take effect until January 1st when those Elected Officials took office. Increase to the proposed statutory maximum this budget year would be an increase in the Assessors budget of \$9,930.95; Commissioners would be \$7,264; Probate Judge \$3,472; and the Sheriff \$10,718.

Motion made by Commissioner Max Trujillo to approve the Resolution raising Elected Officials salaries. Second by Vice-Chairman Janice Varela. Motion carried.

b. RESOLUTION AUTHORIZING OVERTIME TO EXEMPT PERSONNEL DURING REIMBURSABLE DISASTER

County Manager Joy Ansley presented the Commission a Resolution authorizing temporary overtime pay for exempt employees during the course of response to certain emergencies. This Resolution is reimbursable through the Emergency Declaration. This Resolution applies to the following employees: the Emergency Manager, Fire Chief, Deputy County Manager, Under Sheriff, Planning and Zoning Director, and Public Works Employees if applicable. Effective retroactively.

Motion made by Vice-Chairman Janice Varela to approve of the Resolution authorizing overtime to exempt personnel. Second by Commissioner Martin Sena. Motion carried.

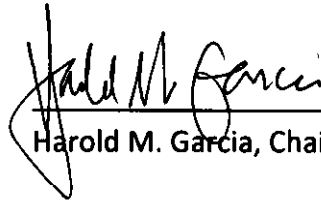
c. WORK SESSION WITH VINCE YERMAL TO DISCUSS CLASSIFICATION AND COMPENSATION STUDY

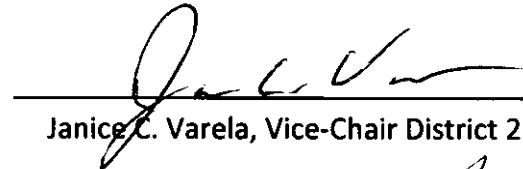
Vince Yermal presented the Commission the Classification and Compensation study and informed them of the method that was used to determine the job Classifications and what are the value of the job Classifications in the labor market. Five characteristics of what constitutes an effective position classification and salary plan. One being internally equitable, two externally competitive, three personally motivating, four effectively administered, and five continuing

program. Some actions that were taken in the course of this study were to provide a briefing to all County employees, provide a position description questionnaire which is used to collect information on their job descriptions and scheduled interviews with managers and supervisors of the departments etc. A total of \$735,000 with a 14 percent with benefits would be required for a total of \$842,000 to get all employees to the midpoint and match the scale of pay.

Motion made by Commissioner Martin Sena to adjourn Special Meeting. Second by Commissioner Kenneth Medina . Motion carried. Adjourned at 3:18 P.M.

Approved this 11th day of July, 2022 as the Official Minutes of the Board of County Commissioners of San Miguel County New Mexico of its Special Meeting held May 24, 2022 in the San Miguel County Chambers.


Harold M. Garcia, Chairman District 1

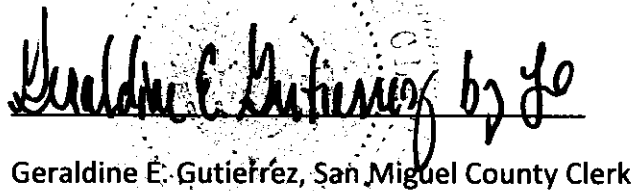

Janice C. Varela, Vice-Chair District 2

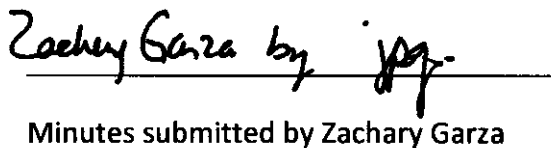

Max O. Trujillo, Commissioner District 3


Martin Sena, Commissioner District 4


Kenneth C. Medina, Commissioner District 5

ATTEST:


Geraldine E. Gutierrez, San Miguel County Clerk



Minutes submitted by Zachary Garza

County of San Miguel
State of New Mexico

SAN MIGUEL COUNTY
Pages: 5

I Hereby Certify that this Instrument was filed for record 07/12/2022 03:26:03 PM and was duly recorded as Instrument No. 202202393 of the Records of San Miguel County, NM.

Witness My Hand and Seal Of Office
Geraldine E. Gutierrez

Deputy 
County Clerk, San Miguel, NM



NOTICE TO PEOPLE WITH DISABILITIES

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the San Miguel County Managers Office at (505) 425-9333 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the county at the above number if a summary or other type of accessible format is needed