



Board of County Commissioners

Rock G. Uibarri
Chairman - District 1

Arthur J. Padilla
Vice Chair - District 3

Janice C. Varela
Commissioner - District 2

Maria L. Martinez
Commissioner - District 4

Chris A. Najjar
Commissioner - District 5

Vidal Martinez, Ed.D.
County Manager

PUBLIC NOTICE DISSEMINATED FOR TODAY'S MEETING

The San Miguel County Board of Commissioners will hold a regular monthly meeting on Tuesday, April 11, 2017, beginning at 2:00 p.m., at the San Miguel County Administration Complex located at 500 West National Avenue, Suite 200, Las Vegas, New Mexico 87701. During the meeting, a County Board of Finance Meeting will take place. Any person who requires special assistance or service to attend or participate at the meeting should call the County Manager's office at 1.505.425.9333.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Office of the County Manager, San Miguel County, 500 W. National, Suite 201, Las Vegas, New Mexico 87701, Phone: 505-425-9333, Fax: 505-425-7019 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of the County Manager, San Miguel County, 500 W. National, Suite 201, Las Vegas, New Mexico 87701, Phone: 505-425-9333, Fax: 505-425-7019 if a summary or other type of accessible format is needed.

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Disseminated to Radio Stations KFUN, KLVF, KNMX and KBLQ: March 29, 2017

Posted on the SMC Website at www.smcountry.net: March 29, 2017

At least 72 hours in advance of the meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at www.smcountry.net, and also available in hard copy at the office of the San Miguel County Manager, Suite 201 of the location noted above.

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Administration Complex
500 West National Avenue, Suite 201 Las Vegas, New Mexico 87701 (505) 425-9333 phone (505) 425-7019 fax
vmartinez@co.sanmiguel.nm.us

SALUTATION TO THE NEW MEXICO STATE FLAG:

“I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures.”

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Meeting held on March 14, 2017

INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEES:

VIDAL MARTINEZ – San Miguel County Manager

PUBLIC INPUT FORUM

NEW BUSINESS

PRESENTATION: San Miguel County Board of Commissioners Mission and Vision Statements and overview of the recent San Miguel County Board of Commissioners Retreat

PRESENTER: Rock G. Ulibarri, San Miguel County Board of Commissioners Chairman

PRESENTATION: Various County Concerns

PRESENTER: Gabe Estrada, Community Member

REGULAR ORDER

1. RESOLUTION 04-11-2017- CM-IN RECOGNITION OF WEST LAS VEGAS HIGH SCHOOL CO-ED CHEERLEADERS ON THEIR MARCH 25, 2017 NEW MEXICO STATE CHAMPIONSHIP

BACKGROUND INFORMATION: The West Las Vegas High School Co-Ed Cheerleaders competed in the New Mexico State Championship Cheer Competition held in Albuquerque, New Mexico at the University of New Mexico Basketball Arena more commonly known as “The Pit”. This Competition was held on March 24 and 25, 2017. On March 25, 2017, the West Las Vegas Co-Ed Cheerleaders were named New Mexico State Champions in the A-4A Co-Ed Cheer Division. Their coach is Isabel J. Cavazos and Lawrence Valdez and Liz Herrera are assistant coaches. A Resolution in recognition of their achievement is presented for consideration.

ACTION REQUESTED OF COMMISSION: Review, discuss and approve the Resolution in recognition of the West Las Vegas Co-Ed Cheerleaders.

STAFF RECOMMENDATION: Review, discuss and approve the Resolution in recognition of the West Las Vegas Co-Ed Cheerleaders.

PRESENTER: Rock G. Ulibarri, SMC Board of Commissioners Chairman

2. SAN MIGUEL COUNTY HOUSING AUTHORITY HUD SECTION 8 ANNUAL PLAN

BACKGROUND INFORMATION: The San Miguel County Housing Authority is required annually to prepare and have approved by Board of Commissioners an Annual Plan. The Plan's purpose is to inform the residents and the public of San Miguel County Housing Authorities mission for serving the needs of low-9income and very low-income individuals and families. It also addresses San Miguel County Housing Authorities strategy for addressing those needs.

ACTION REQUESTED OF COMMISSION: Approval

STAFF RECOMMENDATION: Approval

PRESENTER: Betty Valdez – Acting Director San Miguel County Regional Housing Authority

3. REQUEST FOR THE MAY, 2017 MEETING OF THE SAN MIGUEL COUNTY BOARD OF COMMISSIONERS TO BE MOVED TO PECOS NEW MEXICO AND HELD ON MAY 10, 2017

BACKGROUND INFORMATION: Historically, the San Miguel County Board of Commissioners holds a meeting in Pecos, New Mexico once a year. Traditionally, that meeting is the September meeting. This year, due to the Pecos High School Panthers bringing home State Championship Titles, Commissioner Janice Varela has requested the May meeting be held in Pecos so as to recognize the team, coaches, parents and all those who have contributed to these championship teams. The Village of Pecos has graciously allowed the Commission to hold meetings in their Village Chambers in the past.

ACTION REQUESTED OF COMMISSION: Approve the proposed location and date and authorize staff to begin scheduling the meeting.

STAFF RECOMMENDATION: Approve the proposed location and date and authorize staff to begin scheduling the meeting.

PRESENTER: Janice Varela, SMC Board of Commissioners

4. EXPLANATION TO THE PUBLIC REGARDING THE LATINA RESEARCH CONTRACT

BACKGROUND INFORMATION: During the Public Input of the March 14, 2017 San Miguel County Board of Commissioners meeting, Mr. Lorenzo Flores raised concerns regarding the Latina Research Contract. At this time, San Miguel County Board of Commissioners Chairman, Rock G. Ulibarri would like to address those concerns.

ACTION REQUESTED OF COMMISSION: For informational purposes only.

STAFF RECOMMENDATION: For informational purposes only.

PRESENTER: Rock G. Ulibarri, SMC Board of Commissioners Chairman

5. REQUEST FOR APPROVAL FROM THE SAN MIGUEL COUNTY BOARD OF COMMISSIONERS TO PROCEED WITH EXPLORING THE POSSIBILITY OF CONSTRUCTING AND OPERATING A HOSPITAL IN THE SAN MIGUEL COUNTY AREA

BACKGROUND INFORMATION: Due to various issues the people of San Miguel County and surrounding areas are having regarding medical care, Rock Ulibarri, San Miguel County Board of Commissioners Chairman would like authorization from the County Commission to begin the process of exploring avenues to perhaps construct and operate a County hospital in San Miguel County. This hospital would provide services to the surrounding counties of Guadalupe, Quay, Mora and Harding.

ACTION REQUESTED OF COMMISSION: Grant approval to Chairman Ulibarri to proceed with exploring various options that might result in the construction and operation of a hospital in San Miguel County.

STAFF RECOMMENDATION: Grant approval to Chairman Ulibarri to proceed with exploring various options that might result in the construction and operation of a hospital in San Miguel County.

PRESENTER: Rock G. Ulibarri, SMC Board of Commissioners Chairman

6. EXPLORATION THROUGH A COLLABORATION WITH THE EDC REGARDING THE POSSIBILITY OF BUILDING A FIRE DEPARTMENT/TRAINING FACILITY IN SAN MIGUEL COUNTY

BACKGROUND INFORMATION: Exploration through collaboration with the EDC for the construction of New Fire Station, to include offices for County Personnel, a training facility, classrooms, a burn building, a rescue tower, and other training props to be determined. A Training facility will not only provide much needed training for San Miguel County Volunteers, City of Las Vegas Fire Fighters, but will have the potential of creating jobs and revenue for San Miguel County, and the City of Las Vegas. A state of the art Training Facility in San Miguel County will be beneficial in providing high quality training to all first responders in Northeastern New Mexico, especially because our communities are so rural, the I-25 corridor, the Railroad, and the Airport. The goal is to educate first responders in our communities, and reduce the impact of major catastrophes.

ACTION REQUESTED OF COMMISSION: Requesting permission to explore the possibility of building a Fire Department/Training Facility in San Miguel County

STAFF RECOMMENDATION: Approval to explore the possibility of building a Fire Department/Training Facility in San Miguel County

PRESENTER: Mike Montano, SMC Fire Chief

7. RESOLUTION NO. 04-11-2017-CM-ACEQUIAS WHICH SUPPORTS OPPOSITION TO WATER RIGHTS TRANSFERS FROM ACEQUIAS TO RESIDENTIAL OR COMMERCIAL USE

BACKGROUND INFORMATION: Staff had been advised that an application for a water rights transfer had been submitted to the State Engineer's Office which would divert water from the West Pecos Ditch. It has been suggested that the Board of County Commissioners consider the adoption of a Resolution stating that the transfer of water rights in San Miguel County from traditional uses such as irrigation by the acequias, to residential subdivision or commercial uses elsewhere in the County or State would generally not promote the

public welfare of the State because of the adverse effects on the acequia and communities involved. This item has been before the Board of Commissioners at prior meetings however, requests to have the language changed were made. At this time, the Resolution comes before the Board with final language.

ACTION REQUESTED OF COMMISSION: The Commission is being asked to review and discuss the proposed Resolution and take action to either approve or disapprove this Resolution.

STAFF RECOMMENDATION: To review and discuss said Resolution.

PRESENTER: Janice C. Varela, SMC Commissioner

8. APPOINTMENT BY CHRIS A. NAJAR, SAN MIGUEL COUNTY COMMISSIONER OF CHRIS TORRES TO THE PLANNING AND ZONING COMMISSION

BACKGROUND INFORMATION: The terms of the San Miguel County Planning and Zoning Commission members who represent Commission Districts Two (2), Four (4) and Five (5) have expired. The current members in these districts are Janice Varela, Richard Rivera and Robert Gutierrez, respectfully. It is necessary to re-appoint one or more members and/or to appoint new members to serve on the San Miguel County Planning and Zoning Commission. At this time, Commissioner Najjar is recommending Chris Torres to represent District 5, thereby taking the seat previously held by Robert Gutierrez.

ACTION REQUESTED OF COMMISSION: Approve the appointment of Chris Torres as recommended by Commissioner Najjar.

STAFF RECOMMENDATION: Approve the appointment of Chris Torres as recommended by Commissioner Najjar.

PRESENTER: Chris A. Najjar, San Miguel County Commissioner

9. RATIFY THE ADVERTISEMENT FOR THE ROOF REPAIRS AT THE EL PUEBLO V.F.D.

BACKGROUND INFORMATION: The El Pueblo V.F.D received a 2017 Fire Protection Grant in the amount of \$100,000.00 with a matching commitment of \$25400.00 for the purchase of communication equipment, PPE, and facility improvements. The roof repairs are covered under facility improvements.

ACTION REQUESTED OF COMMISSION: Request permission to ratify the bid advertisement for the roof repair

STAFF RECOMMENDATION: Approval to ratify bid advertisement

PRESENTER: Mike Montano, SMC Fire Chief

10. RATIFY THE ADVERTISEMENT AD FOR THE CABO LUCERO V.F.D. FOR THE WATER STORAGE AND DELIVERY SYSTEM

BACKGROUND INFORMATION: The Cabo Lucero V.F.D. received a NM Fire Protection Grant for the construction of a dedicated fire suppression water supply system. The grant is for the amount of \$100,000.00

with a match of \$16,000.00, of the original project matching commitment of \$80,000.00. The Water system will include a 40,000 gallon water tank, a hot box, and a fire hydrant.

ACTION REQUESTED OF COMMISSION: Requesting permission to ratify bid advertisement

STAFF RECOMMENDATION: Approval to ratify bid advertisement

PRESENTER: Mike Montano, SMC Fire Chief

11. APPROVAL OF BID AWARD OF THE BERNAL TRACKS COUNTY ROAD B28A MISCELLANEOUS ROADWAY AND DRAINAGE IMPROVEMENTS PROJECT TO THE LOWEST MOST QUALIFIED BIDDER.

BACKGROUND INFORMATION: The San Miguel County Public Services Department went out for advertisement and opened bids on April 6, 2017. We will recommend awarding the bid to Franken Construction as the lowest most qualified bidder on the Miscellaneous Roadway and Drainage Improvements Project in Bernal Tracks County Road B28A.

ACTION REQUESTED OF COMMISSION: The San Miguel County Commission to approve and recommend awarding the bid to Franken Construction being the lowest most qualified bidder.

STAFF RECOMMENDATION: Recommend and award bid to lowest most qualified bidder Franken Construction.

PRESENTER: Morris Madrid, SMC Public Service Operations Division Supervisor

12. APPROVAL OF BID AWARD OF THE OJITOS FRIOS MISCELLANEOUS ROADWAY AND DRAINAGE IMPROVEMENTS PROJECT TO THE LOWEST MOST QUALIFIED BIDDER

BACKGROUND INFORMATION: The San Miguel County Public Services Department went out for advertisement and opened bids on April 6, 2017. We will recommend awarding the bid to Franken Construction as the lowest most qualified bidder on the Miscellaneous Roadway and Drainage Improvements Project in Ojitos Frios.

ACTION REQUESTED OF COMMISSION: The San Miguel County Commission to approve and recommend awarding the bid to Franken Construction being the lowest most qualified bidder.

STAFF RECOMMENDATION: Recommend and award bid to lowest most qualified bidder Franken Construction.

PRESENTER: Morris Madrid, SMC Public Service Operations Division Supervisor

13. APPROVAL OF BID AWARD OF THE SAN PABLO MISCELLANEOUS ROADWAY AND DRAINAGE IMPROVEMENTS PROJECT TO THE LOWEST MOST QUALIFIED BIDDER

BACKGROUND INFORMATION: The San Miguel County Public Services Department went out for advertisement and opened bids on April 6, 2017. We will recommend awarding the bid to Franken

Construction as the lowest most qualified bidder on the Miscellaneous Roadway and Drainage Improvements Project in Ojitos Frios.

ACTION REQUESTED OF COMMISSION: **ACTION REQUESTED OF COMMISSION:** The San Miguel County Commission to approve and recommend awarding the bid to Franken Construction being the lowest most qualified bidder

STAFF RECOMMENDATION: Recommend and award bid to lowest most qualified bidder Franken Construction.

PRESENTER: Morris Madrid, SMC Public Service Operations Division Supervisor

14. PUBLIC SERVICE OPERATIONS DIVISION REPORT FOR THE MONTH OF MARCH 2017

BACKGROUND INFORMATION: The San Miguel County Public Service Division submits a report to County Commission on a monthly basis on any maintenance including blading of county roads and/or special projects with County Roads that are addressed. Monthly Crusher Production report is also included.

ACTION REQUESTED OF COMMISSION: For Information Purposes Only

STAFF RECOMMENDATION: For Information Purposes Only

PRESENTER: Arnold Lopez, SMC Public Service Operations Division Road Foreman

15. RESOLUTION NO. 04-11-17-RA01; ADDITION OF CHAPELLE RD., A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL E-911 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

BACKGROUND INFORMATION: During a routine audit of San Miguel County Road data, it was discovered that County Road B27 was routed improperly on the E9-1-1 mapping program. There are nine structures that were given the wrong address and subsequently have been corrected.

Letters were sent to the residents on February 13, 2017 informing them of San Miguel County's intent to name the road. Five of the nine residents signed and returned a road naming petition agreeing to the name "Chapelle Rd.." This name has been determined to be acceptable by SMC Rural Addressing staff per San Miguel County Ordinance No.SMC-07-13-99-ORD-2. Because this road naming was required and not requested by the residents, the \$100 fee has been waived.

Per San Miguel County Ordinance No.SMC-07-13-99-ORD-2, Section 4.1-C, to San Miguel Board of County Commissioners will review and take appropriate action on road naming for, "any private road that provides access to three or more buildings and requires a name in order to promote the health, safety and welfare of the public."

ACTION REQUESTED OF COMMISSION: Review and approve

STAFF RECOMMENDATION: Approval of Resolution

PRESENTER: Diego Trujillo, SMC IT Supervisor

16. RESOLUTION NO. 04-11-17-RA02; ADDITION OF N HILLSIDE DR., A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL E-911 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

BACKGROUND INFORMATION: We have a request to name a private driveway. The driveway is located in Anton Chico, NM off NM Highway 386. There is only one resident that will be addressed of this newly created road name.

The property owner submitted a road naming petition and paid the \$100.00 fee. The chosen road name has been determined to be acceptable by SMC Rural Addressing staff per San Miguel County Ordinance No.SMC-07-13-99-ORD-2.

ACTION REQUESTED OF COMMISSION: Review and approve

STAFF RECOMMENDATION: Approval of Resolution

PRESENTER: Diego Trujillo, SMC IT Supervisor

17. RESOLUTION NO. 04-11-17-RA03; ADDITION OF CAMINO FRIO, A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL E-911 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

BACKGROUND INFORMATION: During a routine audit of San Miguel County addressing data, it was discovered that there are five (5) addressed structures on a single road located off Sheridan Rd in Sheridan, NM. Per San Miguel County Ordinance No.SMC-07-13-99-ORD-2, Section 4.1-C; proposed to San Miguel Board of County Commissioners please review and take appropriate action on road naming for, "any private road that provides access to three or more buildings and requires a name in order to promote the health, safety and welfare of the public."

Letters were sent to the residents on July 19, 2016 informing them of San Miguel County's intent to name the road. The deadline to submit a petition to select a different road name was August 22, 2016. None of the resident residing on this road responded to the road naming letter and none of the five (5) letters were returned undeliverable. This name has been determined to be acceptable by SMC Rural Addressing staff per San Miguel County Ordinance No.SMC-07-13-99-ORD-2. Because this road naming was required and not requested by the residents, the \$100 fee has been waived.

ACTION REQUESTED OF COMMISSION: Review and approve

STAFF RECOMMENDATION: Approval of Resolution

PRESENTER: Diego Trujillo, SMC IT Supervisor

18. 1st EXTENSION AGREEMENT - SAN MIGUEL COUNTY DETENTION CENTER - FACILITY JANITORIAL SUPPLIES, LAUNDRY PRODUCTS (DETERGENT, BLEACH, ETC.)

BACKGROUND INFORMATION: The San Miguel County/Brady Industries, Inc. 1ST Extension Agreement, specific to the Bid Award for janitorial supplies and laundry products, at the San Miguel County Detention Center, is presented for Commission review and approval. Prices are set as per the bid award and all terms of the underlying agreement remain in full force and effect.

ACTION REQUESTED OF COMMISSION: Review and Approval

STAFF RECOMMENDATION: Approval

PRESENTER: Patrick Snedeker, SMC Warden

19. 2nd RENEWAL AGREEMENT FOR DETENTION OFFICER UNIFORMS.

BACKGROUND INFORMATION: 2nd Renewal Agreement for goods and services, specific to detention officer uniforms. San Miguel County Commission approval is sought so that Neve's Uniforms Incorporated of Santa Fe, NM may continue to provide the Detention Officer Uniforms as part of the renewal agreement.

ACTION REQUESTED OF COMMISSION: Review and Approval

STAFF RECOMMENDATION: Approval

PRESENTER: Patrick Snedeker, SMC Warden

20. SAN MIGUEL COUNTY, NEW MEXICO – SUMMIT FOOD SERVICE/COMMISSARY SERVICES MANAGEMENT AGREEMENT

BACKGROUND INFORMATION: The 2nd Extension Agreement for Food Service/Commissary Services Management Agreement, by and between San Miguel County, New Mexico, and Summit/A'Viands, for the operation and management of food services/commissary services at the San Miguel County Detention Center; is presented for Commission review and approval. The renewal agreement includes costs that are based on the number of meals served per meal period, within a sliding scale format, and reflects the contractual allowed price adjustment for inflationary costs within the food/beverage component of the U.S. Department of Labor consumer price index.

ACTION REQUESTED OF COMMISSION: Review and Approval

STAFF RECOMMENDATION: Approval

PRESENTER: Patrick Snedeker, SMC Warden

21. RECOMMENDATION FOR APPROVAL OF RESOLUTION NO. 04-11-17-S-RAP

BACKGROUND INFORMATION: The New Mexico Association of Counties developed a comprehensive Risk Awareness Program known as "RAP" and the Risk Awareness Program is a well structured fifty week training initiative designed to improve county employees awareness of loss causation factors and reduce each member county's direct and indirect costs. San Miguel County develops a Risk Awareness Program with an agenda of topics and training and with incentives for employees who successfully participate and complete

the Program. San Miguel County has participated in RAP for last seven years and now will begin RAP 8 which will start on May 2017 through May 2018.

ACTION REQUESTED OF COMMISSION: Approval of Resolution No. 04-11-17-S-RAP

STAFF RECOMMENDATION: Approval of Resolution No. 04-11-17-S-RAP

PRESENTER: Dawn Kryder, SMC Fleet, Building and Safety Compliance Officer

22. PERSONNEL ACTIONS OR CHANGES FOR THE MONTH OF MARCH 2017

BACKGROUND INFORMATION: Personnel actions or changes which have taken place in San Miguel County for the month of March 2017 are submitted for ratification and approval by the San Miguel County Board of Commissioners.

ACTION REQUESTED OF COMMISSION: To approve and ratify the personnel actions or changes that have taken place during the month of March 2017.

STAFF RECOMMENDATION: To approve and ratify the personnel actions or changes that have taken place during the month of March 2017.

PRESENTER: Eileen Sedillo, SMC Human Resource Division Supervisor

23. RECOMMENDATION TO APPROVE THE REVISED JOB DESCRIPTION OF ADMINISTRATIVE ASSISTANT TO SAN MIGUEL COUNTY FIRE CHIEF

BACKGROUND INFORMATION: The Job Description of Administrative Assistant needs to be revised to reflect the San Miguel County Fire Services Division as its own division as per the San Miguel County Organizational Chart. The San Miguel County Fire staff was under the Office of Emergency Management. Fire Services is now a separate division.

ACTION REQUESTED OF COMMISSION: Approval of the Revised Job Description of Administrative Assistant to the San Miguel County Fire Chief.

STAFF RECOMMENDATION: Approval of the Revised Job Description of Administrative Assistant to the San Miguel County Fire Chief.

PRESENTER: Eileen Sedillo, SMC Human Resource Division Supervisor

24. RECOMMENDATION TO APPROVE THE REVISED JOB DESCRIPTION OF FLEET, BUILDING AND SAFETY COMPLIANCE OFFICER

BACKGROUND INFORMATION: The Job Description of Fleet, Building and Safety Compliance Officer needs to be revised to reflect the corrections for the Fair Labor Standard Act (FLSA) Status to Exempt.

ACTION REQUESTED OF COMMISSION: Approval of the Revised Job Description Fleet, Building and Safety Compliance Officer.

STAFF RECOMMENDATION: Approval of the Revised Job Description Fleet, Building and Safety Compliance Officer.

PRESENTER: Eileen Sedillo, SMC Human Resource Division Supervisor

BOARD OF FINANCE MEETING

25. BANK TRANSFERS FOR THE MONTH OF MARCH 2017

BACKGROUND INFORMATION: Regulation No. ADM-R-08-09-2015-CM Governing Wire Transfers

ACTION REQUESTED OF COMMISSION: Information only.

STAFF RECOMMENDATION: None

PRESENTER: Bertha Bustamante, SMC Treasurer

26. RESOLUTION 2017-04-11-F1

BACKGROUND INFORMATION: Budget adjustment to fully budget the expenditure of available resources.

ACTION REQUESTED OF COMMISSION: Review and approval.

STAFF RECOMMENDATION: Review and approval.

PRESENTER: Melinda Gonzales, SMC Finance Division Supervisor

27. REQUESTING RATIFICATION OF ADVERTISEMENT FOR REQUESTS FOR PROPOSALS FOR AUDITING SERVICES

BACKGROUND INFORMATION: We received a letter from the State Auditor's Office to seek proposals for the audit of the Fiscal Year 2017. The County will also be requesting Financial Statement Presentation Services.

ACTION REQUESTED OF COMMISSION: Review and approve

STAFF RECOMMENDATION: Review and approve

PRESENTER: Melinda Gonzales, SMC Finance Division Supervisor

28. INDIGENT BURIAL – NEW MEXICO MORTUARY SERVICES

BACKGROUND INFORMATION: The Finance Office has received, reviewed and processed three indigent burial payments, one to Nelson's Funeral Home and two to Rogers' Mortuary.

ACTION REQUESTED OF COMMISSION: Ratification.

STAFF RECOMMENDATION: Ratification

PRESENTER: Melinda Gonzales, SMC Finance Division Supervisor

29. CASH BALANCE REPORT

BACKGROUND INFORMATION: To inform the Board of Commissioners of the unreconciled cash balance as of March 22, 2017.

ACTION REQUESTED OF COMMISSION: Informational purposes only.

STAFF RECOMMENDATION: Informational purposes only.

PRESENTER: Melinda Gonzales, SMC Finance Division Supervisor

**30. ACCOUNTS PAYABLE REPORT FOR THE PERIOD OF FEBRUARY 17, 2017 THROUGH MARCH 21, 2017.
HOUSING PAYMENT REGISTER FOR THE MONTH OF FEBRUARY 2017**

BACKGROUND INFORMATION: Present payments made during the period of February 17, 2017 through March 21, 2017. Also to present the Housing Payment Register for the month of February 2017 as processed by Bernalillo County on behalf of San Miguel County.

ACTION REQUESTED OF COMMISSION: Review and approve.

STAFF RECOMMENDATION: Review and approve.

PRESENTER: Melinda Gonzales, SMC Finance Division Supervisor

Executive/Closed Session

- A. Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act. More specifically, threatened and potential civil litigation claims against the County.**

ADJOURNMENT