

Emergency Justification Form

Date: 8/17/2022

Department: 101 - RW

Requisition #: REQ2300254

Vendor: Magnum Welding & Construction

Amount of Purchase: 45,994.20

This form has been designed to assist all San Miguel County employees in providing information necessary in the processing of an emergency requisition of products and/or services. Please complete and forward to the Finance Department along with your Purchase Requisition.

Departmental Responsibilities:

1. State the reason for the emergency purchase by explaining what the emergency is and/or what caused the emergency situation: materials used to strengthen the canal at the storie lake canal due to flooding from Calf canyon/ Hermits peak fire
2. State the financial or operational damage/risk that will occur if needs are not satisfied immediately (do not simply say there will be a loss or some damage): Risk of flooding due to Calf Canyon/Hermits Peak Fire
3. State why the needs were not or could not be anticipated so that goods/services could not have been purchased following standard procedures: Work needed to be done quickly due to flooding as a result of calf canyon/hermits peak fire and the risk of safety to life.
4. State the reason and process used for selecting vendor (Attach all quotes/proposals received from other sources, if applicable): Vender was closes to location of the flood area.

I certify that the above statements are true and correct, and that no other material fact or consideration offered or given has influenced this recommendation for an emergency procurement.

Submitted by:

[Signature]
Elected Official/Department Supervisor

8-17-22
Date

[Signature]
County Manager

8-17-22
Date

Approved By:

[Signature]
Finance Department

FINANCE DEPARTMENT USE ONLY:

Date:

8/17/22

Emergency #:

FV 22/23-004

RECEIVED

AUG 17 2022

SAN MIGUEL COUNTY
FINANCE DEPARTMENT

"See Emails"